



**THURSDAY, April 11, 2013, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

- Item #1 CALL TO ORDER**
- Item #2 INTRODUCTIONS AND ANNOUNCEMENTS**
- Item #3 PUBLIC COMMENTS**
- Item #4 TRANSCOM MEETING SUMMARY March 14, 2013 – PG.3**
- Item#5 VCTC UPDATE OF PROGRAM OF PROJECTS – PG.7**
Discuss funding amounts and schedule for the FY 2013/14 Program of Projects (POP).
- Item #6 FOREIGN CURRENCIES AND DEFACED COIN DISPOSAL – PG.13**
Discuss and recommend a VISTA Foreign Currency and Defaced Coin Disposal Policy
- Item #7 DISCUSSION OF EXTENSION OF AMERICANS WITH DISABILITIES ACT (ADA)
CERTIFICATION CONTRACT – PG.15**
Recommend the Commission approve a one-year extension of the contract with Mobility Management Partners, Inc.,
- Item #8 ADA CERTIFICATION UPDATE – PG.17**
Receive the monthly report on the ADA certification process.
- Item #9 CMAQ PROJECT MONITORING REPORT – PG.19**
Receive and file.
- Item #10 VISTA STATUS REPORT – Oral Report**
Receive a status report on VISTA ridership.
- Item #11 ADJOURN**

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Item #4

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
THURSDAY, March 14, 2013, 1:30 P.M.
Camarillo City Hall
Camarillo**

Meeting Summary

Item #1

CALL TO ORDER

Chair Houser called the meeting to order at 1:35 pm.

Item #2

INTRODUCTIONS AND ANNOUNCEMENTS

The Committee members introduced themselves. Shaun Kroes reported that the improvements submitted as part of the CMAQ project are on hold indefinitely.

Helene Buchman reported on the Gold Coast Transit (GCT) installation of triple bike racks.

Vic Kamhi reported that the VISTA CSUCI Oxnard bus would be stopping in both directions at Oxnard College beginning in April.

Item #3

PUBLIC COMMENTS

None

Item #4

TRANSCOM MEETING SUMMARY JANUARY 10, 2013

The meeting summary was approved on a motion by Roc Pulido, seconded by Shaun Kroes.

Item #5

REPORT ON TRANSCOM MEETING FEBRUARY 14, 2013

The meeting summary was accepted without comment, since there had been on quorum.

Item #6

FISCAL YEAR (FY) 2012/13 PROPOSITION 1B TRANSIT SECURITY GRANT PROGRAM FUND AVAILABILITY

Stephanie Young reported on the upcoming cycle of Proposition 1B Transit Security Grants and the recommend the process which will be presented to the Commission in April. She noted that the due date will be April 5, and VCTC will need a project description. Some discussion occurred about the compressed schedule. The recommendation was approved on a motion by Roc Pulido, seconded by Helene Buchman.

- Item #7** **DISCUSSION OF EXTENSION OF AMERICANS WITH DISABILITIES ACT (ADA) CERTIFICATION CONTRACT**
Peter DeHaan noted that there had been changes since the item was drafted, and pulled the item. It will be placed on the April TRANSCOM agenda.
- Item #8** **LIMITED ENGLISH PROFICIENCY PLAN**
Peter DeHaan discussed the FTA required Limited English Proficiency Plan (LEP). TRANSCOM discussed the relationship of both the LEP and the Title VI Report and subrecipient responsibilities. The questions included if the subrecipients could/should also adopt the VCTC LEP. Both Gold Coast Transit and Simi Valley Transit, as direct recipients, have to prepare their own Title plans, including LEPS. The recommendation was approved on a motion by Shaun Kroes, seconded by Kathy Connell.
- Item #9** **MOBILITY MANAGEMENT PARTNERS, INC. (PPM) GRANT REQUEST FOR THE COUNTYWIDE MOBILITY PROJECT**
Mike Culver presented the three programs included in the MMP grant application. The three programs are: a “paid volunteer” driver program; travel training, and a countywide call and referral center.
- TRANSCOM discussed the programs extensively. There was support for the first two, but still unanswered questions. Concerns about liability and about control of the volunteer driver were raised.
- There was universal support for travel training, although TRANSCOM had a desire for a more details.
- The third program, providing a transit referral and information center, was developed when it appeared that VCTC would be ending its Transit Information Center activities. There also were concerns about transitioning to a short term grant funded center, and possible duplication with various other agencies and activities.
- TRANSCOM requested that three programs be broken out separately, and returned to TRANSCOM for actions on a motion by Helene Buchman, seconded by Roc Pulido.
- Item #10** **ADA CERTIFICATION UPDATE**
Mike Culver reported on the ADA certification process. He noted that they are experimenting with different time blocks to improve efficiency.
- Item #11** **ADJOURN**



