



CITY OF MOORPARK, CALIFORNIA
STATE TRANSIT ASSISTANCE FUND
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

FINANCIAL STATEMENTS

Focused
on YOU



CITY OF MOORPARK, CALIFORNIA

STATE TRANSIT ASSISTANCE FUND

Financial Statements

For the Years Ended June 30, 2024 And 2023

CITY OF MOORPARK, CALIFORNIA
STATE TRANSIT ASSISTANCE FUND

Financial Statements

For the Years Ended June 30, 2024 And 2023

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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Ventura County Transportation Commission
Ventura, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the State Transit Assistance (“STA”) Fund of the City of Moorpark, California (the “City”), as of and for the years ended June 30, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the STA Fund of the City, as of June 30, 2024 and 2023, and the respective changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1, the financial statements of the STA Fund of the City are intended to present the financial position, the changes in financial position, and, where applicable, cash flows of only that portion of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City that is attributable to the transactions of the STA Fund of the City. They do not purport to, and do not, present fairly the financial position of the City, as of June 30, 2024 and 2023, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



To the Board of Commissioners
Ventura County Transportation Commission
Ventura, California

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedules, as listed on the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.



To the Board of Commissioners
Ventura County Transportation Commission
Ventura, California

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the STA Fund of the City's basic financial statements. The *Schedule of Status of Funds by Project*, listed as supplemental data in the table of contents is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2024, on our consideration of the City's internal control over the STA Fund's financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over the STA Fund's financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over the STA Fund's financial reporting and compliance.

A handwritten signature in cursive script that reads "Lance, Soll & Lughard, LLP".

Irvine, California
December 20, 2024

CITY OF MOORPARK, CALIFORNIA
STATE TRANSIT ASSISTANCE FUND
Comparative Balance Sheets

June 30, 2024 and 2023

	2024	2023
Assets:		
Cash and investments (Note 3)	\$ 34,953	\$ 12,943
Accounts receivable	206	77
Total Assets	\$ 35,159	\$ 13,020
 Fund Balance:		
Fund Balance:		
Restricted	35,159	13,020
Total Fund Balance	35,159	13,020
Total Fund Balance	\$ 35,159	\$ 13,020

See Accompanying Notes to Financial Statements.

CITY OF MOORPARK, CALIFORNIA

STATE TRANSIT ASSISTANCE FUND

Comparative Statement of Revenues, Expenditures and
Changes in Fund Balance

For the Years Ended June 30, 2024 and 2023

	<u>2024</u>	<u>2023</u>
Revenues:		
State transit assistance funds	\$ 24,551	\$ 21,214
Interest income (loss on investments)	888	(264)
Total Revenues	<u>25,439</u>	<u>20,950</u>
Expenditures:		
Construction, maintenance, and engineering	<u>3,300</u>	<u>9,900</u>
Total Expenditures	<u>3,300</u>	<u>9,900</u>
Net Change in Fund Balance	22,139	11,050
Fund Balance at the Beginning of the Year	<u>13,020</u>	<u>1,970</u>
Fund Balance at the End of the Year	<u>\$ 35,159</u>	<u>\$ 13,020</u>

See Accompanying Notes to Financial Statements.

**CITY OF MOORPARK, CALIFORNIA
STATE TRANSIT ASSISTANCE FUND
Notes to Financial Statements
For the Years Ended June 30, 2024 and 2023**

NOTE 1: GENERAL INFORMATION

The financial statements are intended to reflect the financial position and changes in financial position for the State Transit Assistance Fund ("STA Fund") of the City of Moorpark, California ("City") only.

Pursuant to Public Utilities Code Section 99314, funds are provided for transit capital projects or services to maintain or repair a transit operator's existing vehicle fleet or transit facilities, including rehabilitation or modernization of existing vehicles or fleets; the design, acquisition, and construction of new vehicles or facilities that improve existing transit services; and transit services that complement local efforts for repair and improvement of local transportation infrastructure.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Fund Accounting

The accounts of the City are organized on the basis of funds and account groups. A fund is defined as an independent fiscal and accounting entity wherein operations of each fund are accounted for in a separate set of self-balancing accounts that record resources, related liabilities, obligations, reserves, and equity segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The City accounts for the activity of the state transit assistance in a Special Revenue Fund. Special Revenue Funds are used to account for and report on a particular source of revenue.

