



**VENTURA COUNTY TRANSPORTATION COMMISSION
AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY**

www.goventura.org

AGENDA*

**Actions may be taken on any item listed on the agenda*

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, MARCH 2, 2012
9:00 AM**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

Under the Brown Act, the Board should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

5. [APPROVE SUMMARY FROM FEBRUARY 3, 2012 VCTC MEETING- PG.5](#)

6. **CALTRANS REPORT**

This item provides the opportunity for the Caltrans representative to give update and status reports on current projects.

7. **COMMISSIONERS / EXECUTIVE DIRECTOR REPORT**

This item provides the opportunity for the commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.

8. **ADDITIONS/REVISIONS** – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

9. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Commission request specific items to be removed from the Consent Calendar for separate action.

9A. [MONTHLY BUDGET REPORT – PG.9](#)

Receive and file

Responsible Staff: Sally DeGeorge

9B. [RAIL OPERATIONS UPDATE – PG. 15](#)

Recommended Action:

Receive and file

Responsible Staff: Mary Travis

9C. [REVISION TO THOUSAND OAKS TRANSPORTATION CENTER FUNDING – PG.21](#)

Recommended Action:

Replace \$260,000 of Transportation Enhancement (TE) funds for the Thousand Oaks Transportation Center parking expansion project with \$260,000 in Congestion Mitigation and Air Quality (CMAQ) funds.

Responsible Staff: Peter De Haan

9D. [SANTA PAULA BRANCH LINE RIGHT-OF-WAY DONATION AGREEMENT – PG.23](#)

Recommended Action:

Approve Grant Deed to VCTC from Cabrillo Economic Development Corporation (CEDC) for the purposes of construction and operation of a multipurpose public recreational trail along the Santa Paula Branch Line by the City of Santa Paula, and, grant Trail Right of Way easement to City of Santa Paula and Authorize the Executive Director to sign the documents on behalf of the Commission

Responsible Staff: Mary Travis

9E. COMMUTER SERVICES QUARTERLY REPORT – PG.31

Recommended Action:

Receive and File

Responsible Staff: Alan Holmes

9F. LETTER OF SUPPORT FOR SBCAG CMIA PROJECT – PG.41

Recommended Action:

Authorize the Executive Director to send the attached letter of support for the Santa Barbara County Association of Governments (SBCAG) request to transfer Proposition 1B Corridor Mobility Improvement Account (CMIA) funds from the Highway 101 widening project to use for rail corridor capital needs for SBCAG's Ventura-Santa Barbara commuter rail project.

Responsible Staff: Mary Travis

9G. FY 2011/12 PROPOSITION 1B TRANSIT SAFETY, SECURITY DISASTER RESPONSE
FUND AVAILABILITY – PG.43

Recommended Action:

Approve schedule for transit operators to submit Proposition 1B Transit Safety and Security fund proposals by March 29, 2012.

Responsible Staff: Stephanie Young

10. CALTRANS VENTURA/SANTA BARBARA 101 HOV LANE IMPROVEMENT PROJECT
PRESENTATION – PG.45

Recommended Action:

Receive and file

Responsible Staff: Donna Cole

11. LEGISLATIVE UPDATE – PG.47

Recommended Action:

Adopt an OPPOSE position on the provisions of HR 7 to fund transit exclusively from the General Fund.

Responsible Staff: Peter De Haan

12. TIGER 4 APPLICATION FOR ROUTE 101/23 PROJECT – PG.49

Recommended Action:

- Approve Resolution #2012-02 authorizing the Executive Director to file a federal TIGER 2012 Discretionary Grant Application to the US Department of Transportation (DOT) in the amount of \$19.5 million for the Route 101/23 Regional Corridor Improvements project.
- Approve the attached federal wage rate certification required to be included in with application.

Responsible Staff: Peter De Haan

13. REPORT OF THE REGIONAL TRANSIT STUDY STEERING COMMITTEE –
DIRECTION AND POLICY ISSUES FOR FURTHER CONSIDERATION AND
CONSIDER LEGISLATIVE POSITION ON AB 1778 (WILLIAMS) – PG.53

Recommended Action:

- Receive the report from the Steering Committee.
- Provide direction to the steering committee and staff.
- Adopt a position of oppose unless amended on AB 1778

Responsible Staff: Vic Kamhi

14. GENERAL COUNSEL'S REPORT

This item provides the opportunity for General Counsel to give update and status reports on any legal matters related to Commission activities.

15. AGENCY REPORTS

16. CLOSED SESSION

17. ADJOURN

The next Commission meeting is scheduled to be held at 9:00 a.m. Friday, **April 13, 2012**, Camarillo City Hall, City Council Chambers, 601 Carmen Drive, Camarillo.



Item #5

Meeting Summary

**VENTURA COUNTY TRANSPORTATION COMMISSION
AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY**

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, FEBRUARY 3, 2012
9:00 AM**

Members Present: John Zaragoza, Chair, County of Ventura
Steve Bennett, County of Ventura
Jamey Brooks, City of Fillmore
Betsy Clapp, city of Ojai
Ralph Fernandez, City of Santa Paula
Brian Humphrey, Citizen Rep, Cities
Kathy Long, County of Ventura
Jan McDonald, City of Camarillo
Keith Millhouse, City of Moorpark
Carl Morehouse, City of San Buenaventura
Linda Parks, County of Ventura
Irene Pinkard, City of Oxnard
Jon Sharkey, City of Port Hueneme
Keith Turner, Citizen Rep, County
Mike Miles, Caltrans District 7

Call To Order

Pledge of Allegiance

Roll Call

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Public Comments for those items not listed in this agenda

Larry Williams spoke about how unhappy he is with the recently completed paving project on Hwy 101 from the top of the Conejo Grade to Conejo Creek.

APPROVE SUMMARY FROM JANUARY 6, 2012 JOINT VCTC/VCOG MEETING- *Approved*

CALTRANS REPORT - *Mike Miles Reviewed the current project list*

COMMISSIONERS REPORTS

Commissioner Millhouse reported that SCAG has selected fellow Commissioner Carl Morehouse as incoming Second Vice President.

EXECUTIVE DIRECTOR REPORT

Annual Unmet Transit Needs Hearing - The annual unmet transit needs public hearing will be Monday February 6th, at 1:30 PM here at Camarillo City Hall with a follow-up meeting to review the draft findings on Monday, April 16th, same time, same place. Commissioners Pinkard, Sharkey, Morehouse, and MacDonald have agreed to serve as the hearing board. Staff will be at these meetings and will also be collecting information for the hearing record by email to VCTC's website: goventura.org, by calls to the Transit Info Center at 1-800-438-1112 or by regular mail.

101/23 Interchange Project TIGER IV Grant Application – This past Monday the federal DOT released its notice for the “TIGER 4” call for projects. Staff is still reviewing this announcement, but we understand the parameters are similar to the “TIGER 3” program for which VCTC recently selected the Route 101 / 23 Interchange Improvement. For this round, there is \$500 million available. The pre-applications are due February 20th, and the final applications March 19th. We are working with Thousand Oaks to determine if the city is willing to submit another application, with the same local funding commitment as before, and we will have this item for you on next month's agenda. Meanwhile, staff expects to submit the pre-application for Route 101 / 23 prior to the February 20th deadline.

2012 State Transportation Improvement Program (STIP) Hearing - This past Wednesday I testified at the California Transportation Commission's STIP Hearing in support of VCTC's proposed program, and specifically in support of our request for STIP funds for the Route 101/23 project. I emphasized that VCTC for the first time is staying within its STIP county share by applying regional federal apportionment funds or a state highway improvement. The Commission had no significant issues with our submittal, simply noting that we had stayed within our fund target. While we anticipate no problem with the CTC approving our requested funding amount, there is the possibility they will move the project from FY 2015/16, the first year that funds are available, to FY 2016/17, when less funding was requested. We will know more when the CTC staff releases its recommendation on or before March 28th.

Mobility 21 Board of Directors DC Trip - I will be participating in a Mobility 21 staff trip to Washington DC February 27-29. Hopefully on this trip we'll be able to get a better idea on the outlook for passage of a new transportation authorization in the near future.

Federal Transportation Authorization and Related News – The authorizing law for the federal transportation program is now over two years overdue with the most recent short-term extension expiring on March 31, 2012. While the Senate Environmental and Public Works Committee reported out of Committees its version of a transportation bill, known as MAP-21 – Moving Ahead for Progress in the 21st Century, in late 2011, what would come out of the House Transportation and Infrastructure Committee had become less certain until this week. Earlier this week, House T&I Committee Chairman John Mica introduced the American Energy and Infrastructure Jobs Act. The good news is that both the House and Senate bills generally maintain funding at or near existing levels so assuming both bills make it out of their respective houses, the issue of total funding available for surface transportation programs becomes

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less of an issue. Other common themes between the two bills include major program consolidations reducing the number of federal funding programs from just under 100 to 30 and no earmarks. While two bill's common themes are consider significant progress given the current political environment there are still substantial differences between the two pieces of legislation. We are reviewing the House bill language and will provide a detailed comparison of the two bills within the next week.

