



**VENTURA COUNTY TRANSPORTATION COMMISSION
AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY**

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AGENDA*

**Actions may be taken on any item listed on the agenda*

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, NOVEMBER 4, 2011
9:00 AM**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

Under the Brown Act, the Board should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

- 5. [APPROVE SUMMARY FROM OCTOBER 7, 2011 REGULAR VCTC MEETING- PG. 5](#)**

6. CALTRANS REPORT

This item provides the opportunity for the Caltrans representative to give update and status reports on current projects.

7. COMMISSIONERS / EXECUTIVE DIRECTOR REPORT

This item provides the opportunity for the commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.

8. ADDITIONS/REVISIONS – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

9. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Commission request specific items to be removed from the Consent Calendar for separate action.

9A. MONTHLY BUDGET REPORT – PG.9

Recommended Action:

Receive and file

Responsible Staff: Sally DeGeorge

9B. RAIL OPERATIONS UPDATE – PG.15

Recommended Action:

Receive and file

Responsible Staff: Mary Travis

9C. FIRST QUARTER FY 11/12 COMMUTER SERVICES REPORT – PG.23

Recommended Action:

Receive and file

Responsible Staff: Alan Holmes

9D. 2012 VCTC REGULAR MEETING SCHEDULE – PG.29

Recommended Action:

Adopt the 2012 Meeting Schedule

Responsible Staff: Donna Cole

9E. LEGISLATIVE UPDATE – PG.31

Recommended Action:

Receive and file

Responsible Staff: Peter De Haan

10. 2012 STATE TRANSPORTATION IMPROVEMENT PROGRAM SUBMITTAL – PG.35

Recommended Action:

Approve 2012 STIP submittal to the California Transportation Commission, including commitment of \$20.4 million in future Surface Transportation Program (STP) funds to provide for full funding of the US-101/SR-23 Project.

Responsible Staff: Peter De Haan

11. GENERAL COUNSEL'S REPORT

This item provides the opportunity for General Counsel to give update and status reports on any legal matters related to Commission activities.

12. AGENCY REPORTS

13. CLOSED SESSION

14. ADJOURN

The next Commission meeting is scheduled to be held at 9:00 a.m. Friday, **December 2, 2011**, Camarillo City Hall, City Council Chambers, 601 Carmen Drive, Camarillo.

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Item #5

Meeting Summary

VENTURA COUNTY TRANSPORTATION COMMISSION AIRPORT LAND USE COMMISSION SERVICE AUTHORITY FOR FREEWAY EMERGENCIES CONSOLIDATED TRANSPORTATION SERVICE AGENCY CONGESTION MANAGEMENT AGENCY

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, OCTOBER 7, 2011
9:00 AM**

Members Present: Bill Fulton, City of San Buenaventura
John Zaragoza, County of Ventura
Ralph Fernandez, City of Santa Paula
Peter Foy, County of Ventura
Dennis Gillette, City of Thousand Oaks
Brian Humphrey, Citizen Rep, Cities
Michael Morgan, City of Camarillo
Irene Pinkard, City of Oxnard
Keith Millhouse, City of Moorpark
Jon Sharkey, City of Port Hueneme
Linda Parks, County of Ventura
Carlton Strobel, City of Ojai
Steve Sojka, City of Simi Valley
Keith Turner, Citizen Rep, County
Mike Miles, Caltrans District 7

Call To Order

Pledge of Allegiance

Roll Call

Public Comments for those items not listed in this agenda - *None*

APPROVE SUMMARY FROM SEPTEMBER 9, 2011 REGULAR VCTC MEETING - *Approved*

CALTRANS REPORT

The 101 HOV Project was advertised on October 3rd. The bid opening will be in December, with construction beginning in February or March.

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Caltrans has sent a letter to local agencies requesting input on the effectiveness of keeping the permit office in Ventura County open. Caltrans is facing a budget reduction of \$20 million and is looking at moving some staff to a local survey office.

COMMISSIONERS REPORT

Commissioner Sharkey attended the Annual APTA Conference. There were more than 6,000 in attendance. Officials from the Federal Transit Administration expressed their commitment to public transportation funding and public partner projects.

EXECUTIVE DIRECTOR REPORT

Congress is moving forward with another short term extension of SAFTLU to March 31st. It is expected that a series of 4 to 6 month extensions will continue through the presidential election.

The VCTC/VCOG Administrative Committees met with the City Managers regarding the merging of the two agencies. The outcome of that meeting was to have the city managers draft a proposal to bring back to each council and Board Of Supervisors.

ADDITIONS/REVISIONS

Item #9G was removed from the agenda to be continued at a later date.

Closed Session was moved to the top of the agenda.

CLOSED SESSION- No reportable action

Closed Session pursuant to Gov. Code sec. 549454.5 (Public Employee Discipline/Dismissal/Release)

CONSENT CALENDAR

JULY/AUGUST MONTHLY BUDGET REPORTS - Received and Filed

RAIL OPERATIONS UPDATE- Received and filed

SECTION 5310 PROGRAM STATUS REPORT- Received and filed

LEGISLATIVE UPDATE AND MATRIX - Received and filed

RESOLUTION IN SUPPORT OF TIGER III APPLICATION FOR ROUTE 101/23 INTERCHANGE PROJECT- Approved

- Approve Resolution #2011-10 authorizing the Executive Director to file a federal TIGER III Discretionary Grant Application to the US Department of Transportation (DOT) in the amount of \$19.5 million for the Route 101/23 Regional Corridor Improvements project.
- Approve the attached federal wage rate certification required to be included in with application.

VENTURA COUNTY COORDINATED PUBLIC TRANSIT HUMAN SERVICES TRANSPORTATION PLAN REQUEST FOR PROPOSALS - Approved

GRANT DEED FOR SANTA PAULA BRANCH LINE PROPERTY FOR BIKE TRAIL - Removed

STATE TRANSIT ASSISTANCE FUND BALANCE - Approved

- Amend the Transportation Development Act (TDA) budget to increase the State Transit Assistance (STA) revenues by \$3,332,286.
- Amend the STA transfers to the general fund to increase by \$120,888 and increase the pass through Gold Coast Transit expenditure line item in the TDA budget by \$120,888.

GUIDELINES FOR PROGRAMMING ADDITIONAL FEDERAL FUNDS – Approved

- Begin process for programming STP, CMAQ and TE funds for cost increases of existing projects, where funds are required quickly, following the attached guidelines.
- Initiate a new Mini-Call for Projects using anticipated Fiscal Year (FY) 2011/12 and FY 2012/13 funds, with guidelines to be presented at the November meeting

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CONTRACT FOR COMPLETION OF FRA – REQUIRED RAIL BRIDGE INVENTORY - *Approved*

- Approve professional services agreement with JL Patterson & Associates not to exceed \$80,000 for completion of Phase One of the requirements of the Federal Railroad Administration (FRA) Final Rule on Railroad Bridge Inventory and Safety Inspections.
- Amend the FY 2011/12 budget increasing expenditures by \$15,000 to \$80,000 and increasing revenues by \$15,000 funded from State Transit Assistance (STA) fund balance.

