



VENTURA COUNTY TRANSPORTATION COMMISSION

Citizen's Transportation Advisory Committee (CTAC) /
Social Services Transportation Advisory Council (SSTAC)

Ventura County Government Center

Hall of Justice – Pacific Conference Room

800 S. Victoria Street, Ventura

www.goventura.org

Tuesday, June 11, 2024

1:30 p.m.

AGENDA

(Action may be taken on any item listed on the agenda)

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

ITEM 3 PUBLIC COMMENT

Under the Brown Act, the committee/council should not act on or discuss matters raised during the Public Comment portion of the agenda which are not listed on the agenda. Committee/Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

ITEM 4 ACCEPTANCE OF MINUTES

Recommended Action:

- *Receive and file.*

Responsible Staff: Jeni Eddington

ITEM 5 GCTD GO ACCESS UPDATE

Recommended Action:

- *Verbal Update*

Responsible Staff: Aubrey Smith

ITEM 6 MCT ON DEMAND PRESENTATION

Recommended Action:

- *Receive presentation*

Responsible Staff: Aubrey Smith

ITEM 7 GUIDELINES AND SCHEDULE FOR THE FY2024 COMBINED CALL-FOR-PROJECTS FOR FTA SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS, SECTION 5307 JOBS ACCESS AND REVERSE COMMUTE (JARC) FUNDS, AND ACCESS FOR ALL FUNDS SB-125 TRANSPORTATION BILL AND GRANT FUNDING UPDATE

Recommended Action:

- *Receive and file*

Responsible Staff: Geiska Velasquez

ITEM 8 CAMARILLO RAIL STATION UPDATE

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a committee meeting, please contact the Administrative Assistant at (805) 642-1591 ext. 111. Notification of at least 48 hours (about 2 days) prior to meeting time will assist staff in assuring reasonable arrangements can be made to provide accessibility at the meeting.

Recommended Action:

- *Verbal Update*

Responsible Staff: Aubrey Smith

- ITEM 9 CHAIRPERSON'S REPORT**
- ITEM 10 MEMBER REPORTS**
- ITEM 11 FUTURE AGENDA ITEMS**
- ITEM 12 ADJOURN TO TUESDAY, SEPTEMBER 10, 2024**

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**CITIZENS TRANSPORTATION ADVISORY COMMITTEE (CTAC)/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
(SSTAC)**

Ventura County Government Center
Hall of Justice - Pacific Conference Room
800 South Victoria Avenue

**Tuesday, April 9, 2024
1:30 PM**

Item 4

MEETING SUMMARY

CTAC MEMBERS PRESENT:

Miranda Patton, Camarillo (Vice-Chair)
Andrew Cantwell, Moorpark
Elizabeth Galbraith, Moorpark
Chera Minkler, Ventura City
Chaise Rasheed, Thousand Oaks
Sandra Aldana, VCTC at Large

MEMBERS ABSENT:

Marissa Rodriguez, Fillmore (Chair)
Beverly Dransfeldt, Camarillo
Joey Juhasz-Lukomski, Fillmore
Susan Leech, Ojai
Bill Miley, Ojai
Aaron Kitzman, Thousand Oaks
Rob Corley, Ventura City
Manuel Minjares, Ventura County

CURRENT CTAC VACANCIES:

City of Oxnard (2)
City of Port Hueneme (2)
City of Santa Paula (2)
City of Simi Valley (2)
County of Ventura (1)
VCTC at Large (1)

SSTAC MEMBERS PRESENT:

None.

VCTC STAFF PRESENT:

Claire Grasty, Public Transit Director
Aubrey Smith, Program Manager - Regional Transit Planning
Dolores Lopez, Regional Transit Planner

1. CALL TO ORDER

Acting Chair Patton called the meeting to order at 1:36 p.m.

2. ROLL CALL

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA – None

4. ACCEPTANCE OF MINUTES

The committee received the January 2024 meeting minutes.