ADDITIONS/REVISIONS – *The following items were removed from the Agenda and will be continued to the March Agenda for consideration:*

Item # 9H, SANTA PAULA BRANCH LINE RIGHT-OF-WAY DONATION AGREEMENT,

**Item #14, REPORT OF THE REGIONAL TRANSIT STUDY STEERING COMMITTEE –
DIRECTION AND POLICY ISSUES FOR FURTHER CONSIDERATION**

CONSENT CALENDAR *All items on Consent Calendar except Item #9H Approved as presented*

9A. MONTHLY BUDGET REPORT

Receive and file

9B. RAIL OPERATIONS UPDATE

Receive and file

9C. LEGISLATIVE UPDATE

Receive and file

9D. AMEND MIG CONTRACT FOR COUNTYWIDE TRANSIT STUDY

- *Approve amendment #1 to consultant services agreement with MIG, Inc. for Countywide Transit planning activities, increasing the contract by \$30,000.*
- *Amend the VCTC Regional Transit Planning budget, increasing expenditures and revenues in the amount of \$30,000 with revenues funded from State Transit Assistance Funds (STAF) fund balance.*

9E. LIZARRAGA RAIL CLAIM

Deny the claim of Yolanda Lizarraga and Gilberto Lizarraga.

**9F. APPROVE FISCAL YEAR (FY) 2011/12 JOBS ACCESS REVERSE COMMUTE PROGRAM
OF PROJECTS – LAPSING FUNDS**

Approve the Program of Projects (POP) to allocate \$61,679 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) Oxnard/Ventura Urban Area funds, for The Purpose of Mobility Management (including Travel Training) to Mobility Management Partners Inc.

**9G. 2013 (FY 2012/13 – 2017/18) FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM
(FTIP) FINANCIAL RESOLUTION**

Adopt resolution certifying that there are sufficient financial resources to fund projects in the 2013 Federal Transportation Improvement Program (TIP).

**9I. CALTRANS JOBS ACCESS/REVERSE COMMUTE (JARC) AND NEW FREEDOM CALL FOR
PROJECTS**

Receive and file

9J. NEXTBUS CONTRACT AMENDMENT

Approve a contract amendment with Nextbus, Inc. to add the Ojai Trolley to the current contract Including all required equipment, maintenance and service at a cost not to exceed \$94,000 funded through the Federal Transit Administration with State Transit Assistance and Local Transportation Funds as the required local match.

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**9K. 2012 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY
COMMENTS**

Receive and file

**TRANSPORTATION DEVELOPMENT ACT (TDA), LOCAL TRANSPORTATION FUND (LTF) DRAFT
APPORTIONMENT FOR FISCAL YEAR 2012/2013 – Approved**

Adopt the Local Transportation Fund Draft Apportionment for Fiscal Year 2012/2013 apportioning \$29.23 million.

REVISED FUNDING FOR OXNARD PROJECTS - Approved

Reprogram \$1,462,212 in Proposition 1B Trade Corridor Infrastructure Fund money from the Rice/101 Interchange Improvement to the Hueneme Road Widening, and reprogram \$1,462,212 in Surface Transportation Program funds from the Hueneme Road Widening to the Del Norte Boulevard Resurfacing.

VENTURA COUNTY BIKEWAYS MAP - Received and Filed

Receive and file a presentation of the Ventura County Bikeways Map and smartphone applications.

**AMTRAK PACIFIC SURFLINER PASSENGER RAIL OPERATIONS SELF-GOVERNANCE AND
ADMINISTRATION INITIATIVE – Approved**

Support in concept self-governance and administration of State-funded Amtrak Pacific Surfliner passenger rail operations on the southern California Coast Main Line corridor.

GENERAL COUNSEL'S REPORT - None

AGENCY REPORTS

SCAG

John Procter reported that final adoption of RHENA allocation numbers will happen in October and also that the RTP/SCS comment period ends Feb 15th, with final adoption in April.

OXNARD HARBOR DISTRICT

Commissioner Mary Ann Rooney announced there will be a reception for their new Executive Director Feb 15th from 5 to 7pm.

CLOSED SESSION - None

ADJOURN



Item # 9A

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: SALLY DEGEORGE, FINANCE DIRECTOR

SUBJECT: MONTHLY BUDGET REPORT

RECOMMENDATION:

- Receive and file the monthly budget report for January 2012

BACKGROUND:

The monthly budget report is presented in a comprehensive agency-wide format with the investment report presented at the end. The Annual Budget numbers are updated as the Commission approves budget amendments or administrative budget amendments are approved by the Executive Director.

The January 31, 2012 budget reports indicate that revenues were approximately 48.62% of the adopted budget while expenditures were approximately 42.69% of the adopted budget. Although the percentage of the budget year completed is shown, be advised that neither the revenues nor the expenditures occur on a percentage or monthly basis. For instance, some revenues are received at the beginning of the year while other revenues are received after grants are approved by federal agencies. In many instances, VCTC incurs expenses in advance of the revenues.

**VENTURA COUNTY TRANSPORTATION COMMISSION
BALANCE SHEET
AS OF JANUARY 31, 2012**

ASSETS

Assets:

Cash and Investments - Wells Fargo Bank	\$ 3,559,524
Cash and Investments - County Treasury	17,657,476
Petty Cash	50
Receivables/Due from other funds	851,611
Prepaid Expenditures	1,139,881
Deposits	12,285

Total Assets: \$23,220,827

LIABILITIES AND FUND BALANCE

Liabilities:

Accrued Expenses/Due to other funds	\$ 921,820
Deferred Revenue	401,842
Deposits	412

Total Liabilities: \$ 1,324,074

Net Assets:

Fund Balance	<u><u>\$21,896,753</u></u>
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Total Liabilities and Fund Balance: \$23,220,827

**VENTURA COUNTY TRANSPORTATION COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2012**

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Revenues								
Federal Revenues	\$ 3,437,145	\$ 0	\$ 0	\$ 0	\$ 3,437,145	\$ 13,585,746	(10,148,601)	25.30
State Revenues	248,375	15,696,193	1,008,491	335,178	17,288,237	33,221,363	(15,933,126)	52.04
Local Revenues	4,248,204	0	0	7,500	4,255,704	4,573,819	(318,115)	93.04
Other Revenues	44	0	0	0	44	0	44	0.00
Interest	670	28,821	29,154	10,291	68,936	141,000	(72,064)	48.89
Total Revenues	7,934,438	15,725,014	1,037,645	352,969	25,050,066	51,521,928	(26,471,862)	48.62
Expenditures								
Administration								
Personnel Expenditures	1,254,220	0	0	0	1,254,220	2,435,900	(1,181,680)	51.49
Legal Services	13,343	0	0	0	13,343	35,000	(21,657)	38.12
Professional Services	50,402	0	0	0	50,402	89,417	(39,015)	56.37
Office Leases	76,922	0	0	0	76,922	131,300	(54,378)	58.58
Office Expenditures	163,880	0	0	0	163,880	258,263	(94,383)	63.45
Total Administration	1,558,767	0	0	0	1,558,767	2,949,880	(1,391,113)	52.84
Programs and Projects								
Transit & Transportation Program								
Senior-Disabled Transportation	59,876	0	0	0	59,876	256,800	(196,924)	23.32
Go Ventura Smartcard	83,918	0	0	0	83,918	434,950	(351,032)	19.29
VISTA Fixed Route Bus Service	3,068,331	0	0	0	3,068,331	5,292,818	(2,224,487)	57.97
VISTA DAR Bus Services	1,411,919	0	0	0	1,411,919	2,434,385	(1,022,466)	58.00
Nextbus	6,000	0	0	0	6,000	212,545	(206,545)	2.82
Trapeze	13,405	0	0	0	13,405	30,000	(16,595)	44.68
Transit Grant Administration	272,506	0	0	0	272,506	5,507,397	(5,234,891)	4.95
Total Transit & Transportation	4,915,955	0	0	0	4,915,955	14,168,895	(9,252,940)	34.70

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Highway Program								
Congestion Management Program	0	0	0	0	0	19,900	(19,900)	0.00
Motorist Aid Call Box System	0	0	0	167,294	167,294	434,900	(267,606)	38.47
SpeedInfo Highway Speed Sensor	0	0	0	80,900	80,900	144,000	(63,100)	56.18
Total Highway	0	0	0	248,194	248,194	598,800	(350,606)	41.45
Rail Program								
Metrolink & Commuter Rail	1,728,617	0	0	0	1,728,617	1,364,350	364,267	126.70
LOSSAN & Coastal Rail	8,097	0	0	0	8,097	12,750	(4,653)	63.51
Santa Paula Branch Line	355,750	0	0	0	355,750	569,550	(213,800)	62.46
Total Rail	2,092,464	0	0	0	2,092,464	1,946,650	145,814	107.49
Commuter Assistance Program								
Transit Information Center	14,385	0	0	0	14,385	19,000	(4,615)	75.71
Rideshare Programs	11,904	0	0	0	11,904	56,500	(44,596)	21.07
Total Commuter Assistance	26,289	0	0	0	26,289	75,500	(49,211)	34.82
Planning & Programming								
Transportation Development Act	82,383	11,925,771	0	0	12,008,154	26,922,672	(14,914,518)	44.60
Transportation Improvement Program	227,117	0	0	0	227,117	2,599,625	(2,372,508)	8.74
Regional Transportation Planning	95,854	0	0	0	95,854	448,050	(352,196)	21.39
Airport Land Use Commission	0	0	0	0	0	1,600	(1,600)	0.00
Regional Transit Planning	123,148	0	0	0	123,148	201,450	(78,302)	61.13
Freight Movement	50,344	0	0	0	50,344	152,500	(102,156)	33.01
Total Planning & Programming	578,846	11,925,771	0	0	12,504,617	30,325,897	(17,821,280)	41.23
General Government								
Community Outreach & Marketing	138,823	0	0	0	138,823	620,349	(481,526)	22.38
State & Federal Relations	40,226	0	0	0	40,226	66,120	(25,894)	60.84
Management & Administration	543,459	0	0	0	543,459	941,958	(398,499)	57.69
Total General Government	722,508	0	0	0	722,508	1,628,427	(905,919)	44.37
Total Expenditures	9,894,829	11,925,771	0	248,194	22,068,794	51,694,049	(29,625,255)	42.69