TRANSCOM

DATE Mar 14, 2013

NAME

Andrew Mikkelsen

Ben Cacatian

City of Fillmore (Bert Rapp)

Chuck Perkins

Darren Kettle

Dave Fleish

Debra Solomon

Drew Lurie

Elizabeth Amador

Fernando Castro**Andy Santamaria**

Gina Summey

Gloria Sotelo

Grahame Watts

Helene Buchman**Jeff Hereford**

Joanna Capelle

John Quinn

Kathy Connell

Kerry Forsythe

Kimberly Gayle

Linda Wright

Martin Erickson

Mary Travis

Matt Gleason

Ron Calkins**Mike Houser**

Myra Montejano

Peter DeHaan

Roc Pulido**Shaun Kroes**

Steve Brown

Steve Rosenberg

Tom Mericle

Vic Kamhi

Charles Sandlin

Jacqui Cervantez Roberts

Syed Shdab

Stephanie Young

Ray Porras

Danny Haws

Fabian Gallardo

James Hinkamp

Jim Moore

Leticia Leon

Mike Culver

Paula Johnson (the ARC)

Susan White Wood(AAA)

Sue Tatangelo (CHCD)

Maria Tello (VCBH)

Jesus Galvan (CHCD)

Jan Richards (Help)

Ann Springer

Sue Tatangelo

Maria Tello

Margaret Heath

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Item # 5

April 11, 2012

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: FISCAL YEAR 2013/14 PROGRAM OF PROJECTS

RECOMMENDATION:

- Discuss funding amounts and schedule for the FY 2013/14 Program of Projects (POP).

BACKGROUND:

The attached spreadsheet shows the calculation of FTA apportionment amounts for programming in the FY 2013/14 POP. Based on VCTC policy, each transit operator can program the amount that the service it operates generates in the FTA apportionment formula. In addition, local bus operators can program the funds generated by their area in the population formula.

The following is the proposed schedule for the FY 2013/14 POP:

April 29, 2013:	Project Lists Submitted to VCTC
May 9 th :	TRANSCOM Approval of Draft POP
June 7 st :	Commission Approval of Draft POP
August 8 th :	TRANSCOM Approval of Final POP
September 6 th :	Commission Approval of Final POP

This year, funds can be programmed to the level authorized under MAP-21 for FY 2013/14. Since MAP-21 has authorized the new Section 5339 Bus and Bus Facilities formula program, each operator's share of these funds is provided, in addition to the amounts available under the Section 5307 Urbanized Area Formula program. However, since Section 5307 has been consolidated with the former Section 5316 Jobs Access and Reverse Commute program, the portion of Section 5307 funds generated through the JARC formula are not included in the funds available to transit operators, since those funds were already programmed through the JARC/New Freedom call for projects earlier this year.

The Attachment A spreadsheet was previously e-mailed to the transit operators that program 5307 funds, and Moorpark commented that since it is now reporting NTD data, there should be additional funds for Moorpark. The table in this agenda has been revised to show the Moorpark revenue. This change does not affect revenue to the other operators.

Based on the draft VCTC budget, which increases the amount of non-federal funds for Metrolink operations, a portion of the FTA funds generated by Metrolink are applied instead to VISTA, thus slightly reducing the federal funds that must be swapped to provide the Ventura County Metrolink operating contribution. As in past years, one potentially significant change between the draft and final POPs could be necessitated based on the Metrolink budget development process.

