



## **VENTURA COUNTY TRANSPORTATION COMMISSION**

### **Transportation Technical Advisory Committee (TTAC)**

VCTC Large Conference Room

751 East Daily Drive, Suite 420, Camarillo, CA

Wednesday, December 18, 2024

1:30 p.m.

## **AGENDA**

(Action may be taken on any item listed on the agenda)

**ITEM 1 CALL TO ORDER**

**ITEM 2 INTRODUCTIONS & ANNOUNCEMENT**

**ITEM 3 PUBLIC COMMENT**

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda.

Committee members may refer such matters to staff for facts or to be placed on the subsequent agenda for consideration.

**ITEM 4 AGENDA ADJUSTMENTS**

**ITEM 5 CALTRANS UPDATE**

**Recommended Action:**

- Receive and discuss

**Responsible Staff: Peter De Haan, Programming Director**

**ITEM 6 ACCEPTANCE OF MINUTES**

**Recommended Action:**

- Receive and file.

**Responsible Staff: Jeni Eddington, Administrative Assistant**

**ITEM 7 ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 7 METROPOLITAN PLANNING ORGANIZATION (MPO) REGIONAL COMPONENT - PRIORITIZED LIST OF PROJECTS**

**Recommended Action:**

- Approval of the Prioritized List of Projects in Attachment A, allowing the Ventura County Transportation Commission (VCTC) to advance projects for funding in the Regional Component of the Cycle 7 Active Transportation Program (ATP).
- Recommend VCTC authorize the Executive Director to submit the Prioritized List of Projects to the Southern California Association of Governments (SCAG) and approve any future technical changes or substitutions if funds are made available in the future (subject to CTC approval).

**Responsible Staff: Geiska Velasquez, Program Manager**

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*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.*

**ITEM 8 VENTURA SANTA PAULA BRANCH LINE BIKE TRAIL PROJECT UPDATE**

**Recommended Action:**

- Receive presentation.

**Responsible Staff: Jeff Hereford, City of Ventura**

**ITEM 9 FUTURE AGENDA ITEMS**

- Regional Transportation Funding & Planning
- Transportation Emergency Response (Fire and Flood Seasons)
- Active Transportation Plans Roundtable
- Active Transportation Program Grants Future Funding
- Construction Project Updates (upon completion)
  - County of Ventura - El Rio Sidewalk Project (2025)
  - City of Oxnard - Rice Street Grade Separation Project (2025)
  - VCTC - Highway 101 Planning Update

**ITEM 10 ADJOURN TO WEDNESDAY, JANUARY 15, 2025, AT 1:30 P.M.,** at the Ventura County Transportation Commission located at 751 East Daily Drive Suite 420, Camarillo.



**VENTURA COUNTY TRANSPORTATION COMMISSION**  
**Transportation Technical Advisory Committee (TTAC)**  
VCTC Large Conference Room  
751 East Daily Drive, Suite 420, Camarillo, CA  
Wednesday, November 20, 2024  
1:30 p.m.

## **MEETING MINUTES**

<b>MEMBERS PRESENT:</b>	Jeff Hereford, City of Ventura (Chair) Andrew Grubb, City of Camarillo Chris Bates, City of Port Hueneme Justin Link, City of Simi Valley (Vice Chair) Masoud Razavi, City of Thousand Oaks Rodrigo Zaragoza, Port of Hueneme
<b>MEMBERS ABSENT:</b>	City of Fillmore City of Moorpark City of Ojai City of Oxnard City of Santa Paula City of Ventura County of Ventura
<b>EX OFFICIO PRESENT:</b>	Robert Wong, Caltrans District 7
<b>EX OFFICIO ABSENT:</b>	California Highway Patrol Gold Coast Transit District Ventura County Air Pollution Control District
<b>VCTC STAFF PRESENT:</b>	Peter De Haan, Programming Director Amanda Fagan, Planning and Sustainability Director Drew Kent, Program Manager - Transportation Data & Services

