VENTURA COUNTY TRANSPORTATION COMMISSION

AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY

www.goventura.org

AGENDA*

***Actions may be taken on any item listed on the agenda**

CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, JUNE 1, 2018
9:00 AM

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

   Under the Brown Act, the Board should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

5. **CALTRANS REPORT -** *This item provides the opportunity for the Caltrans representative to give update and status reports on current projects.*

6. **COMMISSIONERS / EXECUTIVE DIRECTOR REPORT -** *This item provides the opportunity for the commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.*

7. **ADDITIONS/REVISIONS** – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

8. **CONSENT CALENDAR -** *All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Commission request specific items to be removed from the Consent Calendar for separate action.*

8A. APPROVE SUMMARY FROM MAY 11, 2018 VCTC MEETING – PG.5
Recommended Action:
Approve
Responsible Staff: Donna Cole

8B. MONTHLY BUDGET REPORT – PG. 11
Recommended Action:
Receive and File
Responsible Staff: Sally DeGeorge

8C. PASSENGER RAIL UPDATE – PG.17
Recommended Action:
Receive and File
Responsible Staff: Claire Grasty

8D. RESOLUTION FOR VCTC TO CLAIM FISCAL YEAR 2018/2019 TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUNDS AND STATE TRANSIT ASSISTANCE FUNDS -PG. 23
Recommended Action:
Approve the attached Resolution #2018-08 authorizing VCTC's claims for Fiscal Year 2018/2019 Transportation Development Act Local Transportation Funds and State Transit Assistance funds for transit, planning, and administration.
Responsible Staff: Sally DeGeorge

8E. RECLASSIFICATION OF POSITION FROM PROGRAM ANALYST TO PROGRAM MANAGER - PROGRAMMING - PG. 27
Recommended Action:
- *Reclassify a current allocation in the Programming Department from Program Analyst to Program Manager - Programming*
- *Amend the Salary Schedule to reflect the action*

Responsible Staff: Darren Kettle

8F. CONTRACT EXTENSION FOR CASE SYSTEMS INC. - PG.33
Recommended Action:
Approve a two year contract extension for Case Systems Inc. for maintenance of Ventura County's callbox system.
Responsible Staff: Steve DeGeorge

8G. CONTRACT EXTENSION WITH TELE TRAN TEK SERVICES -PG.37
Recommended Action:
Approve a two year contract extension for Tele Tran Tek Services for monitoring of Ventura County's callbox system.
Responsible Staff: Steve DeGeorge

8H. CONTRACT EXTENSION WITH INNOVATIVE TDM SOLUTIONS - PG.41
Recommended Action:
Approve a one year contract extension with Innovative TDM Solutions for rideshare database management services
Responsible Staff: Steve DeGeorge

8I. TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND APPORTIONMENT FOR FISCAL YEAR 2018/2019 - PG.45
Recommended Action:
Approve the Local Transportation Fund Apportionment for Fiscal Year 2018/2019 apportioning $35.2 million as shown in Attachment 1.
Responsible Staff: Sally DeGeorge

8J. VCTC INTERCITY FISCAL YEAR 2017/2018 BUDGET AMENDMENT- PG.51
Recommended Action:
Amend the Fiscal Year 2017/2018 VCTC Intercity Transit Service Budget by increasing the STA Fund Transfer revenues by $50,000 and correspondingly increase the Contract Services expenditure line-item by an equal amount. Also amend the STA Fund budget by increasing the STA Fund Transfer expenditures by $50,000.
Responsible Staff: Aaron Bonfilio

8K. AGREEMENTS WITH SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY (SCRRA) FOR THE ADMINISTRATION OF PROPOSITION 1B TRANSIT CAPITAL AND TRANSIT SECURITY GRANT FUNDS- PG.53
Recommended Action:
Approve the attached Sub-recipient Agreements with the Southern California Regional Rail Authority for the administration of California Transit Security Program (CTSGP) funds (Attachment 1) and Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) funds (Attachment 2) for improvements at SCRRA's East Ventura and Moorpark layover facilities.
Responsible Staff: Judy Johnduff

9. FISCAL YEAR 2018/2019 BUDGET – PUBLIC HEARING- PG.63
Recommended Action:
- *Conduct Public Hearing to receive testimony on the Fiscal Year 2018/2019 Budget.*
- *Approve a two and one-half percent cost-of-living adjustment effective July 1, 2018.*
- *Adopt the Fiscal Year 2018/2019 salary schedule (Attachment 1 of this item and Attachment C in the Fiscal Year 2018/2019 Budget) effective July 1, 2018.*
- *Adopt, by resolution 2018-07, the proposed Fiscal Year 2018/2019 Budget.*

Responsible Staff: Sally DeGeorge

10. LEGISLATIVE UPDATE AND POSITIONS ON BILLS- PG.69

Recommended Action:

Adopt OPPOSE position on AB 1912 (Rodriguez) to make joint powers authority (JPA) member agencies responsible for joint powers authority (JPA) employee California Public Employee Retirement System (CalPERS) pension liability.

Responsible Staff: Peter De Haan

11. APPROVE FISCAL YEAR (FY) 2018/19 TRANSIT PROGRAM OF PROJECTS- PUBLIC HEARING - PG. 83

Recommended Action:

- *Approve the attached Program of Projects (POP) for federal transit operating, planning and capital assistance for FY 2018/19.*
- *Open public hearing and receive testimony.*

Responsible Staff: Peter De Haan

12. LOCAL AGENCY FORMATION COMMISSION (LAFCO) MUNICIPAL SERVICE REVIEWS (MSR) RELATED TO PUBLIC TRANSIT- PG.89

Recommended Action:

Receive presentation from LAFCO staff, Kai Luoma and Andrea Ozdy.

13. VCTC GENERAL COUNSEL'S REPORT

14. AGENCY REPORTS

15. CLOSED SESSION –

16. ADJOURN to 9:00 a.m. Friday, July 13, 2018

Item #8A

VENTURA COUNTY TRANSPORTATION COMMISSION

AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY

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Meeting Summary

CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, MAY 11, 2018
9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MEMBERS PRESENT: Linda Parks, County of Ventura, Chair
Manuel Minjares, City of Fillmore, Vice Chair
Jan McDonald, City of Camarillo
Ken Simons, City of Moorpark
Randy Haney, City of Ojai
Bryan MacDonald, City of Oxnard
Will Berg, City of Port Hueneme
Ginger Gherardi, City of Santa Paula
Mike Judge, City of Simi Valley
Steve Bennett, County of Ventura
Kelly Long, County of Ventura
John Zaragoza, County of Ventura
Jim White, Citizen Rep., County
Blanca Rodriguez, Caltrans District 7

MEMBERS ABSENT: Neal Andrews, City of San Buenaventura
Claudia Bill-de la Peña, City of Thousand Oaks
Peter Foy, County of Ventura
Brian Humphrey, Citizen Rep., Cities (representing VCTC at SCRRA Meeting)

PUBLIC COMMENTS
Sandra Aldana recently attended a conference in Anaheim. To get to the conference she used paratransit services from Thousand Oaks. She said it went very well. She took Thousand Oaks Transit to LA to Orange County. She noted that she paid the same amount to go from LA to Orange County as she pays to go from Thousand Oaks to Ventura, $10. She asked for VCTC to support subsidies to make paratransit travel easier to use and more affordable.

CALTRANS REPORT -
Blanca Rodriguez reported that in Ventura County there is a total of $324 million of Projects In Design and $98 Million in construction. She also reported two new deputies for have been hired on the District 7 Executive Team.

COMMISSIONERS REPORTS
Commissioner MacDonald announced that there will be a media event regarding SB1 funding for the Rice Avenue grade crossing. Assemblymember Jaqui Irwin and Governor Brown will speak at the event on May 22nd at 3:00 pm on Rice Avenue.

Commissioner Judge reported that a topic of discussion at the SCAG Regional Council Meeting was Big Data.

Commissioner Gherardi requested that today's meeting be adjourned in memory of former VCTC Chairman Jack Tingstrom.

Commissioner White reminded everyone that the Amgen race is coming to Ventura County and may be viewed live on Channel 4.

Commissioner Parks announced that the fire stations will be hosting a ride on May 17 from 9-12 in Newbury Park.

EXECUTIVE DIRECTOR REPORT -

WAYFINDING PROJECT WINS APA AWARD – VCTC's Bicycle Wayfinding Plan was recognized by the American Planning Association (APA) Central Coast Section and selected for an Award of Excellence. The Award was presented On April 29th at the annual Central Coast APA dinner. This Award of Excellence allows VCTC to submit the plan for recognition at both the State and National conferences.

ACTIVE TRANSPORTATION PROGRAM (ATP) - CYCLE 4 – The 2019 ATP Cycle 4 Call-for-Projects is scheduled to be issued by the CTC on Wednesday May 16, 2018 with applications due July 31, 2018. Cycle 4 will provide $440M of funding for pedestrian, bicycle and Safe-Routes-to-Schools projects. Cycle 4 will cover fiscal years 2019-20 through 2022-23.

VCTC INTERCITY BUS RESPONDS IN TIME OF NEED – We received a letter from Ventura County Public Health thanking VCTC for stepping in to assist seniors when the Sycamore Senior Village caught fire in April. I would like to acknowledge VCTC Transit staff for the can-do attitude and Roadrunner management for making a bus and driver available on a moment's notice to meet a somewhat unconventional but urgent request.

ADDITIONS/REVISIONS – ***None***

8. CONSENT CALENDAR –
Commissioner Minjares made a motion to approve all items as recommended on the Consent Calendar:

8A. APPROVE SUMMARY FROM APRIL 6, 2018 VCTC MEETING – *Approve*

8B. MONTHLY BUDGET REPORT – *Receive and File*

8C. PASSENGER RAIL UPDATE – *Receive and File*

8D. COOPERATIVE FUNDING AGREEMENT FOR AUTOMATIC VEHICLE LOCATION AND PASSENGER INFORMATION SYSTEM -

- *Approve the Cooperative Funding Agreement between VCTC and the City of Ojai for the Automatic Vehicle Location and Passenger Information System project and authorize the Executive Director to execute the agreement.*
- *Approve the Cooperative Funding Agreement between VCTC and the City of Simi Valley for the Automatic Vehicle Location and Passenger Information System project and authorize the Executive Director to execute the agreement.*
- *Approve amendment to the Transit Stop Enhancements program budget by: adding revenue line-items, Local Contribution-City of Ojai, in the amount of $24,150, and, Local Contribution–Simi Valley, in the amount of $66,500; and by increasing the expenditures line-item of Professional Services by a commensurate total amount of $90,650.*

8E. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS TRANSIT MOU- *Authorize Executive Director to execute the attached Metropolitan Planning Agreement between SCAG, VCTC and Ventura County Transit Operators*

8F. EXTENSION OF VCTC PUBLIC OUTREACH CONTRACT-
Approve a One Year extension of the current Public Outreach contract with Celtis Ventures at a cost not to exceed $565,000.

8G. CSUCI COOPERATIVE AGREEMENT FISCAL YEAR 2018-2019 EXTENSION-
Approve the FY 2018-2019 Cooperative Agreement for bus service to California State University Channel Islands (CSUCI) and CSUCI providing $543,000 for the service in FY 2018-2019.

8H. REPROGRAM FY14/15 AND FY16/17 TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 FUNDS TO THE RICE ROAD PROJECT –

- *Approve reprogramming $190,856 of TDA Article 3 funds from the City of Camarillo Pleasant Valley Fields Bicycle/Pedestrian Trail Project to the County of Ventura Rice Road Bike Lanes Project.*
- *Amend the FY 2017/18 TDA budget to increase Local Transportation Fund (LTF) Transfer Revenues and Article 3 Bicycle/Pedestrian expenses by $190,856.*

8I. DISBURSEMENT OF RESERVED STATE TRANSIT ASSISTANCE SECTION 99314 FUNDS

- *Distribute $104,943 State Transit Assistance Section 99314 funds placed in reserve as presented in Option 1.*
- *Amend the TDA Administration budget to increase both the STA Fund Transfer revenues and Pass-Through PUC 99314 expenditures by $104,943.*

8J. LEGISLATIVE UPDATE AND POSITION ON BILLS- *Receive and File*

8K. ADDITIONAL FUNDING FOR THE VENTURA COUNTY COLLEGE EASY RIDE FAR PROMOTION PILOT PROJECT-

- *Approve programming an additional $23,109 of FY 17/18 Low-Carbon Transit Operations Program (LCTOP) funds for the College Easy Ride Fare Promotion Pilot Project for a total of $524,984.*
- *Authorize the Executive Director to execute all grant documents and cooperative agreements to implement the projects.*

8L. SENATE BILL (SB) 1 STATUS OF DISCRETIONARY GRANT APPLICATIONS – *Receive and file.*

8M. AMENDMENT TO THE VCTC INTERCITY TRANSIT SERVICES PROGRAM BUDGET TO ADDRESS FAREBOX SHORTFALL-

- *Approve the following amendment to the VCTC Intercity Transit Services Budget:*
- *Reduction of Farebox Revenues line-item by $65,000 from $1,032,400 to $967,400*
- *Correspondingly increase the STA Fund Transfer Revenues line-item by $65,000, from $2,849,281.00 to $2,914,281; and,*
- *Amend the VCTC STA budget, by increasing the STA Fund Transfer expenditures by $65,000.*

The motion was seconded by Commissioner Zaragoza and passed by a unanimous roll call vote.

9. VCTC INTERCITY TRANSIT SERVICES CONTRACTOR ACQUISITION UPDATE -

Commissioner Long made a motion to *approve the Letter Agreement between Ventura County Transportation Commission and Roadrunner Management Services, Inc. (Roadrunner), with approval contingent on the successful closing of RATP Dev North America's (RATP Dev) Stock Purchase Agreement with Roadrunner*

The motion was seconded by Commissioner Minjares and passed unanimously.

10. FISCAL YEAR 2018/2019 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET TRANSIT NEEDS FINDINGS –

Commissioner Long made a motion to

- *Review and Approve the Fiscal Year (FY) 2018/2019 Unmet Transit Needs Findings*
- *Adopt Resolution No. 2018-06 (Attachment A)*

The motion was seconded by Commissioner White and passed unanimously

11. TITLE VI FARE EQUITY SURVEY RESULTS -

Commissioner Long made a motion to

- *Receive a presentation on Title VI Fare Equity Survey results from Moore & Associates.*
- *Provide direction to staff to initiate the process for a fare increase, develop analysis of revenue and ridership impacts of a fare increase, and return to the Commission in June with alternatives.*

The motion was seconded by Commissioner Judge and passed unanimously.

12. VCTC BUS ADVERTISING REVENUE PROGRAM –

Commissioner Zaragoza made a motion to

- *Receive a presentation on VCTC a Bus Advertisement Revenue Program.*
- *Direct staff to develop a VCTC Bus Advertisement Revenue Program, including recommended advertising policies, products, and rates.*

The motion was seconded by Commissioner Long and passed unanimously.

13. <u>APPROVE LOAN OF $21.5 MILLION FROM REGIONAL SURFACE TRANSPORTATION PROGRAM TO ORANGE COUNTY TRANSPORTATION AUTHORITY</u>-
Commissioner Gherardi made a motion to
Approve loan of $21.5 million from the Ventura County Regional Surface Transportation Program apportionment balance, to the Orange County Transportation Authority (OCTA), with the repayment to occur in Fiscal Year (FY) 2021/22.
The motion was seconded by Commissioner Minjares and passed. Commissioners MacDonald and White recused themselves as they sit on the LOSSAN Board.

14. VCTC GENERAL COUNSEL'S REPORT - *None*

15. AGENCY REPORTS - *None*

16. CLOSED SESSION – *No Announcements*
Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Designated Representative: Steve Mattas
Unrepresented Employee: Executive Director

17. ADJOURN to 9:00 a.m. Friday, June 1, 2018

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Item #8B

June 1, 2018

MEMO TO: **VENTURA COUNTY TRANSPORTATION COMMISSION**

FROM: **SALLY DEGEORGE, FINANCE DIRECTOR**

SUBJECT: **MONTHLY BUDGET REPORT**

RECOMMENDATION:

- Receive and file the monthly budget report for April 2018

DISCUSSION:

The monthly budget report is presented in a comprehensive, agency-wide format on a modified accrual basis. The reports include a combined Balance Sheet, a Statement of Revenues, Expenditures and Changes in Fund Balance detailed by fund and an Investment Report by institution. There are six funds presented consisting of the General Fund, the Local Transportation Fund (LTF), the State Transit Assistance (STA) fund, the Service Authority for Freeway Emergencies (SAFE) fund, the VCTC Intercity fund and the Valley Express fund. The Statement of Revenues, Expenditures and Changes in Fund Balance also includes the annual budgeted numbers that are updated as the Commission approves budget amendments or administrative budget amendments are approved by the Executive Director. Staff monitors the revenues and expenditures of the Commission on an on-going basis.

The April 30, 2018 budget report indicates that the revenues were approximately 59.8% of the adopted budget while expenditures were approximately 56.54% of the adopted budget. The revenues and expenditures are as expected unless otherwise noted. Although the percentage of the budget year completed is shown, be advised that neither the revenues nor the expenditures occur on a percentage or monthly basis. Furthermore, revenues are often billed and reimbursed in arrears.

Some revenues are received at the beginning of the year while other revenues are received after grants are approved. In many instances, the Ventura County Transportation Commission (VCTC) incurs expenditures and then submits for reimbursement from federal, state, and local agencies which may also cause a slight lag in reporting revenues. Furthermore, the STA, LTF and SAFE revenues are received in arrears. The State Board of Equalization collects the taxes and remits them to the Commission after the reporting period for the business. STA revenues are paid quarterly with a two to three month additional lag and LTF receipts are paid monthly with a two month lag. For example, the July through September STA receipts are often not received until October or November and the July LTF receipts are not received until September. The Department of Motor Vehicle collects the SAFE funds and remits them monthly with a two month lag.

The Commission's capital assets are presented on the Balance Sheet. Capital assets that are "undepreciated" consist of land and rail lines owned by the Commission. Capital assets that are depreciated consist of buildings, rail stations, transit equipment, highway callbox equipment and office furniture and equipment. Capital assets and depreciation are adjusted annually at the end of the fiscal year.

The Commission's deferred outflows, deferred inflows and pension liability are presented on the Balance Sheet. These accounts represent the accrual information for pension accruals with the implementation of the Government Accounting Standards Board (GASB) Statement 68. This information is based on actuarial information that is provided once a year. The deferred outflows, deferred inflows and pension liability are adjusted annually at the end of the fiscal year.

The Commission's liability for employee vacation accrual is presented on the Balance Sheet. The vacation accrual is adjusted annually at the end of the fiscal year.

The Valley Express line item is missing the current month revenues and expenses information for the bus operations as the information was not submitted before this report was prepared. It is anticipated that the information will be included with the next report.