ELIMINATION OF PROGRAM MANAGER – TRANSIT DEPENDENT PROGRAMS POSITION AND REPLACING IT WITH PROGRAM ANALYST I AND PROGRAM ANALYST II CLASSIFICATIONS-

Approved

- Eliminate Program Manager – Transit Dependent Programs and add two alternately staffed classifications of Program Analyst I and Program Analyst II and set compensation levels for those newly created classifications.
- Amend the 2011/12 budget increasing salaries, benefits, and overhead in the amount of \$32,000 funded from unobligated general fund/Local Transportation Fund balance

GENERAL COUNSEL’S REPORT- *None*

AGENCY REPORTS

SCAG will hold public hearings on Oct 11th at 10 am and Oct 29th at 3 pm to take public comments on the RHNA methodology. Those interested may go to the hearings either at the SCAG offices downtown or by video conference at the SCAG office in Ventura.

ADJOURN

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Item # 9A

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: SALLY DEGEORGE, FINANCE DIRECTOR

SUBJECT: MONTHLY BUDGET REPORT

RECOMMENDATION:

- Receive and file the monthly budget report for September 2011

BACKGROUND:

The monthly budget report is presented in a comprehensive agency-wide format with the investment report presented at the end. The Annual Budget numbers are updated as the Commission approves budget amendments or administrative budget amendments are approved by the Executive Director.

The September 30, 2011 budget reports indicate that revenues were approximately 25.25% of the adopted budget while expenditures were approximately 13.39% of the adopted budget. Although the percentage of the budget year completed is shown, be advised that neither the revenues nor the expenditures occur on a percentage or monthly basis. For instance, some revenues are received at the beginning of the year while other revenues are received after grants are approved by federal agencies. In many instances, VCTC incurs expenses in advance of the revenues.

**VENTURA COUNTY TRANSPORTATION COMMISSION
BALANCE SHEET
AS OF SEPTEMBER 30, 2011**

ASSETS

Assets:

Cash and Investments - Wells Fargo Bank	\$ 3,159,877
Cash and Investments - County Treasury	18,539,245
Petty Cash	50
Receivables/Due from other funds	2,790,045
Prepaid Expenditures	1,139,881
Deposits	<u>12,471</u>

Total Assets: **\$25,641,569**

LIABILITIES AND FUND BALANCE

Liabilities:

Accrued Expenses/Due to other funds	\$ 944,374
Deferred Revenue	500,375
Deposits	<u>412</u>

Total Liabilities: **\$ 1,445,161**

Net Assets:

Fund Balance	<u>\$24,196,408</u>
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Total Liabilities and Fund Balance: **\$25,641,569**

**VENTURA COUNTY TRANSPORTATION COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2011**

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Revenues								
Federal Revenues	\$ 1,523,738	\$ 0	\$ 0	\$ 0	\$ 1,523,738	\$ 13,585,746	(12,062,008)	11.22
State Revenues	91,696	6,833,209	0	77,890	7,002,795	29,889,077	(22,886,282)	23.43
Local Revenues	3,638,634	0	0	2,500	3,641,134	4,573,819	(932,685)	79.61
Other Revenues	30	0	0	0	30	0	30	0.00
Interest	289	0	0	49	338	141,000	(140,662)	0.24
Total Revenues	5,254,387	6,833,209	0	80,439	12,168,035	48,189,642	(36,021,607)	25.25
Expenditures								
Administration								
Personnel Expenditures	509,526	0	0	0	509,526	2,413,900	(1,904,374)	21.11
Legal Services	1,573	0	0	0	1,573	35,000	(33,427)	4.49
Professional Services	7,184	0	0	0	7,184	108,000	(100,816)	6.65
Office Leases	35,578	0	0	0	35,578	131,300	(95,722)	27.10
Office Expenditures	21,972	0	0	0	21,972	239,680	(217,708)	9.17
Total Administration	575,833	0	0	0	575,833	2,927,880	(2,352,047)	19.67
Programs and Projects								
Transit & Transportation Program								
Senior-Disabled Transportation	29,336	0	0	0	29,336	256,800	(227,464)	11.42
Go Ventura Smartcard	22,584	0	0	0	22,584	434,950	(412,366)	5.19
VISTA Fixed Route Bus Service	1,301,927	0	0	0	1,301,927	5,292,818	(3,990,891)	24.60
VISTA DAR Bus Services	601,001	0	0	0	601,001	2,434,385	(1,833,384)	24.69
Nextbus	0	0	0	0	0	212,545	(212,545)	0.00
Trapeze	3,830	0	0	0	3,830	30,000	(26,170)	12.77
Transit Grant Administration	198,058	0	0	0	198,058	5,507,397	(5,309,339)	3.60
Total Transit & Transportation	2,156,736	0	0	0	2,156,736	14,168,895	(12,012,159)	15.22

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Highway Program								
Congestion Management Program	0	0	0	0	0	19,900	(19,900)	0.00
Motorist Aid Call Box System	0	0	0	54,261	54,261	434,900	(380,639)	12.48
SpeedInfo Highway Speed Sensor	0	0	0	33,900	33,900	144,000	(110,100)	23.54
Total Highway	0	0	0	88,161	88,161	598,800	(510,639)	14.72
Rail Program								
Metrolink & Commuter Rail	6,430	0	0	0	6,430	1,364,350	(1,357,920)	0.47
LOSSAN & Coastal Rail	448	0	0	0	448	12,750	(12,302)	3.51
Santa Paula Branch Line	92,176	0	0	0	92,176	554,550	(462,374)	16.62
Total Rail	99,054	0	0	0	99,054	1,931,650	(1,832,596)	5.13
Commuter Assistance Program								
Transit Information Center	10,871	0	0	0	10,871	19,000	(8,129)	57.22
Rideshare Programs	1,126	0	0	0	1,126	56,500	(55,374)	1.99
Total Commuter Assistance	11,997	0	0	0	11,997	75,500	(63,503)	15.89
Planning & Programming								
Transportation Development Act	54,493	3,299,578	0	0	3,354,071	26,801,784	(23,447,713)	12.51
Transportation Improvement Program	6,189	0	0	0	6,189	2,599,625	(2,593,436)	0.24
Regional Transportation Planning	33,630	0	0	0	33,630	448,050	(414,420)	7.51
Airport Land Use Commission	0	0	0	0	0	1,600	(1,600)	0.00
Regional Transit Planning	45,686	0	0	0	45,686	201,450	(155,764)	22.68
Freight Movement	41,289	0	0	0	41,289	152,500	(111,211)	27.07
Total Planning & Programming	181,287	3,299,578	0	0	3,480,865	30,205,009	(26,724,144)	11.52
General Government								
Community Outreach & Marketing	5,537	0	0	0	5,537	620,349	(614,812)	0.89
State & Federal Relations	18,692	0	0	0	18,692	66,120	(47,428)	28.27
Management & Administration	450,233	0	0	0	450,233	856,958	(406,725)	52.54
Total General Government	474,462	0	0	0	474,462	1,543,427	(1,068,965)	30.74
Total Expenditures	3,499,369	3,299,578	0	88,161	6,887,108	51,451,161	(44,564,053)	13.39