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- ITEM 1      CALL TO ORDER**  
Chair Hereford called the meeting to order at 1:28 p.m.
- ITEM 2      INTRODUCTIONS & ANNOUNCEMENT**  
Jeff Hereford announced the Santa Paula Branch Line bike path and Peter De Haan announced Jeni Eddington's retirement effective March 2025.
- ITEM 3      PUBLIC COMMENT – None.**
- ITEM 4      AGENDA ADJUSTMENTS – Item 7 taken after Item 9.**
- ITEM 5      CALTRANS UPDATE**  
Robert Wong updated the committee on upcoming meetings, trainings, and workshops.
- ITEM 6      APPROVAL OF MINUTES**

**ACTION**

**Link moved, seconded by Zaragoza, that the committee approve the meeting minutes from October 2024. The motion passed unanimously.**

- ITEM 7            CLEAR GUIDE PRESENTATION**  
The committee received a presentation on the ClearGuide software including 1) the available modules, 2) volume data use cases, 3) volume metrics, 4) the science behind the data and 5) how to use the system.
- ITEM 8            STATUS OF CONGESTION MITIGATION AND AIR QUALITY (CMAQ), SURFACE TRANSPORTATION BLOCK GRANT (STBG), AND CARBON REDUCTION PROGRAM (CRP) PROJECTS**  
The committee reviewed and provided updates as needed to the CMAQ/CRP/STBG project schedules.
- ITEM 9            SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) PROPOSED PROGRAMMING PROCEDURES FOR FHWA-ADMINISTERED FUNDING / PROPOSED GUIDELINES FOR 2025 CALL FOR PROJECTS**  
Peter D
- ITEM 10          FUTURE AGENDA ITEMS**  
The committee discussed scheduling future agenda items.
- ITEM 11          ADJOURNMENT**  
Chair Hereford adjourned the meeting.



**ITEM 7**

**December 18, 2024**

**MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)**  
**FROM: GEISKA VELASQUEZ, PROGRAM MANAGER**  
**SUBJECT: ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 7 METROPOLITAN PLANNING ORGANIZATION (MPO) REGIONAL COMPONENT - PRIORITIZED LIST OF PROJECTS**

**RECOMMENDATION:**

- Recommend approval of the Prioritized List of Projects in Attachment A, allowing the Ventura County Transportation Commission (VCTC) to advance projects for funding in the Regional Component of the Cycle 7 Active Transportation Program (ATP).
- Recommend VCTC authorize the Executive Director to submit the Prioritized List of Projects to the Southern California Association of Governments (SCAG) and approve any future technical changes or substitutions if funds are made available in the future (subject to CTC approval).

**BACKGROUND**

The California Active Transportation Program (ATP) encourages the increased use of active modes of transportation such as biking and walking, and has six main goals:

1. Increase trips by biking and walking.
2. Increase safety/mobility of non-motorized users.
3. Advance active transportation efforts to achieve greenhouse gas reduction goals.
4. Enhance public health, reduce childhood obesity through programs like for Safe Routes to School.
5. Ensure disadvantaged benefit from the program.
6. Provide a broad spectrum of ATP project types.

ATP funding is awarded through two funding programs, the Statewide ATP and Regional ATP, which are initiated through a call-for-projects issued by the California Transportation Commission (CTC). Applications submitted to the Statewide ATP that are not selected for funding are automatically considered for funding in the Regional ATP component. This portion is administered locally by SCAG, where 5% is identified from the regional portion for active transportation planning and capacity building, which includes ATP plans as well as quick build demonstration projects. For Cycle 7 this portion was administered through a supplemental call-for-projects to help implement the SCAG Sustainable Communities Program (SCP) for Active Transportation and Safety (ATS) projects that implement regional priorities identified in the Connect SoCal plan, and leveraging funding through the federal Safe Streets & Roads for All (SR4A) program.