VENTURA COUNTY TRANSPORTATION COMMISSION
BALANCE SHEET
AS OF APRIL 30, 2018

Assets and Deferred Outflows	
Cash and Investments - Wells Fargo Bank	$ 7,218,081
Cash and Investments - County Treasury	18,821,110
Petty Cash	130
Receivables/Due from other funds	800,755
Prepaid Expenditures	31,700
Deposits	16,475
Capital Assets, undepreciated	26,236,268
Capital Assets, depreciated, net	32,286,943
Deferred Outflows for pension	488,680
Total Assets and Deferred Outflows	**$ 85,900,142**

LIABILITIES, DEFERRED INFLOWS AND FUND BALANCE

Liabilities and Deferred Inflows:	
Accrued Expenses/Due to other funds	$ 1,251,516
Deferred Revenue	4,092,444
Deposits	400
Accrued Vacation	159,661
Pension Liability	1,716,672
Deferred Inflows	351,041
Total Liabilities and Deferred Inflows:	**$ 7,571,734**
Net Position:	
Invested in Capital Assets	$ 58,523,211
Fund Balance	19,805,197
Total Net Position	**$ 78,328,408**

For Management Reporting Purposes Only

VENTURA COUNTY TRANSPORTATION COMMISSION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE TEN MONTHS ENDED APRIL 30, 2018

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	VCTC Intercity Actual	Valley Express Actual	Fund Totals Actual	Budgeted Actual	Variance Actual	% Year Actual
Revenues										
Federal Revenues	$ 3,427,147	$ 0	$ 0	$ 0	$ 2,840,298	$ 498,905	$ 6,766,350	$ 16,464,104	(9,697,754)	41.10
State Revenues	355,475	23,692,413	2,449,444	522,771	533,309	186,691	27,740,103	42,568,061	(14,827,958)	65.17
Local Revenues	559,135	0	0	2,907	1,786,668	1,225,439	3,574,149	4,790,823	(1,216,674)	74.60
Other Revenues	1,273	0	0	0	0	0	1,273	0	1,273	0.00
Interest	2,308	44,133	61,205	36,626	926	350	145,548	105,000	40,548	138.62
Total Revenues	**4,345,338**	**23,736,546**	**2,510,649**	**562,304**	**5,161,201**	**1,911,385**	**38,227,423**	**63,927,988**	**(25,700,565)**	**59.80**
Expenditures										
Administration										
Personnel Expenditures	1,935,745	0	0	0	178,938	51,819	2,166,502	3,055,950	(889,448)	70.89
Legal Services	13,887	0	0	0	0	0	13,887	25,000	(11,113)	55.55
Professional Services	89,434	0	0	0	0	0	89,434	121,200	(31,766)	73.79
Office Leases	125,846	0	0	0	0	0	125,846	158,000	(32,154)	79.65
Office Expenditures	144,445	0	0	0	113,482	32,864	290,791	614,350	(323,559)	47.33
Total Administration	**2,309,357**	**0**	**0**	**0**	**292,420**	**84,683**	**2,686,460**	**3,974,500**	**(1,288,040)**	**67.59**
Programs and Projects										
Transit & Transportation Program										
Senior-Disabled Transportation	177,555	0	0	0	0	0	177,555	263,500	(85,945)	67.38
Fare Collection APC Systems	15,827	0	0	0	0	0	15,827	511,600	(495,773)	3.09
VCTC Intercity Bus Services	0	0	0	0	7,124,633	0	7,124,633	8,587,800	(1,463,167)	82.96
Valley Express Bus Services	0	0	0	0	0	1,370,473	1,370,473	2,027,500	(657,027)	67.59
Transit Stop Enhancement	490,697	0	0	0	0	0	490,697	2,458,650	(1,967,953)	19.96
Transit Grant Administration	1,633,679	0	0	0	0	0	1,633,679	7,397,900	(5,764,221)	22.08
Total Transit & Transportation	**2,317,758**	**0**	**0**	**0**	**7,124,633**	**1,370,473**	**10,812,864**	**21,246,950**	**(10,434,086)**	**50.89**
Highway Program										
Motorist Aid Call Box System	0	0	0	216,920	0	0	216,920	695,000	(478,080)	31.21
Highway Project Management	4,352	0	0	0	0	0	4,352	697,800	(693,448)	0.62
SpeedInfo Highway Speed Sensor	0	0	0	70,252	0	0	70,252	144,000	(73,748)	48.79
Total Highway	**4,352**	**0**	**0**	**287,172**	**0**	**0**	**291,524**	**1,536,800**	**(1,245,276)**	**18.97**
Rail Program										
Metrolink & Commuter Rail	2,582,339	0	0	0	0	0	2,582,339	5,040,032	(2,457,693)	51.24
LOSSAN & Coastal Rail	1,398	0	0	0	0	0	1,398	4,700	(3,302)	29.74
Santa Paula Branch Line	493,515	0	0	0	0	0	493,515	966,652	(473,137)	51.05
Total Rail	**3,077,252**	**0**	**0**	**0**	**0**	**0**	**3,077,252**	**6,011,384**	**(2,934,132)**	**51.19**

	General Fund Actual	LTF Actual	STA Actual	SAFE Actual	VCTC Intercity Actual	Valley Express Actual	Fund Totals Actual	Budgeted Actual	Variance Actual	% Year Actual
Commuter Assistance Program										
Transit Information Center	12,713	0	0	0	0	0	12,713	30,400	(17,687)	41.82
Rideshare Programs	114,810	0	0	0	0	0	114,810	179,200	(64,390)	64.07
Total Commuter Assistance	**127,523**	**0**	**0**	**0**	**0**	**0**	**127,523**	**209,600**	**(82,077)**	**60.84**
Planning & Programming										
Transportation Development Act	207,425	20,949,521	0	0	0	0	21,156,946	30,204,232	(9,047,286)	70.05
Transportation Improvement Program	13,631	0	0	0	0	0	13,631	58,900	(45,269)	23.14
Regional Transportation Planning	104,181	0	0	0	0	0	104,181	378,500	(274,319)	27.52
Airport Land Use Commission	26	0	0	0	0	0	26	9,000	(8,974)	0.29
Regional Transit Planning	96,251	0	0	0	0	0	96,251	531,100	(434,849)	18.12
Freight Movement	9,817	0	0	0	0	0	9,817	21,800	(11,983)	45.03
Total Planning & Programming	**431,331**	**20,949,521**	**0**	**0**	**0**	**0**	**21,380,852**	**31,203,532**	**(9,822,680)**	**68.52**
General Government										
Community Outreach & Marketing	188,289	0	0	0	0	0	188,289	229,400	(41,111)	82.08
State & Federal Relations	82,070	0	0	0	0	0	82,070	108,100	(26,030)	75.92
Management & Administration	43,239	0	0	0	0	0	43,239	74,900	(31,661)	57.73
Office Building Purchase	14,422	0	0	0	0	0	14,422	3,855,801	(3,841,379)	0.37
Total General Government	**328,020**	**0**	**0**	**0**	**0**	**0**	**328,020**	**4,268,201**	**(3,940,181)**	**7.69**
Total Expenditures	**8,595,593**	**20,949,521**	**0**	**287,172**	**7,417,053**	**1,455,156**	**38,704,495**	**68,450,967**	**(29,746,472)**	**56.54**
Revenues over (under) expenditures	**(4,250,255)**	**2,787,025**	**2,510,649**	**275,132**	**(2,255,852)**	**456,229**	**(477,072)**	**(4,522,979)**	**4,045,907**	**10.55**
Other Financing Sources										
Transfers Into GF from LTF	4,506,731	0	0	0	0	0	4,506,731	4,506,731	0	100.00
Transfers Into GF from STA	294,400	0	0	0	0	0	294,400	4,433,585	(4,139,185)	6.64
Transfers Into GF from SAFE	2,915	0	0	0	0	0	2,915	28,300	(25,385)	10.30
Transfers Into VI from STA	0	0	0	0	2,732,525	0	2,732,525	2,849,281	(116,756)	95.90
Transfers Out of LTF into GF	0	(4,506,731)	0	0	0	0	(4,506,731)	(4,506,731)	0	100.00
Transfers Out of STA into GF	0	0	(294,400)	0	0	0	(294,400)	(4,433,585)	4,139,185	6.64
Transfers Out of SAFE into GF	0	0	0	(2,915)	0	0	(2,915)	(28,300)	25,385	10.30
Transfers Out of STA into VI	0	0	(2,732,525)	0	0	0	(2,732,525)	(2,849,281)	116,756	95.90
Total Other Financing Sources	**4,804,046**	**(4,506,731)**	**(3,026,925)**	**(2,915)**	**2,732,525**	**0**	**0**	**0**	**0**	**0.00**
Net Change in Fund Balances	**553,791**	**(1,719,706)**	**(516,276)**	**272,217**	**476,673**	**456,229**	**(477,072)**	**(4,522,979)**	**4,045,907**	**10.55**
Beginning Fund Balance	**1,464,395**	**7,651,852**	**8,338,130**	**4,406,925**	**-**	**-**	**21,861,302**	**17,255,238**	**4,606,064**	**127**
Long-term Pension Liability adjustment*	**(1,491,286)**	**-**	**-**	**-**	**(87,747)**	**-**	**(1,579,033)**	**-**	**(1,579,033)**	**0**
Ending Fund Balance	**$ 526,900**	**$ 5,932,146**	**$ 7,821,854**	**$ 4,679,142**	**$ 388,926**	**$ 456,229**	**$ 19,805,197**	**$ 12,732,259**	**7,072,938**	**156**

For Management Reporting Purposes Only

VENTURA COUNTY TRANSPORTATION COMMISSION
INVESTMENT REPORT
AS OF APRIL 30, 2018

As stated in the Commission's investment policy, the Commission's investment objectives are safety, liquidity, diversification, return on investment, prudence and public trust with the foremost objective being safety. VCTC has the ability to meet its expenditure requirements, at a minimum, for the next six months. Below is a summary of the Commission's investments that are in compliance with the Commission's investment policy and bond documents, as applicable.

Institution	Investment Type	Maturity Date	Interest to Date	Rate	Balance
Wells Fargo – Checking	Government Checking	N/A	$4,336.35	0.08%	$ 7,218,081.23
County of Ventura	Treasury Pool	N/A	141,763.54	1.39%	18,816,993.35
Total			**$146,099.89**		**$26,035,074.58**

Because VCTC receives a large portion of their state and federal funding on a reimbursement basis, the Commission must keep sufficient funds liquid to meet changing cash flow requirements. For this reason, VCTC maintains checking accounts at Wells Fargo Bank. Small portion of interest earned in the Wells Fargo accounts is for unearned revenues and the interest is not recognized until the revenues are recognized.

The Commission's pooled checking account is swept daily into a money market account. The interest earnings are deposited the following day. The first $250,000 of the combined balance is federally insured and the remaining balance is collateralized by Wells Fargo bank.

The Commission's LTF, STA and a portion of the SAFE funds are invested in the Ventura County investment pool. Interest is apportioned quarterly, in arrears, based on the average daily balance. The investment earnings are generally deposited into the accounts in two payments within the next quarter. Amounts shown are not adjusted for fair market value.

Item #8C

June 1, 2018

MEMO TO: **VENTURA COUNTY TRANSPORTATION COMMISSION**

FROM: **CLAIRE GRASTY, PROGRAM MANAGER – REGIONAL PLANNING**
HEATHER MILLER, TRANSIT PLANNER

SUBJECT: **PASSENGER RAIL UPDATE**

RECOMMENDATION:

- Receive and file.

BACKGROUND:

This report provides a monthly update of regional passenger rail activities. The information in this update focuses on regional commuter rail (Metrolink), intercity rail (Amtrak), and other rail-related issues pertinent to Ventura County.

DISCUSSION:

Metrolink Commuter Rail

Ridership and On-time Performance

Based on data provided by Metrolink, system-wide ridership on commuter rail declined 1% from last year's average in the same month, averaging 38,736 for the month of April. The Ventura County Line, which includes both Ventura County and Los Angeles County stations, averaged 3,309 daily passenger trips for April, representing a 4% decline from the previous year's average during the same month but a 3% increase from the March average of 3,205. A "10 Year Snapshot" of ridership trends is provided in Attachment A.

Metrolink ridership originating from Ventura County stations on the Ventura County Line for the month of April averaged 729 total boardings per weekday. This represents a decrease of 8% compared to the same month in the previous year and a 3% decrease from last month's boardings (keeping in mind there was one less weekday in the month of April compared to March). Ventura County boardings represented approximately 22% of all boardings on the Ventura County line, with LA stations averaging 78% (not including Union Station.) Since 2014, the Ventura County stations proportion has declined from 25% to 22%, a 1% average annual decrease.

Metrolink on-time performance (OTP), which denotes trains arriving within five minutes of the scheduled time, averaged 96% "on-time" arrival on the Ventura County Line for the month of April, no significant change in performance from the OTP recorded in March. "On-time" performance on the Ventura County Line continues to perform above the system-wide average of 94% for April.

LOSSAN Intercity Rail Corridor (Amtrak Pacific Surfliner)

On-time performance for Surfliner's peak-period train

The new Amtrak "commuter friendly" train has improved its on-time performance to 92% so far for the month of May with the goal of meeting an OTP of 95%. The following table provides a daily tracking of the Amtrak Train 759 with departing delays from the Ventura station to Santa Barbara for the month of May (May 1-18):

History for Amtrak 759 at VEC
(Ventura, CA)

Origin Date	Sch Dp	Act Dp	Comments	Dp Delay (mins)
05/01/2018 (Tu)	05/01/2018 6:12 AM (Tu)	6:12AM	Dp: On time.	0
05/02/2018 (We)	05/02/2018 6:12 AM (We)	6:13AM	Dp: 1 min late.	1
05/03/2018 (Th)	05/03/2018 6:12 AM (Th)	6:12AM	Dp: On time.	0
05/04/2018 (Fr)	05/04/2018 6:12 AM (Fr)	6:12AM	Dp: On time.	0
05/07/2018 (Mo)	05/07/2018 6:12 AM (Mo)	6:12AM	Dp: On time.	0
05/08/2018 (Tu)	05/08/2018 6:12 AM (Tu)	6:12AM	Dp: On time.	0
05/09/2018 (We)	05/09/2018 6:12 AM (We)	6:12AM	Dp: On time.	0
05/10/2018 (Th)	05/10/2018 6:12 AM (Th)	6:12AM	Dp: On time.	0
05/11/2018 (Fr)	05/11/2018 6:12 AM (Fr)	6:43AM	Dp: 31 min late.	31
05/14/2018 (Mo)	05/14/2018 6:12 AM (Mo)	6:14AM	Dp: 2 min late.	2
05/15/2018 (Tu)	05/15/2018 6:12 AM (Tu)	6:12AM	Dp: On time.	0
05/16/2018 (We)	05/16/2018 6:12 AM (We)	6:12AM	Dp: On time.	0
05/17/2018 (Th)	05/17/2018 6:12 AM (Th)	6:17AM	Dp: 5 min late.	5
05/18/2018 (Fr)	05/18/2018 6:12 AM (Fr)	6:12AM	Dp: On time.	0
				Average Dp delay: 3 minutes late
				Median Dp delay: 0 minutes

Rt 34 / Rice Avenue Grade Separation Project

The Trade Corridor Enhancement Program (TCEP), created by Senate Bill (SB) 1, provides approximately $300M annually for "infrastructure improvements on federally designated Trade Corridors of National and Regional Significance, on the Primary Freight Network, and along other corridors that have a high volume of freight movement" in California. Caltrans, in partnership with VCTC, and Oxnard as the implementing agency, nominated the Rice Avenue Grade Separation Project for consideration for

TCEP funding with a funding request of $68.6M. The California Transportation Commission (CTC) received and reviewed 42 project nominations. The CTC announced staff recommendations for TCEP project funding and the Rice Avenue Grade Separation project was among the list, ranked with a Consensus Rating of “High” (one of only 6 to be so ranked) and recommended for the full amount of $68.6M (with no requirement for a local match.) Subsequently, the CTC board unanimously approved the Trade Corridor Enhancement Program with these selected projects. In another milestone, the Federal Railroad Administration (FRA) approved the environmental documents for the Rice Avenue project, thereby providing the necessary environmental clearances to proceed. The project is now expected to go to final design with a possible construction start date in 2020, assuming SB 1 is not repealed. The project is designed to raise South Rice Avenue over the railroad track near East Fifth Street (Rt 34). The existing at grade rail crossing at this intersection in Oxnard is ranked as one of the most hazardous in California. A number of accidents have occurred at this location including a four car derailment in 2015 due to a Metrolink train colliding with a truck on the tracks. Thirty people were injured in the collision, including the train engineer who died of his injuries. In 2014, a speeding car crashed into an Amtrak train and two people were killed.