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Revenues over (under) expenditures	1,755,018	3,533,631	0	(7,722)	5,280,927	(3,261,519)	8,542,446	(161.92)
Other Financing Sources								
Transfers Into GF from LTF	1,428,282	0	0	0	1,428,282	1,828,282	(400,000)	78.12
Transfers Into GF from STA	430,048	0	0	0	430,048	2,285,584	(1,855,536)	18.82
Transfers Into GF from SAFE	0	0	0	0	0	644,300	(644,300)	0.00
Transfers Out of LTF into GF	0	(1,428,282)	0	0	(1,428,282)	(1,828,282)	400,000	78.12
Transfers Out of STA into GF	0	0	(430,048)	0	(430,048)	(2,285,584)	1,855,536	18.82
Transfers Out of SAFE into GF	0	0	0	0	0	(644,300)	644,300	0.00
Total Other Financing Sources	1,858,330	(1,428,282)	(430,048)	0	0	0	0	0.00
Net Change in Fund Balances	3,613,348	2,105,349	(430,048)	(7,722)	5,280,927	(3,261,519)	8,542,446	
Beginning Fund Balance	1,923,350	6,034,477	7,950,838	3,006,816	18,915,481	14,617,258	4,298,223	
Ending Fund Balance	\$5,536,698	\$8,139,826	\$7,520,790	\$2,999,094	\$24,196,408	\$11,355,739	\$12,840,669	

**VENTURA COUNTY TRANSPORTATION COMMISSION
INVESTMENT REPORT
AS OF SEPTEMBER 30, 2011**

As stated in the Commission's investment policy, the Commission's investment objectives are safety, liquidity, diversification, return on investment, prudence and public trust with the foremost objective being safety. Below is a summary of the Commission's investments that are in compliance with the Commission's investment policy and applicable bond documents.

Institution	Investment Type	Maturity Date	Interest to Date	Rate	Balance
Wells Fargo – Checking	Government Checking	N/A	\$337.27	0.05%	\$3,159,877.57
County of Ventura	Treasury Pool	N/A	\$0.00	0.00%	18,481,217.42
Total			\$ 337.27		\$21,641,094.99

Because VCTC receives a large portion of their state and federal funding on a reimbursement basis, the Commission must keep sufficient funds liquid to meet changing cash flow requirements. For this reason, VCTC maintains checking accounts at Wells Fargo Bank.

The Commission's checking accounts for the General Fund are swept daily into a money market account. The interest earnings are deposited the following day. The first \$250,000 of the combined deposit balance is federally insured and the remaining balance is collateralized by Wells Fargo Bank.

The Commission's Local Transportation Funds (LTF), State Transit Assistance (STA) funds and SAFE funds are invested in the Ventura County investment pool. Interest is apportioned quarterly, in arrears, based on the average daily balance. The investment earnings are generally deposited into the accounts in two payments within the next quarter. Amounts shown are not adjusted for fair market valuations.



Item # 9B

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: MARY TRAVIS, MANAGER, TRANSPORTATION DEVELOPMENT ACT AND RAIL PROGRAMS

SUBJECT: RAIL OPERATIONS UPDATE

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Metrolink Ridership:

Based on passenger counts made by conductors on the Ventura Line, there were about 1,984 people who boarded the morning peak-hour trains to Los Angeles each weekday in September; about 50% of those boardings took place at Ventura County stations. This compares to about 2,076 boardings on the same trains a year ago in September 2010.

Metrolink station counts are being collected on a quarterly basis. Attached to this item are tables that summarize the overall and station boardings for July through September 2011. While boardings at the Ventura County stations have stayed about the same over the past year, the lack of significant ridership growth in this County is a concern and will continue to be evaluated. The new Metrolink marketing staff has several programs they will be implementing over the fiscal year to increase ridership; VCTC marketing consultants will be working closely with them on this effort.

Metrolink On-Time Performance:

The Ventura Line's on-time performance (trains arriving within five minutes of scheduled time) continued to be very good. Overall, during the month of September, 97% of the inbound trips and 95% of the outbound trips ran on-time.

Metrolink 2011 Holiday Train:

The Metrolink Holiday Toy Express will operate on a full system schedule this November/December after running an abbreviated schedule in 2010. This will be the 15th anniversary of the special train, which is decorated with holiday lights and travels with Santa Claus from station to station, collecting toys for giveaway during the holiday season. The toy collection drive is co-sponsored with local firefighters and the "Spark of Love" holiday toy campaign. The holiday train will be stopping in Ventura County as follows – on Saturday December 17th at Camarillo (5 PM); Oxnard (6 PM) and Moorpark (7 PM). On Sunday December 18, the train will be in Simi Valley at 6:45 PM. VCTC marketing staff will be at the stations to coordinate with Metrolink and to incorporate VCTC marketing materials into the station events.

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Metrolink Bicycle Trains:

In response to increased passenger demand for bringing bicycles on the trains, Metrolink has just introduced two passenger cars that have been reconfigured on the bottom level to hold eighteen bicycles instead of the usual two bicycle parking spots per train car. This is a pilot program to test the "bicycle cars" that was developed by Metrolink in cooperation with bicycle advocates and the Federal Railroad Administration (FRA). The special cars are marked with yellow bicycle decals on the car sides and were debuted on the Inland Empire Line weekend beach trains early in August. Depending on the success of the program, Metrolink plans on adding additional bicycle cars to the fleet with service across the system.

LOSSAN Strategic Plan Update/Governance Discussion:

In addition to participating in Metrolink commuter rail operations, VCTC is one of eight transportation agencies providing local input and administrative oversight to the State Division of Rail on LOSSAN intercity passenger rail operations. LOSSAN is the name of the Los Angeles-San Diego-San Luis Obispo Joint Powers Agency. The other agencies involved in LOSSAN are the Los Angeles County Metropolitan Transportation Authority (METRO), the North San Diego Transit District (NCTD), the Orange County Transportation Authority (OCTA), the San Diego Association of Governments, (SANDAG), the San Diego Metropolitan Transit System (MTS), the Santa Barbara Association of Governments (SBCAG), and, the San Luis Obispo Council of Governments (SLOCOG).

