



**THURSDAY January 9th, 2014, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

- | | |
|-----------------|--|
| Item #1 | CALL TO ORDER |
| Item #2 | INTRODUCTIONS AND ANNOUNCEMENTS |
| Item #3 | PUBLIC COMMENTS |
| Item #4 | ELECTION OF OFFICERS
That TRANSCOM elect a Chair and Vice-Chair for the 2014 Calendar Year. |
| Item #5 | TRANSCOM MEETING SUMMARY, November 14th, 2013 – PG. 2
That TRANSCOM approve the meeting summary of the November 14 th , 2013 TRANSCOM meeting. |
| Item #6 | ADA CERTIFICATION UPDATE – PG. 6
That TRANSCOM receive the monthly report on ADA Certification process. |
| Item #7 | IMPLEMENTATION OF GFI FAREBOXES AND THE PHASE-OUT OF THE GOVENTURA SMARTCARD – PG. 7
That TRANSCOM discuss and identify potential issues prior to implementation of GFI fare boxes and the phase-out of the GoVentura Smartcard. |
| Item #8 | AUTOMATIC PASSENGER COUNTERS (APC) REPLACEMENT – PG. 8
That TRANSCOM discuss the direction and necessity of APC, as well as the coordinated, countywide Operators efforts in researching replacement alternatives. |
| Item #9 | POSSIBLE REPLACEMENT OF THE TRAPEZE PARATRANSIT DISPATCH SYSTEM – PG. 9
That TRANSCOM discuss replacement of Trapeze with a comparable paratransit dispatching system, one that would be available to each paratransit operator. |
| Item #10 | ADJOURN |



Item #5

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)
THURSDAY, NOVEMBER 14TH, 1:30 P.M.
Camarillo City Hall
Camarillo**

Meeting Summary

Item #1 CALL TO ORDER

Chairperson Houser called the meeting to order at 1:34 pm.

Item #2 INTRODUCTIONS AND ANNOUNCEMENTS

Ben Cacatian reported on the new Federal CMAQ guideline release. Chuck Perkins reported on improved access and video on access to the Ronald Reagan Presidential museum. Vic Kamhi introduced Aaron Bonfilio and reported on the status of the VISTA bus RFP. Darren Kettle announced three newly hired VCTC staff members – Amy Ahdi, Treena Gonzales, and Kara Elam. James Hinkamp noted that this would be his last TRANSCOM meeting, and that his replacement would be Ellen Talbo. Vanessa Rauschenberger announced that GCT has placed a video tutorial on their website, showing how to use the new GFI fare box. Chuck Perkins reported on the “East County MOA” activities. He noted that the group is still working on formalizing implementation, however, it was generally agreed that the first priority would be in the area of ADA services.

Item #3 PUBLIC COMMENTS

None

Item #4 TRANSCOM MEETING SUMMARY October 10th, 2013

TRANSCOM approved the October 10th, 2013 meeting summary, with the date correction made from October 12th to October 10th, and a correction to the spelling of Ben Cacatian’s last name. Mike Houser noted that the City Council had approved a four month, not three month, extension of the Thousand Oaks Transit service contract. TRANSCOM also suggested a clarifying addition under Item #6, in that James Hinkamp be referenced instead of “he”. Approved on a motion by Roc Pulido, seconded by Helene Buchman.

Item #5 FTA SECTION 5310 FUNDS DESIGNATED RECIPIENT STATUS

Pete DeHaan presented a report on the status of future Designated Recipient for FTA Section 5310 funds. He noted that if Caltrans is not the Designated Recipient, they will not support vehicle acquisitions. There was discussion about the upcoming cycles, and the problems with the Caltrans cycles. No action was requested.

- Item #6** **ALTERNATIVES TO REVISED FY 2013/14 EAST COUNTY ADA APPORTIONMENTS**
James Hinkamp presented a report and led the discussion of alternatives to previously revised FY 2013-14 apportionments for intercity ADA service in the East County. TRANSCOM created a “3A” option, which deferred any action on apportionment until the end of the year. The 3A option will be based on an eleven month analysis. Approved on a motion by Dave Fleisch, seconded by Roc Pulido.
- Item #7** **REVIEW OF ADVANCED NOTICE OF PROPOSED RULEMAKING ON THE NATIONAL SAFETY PROGRAM & TRANSIT ASSET MANAGEMENT SYSTEMS**
James Hinkamp presented a report regarding the Advanced Notice of Proposed Rulemaking on the National Safety Program & Transit Asset Management Systems, to identify areas of concern for comment. TRANSCOM was asked to provide any comment, and VCTC staff agreed to circulate their proposed comments before the FTA comment period ends. No action was requested.
- Item # 8** **REVIEW OF TRANSPORTATION DEVELOPMENT ACT (TDA) REPORT ON ANNUAL UNMET TRANSIT NEEDS PUBLIC HEARING DEFINITIONS AND SCHEDULE**
Staff and COH Consultants, presented the recommend changes in the TDA Unmet Transit Needs definitions and process. TRANSCOM reviewed and discussed the report assessing the current schedule, procedures and definitions of “Unmet Transit Needs” and “Reasonable to Meet” for the annual TDA Unmet Transit Needs Public Hearing.
- Item #9** **ADA CERTIFICATION UPDATE**
This item was deferred.
- Item #10** **ADJOURN**



