CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, MAY 13, 2014 -- 1:30 PM – 3:30 PM
County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

2. SELF INTRODUCTIONS

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

4. APPROVAL OF 4/8/14 MEETING SUMMARY

5. APPLICATIONS FOR FY 2014/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUNDS

6. CHAIRMAN'S REPORT

7. STAFF REPORT

8. COMMITTEE MEMBER REPORTS

9. ADJOURN TO SEPTEMBER 9, 2014

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Item #4

CTAC/SSTAC MEETING SUMMARY
April 8, 2014

1. CALL TO ORDER
In the absence of the Chair and Vice-Chair, Mary Travis, VCTC Staff, called the meeting to order at 1:35 p.m.

2. SELF INTRODUCTIONS
The committee members and staff introduced themselves

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA
There were no public comments

4. APPROVAL OF 3/11/14 MEETING SUMMARY
The meeting summary was approved as submitted

5. APPROVAL OF DRAFT FY 14/15 TRANSPORTATION DEVELOPMENT ACT (TDA) FINDINGS ON UNMET TRANSIT NEEDS
Mary Travis and Vic Kamhi introduced the Draft Unmet Transit Needs Findings and the new, improved process, along with state requirements under TDA. This year's findings are based on the new definitions adopted by Commission and changes this year in response to new legislation. Next year performance metrics will be used in assessing transit needs.

6. DISCUSSION OF APPLICATIONS FOR FY 14/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUNDS
No discussion will take place at the May 13 meeting and the projects will be ranked in accordance with the adopted criteria. Ranking sheets will be sent out ahead of time so they can be filled out and brought to the meeting.

7. CHAIRMAN'S REPORT
There were no Chair reports.

8. STAFF REPORT
There were no staff reports

9. COMMITTEE MEMBER REPORTS
There were no Committee member reports.

10. ADJOURN TO MAY 13, 2014

Item #5

May 13, 2014

MEMO TO: **CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

FROM: **ELLEN TALBO, PROGRAM ANALYST**

SUBJECT: **RANKING OF FY 14/15 TRANSPORTATION DEVELOPMENT ACT (TDA) BICYCLE/PEDESTRIAN FUND REQUESTS**

RECOMMENDATION:

- Discuss applications from cities/Counties for FY2014/2015 TDA Article 3 bicycle and pedestrian funds and assign selection criteria ranking.

DISCUSSION:

Each year, under Article 3 of the State regulations governing the TDA, two percent of the TDA funds estimated to be available in Ventura County are taken "off the top" of the apportionment and set aside to be claimed for bicycle and pedestrian projects. The estimated revenue available for allocation to non-motorized projects is $683,360. After 15% or $102,504 is deducted for Class I bicycle trail maintenance, $580,856 remains available for allocation.

Project applications for funding were submitted to VCTC in March and the CTAC/SSTAC reviewed the projects in April and field visits were conducted individually by CTAC members. The total of all projects submitted was $1,150,000 exceeding the amount of available revenue. A local funding match is not required but considered an indication of the applicant's interest in implementing the project.

Ranking criteria was previously adopted by the Commission in January. At today's meeting, Committee members will rank the proposed projects using the attached ranking criteria sheet and staff will prepare a report of recommended projects for the Commission's approval at the June 6, 2014 meeting. Attachment A provides a summary of the project applications submitted and Attachment B provides the ranking sheets which committee members are to fill out prior to the meeting.

ATTACHMENT A

FY 14/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS

AGENCY	ARTICLE 3 FUNDS REQUEST	PROJECT NAME	LOCAL FUND MATCH	TOTAL PROJECT COST
Camarillo	$125,000	Bike/pedestrian trail at Village Pleasant Valley Sports Complex	$25,000	$ 150,000
Ojai	60,000	Grand Avenue Bike Lane and multi-use trail	60,000	120,000
Oxnard	142,000	Bicycle path and safety improvements	142,000	284,000
San Buenaventura	50,000	Seaward Avenue green bike lanes	50,000	100,000
Santa Paula	510,000	Fagan Barranca trail	51,000	561,000
Simi Valley	78,000	Arroyo Simi Greenway	1,247,000	1,325,000
Thousand Oaks	55,000	Janss Road sidewalk and ramps	55,000	110,000
County	80,000	Casitas Road bike lanes	110,000	190,000
TOTAL	**$1,150,000**		$1,790,000	$2,940,000
Funding Available	***$580,856***			

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Camarillo – Bike/pedestrian trail at village Pleasant Valley Sports Complex

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Ojai – Grand Avenue Bike Lane and Multi-use Trail

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Oxnard – Bicycle path and safety improvements

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Port Hueneme – Ventura Road bikeway upgrades

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Ventura – Seaward Avenue green bike lanes

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Santa Paula – Fagan Barranca Trail

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Simi Valley – Arroyo Simi Greenway

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: City of Thousand Oaks – Janss Road sidewalk and ramps

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

CLAIMANT: Ventura County – Casitas Road bike lanes

Possible Points	Guidance (please make adjustment for different point ranges)
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response
5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY • Describe how the project will improve safety in the area – cite accident reports or other documentation if available. • How will the project be maintained?	0-30	
TRAFFIC GENERATORS • Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? • Does the project encourage multi-modal transit use? • Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS • When will the project be implemented? • Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY • Are other agencies involved in the project? • Does the project connect with other local and/or regional facilities? • Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS • Has the claimant provided a local match? How much? • Does the project improve accessibility to the area? • Are there special environmental advantages to the project? • Is there public support for the project?	0-25	
TOTAL POINTS	100	