The LOSSAN service area runs along the Coast Main Line from San Diego to San Luis Obispo providing the intercity passenger service operated by Amtrak Pacific Surfliner trains running in San Diego, Orange, Los Angeles, Ventura, Santa Barbara and San Luis Obispo counties under a contract funded and administered by the State. There is also commuter rail service operating in the corridor: the Coaster operated by NCTD in San Diego County and Metrolink, operated by METRO, OCTA, RCTC, SANBAG and VCTC in those counties. The Coaster and Metrolink operations are federally and locally funded while the State supports the Surfliner trains.

VCTC is represented on the LOSSAN Board by Commissioners Millhouse and Humphrey. The ongoing planning and programming responsibilities for passenger rail in the LOSSAN corridor are split among the agencies involved in the intercity and commuter services, sometimes leading to passenger confusion about the services, and also, mixed results in obtaining State and Federal funds for capital and service improvements. Because of this situation, the LOSSAN Board of Directors has been taking a fresh look at the current and potential rail travel patterns, both intercity and commuter, and will be working towards better coordination of services in a variety of areas. A Strategic Plan evaluating LOSSAN service is currently being prepared and will be presented to the Commission for action likely in December. It is expected the report will result in significantly improved coordination between the administration and operation of the different rail services and an improved institutional structure to provide better oversight and control of costs.

At the LOSSAN Board meeting held in late August, it was voted unanimously to move forward with the recommendation to explore further taking over control of the LOSSAN intercity train operations from the State. A similar action was taken on the Capitol Corridor rail service operated in the Sacramento area in 1998. Clearly there are many details that need to be worked through as this is considered including State funding guarantees, Board structure and voting, administrative arrangements, etc. It would also require State legislation to accomplish this goal, if it is finally approved for action. Staff is closely monitoring this initiative and will be presenting details for the possible rail reorganization to the Commission for review at the December meeting.

Santa Paula Branch Line (SPBL) Operations:

Staff is continuing to work with Fillmore and Western Railway (F&W) and Union Pacific Railroad (UP) which are the two operators on the SPPL, on generating additional revenues with the goal of making this vital asset self-sustaining in the near future. We are also working with Legal Counsel to update the existing VCTC/F&W agreement to reflect the current arrangements more accurately.

Property Leases

Staff has been working with F&W to review the existing SPBL leases to determine if additional revenues can be generated to offset the ongoing maintenance work. F&W staff are currently following up on letters sent to all leaseholders asking for their cooperation to review their lease agreement, and also, to make sure safe operations are in place for people working near the rail line. While it does not appear that significant additional revenues can be found at this time, there is some opportunity to approach leaseholders about adding property to their existing leases and bringing in more money; we will continue working on this effort.

Union Pacific (UP) Railroad

VCTC's agreement with UP requires the Commission maintain the tracks between Montalvo and Santa Paula without charge as long as UP runs freight on the Line. They currently have one customer, International Paper, with deliveries/pickups by rail three times a week. Staff is continuing discussions with UP and F&W to possibly establish a transloading arrangement, where the freight would be shifted from UP to F&W near Montalvo. In this type of arrangement, UP would pay F&W to transport freight to the existing UP customer i.e. International Paper, however, F&W could also provide other freight hauling opportunities to customers all along the SPBL corridor. It is possible additional freight customers could be added.

This hasn't been a priority in the past because UP got all the revenue while VCTC shouldered all the costs. However, there finally appears to be some movement on this issue from UP. They recently requested permission to perform a track survey in anticipation of formal discussions on this issue and this inspection took place October 224. UP will also be meeting with F&W representatives at their headquarters in Omaha to discuss their concerns. Staff will continue working with both UP and F&W on this potential new source of revenue. If no other alternative develops, we will be exploring possible legal remedies to this stalemate.

TOTAL METROLINK BOARDINGS (INBOUND and OUTBOUND)

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Jul-11	3,803	1,948	41,050	241
Jul-10	3,609	1,981	38,709	289
Jul-09	3,833	2,143	40,313	337
Jul-08	4,556	2,542	48,289	313
Jul-07	3,984	2,137	41,680	266
Jul-06	4,000	2,028	41,908	215
Jul-05	3,868	1,744	38,380	269
Jul-04	3,829	1,866	37,237	128
Jul-03	3,624	1,674	34,464	100
Jul-02	3,681	1,735	33,721	9
Jul-01	3,416	1,939	32,682	22

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Aug-11	3,974	2,010	41,711	282
Aug-10	3,505	1,925	38,275	287
Aug-09	3,658	2,106	39,802	307
Aug-08	4,511	2,570	47,111	338
Aug-07	4,042	2,169	41,357	297
Aug-06	3,940	2,109	41,390	262
Aug-05	3,835	1,499	39,057	253
Aug-04	3,822	1,857	37,086	128
Aug-03	3,714	1,609	34,653	102
Aug-02	3,506	1,617	33,485	8
Aug-01	3,314	1,840	32,341	19

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Sep-11	4,066	1,984	42,007	276
Sep-10	3,600	2,076	39,068	285
Sep-09	3,782	2,052	40,878	298
Sep-08	4,260	2,317	47,416	300
Sep-07	4,053	2,159	42,373	258
Sep-06	4,031	2,043	42,357	279
Sep-05	3,969	1,945	40,078	254
Sep-04	3,954	2,023	37,982	135
Sep-03	3,883	1,761	36,264	111
Sep-02	3,689	1,734	34,109	48
Sep-01	3,323	1,769	32,254	23

INBOUND BOARDINGS*

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Jul-11	53	93	127	259	441	973	1,900
Jul-10	30	76	97	203	296	702	1,279
Jul-09	40	80	116	190	330	756	1,352
Jul-08	58	110	134	272	457	1,031	1,848
Jul-07	45	90	89	153	373	750	1,398
Jul-06	50	79	92	175	367	763	1,505
Jul-05	38	73	66	182	274	633	1,404
Jul-04	20	77	86	176	331	690	1,416
Jul-03	21	60	49	165	275	570	1,234
Jul-02	0	94	71	189	235	589	1,249
Jul-01	0	94	71	193	310	668	1,176

* on Metrolink trains

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Aug-11	52	94	125	264	464	999	1,975
Aug-10	37	95	82	206	305	725	1,320
Aug-09	43	87	113	170	366	779	1,353
Aug-08	60	123	127	272	465	1,047	1,838
Aug-07	35	91	87	184	379	776	1,446
Aug-06	37	86	91	206	384	804	1,502
Aug-05	34	74	58	111	206	483	1,236
Aug-04	19	60	66	141	318	604	1,243
Aug-03	21	64	47	151	263	546	1,260
Aug-02	0	94	71	165	238	568	1,232
Aug-01	0	94	71	193	310	668	1,203

