



**Item #14**  
**REVISED**

**December 3, 2010**

**MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION**

**FROM: MYRA MONTEJANO, TRANSIT SPECIALIST**  
**VICTOR KAMHI, BUS DIRECTOR**

**SUBJECT: REVISED VISTA HIGHWAY 126 AND HERITAGE VALLEY DIAL-A-RIDE**  
**COST DISTRIBUTION FORMULA AND COOPERATIVE AGREEMENT**

**RECOMMENDATION:**

- Approve the amended Fiscal Year 2010/2011 VISTA Highway 126 and Heritage Valley Dial-A-Ride Cooperative Agreement.

**BACKGROUND:**

When VCTC approved the VISTA Heritage Valley Dial-A-Ride (DAR) cooperative agreement and budget, the funding available was not sufficient to continue to operate the DAR at the existing level. The Commission approved a Cooperative Agreement to allow modifications to the basic formula so that those agencies with sufficient Transportation Development Act funds could maintain or increase service. The expectation was that there would be modifications to the funding agreement as some of the member agencies decided to maintain service to their communities. Subsequently, the staff also discovered an error in the formula used to calculate the funding. Correcting this error results in an added cost to the County, the City of Fillmore, and the City of Santa Paula of \$14,903.32 each which is above the amount that was approved in the VISTA 126/Heritage Valley Cooperative Agreement.

When VCTC adopted the budget, there were two issues which regarding the VISTA 126/Heritage Valley transit service funding which were not resolved. Staff advised the Commission that the proposed service cuts were not due to lack of demand – and in the Commission's unmet transit needs findings, the service continued to be a need that is reasonable to meet - but due to insufficient Transportation Development Act (TDA) funds to meet the need. The two unresolved issues were (1) if there would be any carryover TDA funds that would help to restore part of the service, and (2) if not, how the service cuts could be mitigated in the City of Santa Paula and the County for Piru/Rancho Sespe without subsidizing the City of Fillmore.

Due to the amount of carry-over funds for the City of Fillmore (\$29,780.17) it will be possible to re-instate some of the weekday service on Fillmore Dial-a-Ride. Although it will not bring service to its original level it will allow for two vehicles to operate until 7 pm and one vehicle to operate until 8 pm within the city of Fillmore. The carryover amounts for each jurisdiction (before the adjustments listed below) is:

Ventura County	\$33,194.86
Santa Paula	\$32,506.76
Fillmore	\$29,780.17

The City of Santa Paula, on June 21, 2010, authorized the use of an additional \$45,000 (above the amount in the VCTC approved Cooperative agreement) to continue full DAR service in the City of Santa Paula. Working with the County, VISTA has extended evening service with VISTA Hwy 126 intercity buses to provide service to Piru and Rancho Sespe. This service does not increase service for the City of Fillmore, but does provide a way for people to get to Piru and Rancho Sespe after DAR service in Fillmore (which was extended to Piru and Rancho Sespe) was reduced. The cost to the County for that extended service above the VCTC approved Cooperative Agreement is \$7,121.40.

The attached Cooperative Agreement is based on the following changes for each member of the Heritage Valley Dial-a-Ride service:

County	
Approved Cooperative Agreement	\$ 391,141.00
Adjustment for calculation error	\$ 14,903.32
Piru/Rancho Sespe added service	\$ 7,121.40
Total needed for new Cooperative Agreement	\$ 413,165.72

City of Santa Paula	
Approved Cooperative Agreement	\$ 391,141.00
Adjustment for calculation error	\$ 14,903.32
Santa Paula DAR added service	\$ 45,000.00
Total needed for new Cooperative Agreement	\$ 451,044.32

City of Fillmore	
Approved Cooperative Agreement	\$ 373,594.00
Adjustment for calculation error	\$ 14,903.32
Fillmore DAR added service	\$ 30,568.44
Total needed for new Cooperative Agreement	\$ 419,065.76

VCTC staff has worked with the staffs of the partner agencies to develop modifications and meet the services the agencies desire within the fiscal constraints.

**AMENDMENT #2 (FY 2010/11)  
TO COOPERATIVE AGREEMENT  
FY 2001/02  
VENTURA INTERCITY SERVICE TRANSIT AUTHORITY (VISTA)  
**HIGHWAY 126 ROUTE, FILLMORE, SANTA PAULA DIAL-A-RIDES****

This Amendment (2010-11) to the Cooperative Agreement FY 2001/02 for VISTA Highway 126 Route, Fillmore, Santa Paula Dial-a-Rides ("Amendment") is made and entered into by and among the CITY OF FILLMORE (Fillmore), the CITY OF SAN BUENAVENTURA (Ventura), the CITY OF SANTA PAULA (Santa Paula), the COUNTY OF VENTURA (County) and the VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC). Fillmore, San Buenaventura, Santa Paula and the County are collectively referred to herein from time to time as the "AGENCIES."