One issue for consideration at this time is the amount of funding available for the Intercity East County ADA Service. Federal law allows up to 10% of an area's apportionment to be used for operations of ADA services, with the required local match being 20%. However, under the original set-up of the Intercity East County Service, the total funding was capped at \$150,000, with the remainder of the ADA funds available for the Thousand Oaks / Moorpark area being

swapped with non-ADA funds from the Oxnard / Ventura area. This arrangement allowed Gold Coast Transit to use for ADA operations about \$200,000 more than what would otherwise be allowed by the 10% cap, without increasing the total Section 5307 funds received by Gold Coast. It was understood that this provision of additional flexibility in Gold Coast's funding, without increasing its funding amount, was in recognition of Gold Coast's provision of an ADA service connection to Camarillo.

Given the new federal policy to allow use of up to 75% of Section 5307 funds to cover transit operations in large urban areas, up to the amounts shown Note #8 of the table, there is now the option of a more straightforward approach to use of the ADA funds, without the need to swap funds between areas or cap the East County Intercity ADA Service funding at \$150,000. Instead, Gold Coast Transit would use \$200,000 or more of its Section 5307 funding share towards operations, eliminating the need to use the ADA cap amount for Gold Coast. Under this scenario, the ADA cap for the Thousand Oaks/Moorpark area would be approximately \$300,000. For Camarillo, the ADA cap amount could already be increased to about \$100,000. However, the total funding available to the two areas would not change.

Also provided is the spreadsheet showing the calculation of the off-the-top 5307 amounts for VCTC countywide planning. A significant change has been increased VCTC staff costs, primarily due to the decision at the March Commission meeting to increase VCTC transit staffing. This change accounts specifically for \$80,000 in additional funds needed for FY 2013/14, and \$160,000 pre-programmed for FY 2014/15.

2013/14 ESTIMATED POP REVENUES

	Metrolink 5337 Funds ¹	Metrolink 5307 Funds ¹	VISTA 5307 Funds ²	Bus	Population	Bus/Pop 5339 Funds	TOTAL
Oxnard/Ventura UZA	\$ 4,025,089	\$ 1,811,052	\$ 1,362,290	\$ 1,310,240	\$ 3,132,083	\$ 654,927	\$ 12,295,681
Gold Coast	\$ -	\$ -	\$ -	\$ 1,310,240	\$ 3,132,083	\$ 501,222	\$ 4,943,545
SCRRA/VISTA	\$ 1,236,975	\$ 548,025	\$ 1,054,562	\$ -	\$ -	\$ 118,985	\$ 2,958,547
Simi Valley	\$ 1,550,125	\$ 702,145	\$ 70,212	\$ -	\$ -	\$ 7,922	\$ 2,330,404
Camarillo	\$ 1,237,989	\$ 560,882	\$ 81,356	\$ -	\$ -	\$ 9,179	\$ 1,889,406
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 156,160	\$ -	\$ -	\$ 17,619	\$ 173,779
Thousand Oaks/Moorpark UZA	\$ 3,090,412	\$ 818,359	\$ -	\$ 447,512	\$ 1,769,811	\$ 248,059	\$ 6,374,152
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ 380,645	\$ -	\$ 42,047	\$ 422,692
Moorpark Bus	\$ -	\$ -	\$ -	\$ 66,867	\$ -	\$ 7,236	\$ 74,103
Thousand Oaks/Moorpark	\$ 3,090,412	\$ 818,359	\$ -	\$ -	\$ 952,719	\$ 105,239	\$ 4,966,728
County Unincorporated ³	\$ -	\$ -	\$ -	\$ -	\$ 817,092	\$ 93,537	\$ 910,629
Simi Valley UZA	\$ -	\$ -	\$ -	\$ -	\$ 2,530,474	\$ 291,592	\$ 2,822,066
Camarillo UZA⁴	\$ -	\$ -	\$ -	\$ -	\$ 3,074,713	\$ 146,909	\$ 3,221,622
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL FTA Funds	<u>\$ 7,115,501</u>	<u>\$ 2,629,411</u>	<u>\$ 1,362,290</u>	<u>\$ 1,757,752</u>	#####	<u>\$ 1,341,487</u>	<u>\$ 24,713,521</u>

¹Metrolink FTA revenue for Simi Valley and Camarillo Areas is reported to Oxnard/Ventura Area.