Attachment A

Metrolink Ridership

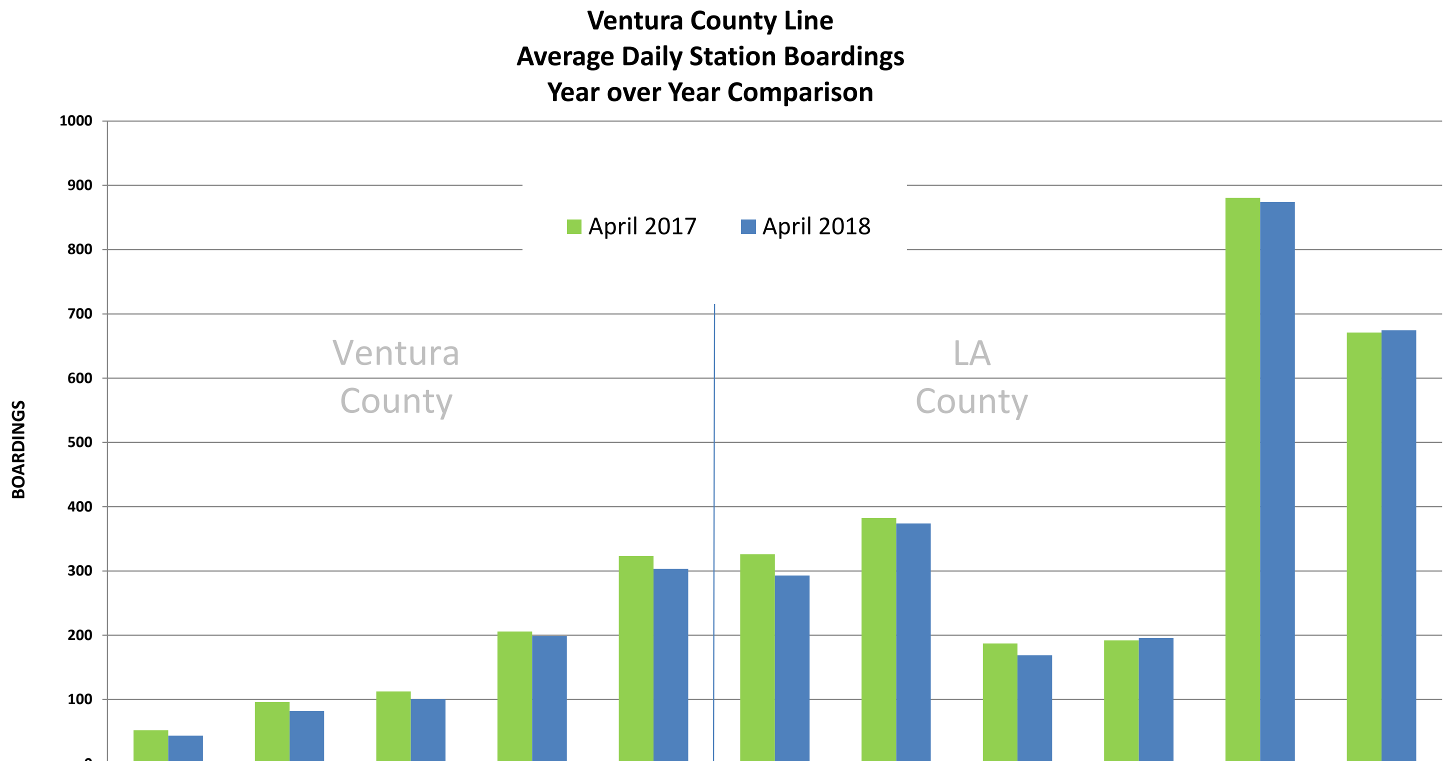
10 year Snapshot of Monthly Yr over Yr change in Average Weekday Ridership

Month Year	Ventura County Station Boardings*	% Change Ventura County Station Boardings	Ventura County Line Passenger Trips	% Change Ventura County Line	Metrolink System Passengers Grand Total	% Change Metrolink System Grand Total
April 2018	729	-8%	3,309	-4%	38,736	-1%
April 2017	790	-8%	3,430	-4%	39,150	-3%
April 2016	856	-8%	3,556	-4%	40,312	-5%
April 2015	926	1%	3,720	1%	42,432	1%
April 2014	916	-7%	3,668	-8%	42,055	-2%
April 2013	988	3%	3,980	1%	42,954	-1%
April 2012	960	5%	3,944	-1%	43,599	6%
April 2011	916	-2%	3,974	8%	41,248	2%
April 2010	933	-3%	3,667	-9%	40,419	-5%
April 2009	960	-9%	4,031	-5%	42,686	-5%

** East Ventura, Oxnard, Camarillo, Moorpark and Simi Valley.*

Attachment B

Metrolink Ventura County Station Boardings for the month of April



	VENTURA (MONTALVO)	OXNARD	CAMARILLO	MOORPARK	SIMI VALLEY	CHATSWORTH	NORTHRIDGE	VAN NUYS	BURBANK AIRPORT	BURBANK	GLENDALE
April 2017	52	96	113	206	323	326	383	187	192	881	671
April 2018	44	82	101	199	303	293	374	169	196	874	674

Source: SCRRA TAC Reporting Portal.

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Item #8D

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: SALLY DEGEORGE, FINANCE DIRECTOR

SUBJECT: RESOLUTION FOR VCTC TO CLAIM FISCAL YEAR 2018/2019 TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUNDS AND STATE TRANSIT ASSISTANCE FUNDS

RECOMMENDATION:

- Approve the attached Resolution #2018-08 authorizing VCTC's claims for Fiscal Year 2018/2019 Transportation Development Act Local Transportation Funds and State Transit Assistance funds for transit, planning, and administration.

DISCUSSION:

The State Transportation Development Act (TDA) authorizes designated Transportation Planning Agencies (TPA) such as VCTC to claim money from the Local Transportation Fund (LTF) and State Transit Assistance (STA) accounts for a variety of specified purposes. These include VCTC planning, programming, administration and passenger rail expenditures as well as funding for transit project including Metrolink and Bus operations and other related expenditures.

In accordance with State regulations, the attached resolution authorizes staff to claim LTF Article 3 for passenger rail services for Metrolink commuter rail operations; the LTF authorized amounts for planning, programming and administration; and, the STA money for transit purposes as detailed in the Commission's Fiscal Year 2018/2019 budget.

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RESOLUTION #2018-08
RESOLUTION AUTHORIZING THE FILING OF A CLAIM FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUNDS AND STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2018/2019

WHEREAS, the Transportation Development Act (TDA) as amended (Public Utilities Section 99200 et seq.) provides for the allocation of funds from the Local Transportation Fund (LTF) and State Transit Assistance (STA) fund for use by eligible claimants for transportation purposes and,

WHEREAS, pursuant to the provisions of the TDA as amended and pursuant to the applicable rules and regulations hereunder (California Code of Regulations, Title 21, Section 6600 et seq.) an authorizing resolution with its claim(s) with designated Transportation Planning Agency, the Ventura County Transportation Commission (VCTC); and,

WHEREAS, the Ventura County Transportation Commission is the claimant of LTF and STA funds for Metrolink commuter rail as well as other rail, transit, planning, programming and administration projects in Ventura County.

NOW, THEREFORE, THE VENTURA COUNTY TRANSPORTATION COMMISSION DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Executive Director is authorized to execute and file the appropriate claims pursuant to applicable rules and regulations, together with all necessary supporting documents, with the Ventura County Transportation Commission for an allocation of LTF and STA funds in Fiscal Year 2018/2019.

Section 2. The authorized claims shall include LTF Article 3 funds and all necessary STA funds for Fiscal Year 2018/2019 expenditures for Metrolink commuter rail costs, other related local rail and transit costs and Santa Paula Branch Line expenditures.

Section 3. The authorized claims shall include the designated amounts for VCTC planning and administrative purposes.

Section 4. The Ventura County Transportation Commission finds all of the following pursuant to the California Code of Regulations, Title 21, Section 6754:

- The proposed expenditures are in conformity with the Regional Transportation Plan;
- The level of passenger fares and charges is sufficient to enable the operator (where applicable) to meet the fare revenue requirements;
- The claimant is making full use of federal funds available under Title 49, Chapter 523 of the United States Code;
- The proposed allocations from LTF and STA do not exceed the amount the claimant is eligible to receive during the fiscal year;
- Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increases in the cost of fuel, to enhance public transportation services, and to meet high priority regional, Countywide, or area-wide public transportation needs;

- The operation(s) where applicable is(are) in compliance with the eligibility requirements of Public Utilities Code Section 99314.6;
- The operator(s) where applicable has(have) made a reasonable effort to implement any recommended operator productivity improvements;
- The operator(s) where applicable is(are) not precluded from employing part-time workers.

PASSED AND ADOPTED on this 1st day of June 2018 by VCTC action.

____
Linda Parks, Chair

ATTEST: APPROVED TO FORM:

____
Donna Cole, Clerk of the Board

____
Steve Mattas, General Counsel

Item #8E

June 1, 2018

MEMO TO: **VCTC ADMINISTRATIVE COMMITTEE**

FROM: **DARREN M. KETTLE, EXECUTIVE DIRECTOR**

SUBJECT: **RECLASSIFICATION OF POSITION FROM PROGRAM ANALYST TO PROGRAM MANAGER - PROGRAMMING**

RECOMMENDATION:

- Reclassify a current allocation in the Programming Department from Program Analyst to Program Manager - Programming
- Amend the Salary Schedule to reflect the action

The Executive Director has the authority to request classification studies and recommend staffing modifications under VCTC's Personnel Policies and Procedures, Article 6 Classification and Compensation, 6.4 Reclassification that states:

> **6.4 Reclassification**: As position duties and general qualifications change from time to time or the needs of the organization change and new duties are added or deleted, it may become necessary to conduct a classification study or job audit to determine the most appropriate classification for a position. The executive director may authorize studies of such a position or positions that shall determine the most appropriate classification based on the findings and recommendations of such a study. Reclassifications are not subject to employee recruitment and promotion procedures.

BACKGROUND:

The Programming Department's Program Analyst position was created in 2012 to assist the Programming Director with monitoring grants and programming paperwork. It is the only professional position in the department besides the Director and the Programming Department is the only VCTC department with this structure. Due to the proliferation of funding programs especially at the state level, there has been a significant increase of staff time needed to track funding programs and requirements. The Analyst is regularly asked to take the lead in following the requirements and status of those programs. With the workload increase, maintaining familiarity with all of the programs, including the ongoing federal programs, has required a significant focus for both the Director and the Analyst, with each position taking the lead with certain programs as designated by the Director.

New programs created since the Analyst position was approved include the Low-Carbon Transit Operations Program (LCTOP), the Active Transportation Program (ATP), the Trade Corridor Enhancement Program (TCEP), the Solutions for Congested Corridors Program, the Transit Capital and

Intercity Rail Program (TCIRP), the SB 1 State of Good Repair Program, and the SB 1 Local Streets and Roads Program. The Analyst position wasn't originally envisioned to have such a degree of responsibility for these programs; the duties are consistent with a Manager level classification rather than an Analyst level, due to the degree of experience and independent judgment required on a constant basis.

The duties and responsibilities of the position have changed significantly and will remain at their current level. The level of responsibility and scope of duties are compatible with VCTC's other Program Manager positions and regularly exceed VCTC's Program Analyst classification. Reclassification will bring the position into proper alignment internally and externally when the position becomes vacant in the future.

Salary Range:

Level	Title	Annual Salary Range
Planner/Analyst	Program Analyst	\$50,100 - \$86,463
Manager	Program Manager - Programming	\$70,132 - \$107,191

The reclassification will be effective with the new fiscal year. As the current and proposed positions' salary ranges overlap there is minimal additional cost to reallocate the position. The Analyst classification is a non-exempt position under the FLSA and the Manager classification is exempt. VCTC's exempt positions are given 40 hours of annual Administrative leave time to offset the uncompensated overtime the positions are required to work.

The staffing proposal provides for flexible staffing which allows the Executive Director to make an appointment at any point of the specific position's salary range. A flexibly staffed classification pattern allows qualifying individuals to promote upwards when the required level of knowledge, skills, and abilities has been reached. By filling at the lower classification level or a lower step of the salary range, VCTC can control personnel costs and still provide employees upward career mobility and staff development.

ACTION/DISCUSSION:

It is requested that the Commission reclassify the Program Analyst position in the Programming Department to a Program Manager – Programming position.

Attachment:
Program Manager – Programming job description

ATTACHMENT

Ventura County Transportation Commission
Job Description

Program Manager – Programming

Definition
Under general direction, performs professional level transportation planning, programming and funding of transportation projects in the region; oversees various transportation programs, such as the Federal Transportation Improvement Program, Jobs Access Reverse Commute, Advanced Mobility of Seniors and Individuals with Disabilities, Active Transportation, and Low-Carbon Transit Operations programs. The Program Manager works closely with other departments and Commission members; acts as a liaison with state and federal funding agencies; and does related work as required.

Distinguishing Characteristics
This single-position management-level classification reporting to a department head, and has primary responsibility to ensure the smooth functioning of the transportation funding programs designated by the Director. This position exercises independent judgment and discretion in formulating, managing, and overseeing the programs. It is distinguished from the next higher level position of department head, in that the latter has greater responsibility for a wider variety of programs and functions.

Typical and Important Duties
Duties may include, but are not limited to, the following:

- Maintains current information on state and federal funding programs including guidelines and regulations.
- Provides recommendations to the VCTC executive management and to Ventura County transportation fund recipients, regarding transportation project priorities and funding strategies.
- Monitors project statuses to advise local jurisdictions and other transportation grant recipients regarding compliance with federal and state grant requirements particularly reporting requirements and delivery deadlines.
- Supervises professional staff and provides oversight of consultant contracts and ensures adherence to scope, schedule, and budget. Coordinates planning activities with internal departments and external agencies.
- Maintains databases and spreadsheets to track project funding information and statuses; researches, compiles, analyzes and summarizes information, prepares information.
- Reviews federal and state funding guidelines under development and provides comments on behalf of VCTC as appropriate.
- Works with project sponsoring agencies and funding agencies to resolve issues and facilitate project approval.
- Represents VCTC to the professional community, including making oral and graphic presentations or preparing materials for presentation to the Commission, committees, staff, and interested groups related to transportation planning and modeling issues. Oversees the preparation of Commission reports by professional staff.
- Supervises the work of professional staff to ensure adherence to project scope, budget, and schedule requirements. Provides periodic status reports and resolves issues in a timely manner.
- Collaborates with other managers and staff members in order to formulate and implement policies, procedures, goals, and objectives.
- Plans, directs, and reviews the work plan for the Department, meets with staff to identify and resolve problems; assigns work activities, projects, and programs, monitors work flow; reviews and evaluates work products, methods, and procedures.
- Participates in the development and administration of the department/division annual budget; scopes of work, grant proposals, and grants.
- Provides responsible staff assistance to the department director; prepares and presents staff reports and other necessary correspondence.

- Represents VCTC in statewide and regional transportation programming policy meetings.
- Plans, coordinates and facilitates a variety of policy and planning committee and public participation meetings to present information, to promote programs and services, to stimulate discussion and/or facilitate consensus.
- Plans, schedules and prioritizes programming activities; communicates status of projects to executive management and works cooperatively to schedule activities according to established and specific operational priorities.
- Develops and administers program budget; oversees expenditures.
- Represents the Agency in meetings with other governmental agencies; makes presentations before commissions, boards, professional organizations, business organizations, community organizations, and the general public.
- Performs related duties and responsibilities as assigned.

Experience and Training
Any combination of experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:
Experience: Five years of progressively more responsible professional-level experience in urban, regional, transit or transportation planning or engineering, including at least two years managing transportation planning or funding programs.

Training: A bachelor's degree from an accredited college with major coursework in regional, urban or transportation planning, community development, public policy, political science or a related field; and five years of public agency experience in urban, regional, transit or transportation planning.

Job-Related Qualifications
Knowledge of:
- Organizational and management practices as applied to the analysis and evaluation of contracts, policies, and operational needs, project management principles and concepts.
- Principles and practices of budget development and administration.
- Pertinent Federal, State, and local laws, codes, and regulations, particularly related to Federal and State Departments of Transportation.
- Local state and federal transportation funding mechanisms.
- Effective public speaking and presentation techniques.
- Applicable local, state, and federal laws and regulations, particularly fund program guidelines.
- Governmental procurement and contracts management requirements.
- Standard administrative practices and procedures, including the use of modern office procedures, standard computer software systems and equipment.
- Business letter writing and the standard format for reports and correspondence; report preparation and record keeping techniques.
- Organization and function of local, state, and federal public agencies as they relate to transportation issues.
- Accounting principles and practices.

Ability to:
- Provide administrative, professional leadership, and direction for the division.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Perform complex program management work with significant initiative and minimum supervision.
- Assign, direct, coordinate and evaluate the work of professional and technical staff.
- Analyze difficult problems, identify alternative solutions, project consequences of proposed actions, develop a positive course of action and implement recommendations in support of goals.
- Demonstrate sound professional judgment, reason logically, and think creatively.
- Research and interpret applicable federal and state rules and regulations as well as Agency policies. Interpret and apply the policies, procedures, laws, and codes, and regulations pertaining to programs and functions.

- Communicate effectively in writing, orally, and with others to assimilate, understand, and convey information, in a manner consistent with job functions.
- Prepare and present clear, effective, and accurate reports, correspondence, policies, procedures, and other oral and written materials.
- Make effective public presentations.
- Establish and maintain effective relationships with those contacted in the course of the work.
- Represent the Agency effectively in contacts with elected and other officials, representatives of other agencies, and the public, occasionally in situations where relations may be difficult or strained.
- Organize own work, set priorities, meet critical deadlines, and follow-up on assignments with a minimum of direction.
- Work in a safe manner modeling correct Agency safety practices and procedures.
- Maintain confidentiality regarding sensitive information.

Skill in:
- Using a personal computer and associated applications.

Licenses and Certificates
All licenses and certificates must be maintained as a condition of employment.
- A valid appropriate California driver's license may be required.
- Maintain a satisfactory driving record.

Special Requirements
Essential duties require the following physical skills, abilities, and work environment:
Physical Skills: Able to use standard office equipment, including a computer and other electronic equipment; arm, hand, finger, wrist, leg, or foot motion repetitively; firmly or lightly grasp items as needed; sit for prolonged periods; stand, walk, kneel, and maintain sustained posture in a seated or standing position for prolonged periods of time; vision to read printed materials, a computer screen, and to work in a typical office environment; hearing and speech to communicate in person, over the telephone, and to make public presentations; lift and carry 30 pound boxes, files, and materials.
Ability to: Travel to different sites and locations; drive safely to different sites and locations; occasionally works protracted and irregular hours and evening meetings or work unusual hours for meeting attendance or participation in specific projects or programs.
Work Environment: Mobility to work in a typical office setting.

Approved:	
Revision Dates:	
Former Titles:	
Status:	Exempt/Mid-management
ADA Review:	
DOT:	No
Physical:	No

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Item #8F

June 1, 2018

MEMO TO: SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

FROM: STEVE DEGEORGE, PLANNING AND TECHNOLOGY DIRECTOR

SUBJECT: CONTRACT EXTENSION FOR CASE SYSTEMS INC.

RECOMMENDATION:

- Approve a two year contract extension for Case Systems Inc. for maintenance of Ventura County's callbox system.

DISCUSSION:

In 2015 the Service Authority for Freeway Emergencies (SAFE) conducted a competitive procurement process for the maintenance and upgrading of the Countywide Callbox System. In June of 2015, SAFE awarded a three (3) year contract with an option for two (2) additional years to Case Systems Inc.

During the contract period the total number of callboxes has been reduced and the system upgraded to current communication protocols. A total of 420 callboxes remain in service and require daily maintenance to ensure their continued operation. Case Systems has performed well in all areas of their contract and for that reason staff is recommending that SAFE approve a two (2) year contract extension with Case System Inc. to continue maintenance of the callbox system. The attached agreement amendment was anticipated and is funded in the upcoming Fiscal Year 2018/2019 SAFE Task Budget.

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FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VENTURA COUNTY TRANSPORTATION COMMISSION AND CASE SYSTEMS INCORPORATED

THIS FIRST AMENDMENT TO THE AGREEMENT ("Agreement") is made as first day of June 2018 by and between THE VENTURA COUNTY TRANSPORTATION COMMISSION, acting in its capacity as Service Authority Freeway Emergencies (hereinafter "SAFE") and Case Systems Incorporated ("Contractor"), (sometimes referred together as the "Parties") who agree as follows:

RECITALS

WHEREAS, on June 5, 2015, VCTC and Contractor entered into that certain Agreement ("Agreement") whereby Contractor agreed to provide services to install, maintain and repair motorist aid call boxes on freeways, highways, and other locations within the boundaries of Ventura County, as further described in the Scope of Work contained in Attachment A to the Agreement. A true and correct copy of the Agreement and its exhibits is attached hereto as Exhibit 1 hereto; and

WHEREAS, Section 15 of the Agreement provides that the Agreement is effective as of July 1, 2015, and shall be effective until June 30, 2018 with the option to renew for an additional two years to June 30, 2020; and

WHEREAS, SAFE desires to exercise the option to extend the Agreement for an additional two years until June 30, 2020; and

WHEREAS, SAFE and Contractor desire to amend the Agreement to reflect SAFE's exercise of the option and the extension of the Agreement for an additional two years pursuant to which Contractor will provide additional services in accordance with the Scope of Work contained in Attachment A to the Agreement.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, SAFE and Contractor hereby agree to amend the Agreement as follows:

1. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.