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	Fund Totals Actual	Annual Budget	Variance Over (Under)	% Year to Date
Revenues over (under) expenditures	(1,960,391)	3,799,243	1,037,645	104,775	2,981,272	(172,121)	3,153,393	(1,732.08)
Other Financing Sources								
Transfers Into GF from LTF	1,828,282	0	0	0	1,828,282	1,828,282	0	100.00
Transfers Into GF from STA	1,795,714	0	0	0	1,795,714	2,421,472	(625,758)	74.16
Transfers Into GF from SAFE	17,813	0	0	0	17,813	644,300	(626,487)	2.76
Transfers Out of LTF into GF	0	(1,828,282)	0	0	(1,828,282)	(1,828,282)	0	100.00
Transfers Out of STA into GF	0	0	(1,795,714)	0	(1,795,714)	(2,421,472)	625,758	74.16
Transfers Out of SAFE into GF	0	0	0	(17,813)	(17,813)	(644,300)	626,487	2.76
Total Other Financing Sources	3,641,809	(1,828,282)	(1,795,714)	(17,813)	0	0	0	0.00
Net Change in Fund Balances	1,681,418	1,970,961	(758,069)	86,962	2,981,272	(172,121)	3,153,393	
Beginning Fund Balance	1,923,350	6,034,477	7,950,838	3,006,816	18,915,481	14,617,258	4,298,223	
Ending Fund Balance	\$3,604,768	\$8,005,438	\$7,192,769	\$3,093,778	\$21,896,753	\$14,445,137	\$7,451,616	

**VENTURA COUNTY TRANSPORTATION COMMISSION
INVESTMENT REPORT
AS OF JANUARY 31, 2012**

As stated in the Commission's investment policy, the Commission's investment objectives are safety, liquidity, diversification, return on investment, prudence and public trust with the foremost objective being safety. Below is a summary of the Commission's investments that are in compliance with the Commission's investment policy and applicable bond documents.

Institution	Investment Type	Maturity Date	Interest to Date	Rate	Balance
Wells Fargo – Checking	Government Checking	N/A	\$766.56	0.02%	\$3,559,523.62
County of Ventura	Treasury Pool	N/A	\$68,169.00	0.69%	17,599,448.27
Total			\$68,935.56		\$21,158,971.89

Because VCTC receives a large portion of their state and federal funding on a reimbursement basis, the Commission must keep sufficient funds liquid to meet changing cash flow requirements. For this reason, VCTC maintains checking accounts at Wells Fargo Bank.

The Commission's checking accounts for the General Fund are swept daily into a money market account. The interest earnings are deposited the following day. The first \$250,000 of the combined deposit balance is federally insured and the remaining balance is collateralized by Wells Fargo Bank.

The Commission's Local Transportation Funds (LTF), State Transit Assistance (STA) funds and SAFE funds are invested in the Ventura County investment pool. Interest is apportioned quarterly, in arrears, based on the average daily balance. The investment earnings are generally deposited into the accounts in two payments within the next quarter. Amounts shown are not adjusted for fair market valuations.



Item # 9B

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: MARY TRAVIS, MANAGER, TRANSPORTATION DEVELOPMENT ACT AND RAIL PROGRAMS

SUBJECT: RAIL OPERATIONS UPDATE

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Metrolink Ridership:

Based on passenger counts made by conductors on the Ventura Line, there were about 1,850 people who boarded morning peak-hour trains to Los Angeles each weekday in January; this was an increase from the typical seasonal dropoff in December when the boardings reached about 1,784. About 50% or 925 of those riders boarded at Ventura County stations.

Metrolink station counts are being collected quarterly and attached to this report are station boardings from October to December, 2011. While ridership at the Ventura County stations have stayed about the same over the past year, the lack of significant ridership growth in this County is a concern and will continue to be evaluated. The new Metrolink marketing staff has several programs they will be implementing over the fiscal year to increase ridership; VCTC marketing consultants will be working closely with them on this effort.

Metrolink On-Time Performance:

The Ventura Line's on-time performance (trains arriving within five minutes of scheduled time) continued to be very good. Overall, during the month of January, 98% of the inbound trips and 95% of the outbound trips ran on-time.

Metrolink FY 2012/13 Budget Development:

Metrolink staff is beginning the annual budget development for member agency review and consideration. The draft FY 2012/13 budget should be ready at the end of February, in time for incorporation into VCTC's upcoming draft budget.

Santa Paula Branch Line (SPBL) Operations:

Staff is continuing to work with Fillmore and Western Railway (F&W) and Union Pacific Railroad (UP) which are the two operators on the SPBL, on generating additional revenues with the goal of making this vital asset self-sustaining in the near future. We are also working with Legal Counsel to update the existing VCTC/F&W agreement to reflect the current arrangements more accurately.

FRA Required Bridge Inventory Project

Work is underway on the Federal Railroad Administration (FRA) required railroad bridge inventory on the SPBL. VCTC has contracted with JL Patterson & Associates to complete Phase I of the inventory work, which will be finished in late June. The project includes collecting data on the rail bridges and developing a management plan for the continued maintenance. Phase 2 of the project will prioritize and rate the bridges and will be included in the FY 12/13 VCTC budget.

Property Leases

Staff has been working with F&W to review the existing SPBL leases to determine if additional revenues can be generated to offset the ongoing maintenance work. F&W staff is currently following up on letters sent to all leaseholders asking for their cooperation to review their lease agreement, and also, to make sure safe operations are in place for people working near the rail line. While it does not appear that significant additional revenues can be found at this time, there is some opportunity to approach leaseholders about adding property to their existing leases and bringing in more money; we will continue working on this effort.

Union Pacific (UP) Railroad

VCTC's agreement with UP requires the Commission maintain the tracks between Montalvo and Santa Paula without charge as long as UP runs freight on the Line. They currently have one customer, International Paper, with deliveries/pickups by rail three times a week. Staff has been in discussion over the past few months with UP and F&W to possibly establish a transloading arrangement, where the freight would be shifted from UP to F&W near Montalvo. In this type of arrangement, UP would pay F&W to transport freight to the existing UP customer i.e. International Paper, however, F&W could also provide other freight hauling opportunities to customers all along the SPBL corridor. It is possible additional freight customers could be added.

The plan to modify freight service on the SPBL is in keeping with the Commission's direction to make the Line self-sustaining. Recently, there finally appears to be some movement on this matter from UP. UP requested permission to perform a track survey in anticipation of formal discussions on this issue; this inspection took place October 22 without apparent problems or concerns being voiced by UP.

To keep the momentum going with the discussion with UP on this issue, a letter was recently sent requesting their support for the freight service modifications as allowed the VCTC/UP shared-use agreement; we have not as yet received written response. Staff will continue to strongly advocate for the change consistent with the Commission's goals for the SPBL.

TOTAL BOARDINGS (INBOUND and OUTBOUND)

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Oct-11	4,035	1,972	42,379	292
Oct-10	3,605	1,995	39,605	304
Oct-09	3,762	2,027	41,776	340
Oct-08	4,275	2,393	46,655	319
Oct-07	4,078	2,205	42,787	272
Oct-06	4,070	2,027	42,530	253
Oct-05	4,071	2,026	41,177	253
Oct-04	4,143	2,157	38,636	137
Oct-03	4,295	1,527	35,803	111
Oct-02	3,770	1,710	34,912	64
Oct-01	3,558	1,914	32,933	34

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Nov-11	3,774	1,957	40,848	261
Nov-10	3,589	2,194	39,739	311
Nov-09	3,559	2,181	40,813	325
Nov-08	4,452	2,430	46,434	229
Nov-07	4,149	2,243	43,658	299
Nov-06	3,935	2,082	42,185	218
Nov-05	4,099	1,917	41,513	229
Nov-04	4,099	2,038	38,849	152
Nov-03	4,568	1,832	36,223	130
Nov-02	3,759	1,841	35,170	81
Nov-01	3,500	1,832	32,908	31

MO/YR	Ventura County Line	VC County Portion	System Grand Total	Metrolink Rail 2 Rail on Amtrak North of LA
Dec-11	3,568	1,735	39,035	254
Dec-10	3,215	1,967	35,669	255
Dec-09	3,297	1,842	37,532	303
Dec-08	4,226	2,303	42,764	208
Dec-07	3,940	2,130	40,630	284
Dec-06	3,522	1,855	37,842	244
Dec-05	3,248	1,543	36,957	236
Dec-04	3,465	1,509	34,745	212
Dec-03	3,516	1,570	33,727	104
Dec-02	3,402	1,657	32,032	73
Dec-01	3,144	1,800	30,307	33