²VISTA FTA Revenue for TO/Moorpark, Camarillo, and Simi Valley Areas is reported to Oxnard/Ventura Area.

³County Unincorporated includes population revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.

⁴Includes \$1,792,941 prior year carryover for Camarillo UZA.

2013/14 POP EXPENSES

	Metrolink 5337 Funds ⁵	Metrolink 5307 Funds ⁵	VISTA 5307 Funds	Countywide Planning ⁶	ADA ⁷	Local Bus/Capital ⁸	Bus/Pop 5339 Funds	TOTAL
Oxnard/Ventura UZA⁵	\$ 4,025,089	\$ 1,432,441	\$ 1,740,901	\$ 1,122,952	\$ 988,811	\$ 2,330,560	\$ 654,927	\$12,295,681
Gold Coast	\$ -	\$ -	\$ -	\$ 1,122,952	\$ 988,811	\$ 2,330,560	\$ 501,222	\$ 4,943,545
SCRRA/VISTA	\$ 1,236,975	\$ 169,414	\$ 1,433,173	\$ -	\$ -	\$ -	\$ 118,985	\$ 2,958,547
Simi Valley	\$ 1,550,125	\$ 702,145	\$ 70,212	\$ -	\$ -	\$ -	\$ 7,922	\$ 2,330,404
Camarillo	\$ 1,237,989	\$ 560,882	\$ 81,356	\$ -	\$ -	\$ -	\$ 9,179	\$ 1,889,406
Thousand Oaks/Moorpark	\$ -	\$ -	\$ 156,160	\$ -	\$ -	\$ -	\$ 17,619	\$ 173,779
Thousand Oaks/Moorpark UZA	\$ 3,090,412	\$ 818,359	\$ 817,092	\$ 382,203	\$ 100,000	\$ 918,028	\$ 248,059	\$ 6,374,152
Thousand Oaks Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,645	\$ 42,047	\$ 422,692
Moorpark Bus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,867	\$ 7,236	\$ 74,103
Thousand Oaks/Moorpark	\$ 3,090,412	\$ 818,359	\$ -	\$ 382,203	\$ 100,000	\$ 470,516	\$ 105,239	\$ 4,966,728
County Unincorporated ⁹	\$ -	\$ -	\$ 817,092	\$ -	\$ -	\$ -	\$ 93,537	\$ 910,629
Simi Valley UZA	\$ -	\$ -	\$ -	\$ 294,032	\$ -	\$ 2,236,442	\$ 291,592	\$ 2,822,066
Camarillo UZA	\$ -	\$ -	\$ -	\$ 155,814	\$ 50,000	\$ 2,868,900	\$ 146,909	\$ 3,221,622
Rural Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL FTA Costs	\$ 7,115,501	\$ 2,250,800	\$ 2,557,993	\$ 1,955,000	\$ 1,138,811	\$ 8,353,929	\$ 1,341,487	\$24,713,521
Available Revenue								\$24,713,521
Surplus (Shortfall)								\$ -

⁵Section 5339 and 5307 monies are combined to fund Metrolink services. Some Metrolink -generated 5307 funds swapped with VISTA STA funds to reduce Metrolink swap requirement.

⁶Countywide Planning cost is distributed based on population.

⁷Simi Valley ADA cap is included in the statewide small urban apportionment.

⁸MAP-21 allows use of up to \$5,855,805 of Oxnard/Ventura funds and \$2,260,130 of Thousand Oaks/Moorpark funds for bus operating assistance.

⁹County Unincorporated includes revenue for portion of TO/Moorpark area outside of the two cities. These funds are used for VISTA.