TRANSCOM

DATE Nov 14, 2013

NAME

Andrew Mikkelsen

Ben Cacatian**City of Fillmore** (Bert Rapp)**Chuck Perkins**

Darren Kettle

Dave Fleish

Debra Solomon

Drew Lurie

Elizabeth Amador

Fernando Castro**Andy Santamaria**

Gina Summey

Gloria Sotelo

Grahame Watts

Helene Buchman**Jeff Hereford**

Joanna Capelle

John Quinn

Kathy Connell

Kerry Forsythe

Kimberly Gayle

Linda Wright

Martin Erickson

Mary Travis

Matt Gleason

Ron Calkins**Mike Houser**

Myra Montejano

Peter DeHaan

Roc Pulido**Shaun Kroes**

Steve Brown

Steve Rosenberg

Tom Mericle

Vic Kamhi

Aaron Bonfilio

VANESSA

RAUSCHENBERGER

Charles Sandlin

Jacqui Cervantez Roberts

Syed Shdab

Stephanie Young

Ray Porras

Danny Haws

Fabian Gallardo

James Hinkamp

Jim Moore

Leticia Leon

Mike Culver

Paula Johnson (the ARC)

Susan White Wood(AAA)

Sue Tatangelo (CHCD)

Maria Tello (VCBH)

Jesus Galvan (CHCD)

Jan Richards (Help)

Ann Springer

Sue Tatangelo

Maria Tello

Allie Jackson

TRANSCOM 11/14/13

Terri Wolfe HELP of Gai
Glenda King HELP of Gai



Item #6

January 9th, 2014

MEMO TO: TRANSIT OPERATORS COMMITTEE
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive the status report on ADA Certification.

BACKGROUND:

TRANSCOM has requested that VCTC provide status reports on the ADA Certifications.



Item #7

January 9th, 2014

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: GLORIA SOTELO, PROGRAM MANAGER-GOVENTURA TRANSIT SERVICES

SUBJECT: IMPLEMENTATION OF GFI FAREBOXES AND THE PHASE-OUT OF THE GOVENTURA SMARTCARD.

RECOMMENDATION:

- TRANSCOM discuss the implementation of GFI fareboxes and the phase-out of the GoVentura Smartcard.

BACKGROUND:

Most of the transit operations in Ventura County are purchasing and installing GFI fareboxes, which have some inter-agency capabilities. At the same time, the existing GoVentura Smartcard system is reaching the end of its useable life, and needs to be phased out of use during the coming year. TRANSCOM, representing the transit operators in the County, needs to discuss and identify their concerns and issues regarding both the phase-out of the GoVentura Smartcard and the elements of the GFI farebox system which it feels should be pursued.

No action is requested or recommended at this time.



Item #8

January 9th, 2014

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: GLORIA SOTELO, PROGRAM MANAGER-GOVENTURA TRANSIT SERVICES

SUBJECT: AUTOMATIC PASSENGER COUNTERS (APC) REPLACEMENTS

RECOMMENDATION:

- TRANSCOM discuss the future of Automatic Passenger Counters (APC's) on bus systems

BACKGROUND:

For the past 14 years, VCTC has provided APCs on all of the fixed route buses in Ventura County in conjunction with the GoVentura Smartcard Fare Collection System. As the smartcard system is nearing the end of its usable life, the need to develop a replacement has been recognized by the individual transit providers. Gold Coast Transit is actively investigating and testing an APC replacement system, while other county operators including VCTC, are monitoring their replacement system activities. The VCTC is asking for TRANSCOM to discuss the future direction and needs of APCs and the degree to which the efforts can and should be coordinated amongst operators countywide.

No action is requested or recommended at this time.



Item #9

January 9th, 2014

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: VIC KAMHI, DIRECTOR OF BUS SERVICES

SUBJECT: POSSIBLE REPLACEMENT OF THE TRAPEZE PARATRANSIT DISPATCH SYSTEM

RECOMMENDATION:

- TRANSCOM discuss to address Trapeze replacement.

BACKGROUND:

One of the Gold Coast Transit members has request TRANSCOM to discuss the possible replacement of Trapeze with a paratransit dispatching replacement which would be available to each of the paratransit operators.

No action is requested or recommended at this time.

.