This Amendment continues the VISTA 126 Route, Fillmore and Santa Paula Dial-a-Ride services under the terms and conditions of the Cooperative Agreement, FY 2001/02, Ventura Intercity Service Transit Authority (VISTA) Highway 126, Fillmore, Santa Paula Dial-a-Rides ("Cooperative Agreement"), except to the extent amended hereby, for FY 2010-11.

The Cooperative Agreement is hereby amended as follows:

**A. Section 3: Funding**

For FY 2010-11, the required local match shall be paid by the AGENCIES based on funding shares per jurisdiction as follows:

	<u>Percent</u>	<u>Approximate Net Share*</u>
Fillmore	33.33 % of DAR's, 25.84 % of Route 126 bus	\$ 419,065.76
Ventura	7.5 % of Route 126 bus only	\$ 17,570.33
Santa Paula	33.33 % of 126 bus and both DAR's	\$ 451,044.32
County	33.33 % of 126 bus and both DAR's	\$ 413,165.72

\*Excluding Credit

*If a member agency acts to increase service levels for their jurisdiction, they can request VCTC increase the service and the budget based on a increase in funding.*

**B. Section 7: Meetings**

Meetings of the AGENCIES and VCTC shall be held in accordance with the "Brown Act" at least once each fiscal year, and shall be held in conjunction with VCTC Board meetings. All decisions on service shall be made jointly by the AGENCIES participating in the local funding of this route, with each of the AGENCIES having one vote and majority vote ruling. The VCTC member of each of the participating AGENCIES shall be designated as a voting member.

**C. (Revised) Attachment "A"- Route and Service Description-** is attached and incorporated herein by this reference.

**D. (Revised) Attachment "B"- Performance Reporting-** is attached and incorporated herein by this reference.

Except as amended hereby, the terms and conditions set forth in the Cooperative Agreement shall remain in full force and effect.

In witness whereof, the parties hereto have executed this Agreement on the dates stated below.

**CITY OF FILLMORE**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
Date

\_\_\_\_\_  
City Attorney Date

**CITY OF SAN BUENAVENTURA**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
Date

\_\_\_\_\_  
City Attorney Date

**CITY OF SANTA PAULA**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
Date

\_\_\_\_\_  
City Attorney Date

**COUNTY OF VENTURA**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
Date

\_\_\_\_\_  
County Counsel Date

**VENTURA COUNTY TRANSPORTATION  
COMMISSION**

**APPROVED AS TO FORM**

By \_\_\_\_\_  
Date

\_\_\_\_\_  
General Counsel Date

## **ROUTE AND SERVICE DESCRIPTION**

The following is a general description of the VISTA-HWY 126 and VISTA Fillmore and Santa Paula DAR's, and may be revised and/or adjusted during the fiscal year by agreement of the AGENCIES.

### **VISTA Hwy 126 Service**

The VISTA Hwy 126 service is an intercity, fixed route, express bus service along the State Route 126 corridor between Fillmore, Santa Paula and San Buenaventura. The route includes stops at: Fillmore Senior Center in Fillmore; Santa Paula City Hall and K-Mart Park and Ride in Santa Paula; and Wells Center, County Government Center, Ventura College, St. Bonaventure High School, the County Medical Center, Ventura Pier and the Pacific View Mall (Ventura Transit Center) in Ventura.

On weekdays service will operate between approximately 6 AM and 8 PM. In the morning and afternoon peak hours, regular buses will run on approximately 60-70 minute headways. Morning service will be supplemented with a third bus. In the off-peak hours, the headways may increase to approximately 120 minutes. The peak hours will be defined in the final schedule, but it will be a minimum of three hours in the morning and three hours in the afternoon.

Saturday and Sunday service will operate between approximately 8 AM and 6 PM. In the morning and evening peak hours, the buses will run on approximately 60-70 minute headways. In the off-peak hours, the headways may increase to approximately 120 minutes. The peak hours will be defined in the final schedule, but it will be a minimum of three hours in the morning and three hours in the afternoon.

The schedule will be arranged to provide timed transfers to local and intercounty transit providers such as Santa Paula and Fillmore Dial-a-Rides, the VISTA 101, VISTA Coastal Express, VISTA Conejo Connection and SCAT, as feasible.