FY 2013/14 POP Countywide Planning

(FTA Section 5307 funds only)

	12/13 POP			13/14 POP		
	Additional 12/13	Pre Prog 13/14	Total 12/13 Grant	Additional 13/14	Pre Prog 14/15	Total 13/14 Grant
VISTA Planning		196,000	196,000	80,000	451,000	531,000
Elderly/Disabled Planning/Evaluation		177,000	177,000		132,000	132,000
Smartcard Data Management		191,000	191,000		277,000	277,000
Fare Collection Equipment		130,000	130,000		70,000	70,000
Ridership Monitoring Equipment		400,000	400,000		120,000	120,000
Nextbus	105,000		105,000	106,000		106,000
Transit Planning & Programming		285,000	285,000		459,000	459,000
Transit Information Center		221,000	221,000		260,000	260,000
Transit Marketing*						-
Total VCTC planning	\$ 105,000	\$ 1,600,000	\$ 1,705,000	\$ 186,000	\$ 1,769,000	\$ 1,955,000

* Transit Marketing now funded from CMAQ.

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Item #6

April 11, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE

**FROM: VICTOR KAMHI, DIRECTOR OF BUS SERVICES
FABIAN GALLARDO, INTERN**

SUBJECT: FOREIGN CURRENCIES AND DEFACED COIN DISPOSAL

RECOMMENDATION:

- Discuss and recommend a VISTA Foreign Currency and Defaced Coin Disposal Policy

BACKGROUND:

VISTA buses receive a number of defaced US currency, foreign currency, and entertainment value tokens each year which was deposited in the fareboxes. While the total dollar amount is relatively small, VCTC staff does not have an established procedure for the disposal of these coins. The coins fall into three broad categories. These are:

1. Defaced US coins. Included in this category are coins glued together, coins severely bent, coins which have been cropped or chiseled, etc. The banks will not accept the coins, and the US Treasury will only accept them at a few designated locations. The cost of shipping or mailing the coin to a US Treasury location would far exceed the value of the coins.
2. Foreign coins. This includes coins which may have a value ranging from nothing (currencies no longer in use – such as a French Frank) to Canadian currency and Euros, which may have a value equal to or greater than the fare. Unfortunately, neither the banks nor money exchanges will exchange coins.
3. Token and other non-monetary coins. This includes tokens for vendors such as “Chunky Cheese” to souvenirs. There may be some value, however, this represents a relatively small amount of the total, and again, even those tokens with a value are difficult and not cost effective to attempt to redeem.

In prior years, our contractors have just disposed of the coins under their authority with their California Public Utilities Codes dealing with private transit operators and disposal fares collected, etc. However, in the past few years VCTC has improved its fare revenue oversight and accounting, and has collected these coins – without any approved process to dispose of them. Staff is recommending that the Commission approve a policy which will allow VCTC to dispose of foreign currency, tokens, and defaced coins.

VCTC does separate and sell back to Southern California Transit operators any transit tokens we receive (SBMTD, LA Metro, Gold Coast), although the numbers of these are decreasing as all transit shifts to other fare media. Once the new GFI fareboxes are installed, this problem should be significantly reduced for the VISTA fixed route services, however, it is still expected to be a problem through the 2013-14 FY.

The metal content of United States coins has increase to a greater value than the face value. This has prompted the U.S. Treasury to strickly forbid melting down of currency.

Staff has identified four alternatives for the disposal of Foreign Currency and Defaced Coins. These include:

- **(OPTION A)** Recycle all foreign and continue to work with the authorities regarding irregular domestic coins.
- **(OPTION B)** Donate all foreign and irregular domestic coins to a local charity.
- **(OPTION C)** Auction off coins through craigslist/third party.
- **(OPTION D)** Sanitize and donate all foreign and irregular domestic coins to local elementary schools.

Option A. The VCTC finance director will continue to collect coins and once every few months take them into a recycling yard for money. Any revenues generated will go back into VISTA fares.