2. Section 15 of the Agreement is hereby amended to read as follows:

   This Agreement shall be effective as of July 1, 2015, and shall be effective until June 30, 2020.

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[*SIGNATURES ON THE FOLLOWING PAGE*]

IN WITNESS WHEREOF the parties have executed this Amendment on the dates indicated below.

VCTC as SERVICE AUTHORITY FREEWAY EMERGENCIES

DATED: ________________ ________________________________

By: Linda Parks, VCTC Chair

APPROVED AS TO FORM:

DATED: ________________ ________________________________

By: Steve Mattas, VCTC General Counsel

CASE SYSTEMS INCORPORATED

CONTRACTOR

DATED: ________________ ________________________________

By:

Title:

Item #8G

June 1, 2018

MEMO TO: SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

FROM: STEVE DEGEORGE, PLANNING AND TECHNOLOGY DIRECTOR

SUBJECT: CONTRACT EXTENSION WITH TELE TRAN TEK SERVICES

RECOMMENDATION:

- Approve a two year contract extension for Tele Tran Tek Services for monitoring of Ventura County's callbox system.

DISCUSSION:

In 2015 the Service Authority for Freeway Emergencies (SAFE) conducted a competitive procurement process for monitoring the use of the Countywide Callbox System. In July of 2015, SAFE awarded a three (3) year contract with an option for two (2) additional years to Tele Tran Tek Services.

During the contract period the Tele Tran Tek Services conducted daily monitoring of the callbox system to prevent fraud and identify malfunctions and through that monitoring was able to identify those boxes that were infrequently used for removal. Tele Tran Tek Services was also instrumental in cost recovery efforts when callboxes were knocked down. A total of 420 callboxes remain in service and require daily monitoring to prevent fraud and ensure their proper operation. Tele Tran Tek Services has performed well in all areas of their contract and for that reason staff is recommending that SAFE approve a two (2) year contract extension with Case System Inc. to continue monitoring of the callbox system. The attached agreement amendment was anticipated and is funded in the upcoming Fiscal Year 2018/2019 SAFE Task Budget.

FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VENTURA COUNTY TRANSPORTATION COMMISSION AS SAFE AND TELE TRAN TEK SERVICES

THIS FIRST AMENDMENT TO THE AGREEMENT ("Agreement") is made as first day of June 2018 by and between THE VENTURA COUNTY TRANSPORTATION COMMISSION, acting in its capacity as Service Authority Freeway Emergencies (hereinafter "SAFE") and Tele Tran Tek Services ("Consultant"), (sometimes referred together as the "Parties") who agree as follows:

RECITALS

WHEREAS, on July 10, 2015, SAFE and Consultant entered into that certain Agreement ("Agreement") whereby Consultant agreed to provide services to monitor the motorist aid call box system ("Call Box System") on freeways, highways and other locations within the boundaries of Ventura County, as further described in the Scope of Work contained in Exhibit A to the Agreement. A true and correct copy of the Agreement and its exhibits is attached hereto as Exhibit 1 hereto; and

WHEREAS, Article 4 of the Agreement provides that the Agreement is effective as of July 10, 2015 and shall continue through June 30, 2018 with the option to renew for an additional two years to June 30, 2020; and

WHEREAS, SAFE desires to exercise the option to extend the Agreement for an additional two years until June 30, 2020; and

WHEREAS, SAFE and Consultant desire to amend the Agreement to reflect SAFE's exercise of the option and the extension of the Agreement for an additional two years pursuant to which Consultant will provide additional services in accordance with the Scope of Work contained in Exhibit A to the Agreement; and

WHEREAS, Article 6 of the Agreement outlines the compensation that SAFE will pay Consultant for Years 1 through 3 of the Agreement and the total compensation provided for under the Agreement; and

WHEREAS, SAFE and Consultant desire to amend the Agreement to include additional compensation for Years 4 through 5 in the additional two year extension period.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, SAFE and Consultant hereby agree to amend the Agreement as follows:

3. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.

4. Article 4 of the Agreement is hereby amended to read as follows:

   This Agreement shall commence upon July 10, 2015 and shall continue in full force and effect through June 30, 2020, unless earlier terminated as provided in this Agreement.

5. Article 6 of the Agreement is hereby amended to read as follows:

6.1 - The total compensation payable to CONSULTANT, by SAFE, for the above stated services shall be in accordance with Table 1 below and as described in Contractor's proposal, Exhibit B to the is agreement. The SAFE shall not be obligated to pay CONSULTANT for any costs incurred in excess of this amount.

Table 1	
Year 1	$47,240
Year 2	$44,623
Year 3	$46,379
Year 4	$48,222
Year 5	$50,158
Total	**$236,622**

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[*SIGNATURES ON THE FOLLOWING PAGE*]

IN WITNESS WHEREOF the parties have executed this Amendment on the dates indicated below.

VCTC as SERVICE AUTHORITY FREEWAY EMERGENCIES

DATED: ________________

____
By: Linda Parks, VCTC Chair

APPROVED AS TO FORM:

DATED: ________________

____
By: Steve Mattas, VCTC General Counsel

TELE TRAN TEK SERVICES

Consultant

DATED: ________________

____
By:

Title:

Item #8H

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: STEVE DEGEORGE, PLANNING AND TECHNOLOGY DIRECTOR

SUBJECT: CONTRACT EXTENSION WITH INNOVATIVE TDM SOLUTIONS

RECOMMENDATION:

- Approve a one year contract extension with Innovative TDM Solutions for rideshare database management services.

DISCUSSION:

In fall of 2017 the Commission authorized the outsourcing of rideshare database management and issued a contract for services with Innovative TDM Solutions (ITS) through June 30, 2018, with an option for a one year extension.

Outsourcing the rideshare work to ITS has proven to be reliable and has freed up considerable staff time. ITS has worked directly with company Employer Transportation Coordinator's (ETCs), the Air Pollution Control District (APCD) and VCTC's rideshare partners in Los Angeles and Orange Counties. With ITS performing well in all areas of their contract and staff is recommending that the Commission approve a one (1) year contract extension with Innovative TDM Solutions to continue management of the rideshare database. The attached agreement amendment was anticipated and is funded in the upcoming Fiscal Year 2018/2019 Rideshare Task Budget.

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FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VENTURA COUNTY TRANSPORTATION COMMISSION AND INNOVATIVE TDM SOLUTIONS FOR DATABASE MANAGEMENT SERVICES

THIS FIRST AMENDMENT TO THE AGREEMENT FOR DATABASE MANAGEMENT SERVICES ("Agreement") is made as First day of June 2018 by and between THE VENTURA COUNTY TRANSPORTATION COMMISSION ("VCTC"), and INNOVATIVE TDM SOLUTIONS ("Contractor"), (sometimes referred together as the "Parties") who agree as follows:

RECITALS

WHEREAS, on November 3, 2017, VCTC and Contractor entered into that certain Agreement ("Agreement") whereby Contractor agreed to provide database management services to VCTC, as further described in the Scope of Work contained in Attachment 1 to the Agreement. A true and correct copy of the Agreement and its exhibits is attached hereto as Exhibit A hereto; and

WHEREAS, Section 3 of the Agreement provides that VCTC will pay Contractor $53,100 for the services contemplated by the Agreement for the period beginning on November 1, 2017 and concluding on June 30, 2018; and

WHEREAS, Section 3 also provides that VCTC has the option to extend Contractor's services under the Agreement for an additional year for an amount not to exceed $63,500; and

WHEREAS, VCTC desires to exercise its option to extend the Agreement for an additional year; and

WHEREAS, VCTC and Contractor desire to amend the Agreement to reflect VCTC's exercise of its option and the extension of the Agreement for an additional year pursuant to which Contractor will provide additional database management services in accordance with the Scope of Work contained in Attachment 1 to the Agreement.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, VCTC and Contractor hereby agree to amend the Agreement as follows:

6. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.

7. Section 3.1 of the Agreement is hereby amended to read as follows:

   The total compensation payable by VCTC to CONTRACTOR for the above stated services is not to exceed $53,100.00 for the period beginning November 1, 2017 and concluding June 30, 2018. The total compensation payable by VCTC to CONTRACTOR for the above stated services is not to exceed $63,500.00 for the period beginning July 1, 2018 and concluding June 30, 2019. The VCTC shall not be obligated to pay CONTRACTOR for costs incurred in excess of this amount unless received in writing and agreed to by VCTC prior to the commencement of the work.

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[*SIGNATURES ON THE FOLLOWING PAGE*]

IN WITNESS WHEREOF the parties have executed this Amendment on the dates indicated below.

VENTURA COUNTY TRANSPORTATION COMMISSION

DATED:

______________________ ______________________________________

By: Linda Parks, VCTC Chair

APPROVED AS TO FORM:

DATED:

______________________ ______________________________________

By: Steve Mattas, VCTC General Counsel

INNOVATIVE TDM SOLUTIONS

CONTRACTOR

DATED:

______________________ ______________________________________

By: Bill McCaughey, Project Manager

Item #8I

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: SALLY DEGEORGE, FINANCE DIRECTOR

**SUBJECT: TRANSPORTATION DEVELOPMENT ACT
LOCAL TRANSPORTATION FUND
APPORTIONMENT FOR FISCAL YEAR 2018/2019**

RECOMMENDATION:

- Approve the Local Transportation Fund Apportionment for Fiscal Year 2018/2019 apportioning $35.2 million as shown in Attachment 1.

BACKGROUND:

Each year the Ventura County Transportation Commission (Commission or VCTC) is responsible for apportioning the quarter cent statewide sales tax funds that accrue to Ventura County under the State Transportation Development Act (TDA) Local Transportation Fund (LTF). Current eligible uses of LTF include funds for Commission administration (amount determined by the Commission), County administration fees, Commission planning activities (capped at 2% of revenues), bicycle and pedestrian projects (capped at 2% of revenues after administrative and planning costs are deducted), rail passenger service operations/capital improvements with the remainder going to fund transit and if all transit needs are met, to street and road projects in cities with populations under 100,000 if eligible. Staff works with the County Auditor-Controller to determine the estimated fund balance for the upcoming fiscal year and the projected sales tax revenue. These funds are then apportioned by population and allocated throughout the fiscal year as sales tax revenues are received.

In recognition of the volatility of sales tax revenue, in 2011, the Commission adopted a policy to maintain a reserve of roughly 10% of funds to be apportioned for Articles 4 (public transportation) and 8 (other allocations, currently transit and local streets and roads). Should LTF revenues received be lower than estimated, VCTC would be able to draw from the reserves to keep local jurisdictions whole for the fiscal year to smooth out sales tax fluctuations.

In order to operate commuter rail (Metrolink) services, VCTC used to “swap” its federal funds with Los Angeles County Metropolitan Authority’s local transportation sales tax funds. Although this practice worked in the past, this “swapping” of funds was unstainable. In 2013, as the economy continued to recover and the LTF receipts rebounded, the Commission saw an opportunity to become more self-reliant in meeting its Metrolink operations costs obligations. The Commission decided that each time there was an increase in estimated LTF revenues, the increase would be split one-third to commuter rail and two-thirds to bus transit.

DISCUSSION:

Each year the Ventura County Auditor-Controller provides a Local Transportation Fund estimate to VCTC for the upcoming fiscal year and notifies VCTC if the previous projection for the current Fiscal Year needs revision (either up or down). The County is projecting that the current Fiscal Year should be increased by $300,000 to $34.6 million and then estimates that Fiscal Year 2018/2019 Local Transportation Fund sales tax receipts will increase to $35.4 million (see Attachment 2). It is estimated that the beginning fund balance will be approximately $2.7 million, the same as VCTC estimated in Fiscal Year 2017/2018.

After accounting for the estimate $2.7 million beginning fund balance, $35.4 million projected tax receipts and $2.9 million reserve, it is estimated that there will be $35.2 million to apportion in Fiscal Year 2018/2019. This amount is $1.1 million higher than the previous fiscal year. The Fiscal Year 2018/2019 apportionment as shown in Attachment 1 includes the following:

- $4,739,610 Article 3 funds for Commission activities:
    - $3,230,863 for Metrolink commuter rail purposes. This number is $366,630 higher than last year as one-third of the increased estimated revenue is allocated to passenger rail in keeping with the Commission’s policy.
    - $704,000 (or 2%) for planning activities which include Regional Transportation Planning, Regional Transit, and Transportation Programming.
    - $804,747 for administration of Commission activities including ADA and Senior projects, Regional Transit Technology, Grant Administration, Regional Transit Information Center, TDA Administration, Transportation Programming as well as supporting the Commission’s administrative and management functions.
- $14,500 Article 3 funds for the County Auditor-Controller’s administrative costs.
- $673,535 Article 3 funds for Bicycle and Pedestrian projects.
- $29,772,355 for apportionment to local jurisdictions as allowed by TDA. This is an increase of approximately $840,000 over last year. The Commission apportions these funds based on the California Department of Finance (DofF) population estimates that were issued in May 2018.

Attachment 1

VENTURA COUNTY TRANSPORTATION COMMISSION
TDA LOCAL TRANSPORTATION FUND APPORTIONMENT FOR FISCAL YEAR 2018/2019

			FINAL FY 2018/2019	FINAL FY 2017/2018	Change vs. FY 2017/2018	DRAFT FY 2018/2019	Change vs. Draft FY 2018/2019
Estimated Unapportioned Cash Balance			**2,700,000**	2,700,000	0	2,700,000	0
Contingency Reserve			**-2,900,000**	-2,900,000	0	-2,900,000	0
Estimated Annual LTF Receipts			**35,400,000**	34,300,000	1,100,000	35,400,000	0
Total Funds Available			**35,200,000**	34,100,000	1,100,000	35,200,000	0
Auditor's Administration			**14,500**	13,500	1,000	14,500	0
VCTC Administration			**804,747**	960,498	-155,751	1,000,000	195,253
VCTC Planning and Programming			**704,000**	682,000	22,000	704,000	0
Subtotal			**33,676,753**	32,444,002	1,232,751	33,481,500	195,253
Article 3 Pedestrian and Bicycle Facilities			**673,535**	648,880	24,655	669,630	3,905
Subtotal			**33,003,218**	31,795,122	1,208,096	32,811,870	191,348
Article 3 Rail Passenger Service Operations/Capital			**3,230,863**	2,864,233	366,630	3,230,863	0
Total to be Apportioned			**29,772,355**	28,930,889	841,466	29,581,007	191,348
Article 4 and Article 8 by Agency	**Population**	**Pop %**	**FINAL FY 2018/2019**	**FINAL FY 2017/2018**	**Change vs. FY 2017/2018**	**DRAFT FY 2018/2019**	**Change vs. Draft FY 2018/2019**
Camarillo	68,741	8.00%	**2,382,314**	2,349,298	33,016	2,402,090	-19,776
Fillmore	15,953	1.86%	**552,873**	529,194	23,679	541,085	11,788
Moorpark	37,044	4.31%	**1,283,811**	1,242,692	41,119	1,270,617	13,194
Santa Paula	31,138	3.62%	**1,079,130**	1,034,362	44,768	1,057,606	21,524
Simi Valley	128,760	14.99%	**4,462,355**	4,295,804	166,551	4,392,337	70,018
Thousand Oaks	130,196	15.16%	**4,512,121**	4,435,771	76,350	4,535,449	-23,328
Gold Coast Transit District:							
Ojai	7,679	0.89%	**266,126**	254,862	11,264	260,589	5,537
Oxnard	206,499	24.04%	**7,156,507**	7,010,878	145,629	7,168,422	-11,915
Port Hueneme	23,929	2.79%	**829,292**	769,613	59,679	786,908	42,384
San Buenaventura	111,269	12.95%	**3,856,180**	3,687,281	168,899	3,770,139	86,041
Ventura County - Unincorporated	97,865	11.39%	**3,391,646**	3,321,134	70,512	3,395,765	-4,119
Total	859,073	100.00%	**29,772,355**	28,930,889	841,466	29,581,007	191,348

Attachment 2

JEFFERY S. BURGH
AUDITOR-CONTROLLER

COUNTY OF VENTURA
800 SOUTH VICTORIA AVE.
VENTURA, CA 93009-1540

ASSISTANT
AUDITOR-CONTROLLER
JOANNE McDONALD

CHIEF DEPUTIES
BARBARA BEATTY
AMY HERRON
JILL WARD
MICHELLE YAMAGUCHI

January 10, 2018

Mr. Darren Kettle, Executive Director
Ventura County Transportation Commission
950 County Square Drive
Ventura, CA 93003

SUBJECT: LOCAL TRANSPORTATION FUND FY 2018-19 ESTIMATES AND FY 2017-18 REVISED ESTIMATES

Dear Mr. Kettle:

The Auditor-Controller's conservative estimate of the Local Transportation Fund (LTF) revenues for fiscal year 2018-19 is $35.4 million. Based on current year projected growth of 2.67 percent, the estimate could be up to $35.7 million. As you are aware, projections are very uncertain given the current economic climate. It may be prudent to budget a contingency account to be allocated midyear if projections remain strong.

For fiscal year 2017-18 we had projected $34.3 million. This estimate is currently revised to $34.6 million. In addition, based on the allocation schedule provided by your office, we estimate that approximately $39,583 in interest will be earned by the fund during fiscal year 2017-18 and be available for allocation in the subsequent fiscal year.

Based on revised revenue estimates of $34.6 million, budgeted allocations of $34.1 million, fiscal year 2016-2017 carryover allocations, and interest of $39,583 we project a LTF fund balance at June 30, 2018, of approximately $2,729,747 (see Attachment I).

The Auditor-Controller's estimated LTF administrative costs for fiscal year 2018-19 are $14,500.

We will continue to monitor growth trends and will notify you in the event of a significant change in projected revenues.

If you have any questions, please contact Jill Ward at (805) 654-3153.

Sincerely,

JEFFERY S. BURGH
Auditor-Controller

Enclosure

Phone: (805) 654-3151 Fax: (805) 654-5081 auditor.countyofventura.org Jeff.Burgh@ventura.org.