B. Measurement Focus and Basis of Accounting

Special Revenue Funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are available if they are collected within 60 days of the end of the fiscal period. Expenditures are generally recorded when a liability is incurred.

C. Revenue Recognition

Recognition of revenues arising from nonexchange transactions, which include revenues from taxes, certain grants and contributions, is based on the primary characteristic from which the revenues are received by the City. For the City, funds received under the state transit assistance funding possess the characteristic of a voluntary nonexchange transaction similar to a grant. Such revenues are recognized in the period when all eligibility requirements have been met.

A deferred inflow of resources arises when potential revenues do not meet both the measurable and availability criteria for recognition in the current period. Deferred inflows of resources also arise when the City receives resources before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualified expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for deferred inflow of resources is removed from the balance sheet, and revenue is recognized.

D. Fund Equity

The components of the fund balances of governmental funds reflect the component classifications described below.

- *Non-spendable Fund Balance* – this includes amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact.

**CITY OF MOORPARK, CALIFORNIA
STATE TRANSIT ASSISTANCE FUND
Notes to Financial Statements
For the Years Ended June 30, 2024 and 2023**

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- *Restricted Fund Balance* – this includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- *Committed Fund Balance* – this includes amounts that can be used only for the specific purposes determined by a formal action of the City Council.
- *Assigned Fund Balance* – this includes amounts that are intended to be used by the City for specific purposes, but do not meet the criteria to be classified as restricted or committed.
- *Unassigned Fund Balance* – this includes any deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

It is the City's policy that restricted resources will be applied first, followed by (in order of application) committed, assigned, and unassigned resources, in the absence of a formal policy adopted by the City Council.

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 3: CASH AND INVESTMENTS

The City has pooled its cash and investments in order to achieve a higher return on investments while facilitating management of cash. The balance in the pool account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms. The STA Fund's cash and investments as of June 30, 2024 and 2023 was \$34,953 and \$12,943, respectively.

The STA Fund's cash is deposited in the City's internal investment pool, which is reported at fair value. Interest income is allocated on the basis of average cash balances. Investment policies and associated risk factors applicable to the STA Fund are those of the City and are included in the City's basic financial statements.

See the City's basic financial statements for disclosures related to cash and investments including those disclosures relating to interest rate risk, credit rate risk, custodial credit risk, and concentration risk.

NOTE 4: RESTRICTIONS

Funds received pursuant to the California Public Utilities Code §99314 may only be used for public transportation and transit.

NOTE 5: CONTINGENCIES

See the City's basic financial statements for disclosures related to contingencies including those relating to various legal actions, administrative proceedings, or claims in the ordinary course of operations.

NOTE 6: BUDGETARY DATA

The City adopts an annual budget on a basis consistent with accounting principles generally accepted in the United States of America and utilizes an encumbrance system as a management control technique to assist in controlling expenditures and enforcing revenue provisions. Under this system, the current year expenditures are charged against appropriations. Accordingly, actual revenues and expenditures can be compared with related budget amounts without any significant reconciling items.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF MOORPARK, CALIFORNIA

STATE TRANSIT ASSISTANCE FUND

Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual

For the Year Ended June 30, 2024

	Budget		Actual	Variance From Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues:				
State transit assistance funds	\$ 10,000	\$ 20,000	\$ 24,551	\$ 4,551
Interest income (loss on investments)	-	-	888	888
Total Revenues	10,000	20,000	25,439	5,439
Expenditures:				
Construction, maintenance, and engineering	3,000	3,000	3,300	(300)
Total Expenditures	3,000	3,000	3,300	(300)
Net Change in Fund Balance	\$ 7,000	\$ 17,000	22,139	\$ 5,139
Fund Balance at the Beginning of the Year			13,020	
Fund Balance at the End of the Year			\$ 35,159	

