



AGENDA

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, JANUARY 13, 2015 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

- 1. CALL TO ORDER**
- 2. SELF INTRODUCTIONS**
- 3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 4. ELECTION OF CTAC/SSTAC CHAIR AND VICE CHAIR**
- 5. APPROVAL OF 5/13/14 MEETING SUMMARY – PG.3**
- 6. APPROVAL OF 10/14/14 MEETING SUMMARY – PG.5**
- 7. APPROVAL OF 12/9/14 MEETING SUMMARY – PG. 7**
- 8. APPROVE ARTICLE 3 CRITERIA- PG. 9**
- 9. ARTICLE 3 WORKSHOP – PG.21**
- 10. TRAVEL REIMBURSEMENT PROGRAM PRESENTATION BY MMP**
- 11. CHAIRMAN'S REPORT**
- 12. COMMITTEE MEMBER REPORTS**
- 13. ADJOURN TO MARCH 10, 2015****

*****No Official meeting in February but attendance is suggested at Camarillo City Hall for public hearing on Unmet Transit Needs***

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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Item #5

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, MAY 13, 2014 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

The meeting was called to order by Miranda Patton

2. SELF INTRODUCTIONS

The committee members and staff introduced themselves

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

There were no public comments

4. APPROVAL OF 4/8/14 MEETING SUMMARY

The meeting summary was approved as submitted.

5. APPLICATIONS FOR FY 2014/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUNDS

VCTC Staff Peter De Haan and Ellen Talbo led the discussion regarding applications from cities/Counties for FY2014/2015 TDA Article 3 bicycle and pedestrian funds. Members ranked and submitted their score sheets. Ellen Talbo will send out notification of the results once they have been tabulated.

6. CHAIRMAN'S REPORT

There was no report.

7. STAFF REPORT

There was no report

8. COMMITTEE MEMBER REPORTS

There were no Committee member reports.

9. ADJOURN TO OCTOBER 14, 2014

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Item #6

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, OCTOBER 14, 2014 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

In the absence of a Chair or Vice Chair the meeting was called to order by staff member Donna Cole.

2. SELF INTRODUCTIONS

The committee members and staff introduced themselves

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Mike Culver, Mobility Management Partners, announced a mileage reimbursement program which will begin countywide in January, 2015. CTAC members expressed an interest in having a presentation about the program at the January, 2015 CTAC meeting.

4. APPROVAL OF 5/13/14 MEETING SUMMARY –

Continued to December CTAC Meeting

5. REVIEW SCHEDULE AND CRITERIA FOR ANNUAL ALLOCATION OF TDA ARTICLE BICYCLE/PEDESTRIAN FUNDS –

Ellen Talbo presented the evaluation criteria to be used for the applications from cities/County for FY 15/16 TDA Article 3 bicycle/pedestrian funds. A workshop will be held at the January CTAC meeting to examine the possibility of making some changes to the existing criteria for the FY 16/17 applications.

6. CALL FOR PROJECTS FOR FTA SECTION 5307 (JOBS ACCESS AND REVERSE COMMUTE) AND SECTION 5310 (SENIORS AND DISABLED) GRANT FUNDS

Stephanie Young discussed the upcoming Call for Projects.

7. FY 2015/16 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET TRANSIT NEEDS PUBLIC HEARING SCHEDULE, PROCEDURES AND DEFINITIONS OF “UNMET TRANSIT NEEDS” AND “REASONABLE TO MEET”

Vic Kamhi presented the schedule, procedures and definitions of “Unmet Transit Needs” and “Reasonable to Meet” for the FY 15/16 Unmet Transit Needs Public Hearing.

8. REVIEW FY 14/15 CTAC/SSTAC MEETING SCHEDULE

The 2015 CTAC/SSTAC Meeting Schedule was discussed and it was agreed that a January 13, 2015 meeting would be scheduled in lieu of the November, 2014 meeting, due to the Veteran's Day holiday.

9. CHAIRMAN'S REPORT

No Report

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10. COMMITTEE MEMBER REPORTS

No Reports

11. ADJOURN TO DECEMBER 9, 2014

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Item #7

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, DECEMBER 9, 2014 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 uth Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

The meeting was called to order by Vice Chair Miranda Patton. Due to lack of a quorum no action was taken on any agenda items.