ATTACHMENT 1

COUNTY OF VENTURA
AUDITOR-CONTROLLER
LOCAL TRANSPORTATION FUND
PROJECTED ACTIVITY AND FUND BALANCE
AS OF JUNE 30, 2018

Audited Fund Balance as of June 30, 2017	**$**	2,459,052	
Reversal of FY17 Fair Value adjustment		(636)	
Subtotal:			**2,458,416**
ADD:			
FY 17-18 Actual LTF Receipts as of December 31, 2017	$	17,686,459	
Projected LTF receipts for remainder of FY 17-18		16,899,528	
Subtotal: (A)			**34,585,987**
FY 17-18 interest earnings apportioned as of December 31, 2017	$	6,052	
Projected interest earnings for the remainder of FY 17-18		33,531	
Total Interest (B)			**39,583**
Funding Available		**$**	**37,083,986**
LESS:			
FY 17-18 allocations as of December 31, 2017	$	14,071,912	
Projected allocations for the remainder of FY 17-18(C)		20,028,088	
FY 16-17 carryover allocations		254,239	
Subtotal:			**34,354,239**
Projected Fund Balance as of June 30, 2018		**$**	**2,729,747**

(A) FY 17-18 projected LTF receipts are based on FY17-18 actual receipts through December 31, 2017.

(B) Based on actual first quarter earnings and projected second, third, and fourth quarter earnings.

(C) Based on VCTC FY 17-18 Transportation Development Act (TDA) allocations adopted on June 2, 2017.

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Item #8J

June 1, 2018

MEMO TO: **VENTURA COUNTY TRANSPORTATION COMMISSION**

FROM: **AARON BONFILIO, PROGRAM MANAGER**

SUBJECT: **VCTC INTERCITY FISCAL YEAR 2017/2018 BUDGET AMENDMENT**

RECOMMENDATION:

- Amend the Fiscal Year 2017/2018 VCTC Intercity Transit Service Budget by increasing the STA Fund Transfer revenues by $50,000 and correspondingly increase the Contract Services expenditure line-item by an equal amount. Also amend the STA Fund budget by increasing the STA Fund Transfer expenditures by $50,000.

DISCUSSION:

At the May 2018 meeting, the Commission received a report regarding the acquisition of Roadrunner Management Services (Roadrunner), the firm which operates the VCTC Intercity transit services. As of that day RATP Dev USA LLC's (RATP Dev) acquisition of Roadrunner had been completed. Previously at the February 2018 meeting, the Commission approved an Amendment to the VCTC Intercity Transit Services Agreement, pursuant to the closing of the acquisition of Roadrunner by RATP Dev. The Amendment, which effectuates a rate adjustment to the Contractor for wage increases passed-through to drivers, mechanics, and operations staff, as well as increased investment in the contract operator's fleet and maintenance program, was structured to go into effect following the successful close of the of sale between the firms. The sale has now been completed.

The approximate contract rate increase, effective May 11, 2018, is 0.33% (or $27,000) over the current budgeted amount of $8,300,000 for Fiscal Year 2017/2018. While it was anticipated at the February 2018 meeting that a potential budget amendment would be required, the final acquisition closing date was unknown. Now that the date is known, and the year-over-year increase final, staff is recommending the subject budget amendment.

While the above increase is nominal, due to restrictions and eligibility of available funds, an amendment to revenues is required. For example, the FTA revenues used for line-items which funds wages, or outreach are restricted to planning and/or outreach activities. The same holds true for funding used for other transit programs. The amount of additional revenues recommended is $50,000 which adequately covers the projected expenditures and contingency. Staff will only utilize funding necessary to cover costs.

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Item # 8K

June 1, 2018

MEMO TO: **VENTURA COUNTY TRANSPORTATION COMMISSION**

FROM: **JUDITH JOHNDUFF, PROGRAM ANALYST**

SUBJECT: **AGREEMENTS WITH SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY (SCRRA) FOR THE ADMINISTRATION OF PROPOSITION 1B TRANSIT CAPITAL AND TRANSIT SECURITY GRANT FUNDS**

RECOMMENDATION:

- Approve the attached Sub-recipient Agreements with the Southern California Regional Rail Authority for the administration of California Transit Security Program (CTSGP) funds (Attachment 1) and Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) funds (Attachment 2) for improvements at SCRRA's East Ventura and Moorpark layover facilities.

DISCUSSION:

On February 6, 2018, the Ventura County Transportation Commission (VCTC) approved reprogramming Southern California Regional Rail Authority (SCRRA) Proposition 1B CTSGP and PTMISEA project balances and accrued interest from the Sealed Corridor Project totaling approximately $318,127 to fund improvements at Metrolink's East Ventura and Moorpark layover facilities.

The recommended programming changes were submitted to CalOES and Caltrans for approval. On April 30, 2018 VCTC received notice that CalOES approved reprogramming the CTSGP funds and on May 10, 2018 VCTC was notified that Caltrans approved reprogramming the PTMISEA funds. It is therefore recommended that the Commission approve the attached agreements with SCRRA to administer the funds.

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Attachment 1

COOPERATIVE AGREEMENT

BETWEEN

VENTURA COUNTY TRANSPORTATION COMMISSION

AND

SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY

THIS COOPERATIVE AGREEMENT (Agreement) is entered into between Ventura County Transportation Commission (VCTC) and the Southern California Regional Rail Authority (SCRRA) regarding the administration of funds from the State of California Governor's Office of Emergency Services (OES).

WHEREAS, California voters in November, 2006, approved the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B), which authorizes state general obligation bonds for transportation infrastructure, including grants for transit system safety, security, and disaster response projects; and;

WHEREAS Senate Bill 88 of the 2007 Statutes appropriates funds from Proposition 1B to the California Transit Security Grant Program (CTSGP), administered by CalOES; and,

WHEREAS, at its February 6, 2018, meeting VCTC authorized the submittal to CalOES of an application to reprogram $178,246 along with accumulated interest from the completed Sealed Corridor Project to fund safety and security improvements including lighting improvements at the East Ventura Layover facility and regrading, installing new asphalt, and striping the parking area at the Moorpark layover facility; and,

WHEREAS, it is the intention of VCTC to enter into this Agreement with the SCRRA regarding the administration of these CTSGP funds.

NOW, THEREFORE, THE PARTIES DO AGREE AS FOLLOWS:

I. FUNDING/PROGRAM MANAGEMENT

1. Assignments of Participants: VCTC hereby agrees to engage SCRRA and SCRRA hereby agrees to carry out the work hereinafter described in connection with the administration of PTMISEA funds. The SCRRA will be responsible for assuring that the SCRRA meets all grant requirements placed on CTSGP fund recipients.

2. Scope of Services:

   a. Grant Administration: As the original fund recipient, VCTC is responsible for submitting the request to OES to reallocate the funds to the project.

   b. Project Implementation: SCRRA will undertake the improvements to the extent that grant funds are available pursuant to this Agreement.

3. Duration of Agreement and Authorization to Proceed: The term of this Agreement and work on the Project shall commence when VCTC, as the grant applicant, shall receive the approval from OES to reallocate the Proposition 1B funds to the Project. The Agreement shall continue until the earlier of the following events: (1) all work on the Project has been completed, all contracts to construct the Project are closed and VCTC has approved and paid the final invoices, or (2) the Agreement is terminated by either party after thirty (30) days written notice.

4. Amendments to the Agreement: The provisions of this Agreement may be amended upon written acceptance and approval of any such amendment by both VCTC and SCRRA.

5. Costs: SCRRA shall have no liability for deficits or authority to incur cost overruns for the Project and under no circumstances will VCTC or SCRRA be responsible for funding the Project in excess of the grant funds and the interest earned thereon.

II. CALOES REQUIREMENTS

SCRRA shall note the following provisions apply to CTSGP grants, and shall take all necessary action to ensure its compliance as though it was the grantee directly.

1. Reports: Semi-annual performance reports shall be prepared and submitted to VCTC, no later than April 20th and October 20th, for the duration of the project performance period, or until all activities are completed and the Project is formally closed. Failure to submit performance reports could result in the reduction of Project funds, termination, or suspension.

   Within five (5) months of the Project becoming operable, SCRRA shall provide to VCTC, a report on the final cost of the Project as compared to the approved Project budget, the Project duration as compared to the original Project schedule as of the date of allocation, and performance outcomes derived from the Project compared to those described in the original application for funding.

2. Other Provisions: SCRRA is subject to all policies and regulations of CalOES and all applicable laws regarding California public agency procurements, including but not limited to transportation agency specialized rail equipment procurements.

3. Grant Performance Period: Funds allocated under this grant shall be expended by March 31, 2019.

III. OTHER PROVISIONS

Indemnification: SCRRA shall protect, defend, indemnify, and hold harmless VCTC, its officers, agents, servants, and employees, from any and all liability arising out of, caused by or resulting from, any act or omission of SCRRA or its officers, agents, or employees in its performance pursuant to this Agreement.

VCTC shall protect, defend, indemnify, and hold harmless SCRRA, its officers, agents, and employees, from any and all liability arising out of, caused by or resulting from, any act or omission of VCTC or its officers, agents, or employees in its performance pursuant to this Agreement.

The obligations of SCRRA and VCTC in these indemnity provisions survive the expiration or earlier termination of this agreement.

SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY

____
Arthur T. Leahy
Chief Executive Officer

Approved as to Form:

____
Don O. Del Rio
General Counsel

VENTURA COUNTY TRANSPORTATION COMMISSION

____
Darren M. Kettle
Executive Director

Approved as to Form:

____
Steven T. Mattas
General Counsel

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Attachment 2

COOPERATIVE AGREEMENT

BETWEEN

VENTURA COUNTY TRANSPORTATION COMMISSION

AND

SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY

THIS COOPERATIVE AGREEMENT (Agreement) is entered into between Ventura County Transportation Commission (VCTC) and the Southern California Regional Rail Authority (SCRRA) regarding the administration of funds from the Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA).

WHEREAS, California voters in November, 2006, approved the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B), which authorizes state general obligation bonds for transportation infrastructure, including grants for transit system safety, security, and disaster response projects; and;

WHEREAS, Senate Bill 88 of the 2007 Statutes appropriates funds from Proposition 1B to the PTMISEA program, administered by the Department of Transportation (Caltrans); and

WHEREAS, at its February 6, 2018, meeting VCTC approved reprogramming $139,379 plus accumulated interest from the completed Sealed Corridor Project to fund safety and security improvements including lighting improvements at the East Ventura Layover facility and regrading, installing new asphalt and striping parking at the Moorpark layover facility; and,

WHEREAS, it is the intention of VCTC to enter into this Agreement with the SCRRA regarding the administration of these PTMISEA funds.

NOW, THEREFORE, THE PARTIES DO AGREE AS FOLLOWS:

I. FUNDING/PROGRAM MANAGEMENT

6. Assignments of Participants: VCTC hereby agrees to engage SCRRA and SCRRA hereby agrees to carry out the work hereinafter described in connection with the administration of PTMISEA funds. The SCRRA will be responsible for assuring that the SCRRA meets all grant requirements placed on PTMISEA fund recipients.

7. Scope of Services:

    a. Grant Administration: VCTC shall be responsible to reserve, apply for, and receive PTMISEA funds and to be responsible for assuring that VCTC and SCRRA meet all requirements placed on PTMIESA fund recipients.

    b. Project Implementation: SCRRA will undertake the improvements to the extent that grant funds are available pursuant to this Agreement.

8. Duration of Agreement and Authorization to Proceed: The term of this Agreement and work on the Project shall commence when VCTC notifies SCRRA that it has received final approval of the PTMISEA grant in writing. The Agreement shall continue until the earlier of the following events: (1) all work on the Project has been completed, all contracts to construct the Project are closed, or (2) the Agreement is terminated by either party after thirty (30) days written notice.

9. Amendments to the Agreement: The provisions of this Agreement may be amended upon written acceptance and approval of any such amendment by both VCTC and SCRRA.

10. Costs: SCRRA shall have no liability for deficits or authority to incur cost overruns for the Project and under no circumstances will VCTC or SCRRA be responsible for funding the Project in excess of the grant funds and the interest earned thereon.

II. CALTRANS REQUIREMENTS

SCRRA shall note the following provisions apply to PTMISEA grants, and must take all necessary action to ensure its compliance as though it was the grantee directly.

1. Reports: Semi-annual performance reports must be prepared and submitted to VCTC no later than January 31st and July 31st, for the duration of the project performance period, or until all activities are completed and the Projects are formally closed. VCTC will then forward the reports to Caltrans in time for the Caltrans deadline. Failure to submit performance reports could result in the reduction of Project funds, termination, or suspension.

   Within five (5) months of the Project becoming operable, SCRRA shall provide to VCTC a Final Project Report and a Final Project Itemized Expenditure Table. SCRRA must also provide evidence of project completion in the form of photographs of the completed project or a copy of final invoicing.

   Within (11) months of the Project becoming operable, SCRRA shall provide to VCTC a report regarding the long-term benefits of the Projects.

2. Other Provisions: SCRRA is subject to all policies and provisions as set forth by Caltrans with regard to the PTMISEA and all applicable laws regarding public works projects, including but not limited to, contract bid procedures and the payment of prevailing wages.

3. Grant Performance Period: Funds allocated under this grant shall be expended by June 30, 2021. Funds remaining unexpended thereafter shall revert to Caltrans.

III. OTHER PROVISIONS

Indemnification: SCRRA shall protect, defend, indemnify, and hold harmless VCTC, its officers, agents, servants, and employees, from any and all liability arising out of, caused by or resulting from, any act or omission of SCRRA or its officers, agents, or employees in its performance pursuant to this Agreement.

VCTC shall protect, defend, indemnify, and hold harmless SCRRA, its officers, agents, and employees, from any and all liability arising out of, caused by or resulting from, any act or omission of VCTC or its officers, agents, or employees in its performance pursuant to this Agreement.

The obligations of SCRRA and VCTC in these indemnity provisions survive the expiration or earlier termination of this agreement.

SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY	**VENTURA COUNTY TRANSPORTATION COMMISSION**
______________________________	______________________________
Arthur T. Leahy Chief Executive Officer	Darren M. Kettle Executive Director
Approved as to Form:	Approved as to Form:
______________________________	______________________________
Don O. Del Rio General Counsel	Steven T. Mattas General Counsel

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Item #9

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: SALLY DEGEORGE, FINANCE DIRECTOR

SUBJECT: FISCAL YEAR 2018/2019 BUDGET – PUBLIC HEARING

RECOMMENDATION:

- Conduct Public Hearing to receive testimony on the Fiscal Year 2018/2019 Budget.
- Approve a two and one-half percent cost-of-living adjustment effective July 1, 2018.
- Adopt the Fiscal Year 2018/2019 salary schedule (Attachment 1 of this item and Attachment C in the Fiscal Year 2018/2019 Budget) effective July 1, 2018.
- Adopt, by resolution 2018-07, the proposed Fiscal Year 2018/2019 Budget.

DISCUSSION:

The proposed Fiscal Year 2018/2019 Budget is divided into two main sections: the Main Budget and the Program Task Budgets. The Main Budget contains the program overviews and projections and is intended to provide a general understanding of VCTC's budgeted activities and programs for the coming fiscal year. The Program Task Budgets contain task level detail of the projects including objectives and accomplishments. This task driven budget is designed to provide fiscal transparency and clarity of VCTC's programs and services to the region.

The Budget is in many ways a "continuation" budget for the majority of VCTC programs and projects. However, after reviewing VCTC's accounting and financial reporting including its measurement focus and basis of accounting and researching industry practice, Governmental Accounting Standards Boards (GASB) 34, and other related pronouncements, the budget now includes an additional special revenue fund. VCTC management determined that VCTC should present the activities of the Santa Paula Branch Line as a special revenue fund based on the research and in an effort to provide more transparency of the activities on the branch line. Another change to the Budget document is a new section providing comparative information by revenue fund.

At $74,708,483, the Fiscal Year 2018/2019 Budget is $6,191,016 or 9% higher than Fiscal Year 2017/2018. This budget, while balanced, invests little in the future due to funding restrictions. The proposed budget contains six programs consisting of the Transit and Transportation program at $23,353,000, the Highway program at $5,374,200, the Rail program at $10,181,127, the Commuter Assistance program at $539,300, the Planning and Programming program at $34,163,956 and the General Government program at $1,096,900.

Personnel costs for Fiscal Year 2018/2019 are budgeted at $3,066,900 or 4.1% of the budget, which is an increase of $500 from the previous fiscal year. The budget also contains a position level change from program analyst to manager of programming. This budget currently contains one vacant position that is fully burdened until the actual costs are known. The wage cost of $2,081,700 includes approximately a $28,500 pool for merit increases for employees not at the top of their range and two and one-half percent, or $49,000, cost-of-living-adjustment which is reflected in the Salary Schedule. Benefits account for 1.3% of the Draft Budget. Further information about personnel can be found within the Personnel Section of the budget.

Below are some of the additional changes to the Final Fiscal Year 2018/2019 Budget as compared to the Draft Fiscal 2018/2019 Budget. Additional details of these major changes, as well as smaller changes to all budgets, can be found within the individual budget tasks. The major changes are:

- All budgets contain slight adjustments for personnel and indirect costs as information was finalized.
- The Transit Grant Administration budget increased $3.7 million with the inclusion of new pass-through projects.
- The VCTC Intercity budget decreased $0.5 million for service adjustments and fare reductions.
- The Metrolink budget increased just under $0.2 million for operational and capital rehabilitation adjustments as additional information was provided by SCRRA.
- The Regional Transit budget increased $0.5 million for the pilot college pass program that will provide free rides to college students who attend one of the three Community Colleges, Cal State University Channel Islands or Cal Lutheran.
- The TDA Administration budget increased by $0.4 million for additional pass-through funding to local agencies.

The major changes that were presented with the Draft Budget from the previous fiscal year were:

- The Fare Collection/APC Systems and Transit Stop Enhancement budgets were combined into a new Regional Transit Technology budget. This combined budget decreased by $2,776,450 as most of the CAD/AVL equipment needs were purchased in Fiscal Year 2017/2018.
- The Transit Grant Administration budget decreased by $3,125,200 as pass-through projects were completed, but it is expected to increase with the final budget when new pass-through funds to local agencies are included.
- The Valley Express budget decreased by $184,100 due to changes in service and the completion of the purchase of the farebox equipment
- The VCTC Intercity Service budget increased by $3,716,000 due to the anticipated purchase of 3 buses and increased operator costs
- The Callbox System budget decreased by $228,600 for the partial completion of the ADA upgrades and lower contract costs.
- The Highway Project Management budget increased by $3,990,800 as the U.S. 101 PAED study begins.
- The Metrolink Commuter Rail budget increased by $3,985,651 largely due to the capital rehabilitation projects funded by SB1/State of Good Repair funds and increased operating costs.
- The Santa Paula Branch Line budget decreased by $271,752 largely due to a reduction in legal, staffing and unanticipated repairs.
- The Regional Transit Information budget increased by $17,400 for additional costs associated with staffing needs.
- The Rideshare Program budget decreased by $169,000 due to lower staff costs associated with outsourcing some of the ridesharing tasks.
-

- The Regional Transit Planning budget decreased by $43,800 largely due to the completion of consultant studies.
- The Regional Transportation Planning budget increased by $39,200 for new studies and an increase in staffing.
- The Transportation Development Act budget increased $612,550 due to increased pass-through funds to local agencies.
- The Community Outreach and Marketing budget increased by $64,500 due to additional events and increased consultant and staffing costs.
- The Management and Administration budget increased by $27,400 for staffing costs as well as additional hardware/software needs.
- The VCTC Office Building budget was removed from the budget as the Camarillo building is no longer being pursued.