Option B. Will allow local charities to make some revenue off what would otherwise become scrap metal. Several not for profits who provide transit service and have participated in VCTC funding. They also do fundraising through thrift stores, and could sell the foreign coins to assist in their transportation operations.

Option C. Will allow VCTC to generate revenue from the coins by allowing the VCTC finance director to place them on websites like eBay, Amazon, etc. Any revenues generated will go back into VISTA fare revenue.

Option D. Coins will serve an educational purpose. Before being donated to local elementary schools, coins will be properly sanitized. Once donated, coins will be used by school children in the development of their math and money skills. Coins from abroad can be used as cultural tools, exemplify diversity, etc. VCTC would be providing a small donation to local elementary schools, whose students make up a large percentage of our total ridership.



Item # 7

April 11, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: EXTENSION OF AMERICANS WITH DISABILITIES ACT (ADA) CERTIFICATION CONTRACT

RECOMMENDATION:

- Recommend the Commission approve a one-year extension of the contract with Mobility Management Partners, Inc., for ADA certification services, increasing the contract option ceiling from \$105,130 to \$128,320.

BACKGROUND:

The ADA mandates that each public entity operating a fixed-route transit system provide complementary paratransit service to individuals whose functional disabilities prevent use of accessible fixed-route bus systems. Each public transit agency is required to establish a certification process for determining ADA paratransit eligibility for complementary paratransit service. In Ventura County, the local transit operators have agreed that VCTC should operate a uniform ADA certification program covering the entire county. For many years this function was carried out by Commission staff, but in September, 2009, the Commission approved a contract with Mobility Management Partners, Inc. (MMP) to provide the certification service. This contract expires on June 30, 2013, with provision for two one-year extensions. The contract contains gradually increasing annual maximum payments, with the maximum payment for Fiscal Year (FY) 2012/13 being \$101,010, and the maximum for the optional FY 2013/14 extension being \$105,130. MMP has notified VCTC that its costs are significantly higher than the contract amount due to the significant amount of follow-up and project oversight it has implemented over the past years. Meanwhile, the time requirement on VCTC staff has been significantly reduced in the past few years due to the amount of oversight performed by MMP.

DISCUSSION:

VCTC staff is well satisfied with MMP's work in carrying out certifications for Ventura County. Although the staff at MMP has had significant turnover since the contract started, the current staff appears to be just as qualified, if not more qualified, than the original staff. As TTAC is aware, there have been earlier problems with the large backlog of applications, particularly due to doctors' offices not completing the required forms, but MMP has taken action to reduce the backlog through aggressive follow up with the doctors. Although VCTC has received occasional complaints from applicants, the number of complaints (less than one per month) is very low given the number of applicants, and almost all of the complaints have been related to issues beyond MMP's control, primarily difficulties with obtaining completion of the required form from the physician.

MMP has requested VCTC to consider a significant increase in its annual contract ceiling to cover its increased work load associated with adequately managing the program. According to MMP, for some time it has absorbed the additional management requirements at a significant cost, without charge to VCTC. After reviewing MMP's cost information, along with the current VCTC work load associated with ADA certification, staff recommends that the FY 2013/14 cost ceiling for MMP be increased from \$105,130 to \$128,320. Based on the amount of staff time currently being used to administer ADA, the FY 2013/14 VCTC staff budget for ADA certification is expected to be about \$27,000, while the FY 2012/13 budget amount is \$85,099. While VCTC recognizes that MMP accepted the risk in agreeing to the original contract price, it has assumed considerably more management responsibility, relative to VCTC staff, than was originally anticipated, with very satisfactory results. Furthermore, there are considerable VCTC staff cost savings from continuing the increased MMP staff effort.

Staff has obtained cost information from L.A. Access Services as a check on the reasonableness of the price in MMP's contract. Since MMP performs approximately 700 certifications and recertifications per year, the proposed cost would average about \$183 per certification or recertification. Assuming the number of certifications and recertifications in L.A. County is proportional to the relative population sizes of the two counties, staff has calculated that the average cost per certification / recertification for L.A. County is about \$250. Thus, the cost of the MMP one-year extension appears to remain reasonable.