2. SELF INTRODUCTIONS

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The CTAC/SSTAC Bylaws are not clear as to what constitutes a quorum. Staff was asked to research and come back with a clarification of "majority of the committee"

4. ELECTION OF CTAC/SSTAC CHAIR AND VICE CHAIR – *Continued to January 13, 2015*

5. APPROVAL OF 5/13/14 MEETING SUMMARY – *Continued to January 13, 2015*

6. APPROVAL OF 10/14/14 MEETING SUMMARY – *Continued to January 13, 2015*

7. APPROVE ARTICLE 3 CRITERIA – *Continued to January 13, 2015*

A lengthy discussion was held regarding the possibility of changing parts of the application to allow for explanation to yes or no answers.

8. ACTIVE TRANSPORTATION PROGRAM – *Information Item*

9. CHAIRMAN'S REPORT – *No report*

10. COMMITTEE MEMBER REPORTS - *No reports*

11. ADJOURN TO JANUARY 13, 2014

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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Item # 8

January 13, 2015

MEMO TO: CTAC/SSTAC

FROM: ELLEN TALBO, VCTC STAFF

SUBJECT: ARTICLE 3 WORKSHOP AGENDA

BACKGROUND AND OBJECTIVES:

It has been a while since there has been an in-depth review by the CTAC/SSTAC of the current process and application requirements for Article 3 Bicycle and Pedestrian funds. Since the October 2014 CTAC/SSTAC meeting, the group has discussed a desire to see more information provided about the requested project in the applicant's submittal materials.

The purpose of this workshop is to review the current application process among all members so that the group can gain a full understanding of the requirements and process, and, if desired, make any changes to the application for fiscal year 2015-2016 (FY 15/16).

Staff will present an illustrated timeline of the existing process and meeting dates and a blank copy of the existing application form is attached for review and discussion.

Objectives of the workshop are to:

- 1) Review the current application process for a clear understanding of the timeline and requirements
- 2) Determine if the current application format should undergo any changes

The following materials are provided for review and discussion:

- 1) Attachment 1 - Current evaluation criteria
- 2) Attachment 2 – Blank copy of current application package (pgs. 1-6)
- 3) Attachment 3 – Timeline process of FY 14/15 and FY 15/16 allocation schedule

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION**CLAIMANT:** _____

Possible Points	
100	Couldn't imagine a better response
90-80	Excellent, insightful response
70-60	More than adequate response
50-40	Adequate response, no special insights
30-20	Inadequate response
10-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY - Describe how the project will improve safety in the area – cite accident reports or other documentation if available. - How will the project be maintained?	0-30	
TRAFFIC GENERATORS - Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? - Does the project encourage multi-modal transit use? - Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS - When will the project be implemented? - Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY - Are other agencies involved in the project? - Does the project connect with facilities within a city, or with another area and/or regional facilities? - Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS - Has the claimant provided a local match? How much? - Does the project improve accessibility to the area? - Are there special environmental advantages to the project? - Is there public support for the project?	0-25	
TOTAL POINTS	100	

VCTC TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM FORM
BICYCLE AND PEDESTRIAN FACILITIES CLAIMS

ARTICLE 3 / PUC 99233.3

Fiscal Year: 2015/16

Date: _____

Claimant: _____

Address: _____

Contact Person: _____

Title: _____

Telephone #: _____ Fax #: _____

E-Mail: _____

REQUESTED PAYMENT:

AMOUNT

Article 3 Funds Requested

\$ _____

Claimant acknowledges that payment by the County Auditor of an allocation made by Ventura County Transportation Commission is subject to such monies being on hand and available for distribution and to the provision that such monies be used only in accordance with the terms of the allocation instruction issued by the Ventura County Transportation Commission and in accordance with applicable State regulations.

Authorizing Signature: _____

Print Name and Title: _____

Date: _____

**TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES CLAIMS
FINANCIAL REPORTING FORM**

Claimant: _____ Date: _____

TDA ARTICLE 3 REVENUES & EXPENSES OF CLAIMANT

	FY 14/15 <u>Estimated</u>	FY 15/16 <u>Requested</u>
<u>Revenues</u>		
1. Article 3 Revenues	1. _____	_____
2. Interest	2. _____	_____
3. Refunds	3. _____	_____
4. Total	4. _____	_____
<u>Expenditures</u>		
5. Construction	5. _____	_____
6. Maintenance	6. _____	_____
7. Planning	7. _____	_____
<u>Balance</u>		
8. Excess of Revenue over expenditures (Subtract Lines 5, 6 & 7 from Line 4)	8. _____	_____
<u>Fund Balance</u>		
9. Beginning of Year	9. _____	_____
10. End of Year	10. _____	_____

