



## **VENTURA COUNTY TRANSPORTATION COMMISSION**

### **Transit Operators Advisory Committee (TRANSCOM)**

VCTC Large Conference Room

751 East Daily Drive, Suite 420

Camarillo, California

Wednesday, July 10, 2024

1:30 p.m.

## **MEETING MINUTES**

**Item 5**

**MEMBERS PRESENT:** Lydia Salas, City of Camarillo (Vice-chair)  
Ben Gonzales City of Simi Valley  
Tyler Nestved, City of Thousand Oaks  
Sergio Albarran, City of Ventura  
Cynthia Duque, Gold Coast Transit District (GCTD)  
Matt Miller, VCTC Intercity

**MEMBERS ABSENT:** City of Fillmore  
City of Moorpark  
City of Oxnard  
City of Ojai  
City of Port Hueneme  
City of Santa Paula  
County of Ventura

**EX OFFICIO PRESENT:** Holly Galbraith, Ventura County Air Pollution Control District (VCAPCD)

**EX OFFICIO ABSENT:** CSU Channel Islands

**VCTC STAFF PRESENT:** Claire Grasty, Transit Director  
Geiska Velasquez, Program Manager  
Dolores Lopez, Regional Transit Planner  
Erin Kenneally, Transit Planner

**ITEM 1      CALL TO ORDER**  
Vice Chair Salas called the meeting to order at 1:32 p.m.

**ITEM 2      INTRODUCTIONS & ANNOUNCEMENT**  
Lydia Salas announced that RTW is the new Camarillo Area Transit operator. Geiska Velasquez announced the LAFA deadline. Peter DeHaan announced his March 31, 2025 retirement. Cynthia Duque announced the retirement of Margaret Heath Schoep, upcoming service change, and fare increase.

**ITEM 3      PUBLIC COMMENT**  
Chris Bailey shared that Free Fare Days are on non-peak travel days and suggested a 'Bring a Friend' on the bus as an opportunity to improve ridership. He also said drivers are friendly and that the buses clean and well equipped.

**ITEM 4      AGENDA ADJUSTMENTS – None.**

**ITEM 5 MEETING MINUTES**

Committee members received the May 2024 meeting minutes.

**ITEM 6 ZERO EMISSION BUS (ZEB) COLLABORATION**

Steve Poftak, Zachary Karson, and Leah Foecke of Rebel Group discussed topics related to the ZEB collaboration project including, 1) funding opportunities, 2) vehicle procurement, and 3) infrastructure challenges. Rebel Group staff shared their experience with 1) grant funding opportunities, 2) open-source technology for enhanced driver training, and 3) overall operating costs.

The committee discussed 1) fleet size and chosen fuel path, 2) funding, procurement, and fueling challenges, 3) opportunities for joint procurements, 4) opportunities to share software and knowledge, 5) driver training for fuel efficiency, and 6) charging infrastructure. Claire Grasty said that VCTC will take the lead on training.

**ITEM 7 ADA CERTIFICATION SERVICES PROGRAM MONTHLY UPDATE**

The committee received the ADA certification services program monthly update for filing.

**ITEM 8 VERBAL UPDATE ON FREE FARE PROGRAMS**

Claire Grasty reminded the committee of various agreements due to VCTC.

**ITEM 9 SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) AWARDS FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) / CARBON REDUCTION PROGRAM (CRP) / SURFACE TRANSPORTATION PROGRAM (STP) FUNDS**

Geiska Velasquez, VCTC, announced that all the Ventura County projects submitted were approved by SCAG to receive funding.

**ITEM 10 FUTURE AGENDA ITEMS**

- Metrolink Schedule Optimization (Sept)
- TransTrack Presentation (Sept)
- MCT on the Go Presentation
- Countywide Fare Collection Plan Updates
- Transportation Emergency Preparedness Program (TEPP) Implementation (as needed)
- Transit Grant Project Status Report Tracking (as needed)

**ITEM 10 ADJOURNMENT**

Vice Chair Salas adjourned the meeting at 2:39 p.m.