### **Fillmore/Piru Area and Santa Paula Dial-a-Ride Services**

General public dial-a-ride service operates from a dispatch center located in the City of Fillmore for (1) Fillmore and the nearby unincorporated communities, such as Piru, Bardsdale and the Rancho Sespe Housing Development, and (2) Santa Paula and surrounding unincorporated areas. Service for the Fillmore DAR is provided weekdays between the hours of 6:00 AM and 8:00 PM on demand (within 60 minutes of the call being received) and Saturdays and Sundays between 7:00 AM and 6:00 PM. Service for the Santa Paula DAR will operate weekdays between 6:00 AM and 7:30 PM and Saturdays and Sundays between 8:00 AM and 5:30 PM. Trip reservations can be made up to a week in advance.

The general service boundaries for the DAR services, which may be adjusted from time to time by COMMISSION, are as follows: Fillmore DAR service will include the Fillmore City limits, Old Telegraph Road/Grand Avenue on the west; Grand Avenue/Bridge Street on the north; the communities of Piru and Rancho Sespe Housing Development to the east; and the community of Bardsdale on the south. The general service boundaries for the Santa Paula Commuter Bus and Santa Paula DAR service are the Santa Paula City limits and adjacent unincorporated areas and including the Mupu and Briggs Schools to the west.

The Fillmore DAR will be routed by the Fillmore Senior Center (Community Building) to meet the intercity, fixed route express bus service. The Santa Paula DAR will be routed by the Santa Paula City Hall and K-Mart each for transfer coordination to the intercity, fixed route express bus

service. Reservations are not needed for transfers from the fixed route to the DAR's at the Fillmore Senior Center, Santa Paula City Hall and Santa Paula K-Mart. This Dial-a-Ride will also make stops at businesses en route.

## **FARES**

VISTA-HWY 126 one-way passenger fares are: \$1 for adults between 21 and 61 years of age; \$1 for youth 6 to 20 years; and 50 cents for seniors aged 62 and older and for persons with disabilities. Children 5 and under ride free if accompanied by fare paying adult. VISTA-operated Dial-a-Ride fares are \$1.50. The fare includes one transfer to VISTA intercity service. In January 2011, fares will increase to: \$1.25 for adults between 21 and 61 years of age; \$1.25 for youth 6 to 20 years; and 75 cents for seniors aged 65 and older and for persons with disabilities. Children 5 and under ride free if accompanied by fare paying adult. VISTA-operated Dial-a-Ride fares will be \$1.75.

The SmartCard Pass fares are: adults \$40; youth \$40; seniors and persons with disabilities \$20. Purchased monthly, this passport is valid for unlimited trips on all Ventura County fixed-route public bus systems (not including inter-county service). A cash debit feature is also available. For an additional 50 cents per trip, holders of the base pass may use the Dial-A-Rides, except on systems where this offer is not valid. In January 2011, the pass rates will increase to: \$45; youth \$45; seniors and persons with disabilities \$22.50.

The Dial-a-Ride monthly Pass Premium fares are: adults \$56; students \$56; seniors and persons with disabilities \$36. These fares include Dial-a-Ride and fixed route transportation within Ventura County. A monthly pass for Dial-a-Ride service only is available for \$16. A day pass can also be purchased from the drivers or from the FATCO office in Fillmore at a cost of \$3.00. The pass can be used for an unlimited number of trips on the Fillmore DAR, Santa Paula DAR and Hwy 126 buses that day. In January 2011, the Dial-a-Ride monthly passes will increase to \$20. The Dial-a-Ride monthly Pass Premium fares will increase to \$60 dollars for adults and students, and \$38 for seniors and persons with disabilities.

## Attachment B (Revised)

### PERFORMANCE REPORTING

On a quarterly basis, VCTC will calculate and provide operating statistics and performance indicators for Weekday service, Saturday service, and for All Periods combined, for monthly, quarterly, and total year-to-date periods, to include:

- Farebox Revenues
- Farebox Recovery Ratio\*
- Contractor Operating Cost
- Total Adjusted Operating Costs
- Passengers
- Total Operating Cost per Passenger
- Vehicle Service Hours
- Total Operating Cost per Vehicle Service Hour
- Passengers per Vehicle Service Hour
- Total Hours
- Vehicle Service Miles
- Passengers per Vehicle Service Mile
- Total Miles

\* Farebox Recovery Ratios shown will be the adjusted ratio so that all transit systems may be compared equally. For all VISTA contract services, this means that operating costs equal the sum of operating and maintenance costs contained in each contract, or, conversely, contract costs minus all capital costs.