INBOUND BOARDINGS*

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Oct-11	57	111	121	258	447	994	2,034
Oct-10	45	89	97	200	336	767	1,386
Oct-09	46	79	96	229	329	779	1,446
Oct-08	62	114	129	242	410	957	1,710
Oct-07	42	80	108	182	378	790	1,461
Oct-06	40	74	85	183	384	766	1,538
Oct-05	50	88	112	189	300	739	1,485
Oct-04	50	96	93	182	333	754	1,448
Oct-03	17	63	47	146	296	569	1,600
Oct-02	0	94	71	140	238	543	1,197
Oct-01	0	94	71	193	310	668	1,242

* on Metrolink trains

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Nov-11	50	109	124	266	456	1,005	1,938
Nov-10	47	98	99	200	336	780	1,276
Nov-09	39	79	100	186	310	714	1,165
Nov-08	64	72	89	242	379	846	1,550
Nov-07	42	80	108	182	378	790	1,461
Nov-06	39	91	95	186	395	806	1,523
Nov-05	45	73	85	158	313	674	1,441
Nov-04	32	110	60	206	333	741	1,490
Nov-03	17	63	47	172	284	583	1,454
Nov-02	9	94	71	193	231	598	1,222
Nov-01	0	94	71	193	310	668	1,276

* on Metrolink trains

MO/YR	East Ventura	Oxnard	Camarillo	Moorpark	Simi Valley	VTA Cnty Total	Total Line
Dec-11	49	88	95	238	412	882	1,814
Dec-10	47	98	99	200	336	780	1,275
Dec-09	38	73	98	174	342	725	1,298
Dec-08	49	98	112	257	328	844	1,549
Dec-07	42	80	108	182	378	790	1,461
Dec-06	21	91	95	186	346	739	1,403
Dec-05	20	73	86	137	310	626	1,318
Dec-04	30	96	83	137	215	561	1,288
Dec-03	18	58	44	188	260	568	1,272
Dec-02	9	94	71	193	231	598	1,228
Dec-01	0	94	71	193	310	668	1,167

* on Metrolink trains



Item #9C

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: REVISIONS TO THOUSAND OAKS TRANSPORTATION CENTER FUNDS

RECOMMENDATION:

- Replace \$260,000 of Transportation Enhancement (TE) funds for the Thousand Oaks Transportation Center parking expansion project with \$260,000 in Congestion Mitigation and Air Quality (CMAQ) funds.

BACKGROUND:

At the December, 2011 meeting the Commission approved programming funds for various cost increases to previously-approved projects, with this approval including \$260,000 in TE funds for landscaping associated with the expansion of the Thousand Oaks Transportation Center park and ride lot.

Thousand Oaks is ready to go out to bid on this project and is anxious that the project proceed immediately, to address the currently inadequate parking capacity. However, TE funds must receive a California Transportation Commission allocation vote as well as a Federal Highway Administration authorization before a project can go out to bid, while CMAQ funds for a transit project can be included in an FTA grant and be eligible for reimbursement of prior expenses under the FTA policy for pre-award expenditures. To avoid a significant delay to this project due to the required TE approval process, the city has requested the funding be changed from TE to CMAQ funds. As a result of this change, the amount of TE funds available in the Mini-Call for Projects will increase by \$260,000, while the available CMAQ funds will decrease by a like amount. Commission staff expects that there will likely be a strong demand for CMAQ funds in the Mini-Call, but recognizing the relatively small amount of funds being shifted and the timely need for this ready-to-go-project, staff recommends the Commission approve this request. This staff recommendation was approved by TRANSCOM at its February 9th meeting.

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Item # 9D

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: MARY TRAVIS, MANAGER, TRANSPORTATION DEVELOPMENT ACT AND RAIL PROGRAMS

SUBJECT: SANTA PAULA BRANCH LINE RIGHT-OF-WAY DONATION AGREEMENT

RECOMMENDATION:

- Approve Grant Deed to VCTC from Cabrillo Economic Development Corporation (CEDC) for the purposes of construction and operation of a multipurpose public recreational trail along the Santa Paula Branch Line by the City of Santa Paula, and, grant Trail Right of Way easement to City of Santa Paula.
- Authorize the Executive Director to sign the documents on behalf of the Commission.

DISCUSSION:

The City of Santa Paula is constructing a multipurpose public recreational trail along the Santa Paula Branch Line (SPBL) rail right-of-way. The City's trail project is consistent with the Commission's adopted plan for a multipurpose trail along the entire length of the SPBL. Because of current funding limitations, the SPBL Trail is being constructed as money becomes available. This Santa Paula project will be a major segment of the overall facility, which is planned to eventually connect the Pacific Coast bicycle lane with bike lanes in Santa Clarita.

In order to complete the project, there are four parcels in Santa Paula that need to provide an easement deed from VCTC to allow for the construction. The City has been working with the property owners to negotiate on VCTC's behalf to receive fee interest donations of the small pieces of property needed for trail access. In April, 2009 the Commission accepted property from Automotive Racing Products Inc. and Hardy-Schultz Partners, LLC, and in October, 2010 the Commission accepted property from International Paper. The donation being considered in this item is from the Cabrillo Economic Development Corporation (CEDC) for a strip of property next to CEDC's affordable housing development at 210 West Santa Barbara Street beside the rail line near Palm Street in Santa Paula. This is the final piece of property Santa Paula needs to secure to finish the first phase of the Trail in Santa Paula. VCTC will grant, as necessary, a Right of Way easement to accommodate the Trail.

The Grant Deed has been reviewed by Legal Counsel. There is no financial impact to the adopted VCTC budget.

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RECEIVED
SEP 08 2011

bringing community home

September 8, 2011

Ms. Mary Travis
Ventura County Transportation Commission
950 County Square Drive, Suite 207
Ventura, CA 93003

RE: Conveyance of Property along Santa Paul Branch Line

Dear Mary:

Cabrillo Economic Development Corporation (CEDC) is the Managing General Partner of Plaza Amistad Associates, L.P., the owner and developer of the Paseo Santa Barbara affordable housing development at 210 W. Santa Barbara Street in the city of Santa Paula. In conjunction with this development and the bike trail project along the Santa Paula Branch Line, the partnership was required by the City of Santa Paula to convey a five foot strip of land to the Ventura County Transportation Commission.

Enclosed are the following documents for the Commission's consideration and action at its next regularly scheduled meeting on October 7, 2011:

- Grant Deed with Exhibits A and B
- Certificate of Acceptance

If you have any questions or require additional information, please call me at 805 672-2565 (direct line) or at 805 208-3570 (cell).

Sincerely,

Bernardo M. Perez
Project Manager

Corporate:

702 County Square Drive • Ventura, CA 93003 • TEL 805.659.3791 • FAX 805.659.3195 • www.cabrilloedc.org

NeighborWorks® HomeOwnership Center branch office:

1660 So. Broadway, Suite 200, Santa Maria, CA 93454 • TEL 805.614.0267 • FAX 805.614.0269



WHEN RECORDED MAIL TO:

Ventura County Transportation Commission
950 County Square Drive, Suite 207
Ventura, CA 93003

NO FEE GOV'T CODE 27383

APN: Portion of 105-0-063-035; -045; -055

Grant Deed

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Plaza Amistad Associates, a California limited partnership (Grantor)

hereby GRANTS and CONVEYS to

VENTURA COUNTY TRANSPORTATION COMMISSION, a County
Transportation Commission existing under authority of Public Utilities Code
Section 130000 et seq., (Grantee)

That certain real property in the City of Santa Paula, County of Ventura, State of
California, described as follows per Exhibit A, and as shown on plat entitled Exhibit B;
both exhibits are attached hereto and incorporated as part of this document.

GRANTOR:

By: Ka Flock Date: 9-8-11
Karen Flock
Real Estate Development Director
Plaza Amistad Associates, L.P.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Ventura

On 9/8/11 before me, Victoria J. Brady, Notary Public,
Date Here Insert Name and Title of the Officer

personally appeared Karen Flock

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

[Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

Signer Is Representing: _____

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

Signer Is Representing: _____

EXHIBIT "A"

