



VENTURA COUNTY TRANSPORTATION
COMMISSION
Heritage Valley Technical Advisory Committee
(HVTAC)
www.goventura.org | www.valleyexpressbus.org
Fillmore City Council Chambers
250 Central Street, Fillmore
Monday, July 29, 2024
11:00 a.m.

AGENDA

Action may be taken on any item listed on the agenda.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

ITEM 3 PUBLIC COMMENTS

Under the Brown Act, the committee should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 ACCEPTANCE OF MINUTES

Recommended Action:

- Receive and file.

Responsible Staff: Jeni Eddington

ITEM 6 SHORT RANGE TRANSIT PLAN

Recommended Action:

- Verbal update.

Responsible Staff: Aubrey Smith

ITEM 7 ADJOURNMENT

MEETING MINUTES

MEMBERS PRESENT: Susanna Arroyo, County of Ventura (Chair)
Clete Saunier, City of Santa Paula
Georgie Gerardo, City of Fillmore (Vice Chair)

VCTC STAFF PRESENT: Claire Grasty, Public Transit Director
Matt Miller, Transit Operations Manager
Erin Kenneally, Transit Specialist

ITEM 1 CALL TO ORDER

Chair Arroyo called the meeting to order at 1:30 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

Susanna Arroyo announced the upcoming Public Works Day. Claire Grasty announced that May is Bike Month and that the Santa Paula-Ojai emergency route may be improved by using the newly constructed emergency road.

ITEM 3 PUBLIC COMMENTS – None

ITEM 4 AGENDA ADJUSTMENTS – None

ITEM 5 ACCEPTANCE OF MINUTES

The committee accepted the meeting minutes from the previous meeting.

ITEM 6 ELECTION OF COMMITTEE OFFICERS

ACTION

Saunier moved, seconded by Gerardo that Arroyo act as chairperson to the committee. The motion passed unanimously.

ACTION

Saunier moved, seconded by Arroyo that Gerardo act as vice chairperson to the committee. The motion passed unanimously.

ITEM 7 RIDERSHIP AND OUTREACH REPORT

Erin Kenneally updated the committee on the Valley Express Transit Service ridership and community outreach including preliminary vehicles artwork, promotion of the Fillmore/Moorpark route, and outreach events.

ITEM 8 FISCAL YEAR 2024/2025 BUDGET

ACTION

Saunier moved, seconded by Gerardo, that the committee recommend the Fiscal Year 2024-25 Valley Express budget to the Heritage Valley Policy Advisory Committee for final approval before going to the Commission.

ITEM 9 UPDATE ON REPLACEMENT VEHICLES

ACTION

Gerardo moved, seconded by Saunier, that the committee approve vehicle choices and recommend that the Heritage Valley Policy Advisory Committee approve the order.

ITEM 10 UPDATE ON SERVICE BETWEEN THE CITIES OF FILLMORE AND MOORPARK

Erin Kenneally updated the committee on the Fillmore to Moorpark route including recommended route plans, stops, and schedule. The route will launch in August.

ITEM 11 SHORT RANGE TRANSIT PLAN (SRTP)

Claire Grasty updated the committee on the SRTP timeline including 1) the completion of fixed route surveys, 2) the mailing of ADA surveys in June, and 3) the Existing Conditions report due in July.

ITEM 12 ADJOURNMENT

The meeting was adjourned at 3:50 p.m.