



THURSDAY, January 12, 2012, 1:30 P.M.
Camarillo City Hall
Camarillo

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

- Item #1** **CALL TO ORDER**
- Item #2** **INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3** **PUBLIC COMMENTS**
- Item #4** **MEETING SUMMARY December 8, 2011**
That TRANSCOM review and approve the meeting summary of the December 8, 2011 TRANSCOM meeting
- Item #5** **STATUS OF CMAQ FUNDS**
That TRANSCOM receive a report on the status of the rescission and loan of Congestion Mitigation and Air Quality (CMAQ) program capacity.
- Item #6** **CALTRANS JARC / NEW FREEDOM CALL FOR PROJECTS**
That TRANSCOM receive a report on the upcoming call for projects for the statewide competition for FTA Section 5316 Jobs Access and Reverse Commute (JARC) and Section 5317 New Freedom funds available from the Small Urban and Rural apportionments. Eligible participants are for applicants for projects serving Camarillo, Simi Valley, Santa Paula, Fillmore, and the rural portions of the unincorporated areas.
- Item #7** **APPROVE FISCAL YEAR (FY) 2011/12 JARC PROGRAM OF PROJECTS – LAPSING FUNDS**
That TRANSCOM approve the Program of Projects (POP) to allocate for Mobility Management (Travel Training) by Mobility Management Partners Inc. \$61,679 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) funds in the Oxnard/Ventura Urban Area.
- Item #8** **ADA CERTIFICATION UPDATE**
That TRANSCOM receive a report on the ongoing Countywide ADA Certification program.

Item #9

TRANSIT OPERATORS PROPOSED SB 716 CONCEPTS

Shaun Kroes, TRANSCOM Chair, has requested that the following proposal be presented to TRANSCOM for consideration. The proposal represents the concept developed by a number of the transit operators in the county. A letter from some of the operators is expected to be sent to the VCTC steering committee prior to their meeting January 13, 2012.

Item #10

ADJOURN



Item #4

MEETING SUMMARY

THURSDAY, December 8, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

Item #1

CALL TO ORDER

Chair Kroes called the meeting to order at 1:35

Item #2

INTRODUCTIONS AND ANNOUNCEMENTS

Shaun Kroes reported on the status of the operators efforts on SB 716. Debbie Solomon reported on the status of LEED certification for the reconstructed Simi Valley Transit facility.

Vic Kamhi reported that VISTA ridership is continuing to increase after anemic growth last year after the fare increases. He said he expects VISTA to again see double digit increases in ridership.

Chuck Perkins asked if Myra could bring a supply of transfers to every TRANSCOM meeting.

Pete DeHaan reported on the award of the contract for the required update of the Human Services Transportation Plan update.

Mike Houser reported on the status of new rolling stock for Thousand Oaks.

Item #3

PUBLIC COMMENTS

Item #4

ADA CERTIFICATION UPDATE

Mike Culver presented a report on the ongoing Countywide ADA Certification program. There was some discussion about the numbers of "now shows" to the certification process, and the impacts of that. There was also discussion about the contract and how the overall system is working. There was general concurrence on the overall improvement since contracting out the service and as MMP has worked to debug the process.

Item #5

APPROVE FISCAL YEAR (FY) 2011/12 JARC PROGRAM OF PROJECTS – LAPSING FUNDS

Peter presented the proposed Program of Projects (POP) to allocate for Mobility Management (Travel Training) by Mobility Management Partners Inc. \$26,792 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) in the Oxnard/Ventura UZA. There was discussion about the cost of the program; Helene Buchman wanted MMP to coordinate efforts with GCT. Pete also discussed how the funding issue was causing travel training to occur in some parts of the county, but not others.

Mike Culver described the program, noting that part of the reason for the proposed change is that a significant percentage of the participants are not ARC clients. They are frequently referred to the program as part of the ADA eligibility process. The item was continued on a motion, along with a statement of appreciation, by Mike Houser, seconded by Roc Pulido.