LEGAL DESCRIPTION

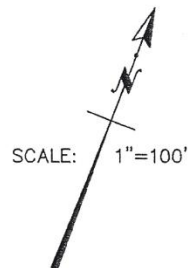
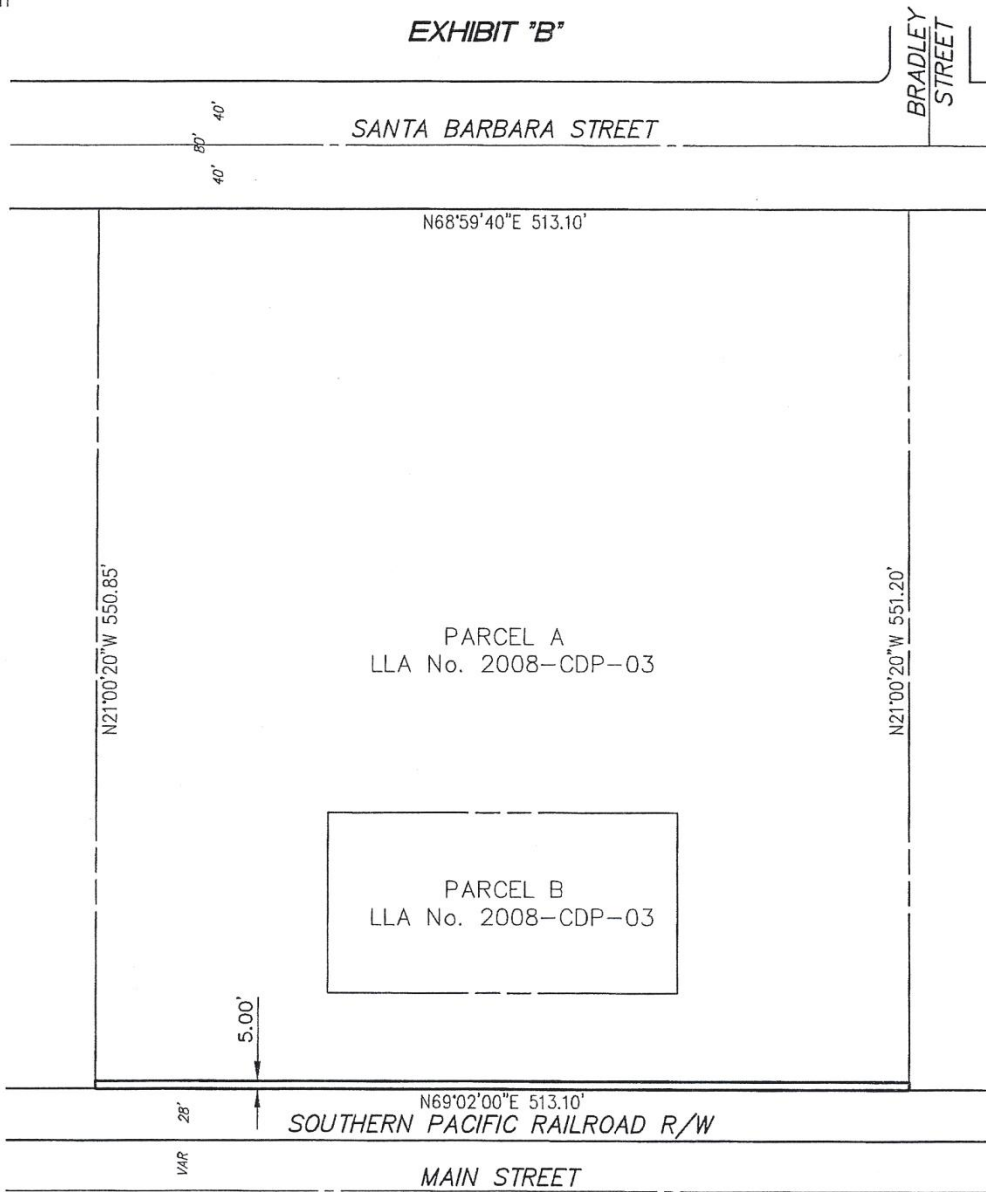
A strip of land, 5.00 feet in width, in the City of Santa Paula, County of Ventura, State of California, being the southerly 5.00 feet of Parcel A of Parcel Map Waiver, Lot Line Adjustment No. 2008-CDP-03, as recorded May 18, 2010, as Instrument No. 20100518-00074383 of Official Records of Ventura County.

Larry J. Frager P.L.S. 7998

Date

REF: 11070LD1.DWG
DATE: 8/31/11

EXHIBIT "B"



PREPARED BY:
BENNER AND CARPENTER, INC.
506 EAST MAIN STREET
SANTA PAULA, CA 93060
(805) 525-3396

CERTIFICATE OF ACCEPTANCE

Civil Code Section 27281

This is to certify that the interest in real property conveyed by the Deed dated March 2, 2012 to Ventura County Transportation Commission, a public entity, from Plaza Armistad Associates, a California limited partnership, is hereby accepted by order of the Ventura County Transportation Commission on March 2, 2012, and the grantee consents to recordation thereof.

Dated: March _____, 2012

DARREN KETTLE, EXECUTIVE DIRECTOR



Item #9E

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

**FROM: ALAN HOLMES, TRANSPORTATION DEMAND MANGEMENT
PROGRAM MANAGER**

SUBJECT: COMMUTER SERVICES QUARTERLY REPORT

RECOMMENDATION:

- Receive and file

DISCUSSION:

To improve reporting of Ventura County Rideshare activities, staff prepares and submits to the Commission quarterly reports for review, a year-end report summarizing Rideshare activities for the previous fiscal year and will establish annual goals and objectives for the upcoming year. The quarterly report, found in Table 1, contains the following information for the Commission's review:

- Total registrants on file
- Current number of Guaranteed Ride Home (GRH) Program registrants and program usage
- Registrants with 'Active' ridematching interest
- Company worksites on file
- Average home to work commute distance
- Number of carpool matches attempted, separated by source
- Number of RideGuides generated that contained at least one match
- Average age of data for matches
- Average number of matches per RideGuide
- Estimated Program benefits
- Marketing activities
- Vanpool activities
- Call volume

The primary focus of the Commuter Services program is to reduce traffic congestion and improve air quality by a voluntary reduction of single occupant vehicle (SOV) commute trips in Ventura County. SOV trips are reduced by offering direct assistance to employers located in Ventura County and through the provision of services to county residents, promoting carpooling, vanpooling, bus pooling, transit, walking,

biking and other Transportation Demand Management (TDM) commute alternatives. The Guaranteed Ride Home Program assures registered users that they will not be stranded at work in case of a personal emergency. Survey assistance is given to employers that comply with the Air Pollution Control District's Rule 211. Information is provided on Commuter Benefits, which allows an employer to offer a pretax deduction of up to \$125/month for vanpools and transit and up to \$20/month for bicyclists.

Rideshare Week:

Attached is the report on 2011 Rideshare Week activities provided by Kathy Chambers of Moore & Associates, VCTC's marketing consultant. Highlights include a 57% increase in participants in 2011 (1,134 responses) compared to 2010 (721 responses) and a 128% increase in participating worksites from 2010 (14) to 2011 (32).

Marketing Activities:

Promotional materials-

2 new promotional items were brought online in the second quarter: Commuter Services/VCTC logoed tote bags/backpacks and Travel Softs, a microfiber combination laptop cushion, mouse pad and screen cleaner. Both have been well received by users.

Collaterals-

RideGuides- Development efforts on the eRideGuide began which will reduce production costs and turnaround time. Once an employee completes the online Transportation Survey, an email will be sent to the employee notifying them that their eRideGuide is available. The employee opens the included link, verifies their contact information and is directed to their customized home page in the ridematching database. Future enhancements will allow the employee to link their rideshare homepage to their Facebook and/or Twitter accounts.

Employer Brochure- Development began on the employer-directed rideshare services marketing piece.

Posters- the One less car = poster was placed in production and distributed to employers. Poster #2 "Discover Alternative Routes to Beating Traffic" is in the design phase. Production scheduled for 3rd quarter FY 2011-2012.

Social Networking:

A total of 24 rideshare-related postings occurred on VCTC's Facebook and Twitter accounts promoting Rideshare Week and the Guaranteed Ride Home Program.

Activity Summary:

Table 1

Database	07/11- 09/11	10/11- 12/11	YTD
Commuters on file	32,450	32,331	N/A
Commuters active for matching	6,209	6,208	N/A
Company worksites on file	381	381	N/A
Avg. Home to work distance	13	14	N/A
AVR reports generated	7	9	16
	07/11- 09/11	10/11-12/11	YTD
Matching Transactions			
Number of carpool matches attempted:			
Public (web)	225	222	447
Staff	975	851	1,826
Total	1,200	1,073	2,273
Number receiving at least one match	923	775	1,698
Average age of matching record (days)	118	106	112
Average number of matches/RideGuide	7	7	7
Avg. distance home/work	13.5	12.7	13.1
RideSmart Tips generated	2,513	1,959	4,472
Incoming Call Volume	22	29	51
Guaranteed Ride Home Program Usage			
Rental Car Trips	10	7	17
Taxi Rides	2	5	7
Total	12	12	24
Estimated Program Benefits			
of the matches performed in the period 10/01/2011 through 12/31/2011 are:			
Reduction in Vehicles miles of travel	867,514	1,105,993	1,973,507
Reduction in Commuting cost	\$468,436	\$597,212	\$1,065,648
Reduction in carbon monoxide (tons)	13.41	17.10	30.51
Reduction in volatile organic compounds (tons)	1.75	2.24	3.99
Reduction in Oxides of Nitrogen (tons)	2.16	2.76	4.92

California Vanpool Authority (CalVans):

Board Activity: The inaugural CalVans Board meeting was held on December 8th. Action was taken on the establishment of the Board of Directors, election of officers, future meeting schedule, transfer of assets from Kings County Area Public Transit Agency (KCAPTA), agency budget, and resolutions.

Susan Haverling with CalVans provided the following Ventura County update:

The last quarter of 2011 saw growth in the farmworker vanpool program. In October 12 vans were on the road. In November, the number increased to 17, and in December there were 19 vans on the road. While the numbers historically have dipped in December due to lack of local work, this year a number of vans found work in the Kern County town of Maricopa and points further north.

Outreach efforts have continued in the fields and among labor contractors. During this quarter we also promoted the non-farmworker vanpool program at Ventura County businesses, agencies and educational institutions.

Passengers				
	Weekdays	Sat	Sun	Total
Oct-11	3,827	581	327	4,735
Nov-11	2,785	264	49	3,098
Dec-11	2,395	156	28.	2,579
Miles				
	Weekdays	Sat	Sun	Total
Oct-11	11,624	1,345	564	13,535
Nov-11	12,530	643	37	13,211
Dec-11	9,724	759	123	10,608
Passenger Lane Miles				
	Weekdays	Sat	Sun	Total
Oct-11	130,130	14,917	5,996	151,043
Nov-11	155,274	7,943	433	163,652
Dec-11	133,583	10,197	1,735	145,517



Rideshare Week 2011 Event Summary

The Ventura County Transportation Commission (VCTC), in partnership with the Ventura County Air Pollution Control District (VCAPCD), sponsored Ventura County's Rideshare Week 2011 the first week in October (October 3-7). "Go Green Ventura," this year's theme, encouraged Ventura County commuters to try ridesharing and other "green" forms of transportation.