The estimated ending Fiscal Year 2018/2019 fund balance (after contingency set aside and adjustments for capital and accruals) is expected to be $13.4 million. The Commission's available General Fund balance is estimated at $44,764. The other funds are restricted and the estimated fund balance are $57,613 for the Local Transportation Fund, $10.3 million for the State Transit Assistance fund, $3 million for the Service Authority for Freeway Emergencies fund and a zero balance for the Santa Paula Branch Line, VCTC Intercity Services and Valley Express funds.

As provided with the Draft Budget, It is important to note a few reasons the STA fund balance is at $10.3 million. First, the STA fund balance is used for on-going cash flow needs when State and Federal grants are delayed. Also, the STA fund balance includes the $3.2 million for the Camarillo office building that was not used and, thus, remains in the STA fund balance. Finally, $1.5 million of the new STA/SB 1 funds are placed in reserve pending the unknown outcome of a potential ballot measure to repeal SB 1. SB 1 allows VCTC to continue its current level of bus and Metrolink operations; however, if SB 1 is repealed, the reserve will allow VCTC the ability to smoothly transition to a lower level of service because of lack of funding.

As required by the VCTC Administrative Code, the proposed Draft Fiscal Year 2018/2019 budget was submitted to the Finance Committee for review on March 28, 2018 in advance of being presented to the full Commission which included a public hearing at the meeting on April 6, 2018. On May 23, 2018 the Finance Committee consisting of Chair Parks, Vice-Chair Minjares, and Past-Chair MacDonald met and discussed the details of the proposed Final Budget The Finance Committee recommended forwarding the proposed Final Budget to the full Commission as presented for review and a public hearing at the June 2018 Commission meeting.

The proposed Fiscal Year 2018/2019 Budget is a balanced budget and is a separate attachment to the agenda. After the Fiscal Year 2018/2019 Budget is approved by the Commission, the budget will be printed and made available to the public in addition to being available on the VCTC website at www.goventura.org.

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RESOLUTION NO. 2018-07
A RESOLUTION OF THE
VENTURA COUNTY TRANSPORTATION COMMISSION,
THE VENTURA COUNTY AIRPORT LAND USE COMMISSION,
VENTURA COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
VENTURA COUNTY CONSOLIDATED TRANSPORTATION SERVICE AGENCY
VENTURA COUNTY CONGESTION MANAGEMENT AGENCY AND THE
ADOPTING THE FISCAL YEAR 2018/2019 BUDGET

The VENTURA COUNTY TRANSPORTATION COMMISSION, the VENTURA COUNTY AIRPORT LAND USE COMMISSION, the VENTURA COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES, VENTURA COUNTY CONSOLIDATED TRANSPORTATION SERVICE AGENCY and the VENTURA INTERCITY SERVICE TRANSIT AUTHORITY, (hereinafter collectively referred to as "VCTC" or the "Commission") hereby finds and determines:

WHEREAS, the VCTC budget for Fiscal Year 2018/2019 has been presented to the Commission who has conferred with the Executive Director and appropriate staff in public meetings, and has deliberated and considered the proposed budget; and

WHEREAS, the budget was made available to the public and a public hearing was held by VCTC prior to this adoption as required by section 12, subsection f, of the VCTC Administrative Code;

NOW, THEREFORE, the Commission hereby resolves as follows:

Section 1. The Commission hereby approves the Fiscal Year 2018/2019 Budget and authorizes expenditures of $74,708,483. Included in the budget adoption is the approval for all identified estimated revenues, expenditures and transfers between funds as well as the schedule of salary ranges for the fiscal year.

Section 2. The Executive Director and/or his designee is authorized to make payments as herein above set forth commencing on/or after July 1, 2018 in the manner and to the extent authorized by the VCTC Administrative Code.

Section 3. The Chair of VCTC is hereby authorized to execute this Resolution on behalf of VCTC and the Clerk of the Commission is hereby authorized to attest to the signature of the Chair and to certify the adoption of this resolution.

Section 4. This Resolution shall take effect immediately upon its adoption.

Adopted this 1st day of June 2018.

____
Linda Parks, Chair

ATTEST: **APPROVED AS TO FORM:**

____
Donna Cole, Clerk of the Commission

____
Steven T. Mattas, General Counsel

Attachment 1

Ventura County Transportation Commission
Salary Schedule
Fiscal Year 2018/2019

Department/Position	FTE	Annual Range Bottom	Annual Range Top	Exempt vs. Non-Exempt
TRANSIT AND TRANSPORTATION				
Transit Director	1.0	109,108	147,921	E
Program Manager, Regional Transit Planning	1.0	70,132	109,871	E
Program Manager, Transit Contracts	1.0	70,132	109,871	E
Transit Planner	1.0	50,100	88,625	NE
Transit Specialist	1.0	43,827	63,545	NE
Lead Customer Service Representative	1.0	43,827	63,545	NE
Customer Service Representative	2.0	24,960	40,331	NE
Administrative Assistant	0.6	43,827	63,545	NE
Transit and Transportation Subtotal:	**8.6**			
PLANNING AND TECHNOLOGY				
Planning and Technology Director	1.0	109,108	147,921	E
Information Technology Systems Analyst	1.0	70,132	109,871	E
Program Manager, TDM	1.0	70,132	109,871	E
Program Analyst	1.0	50,100	88,625	NE
Planning and Technology Subtotal:	**4.0**			
PROGRAMMING				
Programming Director	1.0	109,108	147,921	E
Program Manager	1.0	70,132	109,871	E
Administrative Assistant	0.4	43,827	63,545	NE
Programming Subtotal:	**2.4**			
FINANCE				
Finance Director	1.0	109,108	147,921	E
Senior Accountant / Analyst	1.0	50,100	88,625	NE
Accounting Technician	1.0	43,827	63,545	NE
Finance Subtotal:	**3.0**			
ADMINISTRATION				
Executive Director	1.0	0	248,843	E
Clerk of the Board/Public Information Officer	1.0	70,132	109,871	E
Receptionist/Secretary	1.0	43,827	63,545	NE
Administration Subtotal:	**3.0**			
Total Budgeted Positions	**21.0**			
APPROVED POSITIONS NOT BUDGETED				
Intern	1.0	24,960	40,331	NE
Analyst	1.0	50,100	88,625	NE
Program Manager, Highway Capital	1.0	70,132	109,871	E

Item #10

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: LEGISLATIVE UPDATE AND POSITION ON BILLS

RECOMMENDATION:

- Adopt OPPOSE position on AB 1912 (Rodriguez) to make joint powers authority (JPA) member agencies responsible for joint powers authority (JPA) employee California Public Employee Retirement System (CalPERS) pension liability.

DISCUSSION:

Federal Issues

On May 23 the House Appropriations Committee approved its version of the FY 2018/19 transportation funding bill, with the bill containing $45.3 billion for highways and $13.6 billion for transit. As with the adopted FY 2017/18 bill, the House Appropriations bill for FY 2018/19 proposes to supplement the amounts authorized under the Fixing America's Surface Transportation (FAST) authorization act with additional money from the general fund. These supplemental amounts above the FAST Act include $4.1 billion for highways ($2 billion more than the FY 2017/18 supplemental funding) and $800 million for transit (close to the FY 2017/18 amount).

State Issues

Attachment A is the monthly report of Delaney Hunter, the Commission's state lobbyist. The report includes an update on transportation-related bills in currently in the Legislature. Attachment B provides an analysis of AB 1912 (Rodriguez, D-Pomona). This bill is of particular concern to VCTC because it would open up a significant financial liability to VCTC as it would be forced to accept financial liability for the CalPERS pensions of SCRRA employees, contrary to what was agreed upon in establishing the original Metrolink JPA agreement. The LOSSAN JPA, of which VCTC is a member, would likely not be a concern, since staff of the authority is provided by the Orange County Transportation Authority (OCTA), so the pension liability would remain the responsibility of OCTA. Also, the CalVANS JPA has its own employees but they are not in CalPERS and this bill only applies to CalPERS pension liability. Staffs of the OCTA and the Los Angeles County Metropolitan Transportation Authority have recommended their boards oppose this bill, and the Riverside County Transportation Commission is likely to oppose as well. SCRRA staff informed their Board of the bill but not made a recommendation, and no action was taken.

Attachment C is a matrix providing the status of the bills to be tracked by VCTC.

ATTACHMENT A

CALIFORNIA ADVISORS, LLC

VENTURA COUNTY TRANSPORTATION COMMISSION

MONTHLY STATE ADVOCACY REPORT

MAY 2018

Legislative Update

After the policy committee deadline at the end of April, the Legislature shifted towards hearing bills in the Senate and Assembly Appropriations Committees. All bills with a fiscal impact were required to be out of their respective policy committees by April 27, where they then moved to the fiscal committee stage in the legislative process. As a result, the month of May consisted of lengthy Appropriations Committee hearings, where many of the bills with significant state costs were placed on the Suspense File. All fiscal bills must be fiscal committees by May 25th, so the suspense file hearings will be taken up in both committees right before that deadline. California Advisors will continue to monitor these bills and report to VCTC staff the status of relevant legislation upon commencement of the suspense hearing. There have also been policy committee hearings this month where bills that were not tagged fiscal were taken up. Additionally, there have been countless budget subcommittee hearings this month in preparation for the Governor's May Revise, which was just released on Friday, May 11th. There have been some of transportation related issues covered in these budget subcommittee hearings, and California Advisors will continue to monitor, report, and advocate on behalf of VCTC in these hearings.

May Revise - Budget

The budget proposes $13.6 billion to support 19,500 positions at Caltrans. This is an increase of nearly $2.3 billion, mostly due to the allocation of funds provided by the Governor's Transportation Package. The budget includes $2.8 billion in SB 1 funding for a variety of transportation programs at Caltrans. This includes $1.2 billion for highway maintenance and repairs, $400 million for the repair of state-owned bridges and culverts, $330 million for local transit projects, $250 million for congestion relief on commuter corridors, $200 million in matching funds for the Local Partnership Program, $100 million for active transportation projects, $ 25 million for freeway service patrols, and $ 25 million for local planning grants, all well as associated support costs.

Budget Subcommittee Hearings on Transportation Related Matters

This month the Senate and Assembly Budget Subcommittees held hearings on a number of budget issues, including the SB 1 Local Expenditures. Specifically, requested three changes to existing statute to give local agencies more flexibility in the expenditure of local transportation dollars. These changes would allow local agencies to borrow from other internal city or county revenue streams and reimburse themselves with future year SB 1 apportionments. Also, it would exempt from CEQA a transit priority project, as defined, that meets certain requirements and that is declared by the legislative body of a local jurisdiction to be sustainable communities project. Also, the language allows local agencies to apply transportation sales tax revenue to meet their Maintenance of Effort requirements under SB 1. The Subcommittee voted to approve the trailer bill language on a 4 to 0 vote in the Senate. The Assembly Subcommittee will hear this issue shortly. In addition to the trailer bill language described above the, the Senate Subcommittee voted on Road Usage Charge Pilot Program Continuation and the Assembly is expected to follow suit sometime this week.

Update on VCTC Supported Bills

SB 1119 (Newman) which would authorize a recipient transit agency to satisfy current statutory requirements by expending at least 50% of program funds received on transit fare subsidies, specified transit connections, or technology improvements that reduce emissions of greenhouse gases. SB 1119 is in Assembly and was referred to Committee on Transportation. Hearing date is not set yet.
SCR 90 (Roth) which would designate the interchange where State Highway Routes 60 and 91 meet Interstate 215 in the County of Riverside as the Joseph Tavaglione Interchange, and request the Department of Transportation to determine the cost of appropriate signs showing this special designation and, upon receiving donations from nonstate sources covering that cost, to erect those signs passed Senate Transportation Committee on a 11 to 0 vote and was re-referred to the Senate Appropriations Committee.

Upcoming Bill Deadlines and Priority Legislation

June 1 – Last day for each house to pass bills introduced in that house

June 15 – Budget Bill must be passed by midnight

June 28 – Last day for legislative measure to qualify for the November 6 General Election ballot

June 29 – Last day for 2nd House policy committees to hear and report fiscal bills to fiscal committees

Below is a list of VCTC tracked bills:

AB 1395 (Chu D) State highways: uniform financial plan.
Introduced: 2/17/2017
Status: 5/8/2018 - In committee: Hearing postponed by committee.
Summary: Would require the Department of Transportation, on or before January 1, 2019, to develop a uniform financial plan to remediate debris to maintain and preserve the state highway and freeway systems. The bill would require the uniform financial plan to include recommendations that allow a municipality to carry out obligations specified in the plan with reimbursement provided by the state. By imposing new duties on local municipalities, the bill would impose a state-mandated local program.

AB 1756 (Brough R) Transportation funding.
Introduced: 1/4/2018
Status: 1/16/2018 – Referred to Committee on Transportation
Summary: Would repeal the Road Repair and Accountability Act of 2017. This bill contains other related provisions.

AB 1866 (Fong R) Transportation funding.
Introduced: 1/12/2018
Status: 1/29/2018-Referred to Committee on Transportation
Summary: Would create the Traffic Relief and Road Improvement Program to address traffic congestion and deferred maintenance on the state highway system and the local street and road system. The bill would provide for the deposit of various existing sources of revenue in the Traffic Relief and Road

Improvement Account, which the bill would create in the State Transportation Fund, including revenues attributable to the sales and use tax on motor vehicles, revenues attributable to automobile and motor vehicle insurance policies from the insurer gross premiums tax, revenues from certain diesel fuel sales and use taxes, revenues from certain vehicle registration fees, and certain miscellaneous State Highway Account revenues.

AB 1898 (Mathis R) State highways: property leases.
Introduced: 1/22/2018
Status: 5/9/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Current law authorizes the Department of Transportation to lease certain property, including the area above or below a state highway, and certain property held for future highway purposes, to public agencies under specified terms and conditions, including specific provisions governing leases of airspace and other property in the City and County of San Francisco for purposes of an emergency shelter or feeding program. Current law also requires that a lease be offered on a right of first refusal by the department to the city and county or a political subdivision of the city and county and authorizes leases of property for park, recreational, or open-space purposes. This bill would similarly require the department to offer a lease on a right of first refusal basis of any airspace under a freeway, or real property acquired for highway purposes, located in a disadvantaged community, that is not excess property to the city or county in which the disadvantaged community is located for purposes of an emergency shelter or feeding program, or for park, recreational, or open-space purposes for a rental amount of $1 per month, subject to certain conditions.

AB 2017 (Chiu D) Public employers: employee organizations.
Introduced: 2/5/2018
Status: 5/3/2018 - Referred to Committee on Public Employees, Retirement, and Social Security.
Summary: Current law prohibits a public employer, as defined, from deterring or discouraging public employees from becoming or remaining members of an employee organization. Under current law, a public employer is defined, for these purposes, to include counties, cities, districts, the state, schools, transit districts, the University of California, and the California State University, among others. Existing law grants the Public Employment Relations Board jurisdiction over violations of these provisions. This bill would include in the definition of “public employer” under these provisions those employers of excluded supervisory employees and judicial council employees.

AB 2034 (Kalra D) Human trafficking: notice.
Introduced: 2/6/2018
Status: 4/4/2018-In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Would require a business or other establishment that operates an intercity passenger rail, light rail, or bus station, on or before January 1, 2020, to train its new and existing employees who are likely to interact with, or to come into contact with, a victim of human trafficking or who are likely to receive a report from another employee about suspected human trafficking, in recognizing the signs of human trafficking and how to report those signs to the appropriate law enforcement agency, as specified.

AB 2061 (Frazier D) Near-zero-emission and zero-emission vehicles.
Introduced: 2/7/2018
Status: 4/4/2018-In committee: Set, first hearing. Referred to Appropriations suspense file
Summary: Current law sets specified limits on the total gross weight imposed on the highway by a vehicle with any group of 2 or more consecutive axles. This bill would authorize a near-zero-emission vehicle or a zero-emission vehicle, as defined, to exceed axle, tandem, gross, or bridge formula weight limits, up to a 2,000 pound maximum, by an amount equal to the difference between the weight of the vehicle attributable to the fueling system carried by that vehicle and the weight of a comparable diesel tank and fueling system.

AB 2062 (Maienschein R) State highways: landscaping.
Introduced: 2/7/2018
Status: 5/15/2018 - From committee: Do pass and re-refer to Committee on Appropriations with recommendation: To Consent Calendar.

Summary: Would require highway planting projects undertaken or approved by the Department of Transportation to include, when appropriate, California native wildflowers as an integral and permanent part of the planting design, with priority given to those species of wildflower that will help rebuild pollinator populations.

AB 2065 (Ting D)   Local agencies: surplus land.
Introduced: 2/7/2018
Status: 5/2/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Current law prescribes requirements for the disposal of surplus land by a local agency. Current law defines "local agency" for these purposes as every city, county, city and county, and district, including school districts of any kind or class, empowered to acquire and hold real property. This bill would expand the definition of "local agency" to include sewer, water, utility, and local and regional park districts, joint powers authorities, successor agencies to former redevelopment agencies, housing authorities, and other political subdivisions of this state and any instrumentality thereof that is empowered to acquire and hold real property, thereby requiring these entities to comply with these requirements for the disposal of surplus land.

AB 2127 (Ting D)   electric vehicle infrastructure: assessment and roadmap.
Introduced: 2/8/2018
Status: 5/9/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Would require the Energy Commission, in consultation with the State Air Resources Board and the PUC, to create a statewide assessment of electric vehicle charging infrastructure needed to support the levels of electric vehicle adoption needed for the state to reduce emissions of greenhouse gases to 40% below 1990 levels by 2030.

AB 2249 (Cooley D)   Public contracts: local agencies: alternative procedure.
Introduced: 2/13/2018
Status: 5/3/2018 - Referred to Committee on Governance and Finance.
Summary: Would authorize public projects of $60,000 or less to be performed by the employees of a public agency, authorize public projects of $200,000 or less to be let to contract by informal procedures, and require public projects of more than $200,000 to be let to contract by formal bidding procedures.

AB 2304 (Holden D)   Transit pass programs: status report.
Introduced: 2/13/2018
Status: 4/18/2018-In committee: Set, first hearing. Referred to Appropriations suspense file
Summary: Current law declares that the fostering, continuance, and development of public transportation systems are a matter of statewide concern. Current law authorizes the Department of Transportation to administer various programs and allocates moneys for various public transportation purposes. This bill would require the department to submit a report to specified committees of the Legislature on or before January 1, 2022, on the status of transit pass programs statewide, as specified.