CITY OF MOORPARK, CALIFORNIA

STATE TRANSIT ASSISTANCE FUND

Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual

For the Year Ended June 30, 2023

	Budget		Actual	Variance From Final Budget Favorable (Unfavorable)
	Original	Final		
Revenues:				
State transit assistance funds	\$ 10,000	\$ 10,000	\$ 21,214	\$ 11,214
Interest income (loss on investments)	-	-	(264)	(264)
Total Revenues	10,000	10,000	20,950	10,950
Expenditures:				
Construction, maintenance, and engineering	5,815	40,049	9,900	30,149
Total Expenditures	5,815	40,049	9,900	30,149
Net Change in Fund Balance	\$ 4,185	\$ (30,049)	11,050	\$ 41,099
Fund Balance at the Beginning of the Year			1,970	
Fund Balance at the End of the Year			\$ 13,020	

SUPPLEMENTARY INFORMATION

CITY OF MOORPARK, CALIFORNIA

State Transit Assistance Fund

Schedule of Status of Funds by Project

For the Year Ended June 30, 2024

Project Name	Program Year	State Allocation Received	Approved Transfer	Current Interest Received from VCTC	Current Interest Accrued by City	Prior Interest Received from VCTC	Prior Year Interest Accrued by City	Current Expenditures	Prior Expenditures	Unearned Revenue	Program Status
M.P. Metrolink Station Improvements	2020-21	\$ 10,874	\$ -	\$ -	\$ -	\$ 19	\$ (136)	\$ -	\$ 8,015	\$ 2,742	Open
M.P. Metrolink Station Improvements	2021-22	17,650	-	-	772	2	(94)	-	18,330	0	Open
M.P. Metrolink Station Improvements	2022-23	<u>21,183</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>31</u>	<u>(264)</u>	<u>-</u>	<u>9,900</u>	<u>11,050</u>	Open
M.P. Metrolink Station Improvements	2023-24	<u>24,551</u>	<u>-</u>	<u>-</u>	<u>116</u>	<u>-</u>	<u>-</u>	<u>3,300</u>	<u>-</u>	<u>21,367</u>	OPen
Totals		<u>\$ 74,259</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 888</u>	<u>\$ 52</u>	<u>\$ (494)</u>	<u>\$ 3,300</u>	<u>\$ 36,245</u>	<u>\$ 35,159</u>	

Notes:

City did not receive STA funds in FY 2017/18.

Program Year 2020/21 info:

Program Year 2021/22 info:

FY 21/22 STA Received is \$17,648.16: \$3,655 from draw #31; \$4,721 from draw #52; and \$5,051.00 from draw #71; and \$4,221.16 a partial allocation from draw #88 (Total grant for draw #88 is \$5,328, leaving a balance of \$1,106).

Current Interest Accrued by City of \$171.64 is distributed between FY 20/21 and FY 21/22. Total current interest accrued by VCTC is \$2.22; \$1.14 from draw #31 and \$1.08 from draw #71.

3,390 for audit fees and \$18,330.39 from Metrolink N. Parking Lot expenditures.

Program Year 2022/23 info:

STA Received is \$21,214.14; \$7,218.20 from draw #58; \$71153.10 from draw #78; \$6880.84 from draw #40. Draw #91 in the amount of \$7,071 received too late and was reflected in FY 23/24 revenue in City's system. Total current accrued by VCTC is \$31.30; \$3.20 from draw #58; \$26.10 from draw #78; and \$2.00 from draw #40. Total current interest accrued by the City is \$263.61.

Total \$9900.30 FY 22/23 expenditures for \$6900.30 for Metrolink N. Parking Lot Project and \$3,000 for TDA audit cost.

Program Year 2023/24 info:

FY 23/24 STA Received is \$24,550.62; \$7,071.62 from draw #91 (received too late and was reflected as FY 23/24 revenue in City's system); \$5,562.00 from draw #35; \$5,641.00 from draw #61; \$6,276.00 from draw #78. Total interest accrued by the City is \$888.70. Total expenditures: \$3,300 for TDA audit cost.



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Commissioners
Ventura County Transportation Commission
Ventura, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the State Transit Assistance ("STA Fund") of City of Moorpark, California (the "City"), as of and for the year ended June 30, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the STA Fund's basic financial statements, and have issued our report thereon dated December 20, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over the STA Fund's financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether STA Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Board of Commissioners
Ventura County Transportation Commission
Ventura, California

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the STA Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the STA Fund's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Soll & Lughard, LLP

Irvine, California
December 20, 2024