Rideshare Week 2011 can be considered an unqualified success. In 2010, there were 721 unique participants and 14 participating employers. In 2011, there were 1,134 unique participants and 32 participating employers. This represents a 57.3 percent increase in participants and a 128.6 percent increase in participating employers.

The 1,134 participants represented approximately 100 individual worksites and County departments, far more than the number of employers participating. (A participating employer is defined as one that returns an evaluation form with submitted pledge cards.)

Participants were automatically entered into a random drawing for four main prizes, with the grand prize an Apple iPad2.

Methodology

More than 200 event kits were mailed out on August 24 to a list of recipients developed from the Commuter Services database as well as the Rule 211 list provided by Judy Willens at APCD. Mailing labels were ordered from the Ventura Chamber of Commerce, and 750 direct mail postcards were sent to businesses throughout Ventura County. Web artwork was posted on www.goventura.org on August 30, which contains an event kit download, downloadable pledge cards, and a link to the online pledge card.

In early September, an initial media release promoting awareness of Rideshare Week was issued. During September, regular Facebook posts, an additional postcard distribution to an additional 1,100 local businesses, online event calendars, and radio advertising were utilized to further spread the word about Rideshare Week. All event kit recipients received a follow-up phone call to verify their receipt of the materials; additional materials were mailed or emailed as requested. Follow up calls were also placed to many of the postcard recipients. Online pledges continued to grow throughout the month, with more than 150 already received by the start of Rideshare Week.

The last week of September, a follow-up media release and ETC reminder eblast were issued. Finally, the “Eye on the Environment” article about Rideshare Week was published in the Ventura County *Star* on October 2. Additional stories about Rideshare Week were published in the *Star* and the Fillmore *Gazette*, as well as in the CSUSI *Wavelength* newsletter and on the Ventura County *Reporter’s* events page.

The online pledge cards were closed on October 8 at 5 p.m. All ETC evaluation forms and pledge cards were due to VCTC by October 13, at which time they were verified and tallied. Each pledge form was numbered in the order it was received, and prize winners were drawn using a random number generator.

Rideshare Week prize winners:

- iPad2 : Robin A, Baxter
- iPod Nano : Michael P, City of Simi Valley
- \$100 VISA gift card : Shelley S, Ventura County Resource Management Agency
- \$50 iTunes gift card : Martin M, Hi-Temp Insulation

Participants were also given the option to complete bonus questions on their pledge cards. Each bonus question was based on information that could be found on the VCTC or VCAPCD websites. Completing the bonus questions qualified participants for additional prizes.

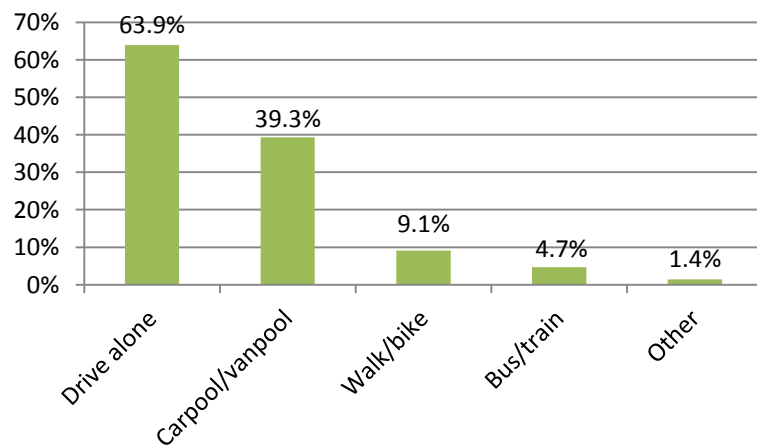
Bonus questions prize winners:

- Bonus Question #1 : \$25 VISA gift card : Teresa A, Hi-Temp Insulation
- Bonus Question #2 : \$25 iTunes gift card : Juanita G, City of Port Hueneme
- Bonus Question #3 : \$25 VISA gift card : Marco A, Baxter

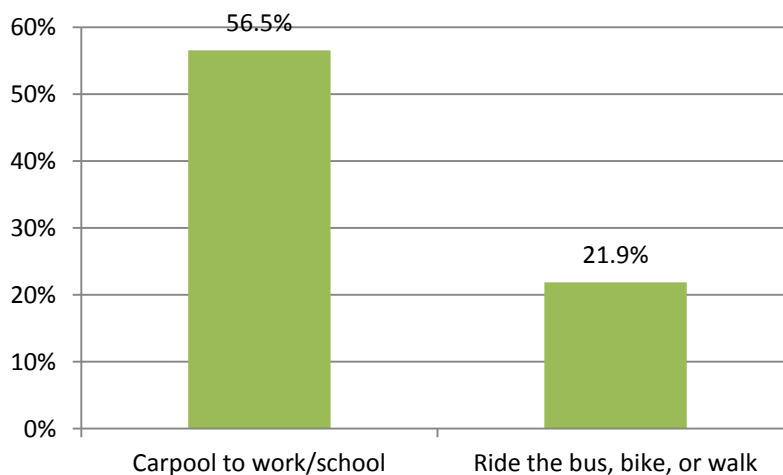
Participant Data

Participants were asked to identify the ways in which they pledged to participate in Rideshare Week, as well as several questions regarding their commute travel habits.

One questions asked participants how they currently commute. Multiple responses were allowed, as some individuals use different modes on different days. Not surprisingly, more than half said they drove alone at least some of the time. Relatively few use public transportation. *Other* responses included use of a City car, driving a hybrid car or electric cart, riding a motorcycle, and working from home.



The Rideshare Week activities participants could choose from included a broad range, from “liking” VCTC on Facebook and looking up travel information online to actually changing their commute mode. While many participants indicated activities that did not involve reducing trips, more than half pledged to carpool, ride the bus, bike, or walk to work.



We analyzed those who said they normally drive alone and responded they would participate by changing their commute method to carpool, vanpool, bus, bike, or walk. Then we calculated an approximate home-to-work distance using the provided home and work zip codes. This analysis provided the **potential** Vehicle Miles Traveled (VMT) savings if each person who pledged to change their commute mode actually did so, as well as the impact this could have over the longer term.

Potential VMT savings:

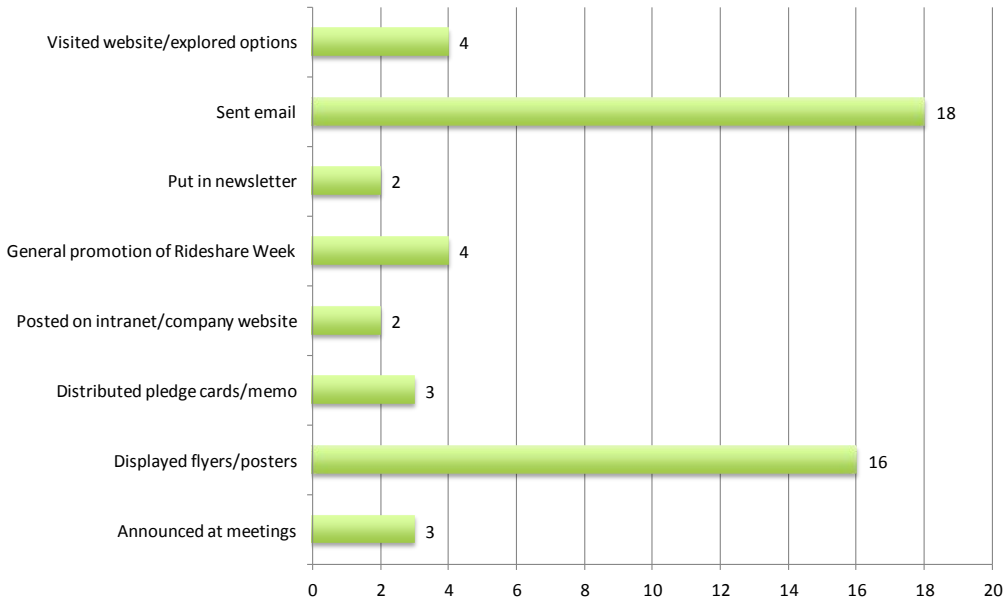
- One day = 6,065 miles
- One week (5 business days) = 30,325
- One month (20 business days) = 121,300 miles
- One year (260 business days) = 1,576,900 miles

By calculating the approximate home-to-work distance using the zip codes provided, we determined the average commute distance to be approximately **18 miles one-way**. When home and work were in the same zip code, no distance was calculated. The longest commute distance reported was **157 miles** (San Diego to Simi Valley).

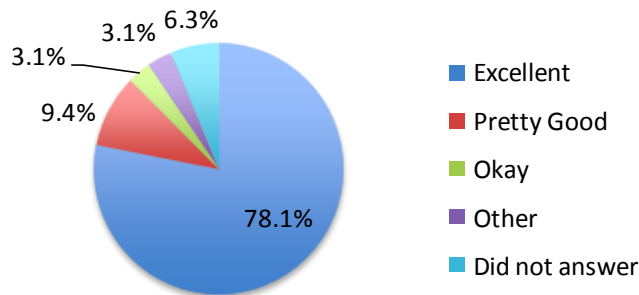
Employer response

Many Ventura County employers promoted Rideshare Week through flyers, posters, and emails, while others made announcements at staff meetings or included information in employee newsletters. The majority felt they received all the materials they needed for a successful promotion.