The 2024 State Budget decreased the expected ATP Cycle 7 funding, significantly reducing available funds compared to prior years, to an estimated \$168,000,000 across California. Cycle 7 ATP covers fiscal years 2025/26 through 2028/29, and funds project types including new Infrastructure, ATP Plans, Non-Infrastructure, Infrastructure Projects with Non-Infrastructure Components, and Quick-Build projects. Caltrans and the CTC reviewed all Statewide ATP applications and scores were assigned to each based on the adopted CTC Scoring Criteria, with a maximum of 100 points possible. The projects were then ranked and those projects with the highest ranking receive funding through the Statewide ATP announced

at the December CTC meeting. A total of 227 applications for Statewide ATP were received by the CTC and nine (9) projects were selected for funding, with scores ranging from 96 to 100. There were three (3) project applications from Ventura County, none of which were selected for funding for Statewide ATP and are therefore evaluated under the Regional ATP component administered by SCAG.

The Regional ATP is administered for the State by CA Metropolitan Planning Organizations (MPO) and is therefore often also called the MPO component. Applications from Ventura County jurisdictions considered for Regional ATP are funded through SCAG with input from VCTC including approval of the additional 20-point methodology (November 1, 2024) and a recommendation of prioritized projects (Attachment A) and under consideration for approval by VCTC on January 10, 2025.

At the November 2024 meeting, VCTC approved the following prioritization methodology which was applied to project applications competing for Regional ATP funds in Ventura County (Attachment A):

1. Construction Projects: Up to twelve (12) points will be awarded for project readiness:
    - a. Four (4) Points will be awarded if a Project is identified in an adopted Local Community Active Transportation Plan such as a city-wide bicycle and pedestrian plan, OR
    - b. Eight (8) Points will be awarded if a project is identified in a plan and the conceptual design has been completed, OR
    - c. Twelve (12) Points will be awarded if the project is identified in a plan and the conceptual design has been completed and the ATP Cycle 7
  2. Planning Projects: Fifteen (15) points will be awarded if the project is to prepare a Citywide, Areawide or Corridor Specific Active Transportation Plan,
  3. Any Project with a Safe Routes to Schools Component: Projects will be awarded five (5) points if the Safe Routes to Schools box is checked in the Cycle 7 Application.
- Up to three (3) points will be awarded for a project demonstrating enhanced access to transit stops. application shows the preconstruction phases fully funded by the Local Agency

## **DISCUSSION**

Of Cycle 7 funding, \$35M was identified for the SCAG Regional ATP and of that portion a minimum of 25% of regional funds must benefit disadvantaged communities, and a maximum of 2% of Regional ATP may fund the development of active transportation plans, roughly \$700,000 for the entire SCAG region.

The counties within the SCAG regional have estimated funding targets for the Regional ATP component. At roughly 5% of the population, Ventura County's funding target is \$1,493,000 for the implementation of projects category, and \$79,000 for planning and capacity building category.

For the administration of the 5% Regional ATP funding for planning and capacity building for Cycle 7 (\$1,750,000) SCAG issued a call-for-projects to help implement the SCAG Sustainable Communities Program (SCP) for Active Transportation and Safety (ATS) projects that implement regional priorities identified in the Connect SoCal plan, while also leveraging additional funding through the federal Safe Streets & Roads for All (SR4A) program. Applications passed on by the Statewide ATP were automatically under consideration for this funding, but SCAG also accepted applications directly to this program through a supplemental call-for-projects. The application period closed on Sept. 27, 2024, and projects were awarded by the SCAG Regional Committee on December 5, 2024. Under consideration for this funding from Ventura County jurisdictions were two projects, one from the Statewide ATP application and one directly submitted to the SCAG supplemental call-for-projects.

Forwarded from the Statewide ATP was the City of Oxnard's Transforming Oxnard towards Active Transportation plan, with a request of \$900,000 in FY25/26. As identified in Attachment A, this project received a score of 77 from the CTC and an additional 23 points from the VCTC prioritization, making it the highest scoring request for Regional ATP in Ventura County at 100 points. As the request exceeded the 2% maximum available for active transportation plan funding for the region it was not approved for funding by SCAG, however it is staff's recommendation that it be included on the contingency list if funding becomes available before the next ATP programming cycle.

For the SCAG supplemental call-for-projects, the City of Port Hueneme submitted the only application from Ventura County, which was scored separately by SCAG appointed reviewers including VCTC staff and two others from other SCAG area agencies. Full funding was awarded by SCAG for the implementation of Rectangular Rapid Flashing Beacons citywide at \$70,150, with implementation expected to begin next year.

