



**VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

Camarillo City Hall
Administrative Conference Room
601 Carmen Drive
Camarillo, CA

Thursday, September 19, 2013 at 9:00 AM

- Item # 1** Call to Order
- Item # 2** Public Comments
- Item # 3** Approval of August 15, 2013 Minutes
- Item # 4** Caltrans Local Assistance Update
- Item # 5** Proposition 1B Transit Capital Project Selection
- Recommend approval of the attached project list programming \$12,240,000 of Proposition 1B Transit Capital funds and \$8,080,667 of Congestion Mitigation and Air Quality (CMAQ) funds.
- Item # 6** FTIP Status
- Receive and file.
- Item # 7** Future Agenda Items
- Periodic Highway Construction Updates
- Regional Transportation Funding & Planning
- VCTC Programming Procedures—Potential Revision
- Route 1 – Rerouting to Rice Avenue
- Highway Monitoring Cameras Demonstration Project
- Congestion Mitigation Program Update

Nomination of STIP projects

101 HOV Lane

Item # 8 Next Meeting is October 17, 2013

**MINUTES OF THE
VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

August 15, 2013 Meeting

Item # 1 Call to Order

Chair David Fleisch of Ventura County called the meeting to order at 9:05 am. The following people were present:

Fred Bral	Caltrans
Morris Zarbi	Caltrans
Ken Matsuoka	Camarillo
Thang Tran	Camarillo
Dave Klotzle	Moorpark
Cynthia Daniels	Oxnard
Jason Samonte	Oxnard
Brian Yanez	Santa Paula
Kamran Panah	Simi Valley
Cliff Finley	Thousand Oaks
Mike Tohidian	Thousand Oaks
David Fleisch	Ventura County
Chris Birkelo	Port of Hueneme
Ben Cacatian	VCAPCD
Stephanie Young	VCTC
Vic Kamhi	VCTC
Mohammed Hasan	Hasan Consultants
Ramona Armijo	Consultant - OES

Item #2 Public Comments

There were no public comments

Item #3 Approval of July 18, 2013 Minutes

Ken Matsuoka (Camarillo) moved to approve the minutes. Brian Yanez (Santa Paula) seconded and the motion passed unanimously.

Item #5 Ventura County Evacuation and Shelter Exercise

Vic Kamhi (VCTC) introduced the OES consultants. The exercise will be conducted January 14 to 16 and TTAC members were asked to provide input at the initial Transportation Working Group meeting that will be held on September 12 at 3:00pm at Camarillo City Hall. The exercise will be focused on evacuation, but TTAC members can provide input on technical issues that will arise in a disaster situation that will require coordination between jurisdictions.

Item #6 Freeway Maintenance Agreements with Caltrans

Ken Matsuoka (Camarillo) introduced the item. Caltrans has changed boilerplate language in maintenance agreements for bridges, requiring cities to maintain bridge decks. Camarillo, Thousand Oaks, and Moorpark have encountered this problem. Mike Tohidian (Thousand Oaks) said that Caltrans is now using freeway-wide maintenance agreements. Dave Fleisch (County) said that he will bring the issue up at the County Engineers Association and other TTAC members will discuss the issue with the League of Cities. An initial conversation with the District 7 Acting Chief is planned for the day of the VCTC meeting.

Item #4 Caltrans Local Assistance Update

Morris Zarbi (Caltrans) said that RFAs must be submitted at this time for obligation this fiscal year.

Item #7 ADA Compliance for Local Agencies

Stephanie Young (VCTC) introduced the item. Caltrans staff is preparing a presentation on ADA programs that would take place in October or November. TTAC should inform Stephanie of how many attendees they expect from their cities and of any issues they would like addressed in the presentation.

Item #8 Future Agenda Items

The following items were added to the future agenda items list:

- 101 HOV – October 2013
- Nomination of STIP projects – October 2013

The Congestion Mitigation Program Update will take place at the September 2013 meeting.



Item # 5

September 19, 2013

**MEMO TO: TRANSIT OPERATORS COMMITTEE
 TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: STEPHANIE YOUNG, PROGRAM ANALYST

SUBJECT: PROPOSITION 1B TRANSIT CAPITAL SELECTION OF PROJECTS

RECOMMENDATION:

- Recommend approval of the project list in Attachment A, programming \$12,240,000 of Proposition 1B Transit Capital funds and \$8,080,667 of Congestion Mitigation and Air Quality funds (CMAQ).

BACKGROUND:

Proposition 1B, approved by the voters in 2006, includes \$3.6 billion statewide for transit capital projects, to be distributed to transit operators and regional agencies by formula. VCTC's total apportionment is approximately \$39,645,000. The VCTC Transit Investment Study developed a list of recommended transit capital projects to be funded by Proposition 1B, as well as project selection criteria to be used if additional unanticipated funds become available. Much of this list was funded with the help of federal stimulus funds for transit, but some projects were funded with Proposition 1B, leaving an unprogrammed balance of approximately \$29,081,000.