Employee transportation coordinators (ETCs) promoted Rideshare Week at their own worksites in a variety of ways. Most popular were email reminders and displaying posters and/or flyers.



Overall, ETCs were pleased with the support they received from VCTC Commuter Services. The majority rated the promotion *excellent* and indicated they received everything they needed.



Fewer than ten percent of ETCs were first-time Rideshare Week participants. Nearly 94 percent said they would continue ridesharing efforts after Rideshare Week and 97 percent were committed to continuing their participation in next year's Rideshare Week. All participating ETCs received certificates of participation for Rideshare Week 2011.

Employers with highest number of participants:

- Ventura County = 273* (multiple ETCs)
- Hi-Temp Insulation/Insulfab = 148 (Diane Humphrey)
- City of Simi Valley = 141 (Jamie Cross)
- Amgen = 97
- Ventura County Sheriff's Office = 88

**Note: Ventura County comprises many departments, and not all participants identified their department (especially those who submitted online). This includes departments represented by nearly 20 ETCs but does not include Sheriff's Office, Fire Department, or Library.*

Employers with highest percentage of participants:

- Ensign Bickford Aerospace & Defense = 36.4% (Jorge Valdez)
- Hi-Temp Insulation/Insulfab = 30.5% (Diane Humphrey)
- Adventist Media Center = 29.2% (Bonnie Williams)
- City of Simi Valley = 25.6% (Jamie Cross)
- SloanLED = 17.5% (Debbie Holmes)
- North Ranch Country Club = 17.1% (Eileen Shahvaladian)

First 5 ETCs to return their evaluation forms:

1. Judy Stanick, County of Ventura – Assessor's Office
2. Theresa White, County of Ventura – Superior Court
3. Leila Gregory-Brown, Nordoff High School (Ojai Unified School District)
4. Kathryn Pierce, Ventura County Library
5. Sergio Vasquez, Solarworld



Item # 9F

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: MARY TRAVIS, MANAGER, TRANSPORTATION DEVELOPMENT ACT AND RAIL PROGRAMS

SUBJECT: SUPPORT LETTER FOR SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS REQUEST TO TRANSFER PROPOSITION 1 B CORRIDOR MOBILITY IMPROVEMENT ACCOUNT (CMIA) FUNDS FROM HIGHWAY TO RAIL CAPITAL PURPOSES

RECOMMENDATION:

- Authorize the Executive Director to send the attached letter of support for the Santa Barbara County Association of Governments (SBCAG) request to transfer Proposition 1B Corridor Mobility Improvement Account (CMIA) funds from the Highway 101 widening project to use for rail corridor capital needs for SBCAG's Ventura-Santa Barbara commuter rail project.

DISCUSSION:

VCTC has been working with SBCAG on the Highway 101 widening project in the La Conchita area. The highway widening is documented in SBCAG's "101 in Motion" Plan and will add a carpool lane between Ventura and Santa Barbara counties. The work is expected to take several years, adding to the traffic congestion in this heavily used travel corridor. To help relieve the expected congestion, SBCAG included in its Plan the addition of some type of commuter rail service between Ventura and Goleta during the peak hours as part of the mitigation for the traffic disruption anticipated by the highway construction work.

SBCAG is currently working with Metrolink to contract for operation of one round trip each weekday between the two counties. Final details for the service are still to be worked out by SBCAG including exact costs and how the operation will be funded. However, one opportunity for funding the capital side of the project comes from money expected to be left over from the highway widening work. SBCAG has therefore requested VCTC endorse their request to Caltrans to transfer any savings on the highway widening to be used instead for SBCAG's commuter rail project. Staff recommends sending the attached letter of support.

(VCTC Letterhead)

March 2, 2012

California Transportation Commission
1120 N Street – Room 221 (MS-52)
Sacramento, CA 95814

Subject: Support for Santa Barbara County Association of Governments (SBCAG) Request for Prop 1B
CMIA Fund Transfer to Support of Commuter Rail Capital Costs

Dear Commission Members:

This letter is sent on behalf of the Ventura County Transportation Commission Board of Directors in support of the Santa Barbara County Association of Governments (SBCAG) request to transfer Prop 1B Corridor Mobility Improvement Account (CMIA) savings from the Highway 101 highway widening project to instead fund capital needs for SBCAG's proposed Santa Barbara-Ventura commuter rail project.

Commuter rail service between the two counties has been long-planned by SBCAG as an environmentally sound and cost-effective alternative to residents and visitors now driving on Highway 101 and it is a critical element in SBCAG's adopted 101 in Motion Plan. Because the current Highway 101 widening is expected to disrupt traffic in this already heavily congested travel corridor, it is all the more critical that additional passenger rail service be provided. However, before this can happen, funding is needed for capital improvements to the Coast Main Line.

Fortunately, because the highway widening costs are lower than expected, it appears there will be cost savings, and SBCAG is requesting those savings be transferred and used in the same area for rail capital projects. VCTC wholeheartedly endorses this request.

We already know from the success of the Pacific Surfliner intercity passenger trains that residents and visitors in the Central Coast support train service. With SBCAG adding a new component of commuter rail service to the area, we believe there is opportunity for even more motorists to try a different way to travel on this congested highway corridor.

Thank you for your consideration. Please do not hesitate to contact me at (805) 642-1591 ext. 123 or email: dkettle@goventura.org if you have any questions.

Sincerely,

Darren Kettle
Executive Director

cc: Jim Kemp, SBCAG



Item #9G

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: STEPHANIE YOUNG, PROGRAM ANALYST

**SUBJECT: FY 2011/12 PROPOSITION 1B TRANSIT SAFETY, SECURITY, & DISASTER
RESPONSE FUND AVAILABILITY**

RECOMMENDATION:

- Approve schedule for transit operators to submit Proposition 1B Transit Safety and Security fund proposals by March 29, 2012.

BACKGROUND:

The State has appropriated \$60 million in Proposition 1B Transit Safety, Security & Disaster Response bond funds for FY 2011/12, distributed by formula to regional transportation agencies and transit operators. Based on the formula the Ventura County Transportation Commission (VCTC) can receive \$709,972, which is available for eligible transit capital projects within Ventura County, subject to available bond financing. VCTC will accept proposals from agencies stating which project(s) they would like to nominate for use of Proposition 1B Security funds. These proposals will be due March 29, 2012 to Stephanie Young at VCTC, 950 County Square Drive, Suite 207, Ventura, CA 93003 or emailed to syoung@goventura.org.

The following projects are eligible for this program:

1. Capital projects that provide increased protection against a security or safety threat, including, but not limited to the following:
 - a) Construction or renovation projects that are designed to enhance security;
 - b) Explosive device mitigation and remediation equipment;
 - c) Chemical, biological, radiological and nuclear explosives search, rescue or response equipment;
 - d) Interoperable communications equipment;
 - e) Physical security enhancement equipment;
 - f) Installation of fencing, barriers, gates or related security enhancements; and
 - g) Other security and safety related projects approved by the California Emergency Management Agency (Cal EMA).

2. Capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems that can move people, goods, and emergency personnel and equipment in the aftermath of a disaster impairing the mobility of goods, people, and equipment.

The Proposition 1B Transit Safety, Security & Disaster Response Fund program is administered by Cal EMA. Bus transit operators selected by VCTC for funding will receive funds directly from Cal EMA, while funds for Metrolink must be passed through VCTC. The Cal EMA guidelines for these grants can be found at <http://www.calema.ca.gov/EMS-HS-HazMat/Pages/Proposition-1B-Grant.aspx>.

Shown below is the schedule for the FY 2011/12 funding cycle:

1. **February 9, 2012:** VCTC issues fund availability notice at Transit Operators Committee (TRANSCOM) meeting.
2. **March 29, 2012:** Project proposals due to VCTC office.
3. **April 12, 2012:** Draft recommendation considered by TRANSCOM.
4. **May 4, 2012:** Project selection by VCTC Board.

Projects selected by VCTC will be submitted to Cal EMA. Staff will then assist sponsors with submittal of Investment Justifications and will work with sponsors to prepare final applications.

This schedule was recommended by staff and approved by the Transit Operators Committee at their February 9, 2012, meeting.



Item # 10

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: DONNA COLE, PUBLIC INFORMATION OFFICER

**SUBJECT: CALTRANS VENTURA/SANTA BARBARA 101 HOV LANE IMPROVEMENT
PROJECT PRESENTATION**

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Over the next four years Caltrans will construct a six-mile carpool lane in each direction for vehicles with two or more passengers, along US 101 from Mobil Pier Road to Casita Pass Road. The \$151 million project will alleviate congestion, encourage carpooling and improve air quality.

Caltrans District 7 will provide details on the project and answer questions and concerns.

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Item #11

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION
FROM: PETER DE HAAN, PROGRAMMING DIRECTOR
SUBJECT: LEGISLATIVE UPDATE

RECOMMENDATION:

- Adopt an OPPOSE position on the provisions of HR 7 to fund transit exclusively from the General Fund.