5. TRANSPORTATION DEVELOPMENT ACT UNMET TRANSIT NEEDS ASSESSMENT

The committee discussed challenges with the Unmet Transit Needs process, strategic community outreach, travel training, and forwarding infrastructure related items to the Transportation Technical Advisory Committee (TTAC),

ACTION

Aldana moved, seconded by Rasheed, that the committee approve the Fiscal Year 2024-25 Unmet Transit Needs findings. The motion passed unanimously.

6. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE

Aubrey Smith updated the committee on the Short-Range Transit Plan including the purpose, current outreach, and the timeline including the Paratransit Integration Analysis.

7. UPDATED OPERATING RULES

ACTION

Cantwell moved, seconded by Rasheed, that the committee approve the updates to the Operating Rules that include revisions by VCTC's legal counsel. The motion passed unanimously.

8. SB-125 TRANSPORTATION BILL AND GRANT FUNDING UPDATE

Claire Grasty updated the committee on the State budget deficit leading to the loss of TIRCP and REAP funds and the redistribution of the remaining funds to local transit agencies as well as future grant opportunities.

The Committee discussed that the funds are distributed amongst local transit operators based on 1) equity amongst agencies and projects, and 2) project and funding timelines.

9. CHAIRPERSON'S REPORT – None

10. COMMITTEE MEMBER REPORTS

Chaise Rasheed recommended that students be permitted to receive school credit to serve on this committee.

11. FUTURE AGENDA ITEMS

- Coastal Express Service
- Access for All
- GO Access
- eBike Safety

12. ADJOURN TO JUNE 11, 2024

Vice chair Patton adjourned the meeting at 3:04 p.m.



Item 7

DATE: June 11, 2024

MEMO TO: CITIZEN TRANSPORTATION ADVISORY COMMITTEE (CTAC) /
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

FROM: GEISKA VELASQUEZ, PROGRAM ANALYST

SUBJECT: GUIDELINES AND SCHEDULE FOR THE FY2024 COMBINED CALL-FOR-PROJECTS FOR FTA SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS, SECTION 5307 JOBS ACCESS AND REVERSE COMMUTE (JARC) FUNDS, AND ACCESS FOR ALL FUNDS

RECOMMENDATION:

- Receive and File

BACKGROUND:

The Federal Transit Administration's (FTA) **Section 5310** Program is intended to enhance mobility for seniors and persons with disabilities by providing funds that support the special needs of seniors beyond traditional public transportation services and for those with disabilities beyond that required by the Americans with Disabilities Act (ADA).

The goal of the FTA Section **5307 JARC** program is to improve access to employment for eligible low-income individuals and to transport residents of urbanized areas and non-urbanized areas to suburban employment opportunities.

The purpose of the California Public Utilities Council's (CPUC) **Access-for-All** (AFA) program is to incentivize the expansion and availability of on-demand transportation service for individuals with disabilities whose needs cannot be met by conventional transit or paratransit services.

The FTA Section 5310 funds and 5307 JARC funds are the primary funding source to support projects and strategies identified in the Ventura County Transportation Commission's (VCTC) Coordinated Public Transit-Human Services Transportation Plan (updated in 2021). While the CPUC's program is not necessarily or traditionally related to the Coordinated Plan, the program does implement projects that coincide with the intent and philosophy of the Plan, specifically the high priority strategy to "continue procuring wheelchair-accessible vehicles" (pg. 51) and was therefore included in this call for projects due to compatible intent of each program.

DISCUSSION:

VCTC serves as the Designated Recipient for Section 5310 and 5307 JARC funds which are apportioned directly to large-urbanized areas (UZAs) with populations of 200,000 or more. Two such UZAs exist in Ventura County, Oxnard/Ventura, and Thousand Oaks/Moorpark. Section 5310 funds are apportioned based on number of disabled person per the Census, while 5307/JARC funds are apportioned based on low-income persons per the Census (both funds are now using the 2020 Census data). Apportionment funds are then allocated by VCTC for these programs on a competitive basis through a Call-for-Projects. (It should be noted that for projects in small urban areas of the County with populations more than 50,000 but less than 200,000, such as Camarillo and Simi Valley, and rural areas with populations less than 50,000, such as Santa Paula and Fillmore, Section 5310 funds are available through a separate Caltrans statewide application process).