Project Information

ProjectName: _____

Description: _____

Project Revenue Budget:

TDA Article 3 Bike/Ped	\$ _____
TDA Article 8 Local Streets	\$ _____
Other (specify) _____	\$ _____
TOTAL	\$ _____

STANDARD ASSURANCES
FOR BICYCLE AND PEDESTRIAN CLAIMANTS

Claimant _____ Fiscal Year: 2014/2015

CLAIMANT ASSURANCE: (Initial below)

Initial

_____ 90-DAY ANNUAL REPORT

Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to VCTC and to the State Controller, pursuant to PUC 99245, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).

The undersigned hereby certifies that the above statement is true and correct.

(Authorizing Signature)

(Print Name & Title)

(Note: The resolution does NOT need to accompany the claim; it can be sent later. However, it must be submitted before any Article 3 funds can be allocated)

(SAMPLE RESOLUTION)

**RESOLUTION AUTHORIZING THE FILING OF A CLAIM
WITH THE VENTURA COUNTY TRANSPORTATION COMMISSION FOR
ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS
FOR BICYCLE AND/OR PEDESTRIAN ARTICLE 3 PURPOSES
FOR FISCAL YEAR 2014/2015**

WHEREAS, the State Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) for use by eligible claimants for various transportation purposes; and,

WHEREAS, the Transportation Development Act was specifically amended in 1973 to include funding under PUC Code Section 99234 for planning of and/or projects for the exclusive use by bicyclists and/or pedestrians; and,

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF shall file its claim with the Ventura County Transportation Commission (VCTC).

NOW, THEREFORE LET IT BE RESOLVED, that the _____ (1) _____
Is authorized to execute and file an appropriate claim pursuant to the applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the VCTC for an allocation of LTF Article 3 funds in FY 2013/14.

BE IT FURTHER RESOLVED that the authorized claim includes \$ _____ (2) _____ under TDA Article 3 for local bicyclist and/or pedestrian project expenditures.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the VCTC.

(Add Authorized Signatures/Attest Statement)

Footnotes:

(1) *Enter the name of your agency*

(2) *Enter the amount being claimed for local bicyclist and/or pedestrian purposes*

TDA ARTICLE 3 EVALUATION CRITERIA – 100 Points Possible

PLEASE ANSWER EACH OF THE QUESTIONS - AND TAKE AS MUCH SPACE AS YOU NEED TO DESCRIBE THE IMPORTANCE OF THE PROJECT REQUEST.

1. SAFETY – 30 Points

- How will the proposed project affect safety at existing facilities or improve safety by building new facilities? When describing the project conditions, include any accident statistics and describe how the project will correct or improve the situation.
- How will the project be maintained?

2. TRAFFIC GENERATORS – 15 Points

- Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators?
- Does the project encourage multi-modal transit use?
- Will the project benefit transit-dependent areas?

3. PROJECT READINESS – 10 Points

- When will the project be implemented?
- Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.

4. MISSING LINK AND CONNECTIVITY – 20 Points

- Are other agencies involved in the project?
- Does the project connect with facilities within a city, or with another area and/or regional facilities?
- Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?

5. SPECIAL CONSIDERATIONS - 25 Points

- Has the claimant provided a local match? How much?
- Does the project improve accessibility to the area?
- Are there special environmental advantages to the project?
- Is there public support for the project?

6. SUPPLEMENTAL INFORMATION:

Location Map: Please include a description of the project area and a CLEAR 8 1/2x11 location map; field visits will take place and the CTAC/SSTAC representatives will need detailed directions to project sites.

Photos: If the applicant wants to submit photos of the project site, please make 25 copies of each photo for distribution to CTAC/SSTAC representatives at their March 13, 2012 project presentation meeting.