BACKGROUND:

As was discussed during last month's Executive Director's report, there are now multi-year transportation authorization bills introduced in both the Senate and the House. The Senate bill, S 1838, called "Moving Ahead for Progress in the 21st Century," or MAP-21, is a 2 year bill providing funds at the status quo plus inflation, while the House bill, HR 7, the "American Energy and Infrastructure Jobs Act" is a 5 year bill maintaining status quo funding without inflation.

There is much that can be said in support of the longer authorization proposed by the House, since there can be better advance project planning due to less future uncertainty. However, on the transit side the benefit of the longer authorization period is countered by the provision to fund transit projects, along with Congestion Mitigation and Air Quality (CMAQ) and Transportation Enhancement (TE) projects, exclusively from the General Fund. Currently 2.86 cents of the federal fuel tax is placed in the Mass Transit Account of the Highway Trust Fund, and is used to fund a portion of the federal transit program, with the remainder of transit costs coming from the General Fund. Meanwhile, CMAQ and TE are funded exclusively from the Highway Trust Fund. By making transit, CMAQ and TE dependent solely on the general fund, the House bill would place these programs at great risk of cuts during the appropriations process. Staff therefore believes that while expressing appreciation for the willingness of the House to consider a long-term transportation authorization, VCTC should oppose the proposed funding switch.

Regarding state issues, the deadline for introduction of bills was Friday, February 24th. Assembly Member Das Williams (D-Ventura) has introduced AB 1778, a bill to follow up on SB 716, to address the distribution of Transportation Development Act funds in Ventura County. The recommended position that bill is included in Item #13 of this agenda, regarding the Regional Transit Study.

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Item #12

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

**SUBJECT: TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY 2012
(TIGER 2012) GRANT APPLICATION**

RECOMMENDATION:

- Approve Resolution #2012-02 authorizing the Executive Director to file a federal TIGER 2012 Discretionary Grant Application to the US Department of Transportation (DOT) in the amount of \$19.5 million for the Route 101/23 Regional Corridor Improvements project.
- Approve the attached federal wage rate certification required to be included in with application.

BACKGROUND:

The Transportation Investment Generating Economic Recovery (TIGER) program is a competitive grant program for transportation infrastructure investments of national significance. Last October the Commission submitted an application for \$19.5 million from the TIGER 3 program, for improvements to the Route 101/23 Interchange. A total of \$14.3 billion in applications were received nationwide, with only \$511 million in available funding. As the Commission is aware, the Route 101/23 project was not selected for funding. However, the federal Department of Transportation has now announced the availability of another \$500 million for a fourth round of TIGER funds, called TIGER 2012. As with TIGER III, the TIGER 2012 program contains a 20% match requirement, although projects having a higher match are encouraged. Preliminary applications must be submitted by February 20th, and final applications by March 19th. The selected projects must be capable of receiving final grant approval by September 30, 2013.

Under the Commission's adopted policy, the top priority highway project in the County is the Route 101/23 Interchange improvements. The City of Thousand Oaks is currently underway with design of this project using \$5.2 million in Federal Recovery Act funds provided by VCTC. The project is anticipated to be ready to advertise for construction by November 2012. At this time there are no funds available for construction, which will cost \$40 million according to the latest estimate. However, the adopted 2012 State Transportation Improvement Program (STIP) Fund Estimate says that VCTC's County Share programming target is \$25.7 million, with these funds estimated to become available in Fiscal Year 15/16 and 16/17. VCTC has therefore nominated this project to receive \$20 million in STIP funds, although the project faces a minimum 3-year delay waiting for the STIP funds to become available, and even at that time the STIP funds will be insufficient for the project. There is also a \$500,000 federal earmark available for construction, leaving \$19.5 million that could potentially be funded from TIGER.

DISCUSSION:

As was stated during last month's Executive Director's Report, staff has proceeded to submit the TIGER 2012 Pre-Application for the Route 101/23 project, using the same parameters as the prior submittal. Under the previously-developed concept, VCTC will, given the significance to the region of the project, serve as the lead agency to apply for \$20 million in TIGER funds for the Route 101/23 project. The City of Thousand Oaks would provide a \$19.5 million loan from its reserves to provide the local match in time for the project to move forward by the TIGER September 30, 2013 deadline. Should the TIGER III request be approved, VCTC and Thousand Oaks will ask the California Transportation Commission to approve an AB 3090 cash reimbursement agreement, whereby Thousand Oaks will be repaid with \$20 million in STIP funds from VCTC's County Share, when those funds become available. At its March 6th meeting the Thousand Oaks City Council is scheduled to consider recommitting the \$20 million loan for the project.

RESOLUTION NO. 2012-02

**RESOLUTION OF THE VENTURA COUNTY TRANSPORTATION COMMISSION IN SUPPORT OF
SUBMITTING A FY 2012 TIGER DISCRETIONARY GRANT APPLICATION FOR THE US101/SR 23
REGIONAL CORRIDOR IMPROVEMENTS PROJECT**

WHEREAS, the Ventura County Transportation Commission (VCTC) is the state-designated regional transportation planning agency for Ventura County pursuant to California Government Code Section 66500 et seq.; and

WHEREAS, the US101/SR23 Regional Corridor Improvements project is VCTC's #1 priority project for State Transportation Improvement Program (STIP) funds, to effectively complete the Route 23 Widening; and

WHEREAS, STIP funds and annual federal formula funds have not been sufficient to fully-fund the project; and

WHEREAS, TIGER 2012 Discretionary Grant funds would help to complete the overall funding package for the construction phase; now therefore let it be

RESOLVED that VCTC supports the submittal of the US101/SR23 Regional Corridor Improvements TIGER 2012 Discretionary Grant Application; and be it further

RESOLVED that the Executive Director is authorized to transmit a copy of this resolution, application, Federal wage rate certificate and such other information as may be required, to the US Department of Transportation and to other such agencies as may be appropriate.

VENTURA COUNTY TRANSPORTATION COMMISSION

Executed this 2nd day of March, 2012.

John Zaragoza, Chair, VCTC

ATTEST:

Donna Cole, Clerk of the Commission

APPROVED AS TO FORM:

Mitchel B. Kahn
General Counsel

Certification of Compliance with Federal Wage Rate Requirements

US101/SR23 Regional Corridor Improvements

FY 2012 TIGER Discretionary Grant Application

The Ventura County Transportation Commission, as applicant, certifies that it will comply with the requirements of subchapter IV of chapter 31 of Title 40, United States Code (Federal Wage Rate Requirements), as required by the FY 2011 Continuing Appropriations Act.

Signature_____

Date_____

John Zaragoza
Chair
Ventura County Transportation Commission



Item # 13

March 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: VICTOR KAMHI, BUS TRANSIT DIRECTOR

**SUBJECT: REPORT OF THE STEERING COMMITTEE - DIRECTION AND POLICY ISSUES FOR FURTHER CONSIDERATION.
CONSIDER LEGISLATIVE POSITION ON AB 1778 – WILLIAMS.**

RECOMMENDATION

- Receive the report from the Steering Committee.
- Provide direction to the steering committee and staff.
- Adopt a position of oppose unless amended on AB 1778

BACKGROUND

Following the SB 716 Report to the Commission at their November 2011 meeting, the Commission directed further examination of the alternatives. The Steering Committee met with a number of the operators and city managers to comply with that direction. At the Steering Committee meeting, the committee offered the operators the opportunity to develop and present an alternate proposal.

The operator staffs met a number of times and developed a proposal which was presented to the Steering Committee in January. The Steering Committee discussed the prior work of the Commission and the Committee, the operators' proposal, and areas of consensus, especially in achieving the goals of the Commission.

This report was scheduled for the presentation at the February 3 2012 Commission meeting, however, there was a request on the part of several of the operators to postpone it for a month and allow for review by the operators of the report to insure that the report accurately reflected the discussion, including a follow-up meeting that the staff and consultants had with the operators. An additional meeting was held with the operators and based on that meeting, the attached report was modified, primarily clarifying issues in the original draft. The revised draft was provided to the operators prior to releasing this report.

A copy of the consultant's report summarizing the outcome of the meeting with the operators and their alternative, as revised, is attached. Also attached is a copy of the proposal submitted to the Steering Committee by the operators.

Based on the direction of the Commission, staff and the consultants will develop a draft report to the legislature, share the draft with our stakeholders, and return to the Steering Committee before returning to the Commission with a recommended report to the state legislature.

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On February 21, 2012, Assemblyman Das Williams introduced AB 1778. The proposed legislation, if enacted, would amend the dates adopted in SB 716 for both the report from VCTC to the legislature and implementation of the provisions of SB 716. SB 716 allows VCTC to submit a report to the legislature which analyzes options for transit organization, and options for the expenditure of revenues in the local transportation fund. Specifically AB 1778 makes a report to the legislature a mandated responsibility of VCTC, while giving VCTC until January 31, 2013 to submit the report. AB 1778 also would require legislative action to be completed and implemented by June 30, 2013. If amending legislation is not approved by the legislature, AB 1778 requires that all Transportation Development Act funds in Ventura County be used for Article 4 and 4.5 (transit) purposes beginning July 2013.

VCTC has been making progress toward approval of a report to submit to the legislature, and has kept the legislature apprised of the progress. At this point in time, any legislation would appear to be premature. For that reason, VCTC is recommending that the Commission take a position of "oppose unless amended", with the amendments to be developed from a final report from the Commission.

Attachment:

Report to the Ventura County Transportation Commission Regional Transit Study Steering Committee