* on Metrolink trains

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Sep-11	54	109	119	270	448	1,000	2,049
Sep-10	44	86	97	229	331	787	1,365
Sep-09	40	68	120	174	311	713	1,314
Sep-08	58	78	103	248	397	884	1,625
Sep-07	42	92	92	179	387	792	1,487
Sep-06	37	86	91	206	371	791	1,561
Sep-05	40	88	113	163	318	722	1,473
Sep-04	40	89	88	178	306	701	1,370
Sep-03	21	61	44	164	294	584	1,288
Sep-02	0	94	71	182	240	587	1,250
Sep-01	0	94	71	193	310	668	1,254

* on Metrolink trains

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Item #9C

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

**FROM: ALAN HOLMES, TRANSPORTATION DEMAND MANGEMENT
PROGRAM MANAGER**

SUBJECT: COMMUTER SERVICES QUARTERLY REPORT

RECOMMENDATION:

- Receive and file

BACKGROUND:

At the June 3, 2011 Commission meeting Nelson\Nygaard Consulting Associates, Inc. presented the VCTC TDA Triennial Performance Audit. Included in Chapter 5, Conclusions and Recommendations, was the recommendation to: Improve Reporting of Ventura County Rideshare Performance and Establish Standards. Reporting of the Commuter Services program activities is currently done once a year as part of the annual budget report and highlights general accomplishments, description of services and work elements for the year. The Commuter Services program has a general mission statement but lacks identified goals, objectives and performance standards to guide its work and evaluate its effectiveness.

DISCUSSION:

In response to the TDA Triennial Performance Audit recommendation to improve reporting of Ventura County Rideshare activities, staff will prepare and submit to the Commission quarterly reports for review and a year-end report summarizing Rideshare activities for the previous fiscal year and establish annual goals and objectives for the upcoming year. After staff review of the recommendations and several discussions with the auditor responsible for the recommendations, it was agreed that tracking the following services/activities would meet the auditor's recommendations:

- Total registrants on file
- Current number of Guaranteed Ride Home (GRH) Program registrants and program usage
- Registrants with 'Active' ridematching interest
- Company worksites on file

- Average home to work commute distance
- Number of carpool matches attempted, separated by source
- Number of RideGuides generated that contained at least one match
- Average age of data for matches
- Average number of matches per RideGuide
- Estimated Program benefits
- Marketing activities
- Vanpool activities
- Call volume

The primary focus of the Commuter Services program is to reduce traffic congestion and improve air quality by a voluntary reduction of single occupant vehicle (SOV) commute trips in Ventura County. SOV trips are reduced by offering direct assistance to employers located in Ventura County and through the provision of services to county residents, promoting carpooling, vanpooling, bus pooling, transit, walking, biking and other Transportation Demand Management (TDM) commute alternatives. The Guaranteed Ride Home Program assures registered users that they will not be stranded at work in case of a personal emergency. Survey assistance is given to employers that comply with the Air Pollution Control District's Rule 211. Information is provided on Commuter Benefits, which allows an employer to offer a pretax deduction of up to \$230/month for vanpools and transit and up to \$20/month for bicyclists.

Current primary services/products available include:

- **RideGuide**
The RideGuide provides customized information based on the employees home/work locations and shift times. It contains carpool match information, estimated annual commute costs and potential savings available by changing commute modes, incentives and amenities offered at the worksite, Employee Transportation Coordinator (ETC) contact information, available vanpool seats, bus pass information, bicycle route map availability, Park & Ride lot locations in the county and a full description of the Guaranteed Ride Home program.
- **RideSmart Tips**
RideSmart Tips provides more generic information for commuters compared to the RideGuide as it does not contain personalized ridematching information in order to meet the individuals request that their personal contact information not be released to others. Contents include ETC contact information, GRH program description, details on how to obtain a RideGuide, contact resources for transit and Metrolink schedules, availability of the Ventura County Bicycle Route Map and Park & Ride locations throughout the county.
- **Guaranteed Ride Home Program**
Offers a free ride home via taxi or overnight use of a rental car to registered carpoolers, vanpoolers and transit users should they experience a personal emergency or unexpected overtime.
- **Transportation Survey and AVR Reports**
VCAPCD's Rule 211 requires employers with more than 100 employees at a worksite to survey employee commute mode and distance biennially. The Transportation Survey collects data for compliance with Rule 211 while generating RideGuides for employees requesting personalized ridematching information, RideSmart Tips for employees that do not wish to be part of the active ridematching database and automatic registration of all respondents in the Guaranteed ride Home Program.

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- Marketing
Marketing efforts are focused on three distinct but overlapping groups: employers, employees and the general public. Employer marketing materials promote Commuter Services under the umbrella of available services from VCTC, employee-directed pieces such as the RideGuide and RideSmart Tips focus on the cost saving and pollution-reducing benefits of ridesharing. General public outreach seeks to raise awareness of the program and services available.

Proposed Reporting and Tracking standards:

Database	07/11- 09/11	YTD	FY 10/11	FY 09/10
Commuters on file	32,450	32,450	32,703	36,268
Commuters active for matching	6,209	6,209	6,301	8,876
Company worksites on file	381	381	388	384
Avg. Home to work distance	13	13	13	12
AVR reports generated	7	7	64	35
Matching Transactions				
Number of carpool matches attempted:				
Public (web)	225	225	991	695
Staff	975	975	7,051	5,730
Total	1,200	1,200	8,042	6,425
Number receiving at least one match	923	923	6,815	5,131
Average age of matching record (days)	118	118	63	79
Average number of matches/RideGuide	7	7	12	5
Avg. distance home/work	13.5	13.5	13.0	18
RideSmart Tips generated	2,513	2,513	13,610	N/A
Incoming Call Volume	22	22	194	256
Guaranteed Ride Home Program Usage				
Rental Car Trips	10	10	26	19
Taxi Rides	2	2	18	20
Total	12	12	44	39
Estimated Program Benefits*				
*Assuming 7.0% of the successful match reports result in a rideshare arrangement, the annual benefits of the matches performed in the period 07/01/2011 through 09/30/2011 are:				
Reduction in Vehicles miles of travel	1,105,993	1,105,993	14,454,757	16,679,129
Reduction in Commuting cost	\$597,212	\$597,212	\$7,805,473	\$9,006,643
Reduction in carbon monoxide (tons)	17.104	17.104	223.549	257.950
Reduction in volatile organic compounds (tons)	2.243	2.243	29.317	33.829
Reduction in Oxides of Nitrogen (tons)	2.755	2.755	36.010	41.551

Agricultural Vanpools:

As CalVans automates its fleet we are able to capture data previously tabulated manually or not available. This report is the first in a new format designed to clarify the information in chart format. CalVans was requested to provide data for the quarter ending September 2011. As of this writing September data is still being tabulated, so included is program data for July and August 2011.