The awarded funding for this project was subtracted from the \$79,000 funding target for Ventura County for planning and capacity building. The remaining \$8,850 was added to the Implementation category providing a total of \$1,501,850 for the remaining ATP applications from Ventura County for Cycle 7.

For the Implementation Category, two applications were submitted to the State from Ventura County including a request for \$8,667,000 from the City of Ventura for the planning, design and construction of the Eastside Neighborhood Greenway project, and a request for \$726,000 from the City of Thousand Oaks for the construction of the Route 23/Olsen Road Bike Improvements. The two requests totaled \$9,393,000, exceeding the available funding by \$7,892,150. As the latter request was the only project application that could be fully funded within the funding targets for Ventura County, it is being recommended for full funding in FY26/27 as identified in Attachment A.

Due to the substantial reduction in the expected ATP funds available statewide, the CTC made an exception for Cycle 7 that projects are allowed to be partially funded if there is a reasonably expected funding source for the remaining unfunded phases. Future cycles of ATP are acceptable as forms of future funding, however, recipients of partial funding are encouraged to seek other forms of funding to make the projects whole as future. In light of this new exception, staff is recommending Regional ATP to fund the PAED portion of the City of Ventura Eastside Neighborhood Greenway project in FY 25/26, partial funding of PS&E in FY 26/27, and the balance of the project for the contingency list, as shown in Attachment A.

**RECOMMENDATION:**

Staff recommends that TTAC approve the regional point assignments, and the Prioritized List of Projects as identified in Attachment A allowing VCTC to advance projects for funding under the Regional ATP component of the Cycle 7 Active Transportation Program. The unfunded projects are recommended to remain on the contingency list which will serve as a backup should additional funds be made available in the future (subject to CTC approval).

**NEXT STEPS:**

January	2025	VCTC	For Approval and Submission of Recommendations to SCAG
February	2025	SCAG	Submission of Regional Program Recommendations to CTC
April	2025	SCAG	Adoption Regional Program of Projects
June	2025	CTC	Adoption Regional ATP Programs
July	2025	VCTC/SCAG	Approve ATP in 2025 FTIP

Attachment A

ATP Cycle 7 Local Prioritized List of Projects for Recommendation

Applicant	Project Title	Project Type I/NI/Plan	CTC Score (100)	DAC <sup>2</sup>	SRTS	Plan (4)(15)	Conceptual Design (4)	Local Fund Precon (4)	SRTS (5)	Transit Access (3)	Total MPO Score (120)
Oxnard	Transforming Oxnard towards Active Transportation	Plan	77	Yes	Yes	15	0	0	5	3	100
Ventura	Eastside Neighborhood Greenway Project	Infrastructure Medium	86	Yes	Yes	4	0	0	5	3	98
Thousand Oaks	Route 23/Olsen Road Bike Improvements	Infrastructure Small	71	No	No	4	4	4	0	0	83

Applicant	Project Title	Total Project Cost	ATP Fund Request	25-26	26-27	27-28	28-29	PAED	PSE	RW	CON	CON NI	Recommended Funding
<b>Recommended for Full Funding</b>													
Thousand Oaks	Route 23/Olsen Road Bike Improvements	\$ 826,000	\$ 726,000		\$ 726,000						\$ 726,000		\$ 726,000
<b>Recommended for Partial Funding</b>													
Ventura	Eastside Neighborhood Greenway Project	\$ 8,667,000	\$ 8,667,000	\$ 280,000	\$ 495,850			\$ 280,000	\$ 495,850				\$ 775,850
<b>Recommended for Contingency List</b>													
Ventura	Eastside Neighborhood Greenway Project	\$ 8,667,000	\$ 8,667,000		\$ 634,150	\$ 740,000	\$ 6,517,000		\$ 634,150	\$ 740,000	\$ 5,667,000	\$ 850,000	\$ 7,891,150
Oxnard	Transforming Oxnard towards Active Transportation Plan	\$ 900,000	\$ 900,000		\$ 900,000							\$ 900,000	\$ 900,000

<sup>1</sup>Safe Routes to School

<sup>2</sup>Disadvantaged Community