



# AGENDA

## TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)

Thursday, June 16, 2016, 9:00 a.m.  
Camarillo City Hall, Administrative Conference Room  
601 Carmen Drive, Camarillo, CA 93010

### OFFICERS OF THE COMMITTEE:

**TOM MERICLE, City of Ventura - CHAIR**  
**CLIFF FINLEY, City of Thousand Oaks - VICE CHAIR**

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Board at (805) 642-1591 ext. 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

- Item #1      CALL TO ORDER**
- Item #2      ANNOUNCEMENTS**
- Item #3      PUBLIC COMMENTS**
- Item #4      May 19, 2016 MEETING MINUTES – PG. 3**
  - Approve the May 19, 2016 meeting minutes.
- Item #5      CALTRANS LOCAL ASSISTANCE UPDATES**
  - Receive updates from Caltrans Local Assistance staff.
- Item #6      SANTA PAULA BIKE PATH COST INCREASE**
- Item #7      PRESENTATION ON CLASS IV CYCLEWAYS**
- Item #8      ATP – SCAG REGIONAL GUIDELINES UPDATE**
- Item #9      FUTURE AGENDA ITEMS**
  - Issues or Topics for Caltrans Quarterly Meetings

Camarillo's Santa Rosa Road Widening Project - Presentation

Periodic Highway Construction Updates

Regional Transportation Funding & Planning

Congestion Management Program – New VMT Standard

**Item #10      ADJOURN**

*In consideration of the City of Camarillo, please exit this meeting quietly through the exit door located directly right of the Administrative Conference Room, not back through the front section of Camarillo City Hall. Thank you.*

**MINUTES OF THE  
VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)  
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)  
May 19, 2016**

**1. Call to Order**

Chair Tom Mericle called the meeting to order at 9:02 a.m. A quorum was present. The following people were in attendance:

Sarah Sheshebor, Simi Valley, Anitha Balan, County of Ventura, David Fleisch, County of Ventura, Fred Bral, Caltrans, Robert Wong, Caltrans, Ken Matsuoka, Camarillo, Thang Tran, Camarillo, Sean Corrigan, Moorpark, Soher Abdelmalik , Oxnard, John Ilasin, Santa Paula, Kamran Panah, Simi Valley, Mike Tohidian, Thousand Oaks, Tom Mericle, Ventura, Ben Emami, Ventura County, Judith Johnduff, VCTC, Peter De Haan, VCTC, Joe Biglio SCAG, Ben Cacatian, VCAPCD, Kathleen Martinez, Camarillo.

**2. Announcements**

David Fleisch announced that Ben Emami is moving to M and O and that Anitha Balan will be taking his place. He also announced that Kathy Connell will be retiring this July 2016.

**3. Public Comments**

No public comments were made.

**4. May 19, 2016 Meeting Minutes – Action**

Ken Matsuoka moved to approve the April 2016 meeting minutes. Mike Tohidian seconded the motion, which passed with no objections.

**5. Caltrans Local Assistance Updates**

Caltrans provided status updates on active projects. Robert noted that Caltrans is working with the City of Oxnard to closeout the Rice Avenue project so that the remaining funds can be repurposed.

County staff noted issues with executing the new Master Agreement with Caltrans. Additionally, City staff had questions about how to expedite the process for executing the new Master Agreements to avoid project delay. Caltrans recommended submitting a request to execute the Master Agreement to Caltrans in advance of submitting the RFA to expedite the process.

**6. ATP Cycle 3 Call for Projects Update**

Staff provided an update on the ATP Cycle 3 Call for Projects and reviewed the SCAG's proposed Regional Guidelines for distribution of the region's 40% share. As in the previous cycle VCTC's role is to review the Implementation Project lists and determine which

projects are consistent with plans adopted by local and regional governments within the county per the requirements of SB 99. If a project is consistent, VCTC may assign up to 10 points to each project.

Last year VCTC awarded 5 points if a project was consistent with one or more of the plans shown in the table below and 5 points if the project was a Safe Routes to Schools grant award.

Point Award Consideration	Title of Regional/Local Plan
5 points awarded if the proposed project is consistent with 1 or more of the following:	Ventura County Bike Plan (2007)
	City of Ojai Bicycle and Pedestrian Master Plan (1999)
	Santa Paula Branch Line Recreational Trail Compatibility Survey (2015)
	Santa Paula Branch Line Trail Master Plan (1996)
	Fillmore Business Park Master Plan (2008)
	Heritage Valley Parks Specific Plan, Fillmore CA (2002)
	Moorpark College Facilities Master Plan (2005-2015)
	Moorpark Master Bicycle Transportation Plan (2008)
	City of Simi Valley Bicycle Master Plan (2008)
	Simi Valley Green Community Action Plan (2010)
	City of Thousand Oaks Bicycle Master Plan (2010)
	Thousand Oaks Boulevard Specific Plan (2012)
	Camarillo Commons Strategic Plan (2007)
	City of Oxnard Bicycle and Pedestrian Master Plan (2011)
	Santa Clara River Trail Master Plan (2011)
5 points awarded if the proposed project is a Safe Routes to Schools Project	Safe Routes to School Grant Award

TTAC discussed various options for awarding the 10 points including adding points based upon the local match. Additionally, TTAC members discussed including additional plans to the list above.