CalVans Farmworker Vanpool Program		
	July 2011	August 2011
PASSENGERS		
Mon - Fri	4,644	4,662
Sat	958	545
Sun	167	167
Total	5,374	5,374
MILES		
Mon - Fri	16,678	16,242
Sat	2,344	1,597
Sun	275	410
Total	19,297	18,249
PASSENGER MILES		
Mon - Fri	120,613	185,756
Sat	23,601	17,533
Sun	8,556	4,817
Total	152,770	208,106
VANS ON THE ROAD		
July	14	
August	14	
AVG. NUMBER OF PASSENGERS		
July	11	
August	9	

Marketing:

Rideshare Week:

The primary focus of marketing efforts for the quarter focused on the development and distribution of Rideshare Week materials. Over 200 employer kits were mailed to Ventura County worksites. Each kit contained an introductory letter, worksite activities list, sample email and eblast copy, Pledge Card Return form, Pledge Cards and posters. To raise awareness of employers who were not on the event kit mailing list several hundred postcards highlighting the event were sent out. Staff will provide a detailed report on Rideshare Week responses and marketing efforts in the next quarterly report.

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Collaterals:

RideGuides:

The pre-printed side of the RideGuide was updated to reflect changes in Ventura County Park & Ride lots.

RideSmart Tips:

The English language version of the RideSmart Tips piece was reformatted and updated. A Spanish language version was produced and placed into distribution to employers.

Transportation Surveys:

Both the English and Spanish versions of the base Transportation Survey forms were reformatted and updated to reflect clarification of some commute modes as requested by the Ventura County Air Pollution Control District.

Poster- One less car = in production.

Social Networking:

A total of 20 rideshare-related postings occurred on VCTC's Facebook and Twitter accounts promoting Rideshare Week and the Guaranteed Ride Home Program.

Events:

Commuter Services materials were prominently displayed at the VCTC booth at the Ventura County Fair.

Notables:

10/21/11 CalVans JPA filed with Sec. of State

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Item #9D

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION
FROM: DONNA COLE, CLERK OF THE BOARD
SUBJECT: 2012 VCTC REGULAR MEETING SCHEDULE

RECOMMENDATION:

- Adopt the following schedule of regular monthly VCTC meeting dates for 2012:

BACKGROUND:

In 2012 two regularly scheduled meeting dates may cause lack of a quorum. April 6th is Good Friday and, with Independence Day falling on a Wednesday, the July 6th meeting date may pose a problem. It is recommended the following meeting date schedule be adopted for 2012.

VCTC REGULAR MEETING SCHEDULE 2012

January 6th
February 3rd
March 2nd
April 13th**
May 4th
June 1st
July 13th**
AUGUST - DARK
September 7th
October 5th
November 2nd
December 2nd

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Item #9E

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: LEGISLATIVE UPDATE AND POSITIONS ON BILLS

RECOMMENDATION:

- Receive and file the state legislative report (Attachment A) and matrix (Attachment B).

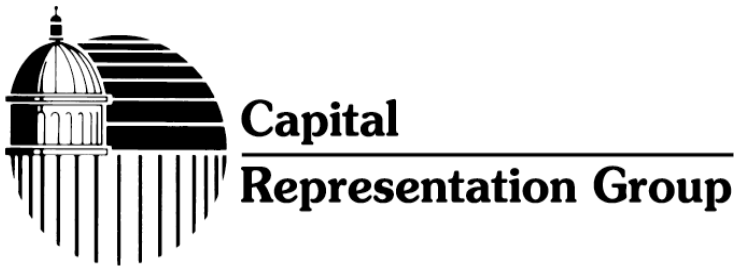
BACKGROUND:

State Issues

Attachment A is the monthly report from Tim Egan, VCTC's Sacramento representative. Attachment B provides the updated bill status. With the Legislature having adjourned for the year, the only change to the bill status is that the Governor signed AB 892, which allows Caltrans to continue accepting delegation of National Environmental Policy Act approval authority.

Federal Issues

On October 12th the federal Department of Transportation announced the awards for the State of Good Repair discretionary funding, and the list includes \$15 million for the planned new Gold Coast Transit maintenance and operations facility. This funding will provide a significant source of revenue for the purchase of property for the new facility, as well as the eventual construction.



October 25, 2011

To: Ventura County Transportation Commission
Darren Kettle
Peter DeHaan

From: Tim Egan

Subject: MONTHLY REPORT

STATE LEGISLATION

On October 9, 2011, Governor Brown completed his review and action on the 870 bills that were sent to him during the 2011 Legislative Session. The Legislature passed and the Governor considered the lowest number of bills this year of any Governor since the California Constitution was changed to disallow the pocket veto of bills in 1966 (Proposition 1A). The Governor signed 745 bills and vetoed 125 measures (14.36%) which is only slightly above the average of vetoes since 1967 (13.62%), but is significantly higher than any of his prior years as Governor. Other statistical information of note compiled by the Senate Governance & Finance Committee – Deukmejian and Schwarzenegger hold the record for the most bills vetoed in a year, 436 (1990) and 414 (2008) respectively. Between 1967 and 2002 the average number of bills considered by the Governor per year was 1,558, since 2003 the average number of bills considered per year dropped to 1,003 a 33% decrease. Schwarzenegger vetoed over three times as many bills in his seven years (1,970) as Brown did in his first eight years (528), and twice as many as Reagan did in eight years (843). The five years with the highest number of chaptered bills were all with Republican Governors, with Governor Reagan topping the list with 1,821 chaptered bills in 1971. Schwarzenegger holds the distinction of having five of the top six years with the fewest chaptered bills.

Of the three bills supported by the Commission, two were signed by the Governor:

AB 147 (Dickerson)

Authorizes cities and counties to impose developer fees subject to the Mitigation Fee Act for transportation projects such as pedestrian, bicycle, transit and transportation-calming projects.

SIGNED BY GOVERNOR – Chapter 228

AB 892 (Carter)

Extends the January 1, 2012 sunset date to January 1, 2017 for the federal Surface Transportation Project Delivery Pilot Program under SAFETEA-LU, whereby USDOT and FHWA delegates to CALTRANS the federal responsibilities as the lead agency for environmental review of projects covered by NEPA.

SIGNED BY GOVERNOR – Chapter 482

AB 1229 (Feuer)

Would authorize the issuance of Grant Anticipation Revenue Vehicle (GARVEE) bonds to help accelerate projects programmed by a RTPA using its share of federal regional surface transportation program (RSTP) or CMAQ funds.

HELD IN SENATE APPROPRIATIONS COMMITTEE due to potential exposure of state funds for bond repayments.

STATE BUDGET CASH FLOW & PROP 1B UPDATE

State Controller recently released his monthly cash update on receipts and disbursements in September, showing revenue came in \$301.6 million below projections from the enacted state budget. The year-to-date total for General Fund revenues are now \$705.5 million below estimates which, if this trend continues could initiate the trigger cuts later this year in the state budget.

