



**VENTURA COUNTY TRANSPORTATION COMMISSION
AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY**

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AGENDA*

**Actions may be taken on any item listed on the agenda*

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, SEPTEMBER 10, 2010
9:00 AM**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

Under the Brown Act, the Board should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

- 5. APPROVE SUMMARY FROM JULY 9, 2010 REGULAR VCTC MEETING –PG.1**
- 6. CALTRANS REPORT**

This item provides the opportunity for the Caltrans representative to give update and status reports on current projects.

7. COMMISSIONERS / EXECUTIVE DIRECTOR REPORT

This item provides the opportunity for the commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.

- 8. ADDITIONS/REVISIONS** – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

9. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Commission request specific items to be removed from the Consent Calendar for separate action.

9A. MONTHLY BUDGET REPORT – PG.5

Receive and file the Monthly Budget Report.

Responsible Staff: Sally DeGeorge

9B. RAIL OPERATIONS UPDATE – PG.7

Receive and file the Commuter Rail Program Update.

Responsible Staff: Mary Travis

9C. PROPOSITION 1B TRANSIT PROGRAM OF PROJECTS – PG.11

- Adopt the attached resolution, approving the list of \$12,472,001 for Proposition 1B Transit funding.
- Reserve \$3,148,585 in future year Proposition 1B Transit funds to be used for Positive Train Control, if required.
- Reprogram \$387,399 in CMAQ funds not needed for a cancelled bus project, for the Thousand Oaks CNG Bus Purchase project.

Responsible Staff: Peter De Haan

9D. CUBIC AND AEGIR SUPPORT AND MAINTENANCE CONTRACTS – PG.17

- Approve the FY 10/11 Amendment Agreement in the Amount of \$117,300 to Cubic Transportation Systems, Inc., for Maintenance and Operations of the Smartcard System
- Approve the FY 10/11 New Agreement Not to Exceed \$139,000 to Aegir Systems for Bus Equipment Support of the Smartcard System

Responsible Staff: Gloria Sotelo

9E. CONGESTION MANAGEMENT AND AIR QUALITY (CMAQ) PROGRAM FUNDS FOR SIMI VALLEY – PG.19

- Approve Congestion Mitigation and Air Quality (CMAQ) program change requested by Simi Valley to shift \$153,110 from the Transit Maintenance Facility Expansion project to the Garage Modernization project.

Responsible Staff: Peter DeHaan

9F. STIMULUS PROGRAM UPDATE – PG.21

Approve attached revised American Recovery and Reinvestment Act (ARRA) project list to restore \$88,059 to the Conejo Creek Bike Path in Thousand Oaks, shift \$229,641 from the Norwegian Grade Rehabilitation in Thousand Oaks to the Thousand Oaks Citywide Street Rehabilitation, reduce the Bartolo Square South Improvements project in Oxnard by \$278,315, and increase one of the County Pavement Rehabilitation projects by \$306,184.

Responsible Staff: Peter DeHaan

9G. FEDERAL TRANSIT ADMINISTRATION RECOMMENDED DEFINITION OF “MAJOR” FARE INCREASES – PG.25

Adopt a definition of “Major” Fare Increases as required by the Federal Transit Administration (FTA) Title VI Guidelines for FTA Recipients (Circular FTA C 4702.1A).

Responsible Staff: Vic Kamhi

9H. VCTC CONFLICT OF INTEREST CODE UPDATE – PG.27

Adopt the Resolution to update the Conflict of Interest Code.

Responsible Staff: Mitch Kahn

9I. LEGISLATIVE UPDATE – PG.33

Receive and file legislative report and matrix

Responsible Staff: Peter De Haan

10. VISTA FARE ADJUSTMENTS – PUBLIC HEARING – PG.41

Hold a public hearing to receive public comments regarding a proposal to modify the VISTA fare structure. The proposed modifications include:

1. Increasing intercity fares within Ventura County from \$1.00 to \$1.25, and Senior/Disabled/Medicare cardholder fare increasing from \$0.50 to \$0.60. Increase monthly passes from \$40 to \$50 for adults, and from \$20 to \$25 for Senior/Disabled/Medicare cardholders.
2. Increase VISTA Heritage Valley Dial-a-Ride (DAR) monthly passes from \$16 to \$20. Increase the DAR/VISTA 126 Daily pass from \$3.00 to \$3.50. Increase the VISTA Heritage Valley Dial-a-Ride individual fares from \$1.50 to \$1.75 and the Senior/Disabled/Medicare fares from \$0.75 to \$0.85.
3. Increase the "Premium Monthly Pass (DAR and VISTA intercity services) from \$56 to \$60 for adults and from \$36 to \$38 for Senior/Disabled/Medicare Card holders.
4. Increase the age for "Seniors" from 62 to 65 years old.