Item #6

ADJOURN

ADMINISTRATION CONFERENCE ROOM



TRANSCOM

DATE: 12/5/11

NAME	BADGE #	NAME	BADGE #
		Shaun Kroes	015
Andrew Mikkelson		Steve Brown	
Ben Cacatian		Steve Rosenberg	
City of Fillmore (Bert Rapp)		Tom Mericle	
Chuck Perkins	065	Vic Kamhi	031
Darren Kettle		Nichole Majunie	
Debra Solomon		Leticia Leon	
Drew Lurie			
Elizabeth Amador		Darlene Cochran	
Fernando Castro		Jacqui Cervantez Roberts	
Andy Santamaria		Dennis Miranda	
Gina Summey		Ed Webster	
Gloria Sotelo			
Grahame Watts			
Helene Buchman	074	Jim McLaughlin	
Jeff Hereford		Pat McLaughlin	
Joanna Capelle		Dan Beal	
John Quinn		Patti Post	
Karen Fajnor		Marlene Conner	
Kathy Connell	075		
Kerry Forsythe		Jim Moore	
Kimberly Gayle			
Linda Wright			
Martin Erickson			
Mary Travis			
Matt Gleason			
Mike Culver			
Mike Houser	029		
Myra Montejano	33		
Peter DeHaan	026		
Roc Pulido			

Ad Hoc Paratransit/
Human Service and Transportation Service



Item # 5

January 12, 2012

MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: STATUS OF CMAQ FUNDS

RECOMMENDATION:

- Receive and file.

DISCUSSION:

As the Committee will recall, on September 30, 2011, Caltrans was scheduled to apply a federal rescission of Congestion Mitigation and Air Quality (CMAQ) funds to county program balances. To minimize the potential rescission, VCTC at its September 2011 meeting ratified a loan of up to \$5.4 million of unused Congestion Mitigation and Air Quality (CMAQ) program capacity to the San Diego Association of Governments (SANDAG). The Orange County Transportation Authority and Riverside County Transportation Commission made similar loans to SANDAG. The loans were contingent upon SANDAG successfully obligating its entire apportionment plus the loaned funds, prior to September 30th. The loan from VCTC is schedule to be repaid in FY 2012/13.

Caltrans has now closed its books for the federal 2010/11 fiscal year which closed September 30th, and determined that the amount of the loan from VCTC to SANDAG was \$5,348,380. Based on this loan, the rescission amount applied to VCTC's CMAQ balance was \$3,290,122. Had the loan not gone through, the rescission amount would have been almost twice as much.

At the November Committee meeting it was noted that there was could be no assurance of any CMAQ apportionment carryover due to the potential rescission, so the total funding anticipated to be available in the mini call for projects was reduced to \$5.7 million. Now that the \$5,348,380 loan has gone through, with the program capacity returning in FY 2012/13, these funds will also be available for programming. In addition, after the rescission there was still a carryover balance of \$3,182,863 that was not rescinded which can be added to the available balance. Thus, the total CMAQ program capacity in the mini call for projects has increased to \$14.2 million.



Item # 6

January 12, 2012

MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: CALTRANS JARC / NEW FREEDOM CALL FOR PROJECTS

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Caltrans has informed VCTC that they are about to announce a call for projects for FTA Section 5316 Jobs Access and Reverse Commute (JARC) and Section 5317 New Freedom funds available from the Small Urban and Rural apportionments programmed by the state. The information will be posted on the Caltrans Division of Mass Transportation website, www.dot.ca.gov/hq/MassTrans/. The tentative deadline for submitting applications to VCTC is February 29, 2012. Projects selected by VCTC for consideration by Caltrans must be submitted to Caltrans by March 30, 2012. Once Caltrans has posted its information, VCTC will also post call for projects information on its website.

In Ventura County, projects serving Camarillo, Simi Valley, Santa Paula, Fillmore, and the rural portions of the unincorporated areas are eligible to receive funds from the small urban and rural apportionments. As part VCTC's recent call for projects for large urban JARC and New Freedom funds, VCTC considered projects for small urban and rural funds, and approved \$48,800 for the Arc Employment Transportation Service and \$41,300 for the Mobility Management project by Mobility Management Partners. By virtue of VCTC having approved these projects for nomination to Caltrans, these applications do not need to be resubmitted to VCTC. Any other projects should be submitted to VCTC either using the application on the Caltrans website, or the simplified application on the VCTC application. Sponsors for projects approved by VCTC, including the two previously approved projects, must then complete the official Caltrans application and provide it to VCTC so that VCTC can submit the application package to Caltrans.



Item # 7

January 12, 2012

MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE FISCAL YEAR (FY) 2011/12 JARC PROGRAM OF PROJECTS – LAPSING FUNDS

RECOMMENDATION:

- Approve the attached Program of Projects (POP) to allocate for Mobility Management (Travel Training) by Mobility Management Partners Inc. \$61,679 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) funds in the Oxnard/Ventura Urban Area.