Since 2018, Senate Bill (SB) 1376 requires the California Public Utilities Commission (CPUC) as part of its regulation of Transportation Network Companies (TNCs) (e.g. Uber/Lyft), establish a program to improve the accessibility of persons with disabilities to on-demand transportation services, resulting in the establishment of the TNC Access-for-All Program requiring a fee in the amount of \$0.10 for each TNC trip provided and remit such fees to the CPUC based on the County in which the trip originated. TNCs can request offsets of the fees collected should they elect to invest in improving their Wheelchair Accessible Vehicle (WAV) service. Remaining funds are set aside to distribute through Local Access Fund Administrators (LAFAs), such as VCTC, to qualified Access Providers that establish on-demand transportation programs or partnerships meeting the needs of persons with disabilities with enhanced WAV services.

Table 1 below provides the estimated breakdown of funds available for the two large-urbanized areas in Ventura County for Fiscal Years 2024/25 and 2025/26 combined. Section 5310 funds are divided into Traditional (55% of overall funds) and Expanded (45%) categories of projects. The program Guidelines (Attachment A) provide examples of eligible projects and activities for each identified category of funding.

Section 5310 also allows 10% of the UZA apportionment to be used for program administration and the CPUC AFA program identifies 15% for LAFA program administration. Both funds have been adjusted to subtract the administrative costs from the funds leaving the available funding identified in Table 1 below for the call-for-projects at this time.

Table 1: Estimated Available Funding for Section 5310, 5307/JARC and AFA Call for Projects for FY24/25 and FY25/26				
Area	FTA 5310 Traditional	FTA 5310 Expanded	FTA 5307 JARC	CPUC AFA
Oxnard/Ventura UZA	\$ 461,059	\$ 377,230	\$ 716,321	
Thousand Oaks/Moorpark UZA	\$ 287,801	\$ 235,474	\$ 178,051	
County-wide	-	-	-	173,311
Total Estimated Available	\$ 748,860	\$ 612,704	\$ 894,372	\$ 173,311

The Call-for-Projects was announced on June 7, 2024, with a public notice and email distribution to potentially interested and eligible parties. Applications are due to VCTC by July 26, 2024.

Staff will screen all applications to make sure projects are: 1) eligible for funds, 2) consistent with the recommendations of the Ventura County Coordinated Public Transit-Human Services

Transportation Plan, and 3) to ensure the recipient has the capability to deliver the project. Once projects are determined to be eligible for funding they will be scored, ranked, and prioritized for funding in accordance with the scoring criteria adopted in the Guidelines.

The following schedule identified in Table 2 lists the milestones for the application and selection process.

June 7, 2024	Call-for-Projects Released
July 26, 2024	Project Applications Deadline
September 11, 2024	TRANSCOM Recommendation
October 4, 2024	VCTC Approval
December 2024	FTIP Approval
March 2025	FTA Grant Approval

The proposed guidelines and project selection criteria for the 2024 Call-for-Projects are included with this item in Attachment A. The screening and selection criteria are based on the criteria utilized by Caltrans, as well as the Coordinated Public Transit-Human Services Transportation Plan criteria and strategies, and the CPUC Access-for-All program criteria.

The attached guidelines were approved by TRANSCOM at their May 8, 2024, meeting. Additionally, TRANSCOM appointed two members to assist VCTC staff in scoring and ranking the projects for funding, and, with the inclusion of the Access-for-All program in this call for projects, TRANSCOM also appointed the Ventura County Disability Access Manager, Dani Anderson, to the scoring subcommittee as well. Staff will return to the Commission in October 2024 with a list of projects recommended for approval.

Staff will return with an update to CTAC/SSTAC at the meeting in September 2024.