AB 2307 (Frazier D)   High-speed rail.
Introduced: 2/13/2018
Status: 5/21/2018 - Read third time. Passed. Ordered to the Assembly. In Assembly. Ordered to Engrossing and Enrolling.
Summary: The California High-Speed Rail Act creates the High-Speed Rail Authority to develop and implement a high-speed rail system in the state, with specified powers and duties. Current law requires the authority to establish an independent peer review group for the purpose of reviewing the planning, engineering, financing, and other elements of the authority's plans and issuing an analysis of the appropriateness and accuracy of the authority's assumptions and an analysis of the viability of the authority's funding plan for each corridor. This bill would correct an inaccurate cross-reference and make a nonsubstantive change in these provisions

AB 2317 (Eggman D) Whistleblower protection: state and local independent contractors.
Introduced: 2/13/2018
Status: 5/9/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Current law prohibits an employer, as defined, or any person acting on behalf of the employer, as defined, from, among other things, preventing an employee from, or retaliating against an employee for, providing information to, or testifying before, any public body conducting an investigation, hearing, or inquiry, if the employee has reasonable cause to believe that the information discloses a violation of a law, regardless of whether disclosing the information is part of the employee's job duties. This bill would extend the protections afforded to employees under these provisions to independent contractors working for state and local government who are tasked with monitoring, and receiving complaints from, facilities, services, and programs operated by state and local government.

AB 2353 (Frazier D) Construction defects: actions: statute of limitations.
Introduced: 2/13/2018
Status: 5/14/2018 - Read second time. Ordered to third reading.
Summary: Current law specifies the requirements for actions for construction defects. Current law includes a statute of limitations that, except as specified, prohibits an action from being brought to recover under these provisions more than 10 years after substantial completion of the improvement but no later than the date the notice of completion is recorded. This bill would shorten the 10-year period to 5 years.

AB 2418 (Mullin D) Transportation: emerging transportation technologies: California Smart Cities Challenge Grant Program.
Introduced: 2/14/2018
Status: 5/2/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Would establish the California Smart City Challenge Grant Program to enable municipalities to compete for grant funding for emerging transportation technologies to serve their transportation system needs, and would specify certain program goals. The bill would require the California Transportation Commission to form the California Smart City Challenge Workgroup to provide the commission with guidance on program matters, as specified. The bill would authorize the commission, in consultation with the workgroup, to develop guidelines for the program, which would not be subject to the Administrative Procedure Act, and to revise them as necessary.

AB 2530 (Melendez R) Bonds: transportation.
Introduced: 2/14/2018
Status: 4/16/2018-In committee: Set, first hearing. Failed passage. Reconsideration granted
Summary: Would provide that no further bonds shall be sold for high-speed rail purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, except as specifically provided with respect to an existing appropriation for high-speed rail purposes for early improvement projects in the Phase I blended system. The bill, subject to the above exception, would require redirection of the unspent proceeds received from outstanding bonds issued and sold for other high-speed rail purposes prior to the effective date of these provisions, upon appropriation, for use in retiring the debt incurred from the issuance and sale of those outstanding bonds.

AB 2543 (Eggman D) State agencies: infrastructure project budget and schedule: report.
Introduced: 2/15/2018
Status: 5/10/2018 - Referred to Committee on Governmental Organization
Summary: Would require each state agency or department authorized to undertake large and complex infrastructure projects to develop and implement a policy for publicly reporting any significant change in the cost or schedule of a large and complex infrastructure project that would result in the project exceeding its projected budget by 10 percent or more or being delayed by 12 months or longer. The bill would require that the report include documentation and an explanation justifying a decision to proceed with the large and complex infrastructure project.

AB 2615 (Carrillo D) Department of Transportation: powers and duties: memoranda of understanding.
Introduced: 2/15/2018
Status: 5/9/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Would require the Department of Transportation to enter into memoranda of understanding with all appropriate public agencies, including the Department of Parks and Recreation and any local public entity, for purposes of providing maximum and safe pedestrian access to state and local parks.

AB 2629 (Eggman D) Department of Transportation: state highways.
Introduced: 2/15/2018
Status: 5/17/2018 - Read third time. Passed. Ordered to the Senate. In Senate. Read first time. To Committee on Rules for assignment.
Summary: Current law establishes the Department of Transportation and the California Transportation Commission and provides that the department has full possession and control of all state highways and all property and rights in property acquired for state highway purposes and authorizes and directs the department to lay out and construct all state highways between the termini designated by law and on the locations as determined by the commission. This bill would make nonsubstantive changes to these provisions.

AB 2712 (Allen, Travis R) Bonds: Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century.
Introduced: 2/15/2018
Status: 4/16/2018-In committee: Set, first hearing. Failed passage. Reconsideration granted
Summary: Would provide that no further bonds shall be sold for high-speed rail purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, except as specifically provided with respect to an existing appropriation for high-speed rail purposes for early improvement projects in the Phase 1 blended system. The bill, subject to the above exception, would require redirection of the unspent proceeds received from outstanding bonds issued and sold for other high-speed rail purposes prior to the effective date of these provisions, upon appropriation, for use in retiring the debt incurred from the issuance and sale of those outstanding bonds.

AB 2734 (Frazier D) California Transportation Commission.
Introduced: 2/15/2018
Status: 5/17/2018 - Read third time. Passed. Ordered to the Senate. In Senate. Read first time. To Com. on RLS. for assignment.
Summary: Would exclude the California Transportation Commission from the Transportation Agency, establish it as an entity in state government, and require it to act in an independent oversight role. The bill would also make conforming changes.

AB 2851 (Grayson D) Regional transportation plans: traffic signal optimization plans.
Introduced: 2/16/2018
Status: 5/9/2018 - In committee: Set, first hearing. Referred to Appropriations suspense file.
Summary: Would require each city located within the jurisdiction of a metropolitan planning organization to develop and implement a traffic signal optimization plan, as prescribed, and would require each metropolitan planning organization to consider and incorporate those plans developed by cities located within its jurisdiction into its regional transportation plan. The bill would create the Traffic Signal Optimization Fund and would require the Department of Transportation, upon appropriation by the Legislature, to award grants from moneys deposited in the fund on a competitive basis to cities that can deliver the greatest per capita reduction in emissions of greenhouse gases through the implementation of their traffic signal optimization plans and that provide matching funds.

AB 2996 (Fong R) Department of Transportation: Job order contracting.
Introduced: 2/16/2018
Status: 5/16/2018 - In committee: Set, first hearing. Hearing canceled at the request of author.
Summary: The State Contract Act generally provides for a contracting process by state agencies for public works of improvement pursuant to a competitive bidding process, under which bids are awarded to

the lowest responsible bidder, with specified alternative procurement procedures authorized in certain cases. This bill, until July 1, 2022, would authorize the Department of Transportation to use job order contracting, an alternative procurement procedure, for certain types of highway maintenance work.

AB 3124 (Bloom D) Vehicles: length limitations: busses: bicycle transportation devices
Introduced: 2/16/2018
Status: 5/21/2018 - Read third time. Passed. Ordered to the Assembly. In Assembly. Ordered to Engrossing and Enrolling.
Summary: Current law imposes a 40-foot limitation on the length of vehicles that may be operated on the highways, with specified exemptions. Current law exempts from this limitation an articulated bus or articulated trolley coach that does not exceed a length of 60 feet, and authorizes the bus or trolley to be equipped with a folding device attached to the front of the bus or trolley if the device is designed and used exclusively for transporting bicycles. Current law prohibits the above-described device from extending more than 36 inches from the front body of the bus when fully deployed, and prohibits a bicycle that is transported on that device from having the bicycle handlebars extend more than 42 inches from the front of the bus. This bill would additionally authorize an articulated bus or articulated trolley coach that does not exceed a length of 60 feet to be equipped with a folding device attached to the front of the bus or trolley if the device is designed and used exclusively for transporting bicycles as long as the device does not extend more than 40 inches from the front body of the bus when fully deployed.

AB 3135 (Frazier D) High-Speed Rail Authority: rights-of-way: security: Department of the California Highway Patrol.
Introduced: 2/16/2018
Status: 5/10/2018-Read third time. Passed. Ordered to the Senate. In Senate. Read first time. To Committee on Rules for assignment.
Summary: Current law, the California High-Speed Rail Act, creates the High-Speed Rail Authority to develop and implement a high-speed rail system in the state, with specified powers and duties, including the power to acquire rights-of-way through purchase or eminent domain. This bill would authorize the High-Speed Rail Authority to contract with the Department of the California Highway Patrol to provide any necessary security services for property acquired by the state as a right-of-way for high-speed rail purposes.

AB 3201 (Daly D) California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program.
Introduced: 2/16/2018
Status: 5/16/2018 **-** In committee: Set, first hearing. Referred to Appropriations suspense file.

Summary: Current law, for the purposes of the California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program, defines zero- and near-zero-emission to mean vehicles, fuels, and related technologies that reduce greenhouse gas emissions and improve air quality when compared with conventional or fully commercialized alternatives, as defined by the state board in consultation with the commission. This bill would add large-scale deployments to the program’s list of eligible projects, require the annual framework and plan for the program to instead be a 5-year framework and plan, and revise the definition of zero- and near-zero-emission to include infrastructure that reduces greenhouse gas emissions and improves air quality when compared with conventional or fully commercialized alternatives.

SB 760 (Wiener D) Transportation funding: active transportation: complete streets.
Introduced: 2/17/2017
Status: 4/19/2018-Referred to Committee on Transportation
Summary: Would establish a Division of Active Transportation within the Department of Transportation and require that an undersecretary of the Transportation Agency be assigned to give attention to active transportation program matters to guide progress toward meeting the department’s active transportation program goals and objectives. The bill would require the California Transportation Commission to give high priority to increasing safety for pedestrians and bicyclists and to the implementation of bicycle and pedestrian facilities.

SB 957 (Lara D) Vehicles: high-occupancy vehicle lanes.
Introduced: 1/30/2018
Status: 5/18/2018 - Set for hearing May 25.
Summary: Current law makes identifiers for ULEVs valid until January 1, 2019, and makes identifiers for SULEVs, enhanced AT PEZEVs, and TZEVs valid until January 1, 2019, January 1, 2022, or January 1 of the 4th year after the year in which they were issued, as specified. Current law, except as specified, prohibits a vehicle from being issued an identifier more than once. This bill would authorize an identifier to be issued to SULEVs, enhanced AT PEZEVs, and TZEVs for a vehicle that had previously been issued an identifier and would make that identifier valid until January 1 of the 4th year after the year in which the identifier was issued if the applicant for the identifier has a household income at or below 80% of the statewide median income, or at or below a specified threshold designated as low income.

SB 980 (Cannella R) High-occupancy vehicle lanes.
Introduced: 2/1/2018
Status: 2/14/2018-Referred to Committee on Rules
Summary: Under current law, the Department of Transportation and local authorities, with respect to highways under their respective jurisdictions, may authorize or permit exclusive or preferential use of highway lanes for high-occupancy vehicles, as specified, and are required to place and maintain signs and other traffic control devices to designate those exclusive or preferential lanes, the applicable vehicle occupancy levels, and the hours of high-occupancy vehicle use, as specified. This bill would make technical, nonsubstantive changes to those provisions.

SB 993 (Hertzberg D) Sales tax: services.
Introduced: 2/5/2018
Status: 5/16/2018-May 16 hearing: Heard for testimony only.
Summary: Would, on and after January 1, 2019, expand the Sales and Use Tax Law to impose a tax on the purchase of services by businesses in California at a specified percentage of the sales price of the service. The bill would require the tax to be collected and remitted by the seller of the purchased services. The bill would exempt certain types of services, including health care services, from the tax and would exempt from the tax a business with gross receipts of less than $100,000 in the previous 4 quarters.

SB 1000 (Lara D) Charging stations: zero-emission vehicles.
Introduced: 2/5/2018
Status: 5/14/2018 - Set for hearing May 22.
Summary: Current law provides that it is the policy of the state to promote and encourage the use of electric vehicle charging stations and to limit obstacles to their use. This bill would state the intent of the Legislature to enact legislation to promote neutrality and interoperability in charging stations and zero-emission vehicles.

SB 1037 (Cannella R) State government finance: Road Maintenance and Rehabilitation Program.
Introduced: 2/8/2018
Status: 2/22/2018-Referred to Committee on Rules
Summary: Prior to receiving an apportionment of funds under the Road Maintenance and Rehabilitation Program from the Controller in a fiscal year, current law requires a city or county to submit to the California Transportation Commission a list of projects proposed to be funded with these funds. Current law requires the commission to report to the Controller the cities and counties that have submitted a list of projects and requires the Controller, upon receipt of an initial or subsequent report, to apportion funds to cities and counties included in the report, as specified. This bill would make nonsubstantive changes to the provisions requiring the commission to submit the specified reports to the Controller.

SB 1077 (Wilk R) Construction contracts: wrap-up insurance and indemnification.
Introduced: 2/12/2018
Status: 5/17/2018 - Read third time. Passed. Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

Summary: Current law regulates the use of wrap-up insurance or other consolidated insurance programs in connection with specified construction projects. Current law distinguishes, in this regard, between residential construction projects, private residential works of improvement, as specified, and public works and other projects that are not residential, as specified. This bill would recast the wrap-up insurance or other consolidated insurance program requirements, as specified, into a single provision regulating all contracts for public and private works of improvement, entered into or amended on and after January 1, 2019, for which a wrap-up insurance policy or consolidated insurance program is applicable. The bill would provide that, notwithstanding any other law, any waiver of its provisions is contrary to public policy and void.

SB 1117 (Beall D) Department of Transportation: highway engineers.
Introduced: 2/13/2018
Status: 2/22/2018-Referred to Committee on Rules
Summary: Current law provides that the Department of Transportation has full possession and control of the state highway system. Current law specifies certain powers and duties of the department relative to the recruitment and retention of highway engineers, including participation by the department in student loan repayment, offering of salaries above the lowest salary step, and various other provisions. This bill would make a nonsubstantive change to these provisions.

SB 1119 (Newman D) Low Carbon Transit Operations Program.
Introduced: 2/13/2018
Status: 5/17/2018 - Referred to Committee on Transportation
Summary: Current law requires, for recipient transit agencies whose service areas include disadvantaged communities, as specified, that those recipient transit agencies expend at least 50% of the total moneys they received as part of the Low Carbon Transit Operations Program on projects or services that meet specified requirements and benefit those disadvantaged communities. This bill would authorize a recipient transit agency to satisfy the above-stated requirement by expending at least 50% of program funds received on transit fare subsidies, specified transit connections, or technology improvements that reduce emissions of greenhouse gases.

SB 1153 (Stern D) Local initiatives: review.
Introduced: 2/14/2018
Status: 5/3/2018 - Referred to Com. on E. & R.
Summary: Would require the county counsel for county initiative measures and the city attorney for municipal initiative measures to initiate a public review process for a period of 30 days by (1) posting the text of the proposed initiative measure on its Internet Web site and (2) inviting, and providing for the submission of, written public comments on the proposed initiative measure. By imposing new duties on local county counsels and city attorneys, the bill would impose a state-mandated local program

SB 1172 (Beall D) High-Speed Rail Authority.
Introduced: 2/14/2018
Status: 4/23/2018-Referred to Committee on Transportation
Summary: Current law, the California High-Speed Rail Act, creates the High-Speed Rail Authority to develop and implement a high-speed train system in the state, with specified powers and duties. Current law authorizes the authority, among other things, to keep the public informed of its activities. This bill would revise that provision to instead authorize the authority to keep the public informed through activities, including, but not limited to, community outreach events, public information workshops, and newsletters posted on the authority's Internet Web site.

SB 1262 (Newman D) Construction Manager/General Contractor project delivery method: Department of Transportation.
Introduced: 2/15/2018
Status: 5/21/2018 - Read third time. Passed. Ordered to the Assembly.
Summary: Would remove the cap on the number of projects for which the Department of Transportation is authorized to use the CM/GC method, eliminate the minimum construction costs limitation, and make conforming changes to existing provisions. The bill would impose the requirement to use department

employees or consultants to perform project design and engineering services on at least 2/3 of the projects delivered by the department utilizing the CM/GC method. The bill would delete the existing report requirements. This bill contains other related provisions and other existing laws.

SB 1328 (Beall D) Mileage-based road usage fee.
Introduced: 2/16/2018
Status: 5/3/2018 - Referred to Committee on Transportation
Summary: Current law requires the Chair of the California Transportation Commission to create a Road Usage Charge (RUC) Technical Advisory Committee in consultation with the Secretary of the Transportation Agency. Under current law, the purpose of the technical advisory committee is to guide the development and evaluation of a pilot program to assess the potential for mileage-based revenue collection as an alternative to the gas tax system. Current law requires the technical advisory committee to study RUC alternatives to the gas tax and to make recommendations to the Secretary of the Transportation Agency on the design of a pilot program, as specified. Current law repeals these provisions on January 1, 2019. This bill would extend the operation of these provisions until January 1, 2023.

SB 1434 (Leyva D) Transportation electrification: electricity rate design.
Introduced: 2/16/2018
Status: 5/18/2018 - Set for hearing May 25.
Summary: Would require the PUC to direct electrical corporations with more than 100,000 service connections in California to file rate design applications, specific to transit agencies as commercial customers, that support and accelerate the deployment of zero-emission transit buses to reduce dependence on petroleum, meet air quality standards, and reduce emissions of greenhouse gases to 40% below 1990 levels by 2030 and to 80% below 1990 levels by 2050. The bill would authorize an electrical corporation with 100,000 or fewer service connections in California to file rate design applications for those purposes.

AB 1912 (Rodriguez)

AS AMENDED MAY 9, 2018

Summary:

AB 1912 by Assembly Member Rodriguez requires member agencies of a Joint Powers Authority (JPA) that contracts with a public retirement system to apportion retirement obligations, as specified, and prohibits the California Public Employee Retirement System (CalPERS) from contracting with a JPA unless all parties are jointly and severally liable for the JPA's obligations to CalPERS.

Purpose:

AB 1912 amends provisions in existing law by eliminating authorization of a party to a joint powers agreement to separately contract for, or assume responsibilities for, specific debts, liabilities, or obligations of the agency and specifying that if an agency established by a joint powers agreement participates in, or contracts with, a public retirement system, member agencies, both current and former to the agreement, would be required to mutually agree as to the apportionment of the agency's retirement obligations among themselves, provided that the agreement equals the total retirement liability of the agency.

This bill prohibits the board, on and after January 1, 2019, from contracting with any public agency formed under the Joint Exercise of Powers Act unless all the parties to that agreement are jointly and severally liable for all of the public agency's obligation to the system.

AB 1912 requires CalPERS to sue the member agencies of a JPA for recovery of its pension obligations owed to the system if the JPA's contract with CalPERS is terminated.

Provides that CalPERS shall have a lien on the assets of parties of a terminating agency that was formed under the Joint Exercise of Powers Act.