Responsible Staff: Vic Kamhi

11. COUNTY-WIDE FREE TRANSFER DEMONSTRATION – PG.49

- Approve a nine-month demonstration of free transfers on VISTA fixed-route services
- Invite transit service providers in Ventura County to participate in the free transfer demonstration.
- Authorize the Executive Director to execute Memorandums of Understandings with other transit providers to implement the transfer demonstration

Responsible Staff: Vic Kamhi

12. 2010 FEDERAL TRANSIT ADMINISTRATION TRIENNIAL REVIEW – PG.51

- Authorize the Executive Director to increase the hours of retired annuitant Kerry Forsythe for the current fiscal year by approximately 720 hours to provide FTA compliance monitoring.
- Amend Fiscal Year 2010/11 budget to add \$81,000 to fund the hours for Mr. Forsythe plus expenses, funded with \$64,800 in FTA funds from the VISTA carryover, matched with \$16,200 in State Transit Assistance funds.
- Adopt a revision to Commission Procurement Policy, as shown in the Attachment, conforming to the FTA requirement for documentation of the Cost/Price Analysis and Independent Cost Estimate.

Responsible Staff: Peter De Haan

13. ANNEXATION REQUEST BY CITY OF SANTA PAULA – PG.55

Consent to request from the City of Santa Paula to annex a portion of the Santa Paula Branch Line (SPBL) corridor for the East Area 1 Specific Plan Area.

Responsible Staff: Mary Travis

14. METROLINK PROPOSITION 1A PROJECTS – PG.61

- Authorize Executive Director to sign the Attachment 1 Agreement with the Southern California Regional Rail Authority (SCRRA or Metrolink) and its member agencies, for the allocation of Proposition 1A High Speed Rail Connectivity funds.
- Authorize Executive Director to sign the Attachment 2 Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA). This agreement states that LACMTA will front VCTC's \$6,621,836 share of the Proposition 1A funding for the Positive Train Control (PTC) project in the event the Proposition 1A funds are not available when needed, and also commits VCTC to repaying this loan from VCTC's Proposition 1B apportionment when it becomes available.
- Authorize on LACMTA approval of the Attachment 2 agreement, authorize Executive Director to sign the Attachment 3 Letter to Metrolink. This letter confirms VCTC's commitment to pay \$6,621,836 in the event Proposition 1A funds are unavailable, with LACMTA to front VCTC's share.

Responsible Staff: Peter De Haan

15. **SANTA PAULA BRANCH LINE UPDATE – PG.85**
Receive and file report
Responsible Staff: Mary Travis
16. **VCTC ADMINISTRATIVE CODE AMENDMENT AND ADOPTION BY ORDINANCE OF ENTIRE ADMINISTRATIVE CODE – PG.87**
 - Approve Amendments to Administrative Code modifying super majority vote requirement of full Commission to overrule actions of SPBLAC and membership of SPBLAC.
 - Adopt Ordinance No. 2010-A approving the Administrative Code in its Entirety.**Responsible Staff: Darren Kettle**
17. **COMPACT FOR A SUSTAINABLE VENTURA COUNTY PHASE II REPORT – PG. 95**
Receive and File
Responsible Staff: Steve DeGeorge
18. **SB 375 UPDATE – PG.97**
Receive and File
Responsible Staff: Steve DeGeorge
19. **“MINI” CALL FOR PROJECTS CONGESTION MITIGATION AIR QUALITY (CMAQ), SURFACE TRANSPORTATION PROGRAM (STP) AND TRANSPORTATION ENHANCEMENT (TE) FUNDS – PG.101**
Approve release of “mini” call for projects CMAQ, STP & TE funds
Responsible Staff: Samia Maximous
20. **GENERAL COUNSEL’S REPORT**
This item provides the opportunity for General Counsel to give update and status reports on any legal matters related to Commission activities.
21. **CLOSED SESSION**
22. **ADJOURN**
The next Commission meeting is scheduled to be held at 9:00 a.m. Friday, **October 1**, 2010, Camarillo City Hall, City Council Chambers, 601 Carmen Drive, Camarillo.