Item #8

April 11, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report.

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.

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Item # 9

April 11, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: JAMES HINKAMP, PROGRAM ANALYST
SUBJECT: CMAQ PROJECT MONITORING REPORT

RECOMMENDATION:

- Receive status report

BACKGROUND:

The VCTC programs CMAQ funds for eligible projects throughout Ventura County. Each quarter, the VCTC asks agencies that manage eligible CMAQ projects to review the CMAQ Project Status List provided by VCTC, and make necessary edits and comments. The VCTC also asks that participating agencies send respective revisions on the CMAQ Project Status List back to the VCTC for inclusion in the next update.

Attached for the Committee's review is the most current CMAQ Project Status List. To date, several agencies' inputs remain outstanding. Staff requests that Committee members which have not provided their project information provide verbal reports at the meeting.

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Approved SAFTEA-LU CMAQ Program - Project Obligations as of 9/1/2012

Project Name	Applicant	Prog. Year	TIP Number	CMAQ Funding	Transferred to FTA		Project Balance	Project Status
					Date	Amount*		
Valentine/Market Shuttle	Gold Coast	2009	07-VEN090201	\$865,400	8/26/2009	\$865,400	\$0	Service ended
Ojai Trolley Bus Shelters	Ojai	2005	07-VEN031214	\$71,685	10/1/2004	\$71,685	\$0	No Changes
Mills Road Bus Turnouts (Bus Transfer Center and Bus Shelter Phase II)	S.B. Ventura	2004	07-VEN030610	\$422,000	1/13/2004	\$422,057	(\$57)	Could not come to terms with #1 consultant. Went to #2 on list and he is comfortable with City's contract language. Working to get him under contract. Goal is to have design complete by the end of April 2013
Expansion Paratransit CNG Vans	Simi Valley	2014	07-VEN055413	\$113,090	-	-	\$113,090	CMAQ Funds in the amount of \$113,000 transferred to VEN031242
Garage Modernization	Simi Valley	2011	07-VEN090111	\$217,000	8/3/2011	\$194,000	\$23,000	Only \$217,000 in CMAQ funds authorized for this project. \$23,000 previously transferred.
One Expansion Paratransit CNG Van	Simi Valley	2006	07-VEN031203	\$81,600			\$81,600	Change in program year
Replacement Fare Equipment	Simi Valley	2008	07-VEN031246	\$168,200	7/13/2010	\$168,200	\$0	RFP in Review Process
Transit Maint Facility Expansion	Simi Valley	2008	07-VEN055401	\$1,430,526	5/12/2008	\$1,431,000	(\$474)	Remaining CMAQ Bal = \$432,618 to be deob'd/reob'd
CNG Time Fill/Storage	T.O.	2006	07-VEN056402	\$222,000	10/24/2005	\$222,000	\$0	In Design, 3rd Quarter 2012
Replacement CNG Vehicles/fare boxes	T.O.	2006	07-VEN054601	\$1,770,000	10/24/2005	\$1,491,000	\$279,000	Hybrid 8/11, Used Bus 11/11

CA-95-X121

Replacement Garage CNG Bus Hoists	Simi Valley	2012	07-VEN031242	\$113,090	8/3/2012	\$113,000	\$90	Transferred from VEN055413
TOTAL				\$5,361,501		\$4,978,342	\$383,159	

CA-95-X221

Approved CMAQ Mini-Call Program - Project Obligations as of 9/1/2012

Project Name	Applicant	Prog. Year	TIP Number	CMAQ Funding	Transferred to FTA		Project Balance	Project Status
					Date	Amount*		
Vineyard Ave Transit Route	Gold Coast	Jan-12	07-VEN110108	\$1,701,272	8/10/2011	\$1,701,272	\$0	Service began operating 2/12/12
Three Bus Shelters & Sidewalk	Ojai	2011	07-VEN110102	\$103,160	4/18/2011	\$78,160	\$25,000	\$25,000 from Fox Canyon Bike Project
Expanded Dial-a-Ride Hours	T.O.	2011	07-VEN110111	\$285,000	4/18/2011	\$285,000	\$0	On-going, began 4/1/1
Transit Marketing	VCTC	2011	07-VEN54070	\$499,549	4/18/2011	\$499,549	\$0	On-going
Transportation Center Parking Expansion	T.O.	2012	07-VEN110109	\$260,000			\$260,000	Expected groundbreaking 1/1/13
TOTAL				\$2,848,981		\$2,563,981	\$285,000	

*Obligated amount = Funds approved by FHWA on Authorization to Proceed (FNM-76) form, or approved by FTA in grant application.