AB 1912 requires the board, prior to exercising its authority to reduce benefits, to consider and exhaust all options and necessary actions, including evaluating whether to bring a civil action against any member agencies to a terminated agency formed by an agreement under the Joint Exercise of Powers Act to compel payment of the terminated public agency's pension obligations.

The bill also specifies that the board is entitled to reasonable attorney's fees in addition to other costs. The bill would also set forth related legislative findings.

Existing Law:

Current law authorizes two or more agencies to agree to jointly exercise any common power as a Joint Powers Authority (JPA). If authorized by their legislative or other governing bodies, two or more public agencies may, by agreement, jointly exercise any power common to the contracting parties. The agency or entity provided by the agreement to administer or execute the agreement may be one or more of the parties to the agreement; a separate public entity, commission, or board constituted by the agreement; or a person, firm or corporation, including a nonprofit corporation, designated in the agreement. (Government Code Section 6500 et seq.)

Provides that if the agency created by the JPA agreement is not one or more of the parties to the agreement, but is a separate public entity, commission, or board created by the agreement, then the debts, liabilities, and obligations of the created agency are the debts, liabilities, and obligations of the parties to the agreement, unless the agreement specifies otherwise. (Government Code Section 6508.1.)

Provides that any terminating agency that has a contract with the PERS system shall be liable to the system for any deficit in funding for earned benefits, and other specified costs, from the date of termination to the date the agency pays the system, and further provides that the board shall have a lien, as specified, on the assets of a terminated contracting agency in an amount equal to the deficit. (Government Code Section 20574.)

Related Legislation:

None

Support/Opposition:

Support:

SEIU California (Sponsor), Association of CA State Supervisors, CA Alliance for Retired Americans, CA Association of Professional Scientists, CA School Employees Association, CA Statewide Law Enforcement Association, LIUNA Local 792, Orange County Professional Firefighters Association, Local 3631, Professional Engineers in California Government, Retired Public Employees Association (as of May 9, 2018)

Opposition:

CA Association of Joint Powers Authority, CA Contract Cities Association, CA Special Districts Association, CA State Association of Counties, City of Glendora, City of La Canada Flintridge, City of Eureka, City of Foster City, City of Hesperia, City of Manteca, City of Oakdale, City of Palmdale, City of San Carlos, City of San Marcos, County of Riverside, League of CA Cities, Urban Counties of California.

VENTURA COUNTY TRANSPORTATION COMMISSION STATE LEGISLATIVE MATRIX BILL SUMMARY May 21, 2018			
BILL/AUTHOR	**SUBJECT**	**POSITION**	**STATUS**
AB 1905 Grayson	Prohibits a court from delaying a project under CEQA if the project reduces vehicle miles traveled and is in the Sustainable Communities Strategy.	Support	Died in Assembly Natural Resources Committee.
AB 1912 Rodriguez	Requires joint powers authority members to accept CalPERS pension liability for authority employees.	**Oppose**	In Assembly Appropriations Committee.
SB 1119 Newman	Simplifies the administration and tracking of the requirement to spend 50% of LCTOP apportionment to benefit disadvantaged communities.	Support	Passed Senate 38-0. In Assembly Transportation Committee.

Recommended VCTC position shown in **bold**.

Item #11

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE FISCAL YEAR (FY) 2018/19 TRANSIT PROGRAM OF PROJECTS (PUBLIC HEARING)

RECOMMENDATION:

- Approve the attached Program of Projects (POP) for federal transit operating, planning and capital assistance for FY 2018/19.
- Open public hearing and receive testimony.

DISCUSSION:

The Federal Transit Administration (FTA) requires that the public be provided an opportunity to review transit projects proposed to be funded with federal dollars. As the designated recipient of federal transit funds, the VCTC is required to hold a public hearing and adopt a POP which lists transit projects to be funded with federal funds in each of the urban areas in Ventura County. VCTC prepares the POP with separate programs for the Oxnard/Ventura, Thousand Oaks/Moorpark, Simi Valley and Camarillo urbanized areas, as defined by the U.S. Census Bureau.

In early summer of each year VCTC approves a draft POP which is used as the basis for a Transportation Improvement Program (TIP) amendment to incorporate the projects into the TIP. The Final POP, scheduled for adoption in October, could incorporate changes based on adopted transit operator budgets, or other updated funding figures.

It should be noted that the estimated FY 2018/19 funding is based on the amount authorized in the recently-approved federal legislation Fixing America's Surface Transportation (FAST) Act. Should the adopted FY 2019 Federal budget be lower than assumed, it will be necessary to make changes in the POP. (The adopted FY 2017/18 federal budget provides slightly more than the authorized amount, which is highly unusual.)

The attached Program of Projects table shows the recommended projects for each of the urbanized areas. The Cities of Moorpark, Thousand Oaks, Camarillo, and Simi Valley, as well as Gold Coast Transit, were asked to submit projects to use the funds available to them based on the revenues they generate. These projects have been submitted and were then incorporated into the attached POP.

As part of the project selection action for the recent call for projects for Section 5310 funds for Enhanced Mobility of Seniors and Individuals with Disabilities and Section 5307 Jobs Access & Reverse Commute (JARC) program, the Commission approved a POP for the funds required for these projects in FY 2017/18. The recommended FY 2018/19 POP includes the remainder of the funds approved in that call for projects. The POP also includes transit projects approved in the most recent call for projects for the Congestion Mitigation and Air Quality (CMAQ) program.

As in past years, Metrolink funds are pre-programmed in the POP one year in advance of when needed to facilitate cash flow, and the funds shown for Metrolink Preventive Maintenance represent the amount available to provide a portion of VCTC's operations contribution.

This year, as in the past, the Countywide Planning costs are distributed on a per capita basis. Meanwhile, since the VCTC bus operating statistics are all reported to the Oxnard/Ventura area, the Oxnard/Ventura apportionment includes the funds generated by VCTC-operated services including VCTC Intercity and Valley Express. As in past years, VCTC has shifted funds between Section 5307 and Section 5339 to consolidate the Section 5339 funds under VCTC and Gold Coast. Thus, in the Simi Valley and Camarillo areas, the countywide planning contribution is reduced by an amount equal to the area's 5339 apportionment, and VCTC receives the entire 5339 apportionment. In the Thousand Oaks/Moorpark area a portion of the 5307 funds allocated to VCTC Intercity are swapped with the 5339 funds generated by Thousand Oaks and Moorpark.
However, the total funds in the POP for VCTC-operated bus service are equal to the amount it generates.

The attached POP was approved by TRANSCOM at its May 10th meeting. The POP notice was published in the Ventura County Star on May 29th.

ATTACHMENT

Program of Projects

The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard, Thousand Oaks, Camarillo and Simi Valley Urbanized Areas (UAs) for projects to be funded with Federal Transit Administration funds in the 2018/19 Fiscal Year (FY 2019). The funds available in FY 2019 are estimated to be $425,000 in Section 5310 funds and $22,000,000 in other funds for the Oxnard UA , $170,000 in Section 5310 funds and $6,595,000 in other funds for the Thousand Oaks UA, $2,595,000 for the Camarillo UA, and $3,295,000 for the Simi Valley UA, based on anticipated FY 2019 funds, prior year carry-over funds, and federal discretionary funds. The public hearing will be held at 9:00 a.m. on Friday, June 1, 2018, in the Camarillo City Council Chamber, 601 Carmen Drive, in Camarillo. The POP is available for public inspection at 950 County Square Drive, Suite 207, Ventura CA 93003.

FY 2018/19 Federal Transit Program of Projects

	Total Cost	Federal Share	Local Share & Other
OXNARD/VENTURA URBANIZED AREA			
Gold Coast Transit			
Operating Assistance			
Ventura Road Transit Service (FY 18/19 & 19/20) (CMAQ Funds)	$ 2,751,717	$ 2,436,095	$ 315,622
Operating Assistance	$ 2,500,000	$ 1,250,000	$ 1,250,000
	$ 5,251,717	$ 3,686,095	$ 1,565,622
Capital Assistance			
Preventive Maintenance	$ 1,662,895	$ 1,330,316	$ 332,579
Midlife Bus Refurbishment & Engine Replacement for 14 buses (CMAQ Funds)	$ 2,056,982	$ 1,821,046	$ 235,936
Operations and Maintenance Facility Debt Service	$ 486,815	$ 389,452	$ 97,363
Operations and Maintenance Facility Debt Service (5339 Funds)	$ 888,185	$ 710,548	$ 177,637
ADA Paratransit Service	$ 1,147,500	$ 918,000	$ 229,500
	$ 6,242,377	$ 5,169,362	$ 1,073,015
Total Gold Coast	$ 11,494,094	$ 8,855,457	$ 2,638,637
Ventura County Transportation Commission			
Operating Assistance			
VCTC Intercity Operating Assistance (FY 19/20)	$ 2,449,156	$ 1,224,578	$ 1,224,578
CalVans Vanpool (JARC funds)	$ 100,000	$ 25,000	$ 75,000
County Human Services Agency Work Reliability Transport (JARC funds)	$ 37,500	$ 30,000	$ 7,500
	$ 2,586,656	$ 1,279,578	$ 3,866,234
Planning Assistance			
Transit Planning and Programming (FY 19/20)	$ 393,783	$ 315,026	$ 78,757
Regional Transit Information Center (FY 19/20)	$ 280,000	$ 224,000	$ 56,000
Countywide Outreach Activities (FY 19/20) (CMAQ Funds)	$ 600,000	$ 600,000	$ -
Fare Collection/Passenger Counting Data Management (FY 19/20)	$ 350,000	$ 280,000	$ 70,000
Elderly/Disabled Planning/Evaluation (FY 19/20)	$ 278,750	$ 223,000	$ 55,750
Bus Service Planning (FY 19/20)	$ 565,000	$ 452,000	$ 113,000
	$ 2,467,533	$ 2,094,026	$ 373,507
Capital Assistance			
Regional Transit Tech Equipment (FY 19/20)	$ 118,750	$ 95,000	$ 23,750
Purchase 3 VCTC Intercity Buses (CMAQ Funds)	$ 2,138,099	$ 1,892,859	$ 245,240
Metrolink Preventive Maintenance (FY 19/20)	$ 1,820,228	$ 1,820,228	$ -
Metrolink Capital Rehab (FY 19/20)(Sec 5337)	$ 2,477,608	$ 2,477,608	$ -
Metrolink Prev Maintenance (FY 19/20)(Sec 5337)	$ 2,460,937	$ 2,460,937	$ -
	$ 8,896,872	$ 8,651,632	$ 245,240
Total VCTC	$ 13,951,060	$ 12,025,236	$ 4,484,980
Valley Express			
Operating Assistance			
Operating Assistance (FY 19/20)	$ 1,254,396	$ 627,198	$ 627,198
Total Valley Express	$ 1,254,396	$ 627,198	$ 627,198
TOTAL	$ 26,699,550	$ 21,507,891	$ 7,750,815

THOUSAND OAKS/MOORPARK URBANIZED AREA			
Ventura County Transportation Commission			
Planning Assistance			
Transit Planning and Programming (FY 19/20)	$ 570,971	$ 456,777	$ 114,194
	$ 570,971	$ 456,777	$ 114,194
Capital Assistance			
VCTC Svcs - Cap Leases (FY19/20)	$ 352,981	$ 282,385	$ 70,596
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	$ 85,915	$ 85,915	$ -
Regional Transit Tech Equipment (FY 19/20)	$ 37,500	$ 30,000	$ 7,500
Regional Transit Tech Equipment (FY 19/20) (Sec 5339)	$ 144,600	$ 144,600	$ -
Metrolink Preventive Maintenance (FY 19/20)	$ 742,381	$ 742,381	$ -
Metrolink Capital Rehab (FY 19/20)(Sec 5337)	$ 1,694,545	$ 1,694,545	$ -
Metrolink Prev Maintenance (FY 19/20)(Sec 5337)	$ 1,683,883	$ 1,683,883	$ -
	$ -		$ -
	$ 4,741,805	$ 4,663,709	$ 78,096
Total VCTC	$ 5,312,777	$ 5,120,486	$ 192,291
City of Thousand Oaks			
Planning Assistance			
Transit Planning & Education	$ 187,500	$ 150,000	$ 37,500
	$ 187,500	$ 150,000	$ 37,500
Capital Assistance			
Transit Vehicle Maintenance	$ 500,000	$ 400,000	$ 100,000
Transit Facilities / Bus Stops Maintenance	$ 187,500	$ 150,000	$ 37,500
Transit Vehicle Capital Lease	$ 187,500	$ 150,000	$ 37,500
Inter-City ADA	$ 62,500	$ 50,000	$ 12,500
	$ 937,500	$ 750,000	$ 187,500
Total Thousand Oaks	$ 1,125,000	$ 900,000	$ 225,000
City of Moorpark			
Operating Assistance			
Fixed Route/Paratransit Operating Assistance	$ 240,000	$ 120,000	$ 120,000
	$ 240,000	$ 120,000	$ 120,000
Capital Assistance			
Metrolink Station South Entrance + Other Station Improvements / Upgrades	$ 126,928	$ 101,542	$ 25,386
Dial-a-Ride Capital Leases / Cap Maint	$ 93,750	$ 75,000	$ 18,750
	$ 220,678	$ 176,542	$ 44,136
Total Moorpark	$ 460,678	$ 296,542	$ 164,136
TOTAL	$ 6,898,454	$ 6,317,028	$ 581,426
CAMARILLO URBANIZED AREA			
Ventura County Transportation Commission			
Planning Assistance			
Transit Planning and Programming (FY 19/20)	$ 164,430	$ 131,544	$ 32,886
	$ 164,430	$ 131,544	$ 32,886
Capital Assistance			
VCTC Svcs - Cap Leases (FY18/19) (Sec 5339)	$ 186,125	$ 186,125	$ -
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	$ 149,392	$ 149,392	$ -
	$ 335,517	$ 335,517	$ -
Total VCTC	$ 499,947	$ 467,061	$ 32,886
City of Camarillo			
Operating Assistance			
Camarillo Area Transit Operating Assistance	$ 924,100	$ 462,050	$ 462,050
	$ 924,100	$ 462,050	$ 462,050
Capital Assistance			
Metrolink Quiet Zone Improvements	$ 400,000	$ 400,000	$ -
Bus Capital Maintenance	$ 728,500	$ 582,800	$ 145,700
Rail Station Capital Maintenance	$ 83,780	$ 67,024	$ 16,756
	$ 1,212,280	$ 1,049,824	$ 162,456
Total Camarillo	$ 2,136,380	$ 1,511,874	$ 624,506
TOTAL	$ 2,636,327	$ 1,978,935	$ 657,392

SIMI VALLEY URBANIZED AREA						
Ventura County Transportation Commission						
Planning Assistance						
Transit Planning and Programming (FY 19/20)	$	277,282	$	106,653	$	170,629
	$	277,282	$	106,653	$	170,629
Capital Assistance						
VCTC Svcs - Cap Leases (FY18/19) (Sec 5339)	$	280,557	$	280,557	$	-
VCTC Svcs - Cap Leases (FY19/20) (Sec 5339)	$	296,533	$	296,533	$	-
	$	296,533	$	296,533	$	-
Total VCTC	$	573,815	$	403,186	$	170,629
City of Simi Valley						
Operating Assistance						
Simi Valley Transit Operating Assistance	$	4,151,850	$	2,075,925	$	2,075,925
	$	4,151,850	$	2,075,925	$	2,075,925
Capital Assistance						
Preventive Maintenance	$	280,400	$	224,320	$	56,080
Non Fixed-Route ADA Paratransit Capital	$	339,291	$	271,433	$	67,858
Dispatch Software	$	45,000	$	36,000	$	9,000
	$	664,691	$	531,753	$	132,938
Total Simi Valley	$	4,816,541	$	2,607,678	$	2,208,863
TOTAL	$	5,390,356	$	3,010,864	$	2,379,492

FY 2018/19 SECTION 5310 / NEW FREEDOM PROGRAM OF PROJECTS

OXNARD/VENTURA URBANIZED AREA						
Planning Assistance						
Program Administration	$	27,326	$	27,326	$	-
	$	27,326	$	27,326	$	-
Operating Assistance						
Gold Coast Acess Direct Service to Camarillo	$	101,333	$	81,066	$	20,267
Area Agency on Aging MediRide	$	157,500	$	105,000	$	52,500
	$	258,833	$	186,066	$	72,767
Capital Assistance						
					$	-
Gold Coast Young Adult Mobility Education	$	60,000	$	48,000	$	12,000
	$	60,000	$	24,000	$	12,000
Total Enhanced Mobility	$	346,159	$	237,392	$	84,767
THOUSAND OAKS/MOORPARK URBANIZED AREA						
Planning Assistance						
Program Administration	$	17,040	$	17,040	$	-
	$	17,040	$	17,040	$	-
Operating Assistance						
Moorpark Free Senior/Disabled Fares	$	12,750	$	10,200	$	2,550
ECTA Saturday Senior ADA Service	$	25,000	$	20,000	$	5,000
Thousand Oaks Free Rides ADA/DAR	$	25,000	$	20,000	$	5,000
Area Agency on Aging MediRide	$	105,000	$	70,000	$	35,000
	$	167,750	$	120,200	$	47,550
Capital Assistance						
ECTA Intercity Service Vehicle Lease	$	25,000	$	20,000	$	5,000
	$	25,000	$	20,000	$	5,000
Total Enhanced Mobility	$	209,790	$	157,240	$	52,550

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Item #12

June 1, 2018

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: DARREN M. KETTLE, EXECUTIVE DIRECTOR

SUBJECT: LOCAL AGENCY FORMATION COMMISSION (LAFCO) MUNICIPAL SERVICE REVIEWS (MSR) RELATED TO PUBLIC TRANSIT

RECOMMENDATION:

- Receive presentation from LAFCO staff, Kai Luoma and Andrea Ozdy.

DISCUSSION:

In February 2018, the Local Agency Formation Commission (LAFCO) accepted updated Municipal Service Reviews for the following Ventura County cities: Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Santa Paula, San Buenaventura, Simi Valley, and Thousand Oaks. The most recent update included information related to public transit in the county with an overview of existing transit services, progress made toward regional coordination and areas for further regional coordination in the future. LAFCO Executive Director Kai Luoma and Analyst Andrea Ozdy will give a presentation on the report to the Commission.

In researching the public transit element of the MSRs, LAFCO staff utilized studies and reports prepared by VCTC including Ventura County Regional Transit Study approved by the Commission in 2012 that began the restructuring of public transit in Ventura County. LAFCO staff engaged in significant stakeholder input that included several meetings with VCTC staff, the multiple municipal transit operators and the Gold Coast Transit District.

Attached to this report is one of the MSRs accepted by LAFCO. In recognition of the Commission's monthly host it is the MSR for the City of Camarillo. In reviewing the nine MSRs accepted by LAFCO the reports and findings related to public transit commencing on Page 20 #7 in the attached are comparable to that contained in the Camarillo MSR.