At the October 5, 2012 meeting, the Commission approved \$2,374,000 of bus replacement projects and \$867,000 of rail projects for Transit Capital funding. The Commission also approved reserving \$13,890,000 for future bus replacement projects and the construction phase of the Gold Coast Transit facility. In addition to this, \$150,000 was programmed for the Metrolink Sealed Corridor project at the July 12, 2013 meeting. The remaining balance of Proposition 1B Transit Capital was \$11,800,000.

At the July meeting, the Commission approved a call for projects to use the remaining funds. This call for projects was limited to bus replacement projects due to the limited amount of funds available. As part of the call for projects item, it was explained that CMAQ funds could be used to fund alternative fuel vehicles.

DISCUSSION:

Prior to the due date for proposals, the City of Santa Paula revised their initial request, which had been an approved project on the reserve list. After the adoption of the Heritage Valley Transit Study, the City of Santa Paula increased their request from \$440,000 to \$1,925,000. The original request was deleted from the reserve list, increasing the total available for new projects to \$12,240,000. Transit operators submitted their project proposals to staff in July. The proposals

and recommendations for funding are in Attachment A. All of the projects are recommended for funding except for two Thousand Oaks projects which are not bus replacements. Though the City of Ojai requested two replacement buses, staff recommends that only one bus purchase be funded so that the City will have only one backup bus for each bus in service.

Although it is not a bus replacement project, staff recommends that \$2 million in Proposition 1B funds be approved for a permanent administration building for VISTA and other VCTC functions. As TRANSCOM will recall, the original policy was for two-thirds of Proposition 1B funds to go to bus capital, and one-third to rail capital. However, the bus capital share was increased, and the rail share reduced, because of the large increase in rail funds that came through MAP-21. Staff believes it is appropriate to use \$2 million of the Proposition 1B funds that would have gone to rail towards the cost of a permanent VCTC office since that facility will support regional transit including rail and VISTA. This \$2 million from Proposition 1B would be matched by \$1.5 million in STA funds.

Because CMAQ is being used to fund CNG bus replacement projects, staff also recommends funding of some of the CMAQ shelf list. The CMAQ shelf list was created during the 2012 Mini Call for Projects so that projects would be ready to go in case VCTC was at risk of lapsing funds. These projects are also listed in Attachment A and all of them are recommended for funding except for the East County Connector Service, which will remain on the shelf list for CMAQ funding until the details of the service are worked out. In addition to the shelf list, there are two VCTC projects that are funded with CMAQ every year. VCTC marketing is recommended to receive \$500,000 CMAQ for FY 2014/15. The Countywide Rideshare program is recommended to receive \$443,000 CMAQ for FY 2014/15. In addition to these, staff recommends programming \$285,000 CMAQ for the current year VCTC marketing, because these funds were transferred in a grant to fund two project cost increases which the Commission approved, that required immediate funding in 2013/14. The \$285,000 will be used to replace the transferred funds.

The staff recommendation leaves an unprogrammed balance of \$2,603,522 FY 2013/14 CMAQ funds, which will be carried over to a future Call for Projects. The recommendation programs virtually all of the remaining Proposition 1B Transit Capital funds while still saving enough for the remaining reserve list projects, shown below. At the July meeting, two projects from the reserve list totaling \$2,410,000 were submitted to Caltrans to obtain funding. The remaining projects on the reserve list total \$11,040,000. When these projects are ready for funding, agencies should inform staff so that applications can be submitted to Caltrans.

Title	Agency	Amount
Gold Coast Transit New Admin, Maintenance, and Operations Facility	Gold Coast	\$5,610,000
24 Paratransit Replacement Vehicles	Gold Coast	\$2,630,000
4 Replacement CNG Buses	Simi Valley	\$2,200,000
6 CNG Paratransit Replacement Vans	Simi Valley	\$600,000
TOTAL		\$11,040,000

At the September meeting, the Commission approved using \$5 million of STA funds towards a VISTA intercity bus purchase, with the proviso that the \$3 million of Proposition 1B funds would be added contingent on the outcome of this project selection process. The Commission also approved advancing \$3 million in STA funds, contingent on the Proposition 1B funding approval. Staff anticipates recommending that the Commission also advance from STA the \$1,925,000 for the Heritage Valley buses, since there appears to be no other source to pay for the buses should they be delivered prior to the arrival of Proposition 1B funds.