CMAQ 2012 Mini-Call - Obligations as of 9/1/2012
NEW

Project Name	Applicant	Prog. Year	TIP Number	CMAQ Funding	Transferred to FTA		Project Balance	Project Status	
					Date	Amount*			
Victoria Ave Corridor Transit Service 2yrs	Gold Coast	2012	07-VEN120404	\$1,369,559	8/8/2012	\$1,369,559	\$0	Service began 2/11/13	CA-95-X212
Moorpark City Transit Extended Hours	Moorpark	Oct-12	07-VEN120407	\$602,004	8/2/2012	\$602,004	\$0	Waiting on approval from FTA to start the project.	CA-95-X196
Extended Trolley Service Hours	Ojai	Jul-12	07-VEN120405	\$132,795	8/2/2012	\$132,795	\$0		CA-95-X196
Transit Stop Enhancements	Oxnard	Jun-12	07-VEN120401	\$271,769	8/2/2012	\$271,769	\$0	Preliminary engineering delayed	CA-95-X196
Victoria Avenue Bus Stops	Oxnard	Jun-12	07-VEN120413	\$374,962	8/2/2012	\$374,962	\$0	Preliminary engineering complete, construction started 3/18/2013. Completion in 90 days.	CA-95-X196
Three Replacement CNG Buses	Simi Valley	2012	07-VEN120410	\$1,460,745	8/3/2012	\$1,460,745	\$0		CA-95-X221
Extended Bus Service	T.O.	Aug-12	07-VEN110111	\$170,000	8/2/2012	\$170,000	\$0	On hold pending MAP-21	CA-95-X196
Saturday Bus Service	T.O.	2013	07-VEN120412	\$600,000	8/2/2012	\$600,000	\$0	On hold pending MAP-21	CA-95-X196
Trapeze Software upgrades	T.O.	Oct-12	07-VEN120408	\$100,000	8/2/2012	\$100,000	\$0	On hold pending MAP-21	CA-95-X196
VCTC Marketing/Community Outreach	VCTC	Jun-12	07-VEN54070	\$1,000,000	8/2/2012	\$1,000,000	\$0		CA-95-X196
Rideshare Program	VCTC	Jul-05	07-VEN93017	\$886,000	6/22/2012	\$443,000	\$443,000		
Victoria Ave Corridor Transit Service 3rd	Gold Coast	SHELF	07-VEN120404	\$712,667			\$712,667		

year								
CNG Fuel Station at Transportation Center	T.O.	SHELF	07-VEN120421	\$800,000			\$800,000	Preliminary design
Transportation Center Facility Boarding Area Improvement	T.O.	SHELF	07-VEN120420	\$600,000			\$600,000	Preliminary design
Four Paratransit Vans	Simi Valley	SHELF	07-VEN120419	\$354,120			\$354,120	
TOTAL				\$6,967,834		\$1,870,000	\$443,000	

Recently Completed CMAQ Projects Removed From Lists **

Project Name	Applicant	Prog. Year	TIP Number	CMAQ Funding	Transferred to FTA		Project Balance	Project Status
					Date	Amount*		

** These recently completed projects will not appear on future lists and/or list updates

Revised 4/3/2013 by JH



Item #10

April 11, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE

**FROM: VICTOR KAMHI, DIRECTOR OF BUS SERVICES
FABIAN GALLARDO, INTERN**

SUBJECT: VISTA STATUS REPORT

RECOMMENDATION:

- Receive a status report on VISTA ridership and performance