The State Treasurer last week was successful in selling approximately \$1.8 billion in state bonds a portion of which (\$450 million) will be used to fund Prop 1B projects that are already in construction and will allow the CTC and CALTRANS to recommend allocations to additional bond projects. The CTC staff and CALTRANS will be recommending at their October 26, 2011 meeting allocation of all bond projects that are programmed for delivery in the current fiscal year approximately \$765 million of Prop 1B allocations, and will continue to recommend allocation of all bond projects as they come forward through June 2012.

ATTACHMENT B

VENTURA COUNTY TRANSPORTATION COMMISSION STATE LEGISLATIVE MATRIX BILL SUMMARY October 21, 2011			
BILL/AUTHOR	SUBJECT	POSITION	STATUS
AB 147 Dickerson	Authorizes use of developer fees for transit, pedestrian, bicycle, and traffic calming capital costs.	Support	Signed by Governor.
AB 892 Carter	Allows Caltrans to continue accepting National Environmental Policy Act delegation.	Support	Signed by Governor.
AB 1229 Feuer	Authorizes regional transportation agencies to authorize issuance of Grant Anticipation Notes through the California Transportation Financing Authority.	Support	In Senate Appropriations Committee.



Item #10

November 4, 2011

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: 2012 STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) SUBMITTAL

RECOMMENDATION:

- Approve 2012 STIP submittal to the California Transportation Commission, including commitment of \$20.4 million in future Surface Transportation Program (STP) funds to provide for full funding of the US-101/SR-23 project.

BACKGROUND:

State law requires the adoption and submittal of a five-year State Transportation Improvement Program (STIP) by December 15 of each odd-numbered year. The Ventura County Transportation Commission (VCTC) is the agency responsible for developing the STIP for Ventura County working cooperatively with Caltrans. The STIP is comprised of a five-year list of capital improvement projects to be funded from VCTC's share of STIP Regional Improvement Program (RIP) funds for the period Fiscal Year (FY) 12/13 and ending FY 16/17.

The 2012 STIP for Ventura County is due to the California Transportation Commission (CTC) on December 15, 2011. The CTC is responsible for reviewing and approving STIP submittals. The CTC is scheduled to publish the 2012 STIP staff recommendations on March 8, 2012, and adopt the 2012 STIP on March 28, 2012.

This proposed 2012 STIP submittal was reviewed and approved by the Transportation Technical Advisory Committee (TTAC) at its October 20, 2011 meeting. TTAC recommended no changes to the staff recommendation.

DISCUSSION:

Similar to previous STIP cycles, most of the new programming capacity for STIP funds, including Transportation Enhancement (TE) projects, is in the last 2 years of the 2012 STIP (FYs 15/16 & 16/17) because the current STIP is underfunded in the first two years (FYs 12/13 & 13/14). The CTC will, therefore, be forced to postpone some projects to later years. It is unlikely that this will have an impact on VCTC projects currently programmed in the STIP, due to there being no large projects programmed in those years.

The CTC has prepared county share estimates: a Base share, Target share, and Maximum share. These amounts are listed in the Exhibit 1 below.

Exhibit 1

2012 STIP/RIP Fund Estimate for Ventura County (\$1,000)			
Program Needs	Base Share through FY15/16	Target through FY16/17	Maximum through FY19/20
	\$12,815	\$25,682	\$62,849
PPM	\$(309)	\$(829)	\$(829)
Metrolink	\$(1,500)	\$(2,097)	\$(2,097)
TE	\$(486)	\$(2,756)	\$(2,756)
Available RIP Funds	\$10,520	\$20,000	\$57,167

The Base share of \$12,815,000 is comprised of county share funds for the four-year period starting FY12/13 and ending FY15/16. County shares are calculated based on a four-year period, whereas the STIP is a five-year program. The CTC has indicated its intent to fund all STIP submittals that are programmed up to the Base share.

The Target share of \$25,682,000 includes additional revenue estimated to be available in FY16/17 from the first year of the next county share period. FY16/17 represents the end of the 2012 STIP period. It is unlikely that the CTC will program all proposals that request county shares through FY16/17.

The Maximum share of \$62,849,000 represents county share funds through the end of the next county share period that ends FY19/20. It is unlikely that the CTC would program submittals that request the Maximum share, except possibly for a few worthy projects in smaller counties. Furthermore, funds are only available for the Maximum share to the extent that some counties are under programmed relative to their Target share, so the CTC will have little if any discretion to fund Maximum shares.

A diagram showing the difference between county share periods and STIP cycles is provided in Exhibit 2.

Exhibit 2

County Share Periods	Maximum								
	Total Target								
	Base Share								
Fiscal Year	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
2012 STIP Period									
2014 STIP Period									

PROPOSED 2012 PROGRAM

The county shares table in Exhibit 1 on the first page includes the deduction of on-going VCTC STIP priority projects that are programmed annually in the STIP: Planning, Programming & Monitoring (PPM) and Metrolink Annual Infrastructure Replacement/Upgrade projects. TE funds are also deducted from county shares. A discussion of proposed PPM and TE programming is provided below.

Planning, Programming & Monitoring (PPM)

PPM is utilized annually by VCTC to fund planning and programming activities performed by VCTC staff and consultants. The proposed PPM program for the 2012 STIP includes the addition of \$829,000 in PPM funds, primarily in the last 2 years of the 2012 STIP (FY15/16 & FY16/17). Adjustments have been made between years to stay within the 5% PPM programming limitation. Exhibit 3 displays the existing PPM programmed amounts, and Exhibit 4 displays the proposed 2012 STIP PPM program amounts. Exhibit 5 displays the difference between the proposed 2012 STIP and existing programmed amounts from the adopted 2010 STIP.

Exhibit 3 – Adopted 2010 STIP Programmed Amounts

Planning Programming & Monitoring (PPM)					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$500	\$385	\$510	\$-	\$-	\$1,395

Exhibit 4 – Proposed 2012 Programmed Amounts

Planning Programming & Monitoring (PPM)					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$465	\$413	\$413	\$413	\$520	\$2,224

Exhibit 5 – Proposed 2012 STIP minus Adopted 2010 STIP

Planning Programming & Monitoring (PPM)					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$(35)	\$28	\$(97)	\$413	\$520	\$829

Metrolink Infrastructure Replacement/Upgrade

The annual Metrolink Infrastructure Replacement/Upgrade project is a priority project for VCTC because STIP funds are used in place of Transportation Development Act (TDA) funds that otherwise could not be allocated to local agencies. For many years VCTC has been programming \$1,500,000 in STIP funds annually for this project, and proposes to continue this practice by programming \$1.5 million in FY15/16 and \$597,000 in FY16/17. As described in the discussion on the US-101/SR-23 Interchange, since the STIP funding for Route 101/23 has been established in the TIGER III grant application at \$20,000,000, there is only \$597,000 remaining in the Ventura County STIP Target share for Metrolink Infrastructure in the final year of the STIP. Therefore, staff recommends that the remaining need of \$903,000 in FY 16/17 be funded with a portion of the \$20.4 million in future STP funds that could be committed to support funding of US-101/SR-23 should the TIGER III grant not be approved.