Agency	Project	Amount Requested	Recommended Funding PTMISEA	CMAQ	Comments
Prop 1B Transit Capital Requests					
VCTC	VISTA Intercity Buses	\$ 3,000,000	\$ 3,000,000		
VCTC	Reserve for office building	\$ 2,000,000	\$ 2,000,000		Funded from PTMISEA originally reserved for rail improvements
Santa Paula	5 large, 10 small buses	\$ 1,925,000	\$ 1,925,000		
Ojai	2 replacement buses	\$ 390,000	\$ 195,000		Recommend 1 bus is needed for current Ojai Transit level of service
T.O.	Replacement CNG transit buses (2)	\$ 1,200,000	\$ 1,200,000		
T.O.	CNG Fueling Station at Transportation Center	\$ 1,000,000	\$ -	\$ -	Duplicate of CMAQ Shelf project. See below.
T.O.	Transportation Center Improvements	\$ 1,000,000	\$ -	\$ -	Duplicate of CMAQ Shelf project. See below.
T.O.	Solar Canopy for MSC Bus Parking	\$ 400,000	\$ -	\$ -	Not a bus replacement
T.O.	Canopy for Fleet Shop	\$ 200,000	\$ -	\$ -	Not a bus replacement
Gold Coast Transit	11 replacement CNG Buses	\$ 6,600,000	\$ 3,560,000	\$ 3,040,000	
CMAQ Shelf List					
Gold Coast Transit	Victoria Ave Corridor Transit Service (3rd year)	\$ 712,667		\$ 712,667	Not eligible for PTMISEA
Simi Valley	4 Replacement Paratransit Vans	\$ 354,120	\$ 354,120		
T.O.	Transportation Center Improvements	\$ 600,000		\$ 600,000	Not eligible for PTMISEA
T.O.	CNG Fuel Station at Transportation Center	\$ 800,000		\$ 800,000	Not eligible for PTMISEA
Port of Hueneme	Shoreside Power	\$ 1,700,000		\$ 1,700,000	Not eligible for PTMISEA
Simi Valley	East County Connector Service	\$ 3,200,000	\$ -	\$ -	Not recommended for funding at this time. Can apply for CMAQ in future year.
Other CMAQ					
VCTC	2014/15 Marketing	\$ 500,000		\$ 500,000	Not eligible for PTMISEA
VCTC	Rideshare	\$ 443,000		\$ 443,000	Not eligible for PTMISEA
VCTC	2013/14 Marketing	\$ 285,000		\$ 285,000	To replenish previous grant funds transferred to expedite other approved CMAQ projects.
	Total Recommended	\$12,234,120	\$12,234,120	\$ 8,080,667	
	Total Available*		\$12,240,000	\$10,684,189	
	Balance		\$ 5,880	\$ 2,603,522	
*Total Available does not include \$11,040,000 on reserve list.					



Item # 6

September 19, 2013

**MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: STEPHANIE YOUNG, PROGRAM ANALYST

**SUBJECT: STATUS OF FEDERAL TRANSPORTATION IMPROVEMENT
PROGRAM (FTIP)**

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Federal law provides that all federally-funded transportation projects, as well as any regionally-significant locally-funded projects, must be included in a Federal Transportation Improvement Program (FTIP) adopted by the Metropolitan Planning Organization and approved by the State and Federal Departments of Transportation. Since the Metropolitan Planning Organization for this region is the Southern California Association of Governments (SCAG), the FTIP is adopted by that agency, but under State law the VCTC is responsible for preparing the project listing for Ventura County and submitting that list to SCAG for inclusion in the FTIP.

A new FTIP is adopted every two years and VCTC staff is beginning the process for preparing the 2015 FTIP, which will cover FY 2014/15 through FY 2018/19. Each agency should have received an email containing a pdf file of its current projects. Agencies are requested to mark up the FTIP sheets and return them to VCTC. The project status needs to be updated to the status as of December 2014, which is when the 2015 FTIP is expected to be adopted. Agencies will also need to update schedules to reflect any funds that will be obligated between FY 2014/15 and FY 2018/19. Funds incorrectly programmed in FY2013/14 or prior will not be included in the new FTIP and so will experience delay in obligation due to the need for a later FTIP amendment. Complete directions will be included in the e-mail with the FTIP sheets. In addition, a form will be provided to include any new regionally-significant locally-funded projects that should be added.

Each agency's completed FTIP submittal must be provided to VCTC by **October 21st**.

Staff will continue to process various technical amendments to the current FTIP until the adoption of the 2015 FTIP. The currently-adopted FTIP for Ventura County, updated to include approved amendments, can be accessed at <http://www.goventura.org/?q=transportation-improvement-program-tip>, or by going to <http://www.goventura.org>, pointing at "About VCTC" so that the link "Project Programming" appears, clicking on "Project Programming," then on "Transportation Improvement Program (TIP)."

It is always important to note that no federally-funded project phase can be advertised until it has received the federal authorization to proceed, also known as the obligation of funds or E-76. The only exception to this rule is that in some cases, transit projects where the federal funds were transferred to the Federal Transit Administration may proceed prior to inclusion in an FTA grant, under the FTA Pre-Award Authority policy, and receive reimbursement should the grant be approved. Agencies with FTA transfer projects should confirm with VCTC or FTA that their projects are eligible for Pre-Award authority before proceeding with such projects.