Dave Fleisch made motion to:

1. Award 5 points to a project if it is a Safe Routes to Schools project,
2. Add the County’s Strategic Transportation Plan, Camarillo’s Bicycle Plan, and Adopted 5 year Capital Improvement Plans to the list, and
3. Award 5 points if a project was consistent with one or more of the listed plans.

Sean Corrigan seconded the motion and the motion passed with no objections.

## **7. Transportation Development Act Article 3 Bicycle & Pedestrian Program Status Update**

Staff provided an update of the status of the Article 3 maintenance funds and Call for Projects. In FY 16/17, \$163,215 is available for Maintenance of Class 1 bike paths. Funds will be distributed to jurisdictions based upon the number of Class 1 pathway miles within each jurisdiction. Additionally, CTAC recommended awarding all six submitted grant applications for Article 3 discretionary funds totaling \$465,000 and recommended carrying over the remaining \$254,000 to the next cycle.

## **8. Ventura County Public Works Agency Assistance with Execution of Projects**

David Fleisch suggested the possibility of Agencies working together to coordinate the bidding and project management tasks on smaller projects such as slurry sealing or other similar projects to reduce project overhead costs and improve bid prices. Tom Mericle asked Dave if he could set up a meeting with Public Works Directors to discuss further.

## **10. Future Agenda Items**

An update regarding the Congestion Management Program and new VMT standards will occur as soon as possible and Tom will make a presentation on Class IV Bikeways.

## **11. Adjournment – Action**

A motion was made to adjourn the meeting at 10:25 a.m., which passed with no objection.



Item #6

June 16, 2016

**MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**  
**FROM: PETER DE HAAN, PROGRAMMING DIRECTOR**  
**SUBJECT: SANTA PAULA BIKE PATH PROJECT FUNDING INCREASE**

**RECOMMENDATION:**

- Recommend the Commission program \$382,231 in CMAQ funds to cover the unanticipated additional cost to complete the Santa Paula Bike Trail project, increasing total project CMAQ funding to \$5,119,042.

**BACKGROUND:**

In the early 1990's the Commission used federal Transportation Enhancement funding to purchase the Santa Paula Branch Line specifically to preserve it for future bicycle and pedestrian improvements. During several calls for projects VCTC programmed \$3,626,811 in CMAQ funds to construct a bicycle/pedestrian trail running parallel to the active railroad within the Santa Paula segment of this right-of-way. However, when the City went out to bid the cost environment at that time was such that the bids came in well over budget, and so the contract had to be awarded with a reduced scope. Of particular note, the project was completed without several planned pedestrian-related railroad crossing improvements. In December, 2011, the Commission programmed an additional \$1,110,000 in CMAQ with the intent of finishing the project.

Recently the City has completed the packaging of a second construction contract to finish the work, including an updated cost estimate of \$1,492,231 for this phase. The contract will improve nine different grade crossings to provide improved bike path access. There will also be some crossing rehabilitation as an incidental part of the improvement work.

**DISCUSSION:**

Since the Commission adopted its Comprehensive Transportation Plan in 2013, it has had a goal of realigning the bicycle and pedestrian project funding criteria to foster greater use of bicycling and walking for daily transportation. As VCTC has prepared its Bicycle Wayfinding Study there has been interest specifically in focusing the CMAQ and TDA Article 3 selection criteria to fund a smaller number of larger, transformative projects.

Upon completion of the Wayfinding Study, staff will be presenting proposed new bicycle and pedestrian project prioritization criteria, and VCTC can then move forward with selecting new

CMAQ projects. Due to the recent passage of the federal FAST transportation reauthorization act, after adopting its new criteria VCTC will have CMAQ programming capacity to select new projects that best address the criteria. It is apparent that the Santa Paula Bike Trail project, given its significance in connecting key destinations throughout the Santa Paula community, and given the heavy usage it currently experiences despite its incomplete state, is an excellent example of a transformative active transportation project, the type of project that VCTC will want to encourage in its criteria. Furthermore, the project is ready to go now, and has already been designated in previous VCTC calls for projects as a priority. Staff therefore recommends at this time to provide the additional \$382,231 in CMAQ money to allow completion of the project.