Transportation Enhancement (TE) Program

The total TE Target for VCTC is \$2,756,000, which is primarily available for programming in the last two years of the 2012 STIP (FY15/16 & FY16/17). This is in addition to the existing amount of TE funds programmed in the 2010 STIP totaling \$8,098,000.

Agencies are allowed to program "TE Reserves" when specific projects have not been identified. This provides regional agencies with more time to select projects.

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VCTC staff proposes to program the entire TE Target amount of \$2,756,000 with TE Reserves: \$1,389,000 in FY15/16 and \$1,367,000 in FY16/17. Annual TE amounts may change in the future based on local agency submittals in response to VCTC's request for information on the need for additional project funding.

Exhibit 6 displays the existing TE program from the adopted 2010 STIP, and Exhibit 7 displays the proposed program for the 2012 STIP. The difference between the two tables is displayed in Exhibit 8. The schedule for TE delivery in the first two years was developed in consultation with Camarillo which has most of the currently-programmed TE projects.

Exhibit 6 – Existing TE Program

Transportation Enhancement (TE) Reserve					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$3,021	\$3,469	\$1,608	\$-	\$-	\$8,098

Exhibit 7 – Proposed 2012 TE Program

Transportation Enhancement (TE) Reserve					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$-	\$3,021	\$3,469	\$2,997	\$1,367	\$10,854

Exhibit 8 – Proposed TE Program minus Adopted TE

Transportation Enhancement (TE) Reserve					
FY12/13	FY13/14	FY14/15	FY15/16	FY16/17	Total
\$(3,021)	\$(448)	\$1,861	\$2,997	\$1,367	\$2,756

US-101/SR-23 Interchange Project from US-101 County Line to Moorpark Road

The US-101/SR-23 Interchange project remains VCTC's number #1 capital improvement project for STIP funding. The construction phase was programmed in a previous STIP but was later dropped due to the lack of STIP funding. VCTC is currently working closely with the City of Thousand Oaks to apply for \$19,500,000 in federal TIGER III discretionary funds, with the STIP share having been set at \$20,000,000, to be advanced through a loan from Thousand Oaks. However, TIGER III awards will not be known until sometime after VCTC takes action on the 2012 STIP, and the STIP policies require that project phases will only be programmed if fully funded.

Staff therefore proposes that VCTC commit to providing \$20,403,000 in future STP funds so that the STIP submittal can be shown as fully funded with no share advance required. This action would consume 2 to 3 years of STP funds that are normally allocated competitively to local agencies for local and regional transportation projects, including local road rehabilitation. Although these funds have historically been programmed through calls for projects, a legitimate use would also be to assist with the state highway priority list, where US-101/SR-23 is now the top priority. Furthermore, there appears to be strong interest on the part of Congress in providing more focus on regional transportation funds for use on highways of national significance, for which this project would qualify. Since the US-101/SR-23 STIP commitment has been set at \$20 million, staff proposes that \$19.5 million of the \$20.4 million in STP funding would be committed in FY 15/16 to the US-101/SR-23 project, in place of the TIGER funds should they not be approved. As described in the Metrolink Rehabilitation section, the remaining \$903,000 of STP funds would be committed for FY 2016/17 Metrolink Rehabilitation, to fund the shortfall in that project due to the need to apply \$20 million in STIP funds to US-101/SR-23.

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Should the TIGER III grant be approved, the \$19.5 million in STP funds for US-101/SR-23 would no longer be required, but the \$903,000 commitment to Metrolink rehabilitation would still be needed. Furthermore, should there be US-101/SR-23 cost reductions, the unneeded STIP funds could be transferred to the Metrolink project, thus reducing the STP requirement. If the TIGER III grant is approved, Thousand Oaks would then submit to the CTC a request for approval under Assembly Bill 3090 to advance the project using its own funds, to be reimbursed by STIP funds in the year programmed.

The tables in Attachment 1 summarize the proposed changes to the STIP.

Attachment 1

Existing 2010 STIP RIP & TE Funding Summary

(\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior	12-13	13-14	14-15	15-16	16-17	R/W	Con	E&P	PS&E	R/W Sup	ConSp
Caltrans	101	2291	LA CO Line – SR23 Improvements	1,600	1,600						0	0	1,600	0	0	0
VCTC	--	9002	Planning, Programming & Monitoring	2,395	1,000	500	385	510	0	0	0	2,395	0	0	0	0
VCTC	--	2921	Metrolink Infra. Replace/Upgrade	7,500	3,000	1,500	1,500	1,500	0	0	0	7,500	0	0	0	0
VCTC	--	3565	TE Reserve	8,779	681	3,021	3,469	1,608	0	0	0	8,779	0	0	0	0
TOTAL				20,274	6,281	5,021	5,354	3,618	0	0						

Proposed Changes in Funding

(\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior	12-13	13-14	14-15	15-16	16-17	R/W	Con	E&P	PS&E	R/W Sup	ConSp
Caltrans	101	2291	LA CO Line – SR23 Improvements	+20,000	0	0	0	0	+20,000	0	0	+20,000	0	0	0	0
VCTC	--	9002	Planning, Programming & Monitoring	+829	0	-35	+28	-97	+413	+520	0	+829	0	0	0	0
VCTC	--	2921	Metrolink Infra. Replace/Upgrade	+2,097	0	0	0	0	+1,500	+597	0	+2,097	0	0	0	0
VCTC	--	3565	TE Reserve	+2,756	0	-3,021	-448	+1,861	+2,997	+1,367	0	+2,756	0	0	0	0
TOTAL				+25,682	0	-3,056	-420	+1,764	+24,910	+2,484						

Proposed 2012 STIP RIP & TE Funding Summary

(\$1,000)

Agency	Rte	PPNO	Project	Total	Project Totals by Fiscal Year						Project Totals by Component					
					Prior	12-13	13-14	14-15	15-16	16-17	R/W	Con	E&P	PS&E	R/W Sup	ConSp
Caltrans	101	2291	LA CO Line – SR23 Improvements	21,600	1,600	0	0	0	20,000	0	0	20,000	1,600	0	0	0
VCTC	--	9002	Planning, Programming & Monitoring	3,224	1,000	465	413	413	413	520	0	3,224	0	0	0	0
VCTC	--	2921	Metrolink Infra. Replace/Upgrade	9,597	3,000	1,500	1,500	1,500	1,500	597	0	9,597	0	0	0	0
VCTC	--	3565	TE Reserve	11,535	681	0	3,021	3,469	2,997	1,367	0	11,535	0	0	0	0
TOTAL				45,956	6,281	1,965	4,934	5,382	24,910	2,484						