BACKGROUND:

At the December meeting TRANSCOM approved programming \$26,792 of potentially lapsing JARC area large urban funds for the Travel Training program managed by Mobility Management Partners. The funds were programmed for this project based on the criteria discussed by TRANSCOM at the November meeting, to use the lapsing funds based on where funds have been requested, but not provided, and where funds may be most needed to ensure cash flow over the next two years.

Prior to this recommendation being approved by the Commission, staff was informed by FTA that the potentially lapsing amount is larger, \$61,679. Since the Travel Training program had been approved by VCTC to receive \$85,299 in Small Urban funds which will not be forthcoming, the potentially lapsing amount is still within the original Travel Training funding request and is needed for the program to continue for the next two years. Therefore, based on the criteria staff recommends that the \$61,679 in potentially lapsing funds be programmed for Travel Training.

Since VCTC held a public hearing on the programming of JARC funds at its January meeting, another hearing is not required, even though the funding has been changed. Attached is the proposed final POP which would be published subsequent to Commission approval scheduled for the February meeting.

Program of Projects			
On January 6, 2012, the Ventura County Transportation Commission (VCTC) held a public hearing on the Program of Projects (POP) for the Oxnard Urbanized Area for Federal Transit Administration Jobs Access Reverse Commute (JARC) funds. The following is the final Program of Projects adopted by VCTC at its February 3, 2012 meeting.			
FY 2012 JARC Program of Projects – Oxnard Urbanized Area			
	Total Cost	Federal Share	Local Share & Other
<u>Capital Assistance</u>			
Mobility Management through Mobility Management Partners, Inc.	\$77,099	\$61,679	\$15,420



Item # 8

January 12, 2012

MEMO TO: TRANSCOM

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.



Item # 9

January 12, 2012

MEMO TO: TRANSCOM

FROM: VICTOR KAMHI, VCTC DIRECTOR BUS OPERATIONS

SUBJECT: TRANSIT OPERATORS PROPOSED SB 716 CONCEPTS

RECOMMENDATION:

- That TRANSCOM consider concurrence to submit to the steering committee the proposed "Operators" SB 716 Concept.

BACKGROUND:

Shaun Kroes, TRANSCOM Chair, has requested that the following proposal be presented to TRANSCOM for consideration. The proposal represents the concept developed by a number of the transit operators in the county. A letter from some of the operators is expected to be sent to the VCTC steering committee prior to their meeting January 13, 2012.

PROPOSED OPERATIONAL CONCEPTS FOR A WEST COUNTY TRANSIT DISTRICT AND AN EAST COUNTY OPERATIONAL MEMORANDUM OF UNDERSTANDING, AND POSSIBLE LANGUAGE TO AMEND THE TRANSPORTATION DEVELOPMENT ACT

West County Model: Gold Coast Transit District (GCTD) to plan and operate and/or contract for all bus and ADA services within the district boundaries including existing Heritage Valley services (VISTA-126, Santa Paula & Fillmore Dial-a-Rides), Ojai Trolley, Oxnard Harbor & Beaches Dial-a-Ride, Coastal Express, VISTA-CSUCI and VISTA-101. GCTD will also coordinate oversight of member agency rail stations, transit/transfer centers and bus stop amenities. Existing GCT Board will expand to include new members with appropriate representation to be determined.

East County Model: Simi Valley/Moorpark/Thousand Oaks/Camarillo to develop a formal Memorandum of Understanding (MOU). East County MOU to operate and coordinate all bus and ADA services, fares and hours of service including VISTA-EAST and east county unincorporated area transit services. East County MOU to coordinate oversight of member agency rail stations, transit/transfer centers and bus stop amenities.

Transportation Development Act (TDA) definition of "area" apportionments with reference to Ventura County: the entire area stated in the proposed GCTD enabling legislation excluding cities within Ventura County that may choose to join the district or form a separate district at a later time.

TDA apportionment restriction definition: Cities within Ventura County which are outside the boundaries of the proposed GCTD, but which provide transit service or which contract for transit service, may also file claims under Article 8 subject to Public Utilities Code Section 99401.5. The County of Ventura may file claims under Article 8 only for unincorporated area transit needs in those areas not served by GCTD.