**FY 2015/2016 TDA ARTICLE 3
BICYCLE/PEDESTRIAN FUND ALLOCATION SCHEDULE**

January 13, 2015	CTAC/SSTAC reviews draft FY 2015/2016 schedule and evaluation criteria
January 31, 2015	County Auditor estimates FY 2015/2016 TDA funds available
February 6, 2015	VCTC reviews/approves schedule and evaluation criteria
February 6, 2015	Article 3 application packets sent to cities/County for their consideration
<u>March 13, 2015</u>	<u>Noon - City/County applications due at VCTC office</u> (Note: resolutions authorizing the claims may be submitted at a later date but must be received at the VCTC before any funds will be allocated to the claimant.)
April 14, 2015	CTAC/SSTAC review project applications and interview project applicants (Cities/County present project applications)
May 12, 2015	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC
June 5, 2015	VCTC reviews recommendation and approves FY 2015/2016 Article 3 project funding allocations
November 15, 2015	Instructions sent to County Auditor allocating FY 2015/2016 Article 3 funds
December 15, 2015	Instructions sent to County Auditor allocating FY 2015/2016 Class I Bike Trail maintenance funds

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Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15
CTAC/SSCTAC reviews eval criteria	1) VCTC reviews/approves schedule and evaluation criteria 2) County Auditor estimates FY 2014/2015 TDA funds available 3) Article 3 application packets sent to cities/County for their consideration		City/County applications due at VCTC office	CTAC/SSTAC presentations from Cities/County	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC	VCTC reviews recommendation and approves FY 2014/2015 Article 3 project funding allocations					Instructions sent to County Auditor allocating FY 2014/2015 Article 3 funds	Instructions sent to County Auditor allocating FY 2014/2015 Class I Bike Trail maintenance funds		

Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	Jul '15	Aug '15	Sep '15	Oct '15	Nov '15	Dec '15	Jan '16	Feb '16
	1)CTAC/SSCTAC reviews eval criteria 2) County Auditor estimates FY 2015/2016 TDA funds available	1) VCTC reviews/approves schedule and evaluation criteria 2) Article 3 application packets sent to cities/County for their consideration	City/County applications due at VCTC office	CTAC/SSTAC presentations from Cities/County	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC	VCTC reviews recommendation and approves FY 2015/2016 Article 3 project funding allocations						Instructions sent to County Auditor allocating FY 2015/2016 Article 3 funds	Instructions sent to County Auditor allocating FY 2015/2016 Class I Bike Trail maintenance funds	

Dec '15	Jan '16	Feb '16	Mar '16
1)Instructions sent to County Auditor allocating FY 2016/2017 Article 3 funds 2)CTAC/SSCTAC reviews eval criteria	1) Instructions sent to County Auditor allocating FY 2015/2016 Class I Bike Trail maintenance funds 2) VCTC reviews/approves schedule and evaluation criteria 3) County Auditor estimates FY 2016/2017 TDA funds available 4) Article 3 application packets sent to cities/County for their consideration		

Timeline Schedule of FY 13/14 and FY 15/16 Article 3 Allocations

We are here														
Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15
CTAC/SSCTAC reviews eval criteria	1) VCTC reviews/approves schedule and evaluation criteria 2) County Auditor estimates FY 2014/2015 TDA funds available 3) Article 3 application packets sent to cities/County for their consideration		City/County applications due at VCTC office	CTAC/SSTAC meeting with general discussion of projects and field visits	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC	VCTC reviews recommendation and approves FY 2014/2015 Article 3 project funding allocations					Instructions sent to County Auditor allocating FY 2014/2015 Article 3 funds	Instructions sent to County Auditor allocating FY 2014/2015 Class I Bike Trail maintenance funds		
Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15	Jul '15	Aug '15	Sep '15	Oct '15	Nov '15	Dec '15	Jan '16	Feb '16
	1)CTAC/SSCTAC reviews eval criteria 2) County Auditor estimates FY 2015/2016 TDA funds available	1) VCTC reviews/approves schedule and evaluation criteria 2) Article 3 application packets sent to cities/County for their consideration	City/County applications due at VCTC office	CTAC/SSTAC meeting with presentation of projects and field visits	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC	VCTC reviews recommendation and approves FY 2015/2016 Article 3 project funding allocations						Instructions sent to County Auditor allocating FY 2015/2016 Article 3 funds	Instructions sent to County Auditor allocating FY 2015/2016 Class I Bike Trail maintenance funds	
VCTC Staff Developing Bike/Ped Program														
Dec '15	Jan '16	Feb '16	Mar '16											
1)Instructions sent to County Auditor allocating FY 2016/2017 Article 3 funds 2)CTAC/SSCTAC reviews eval criteria	1) Instructions sent to County Auditor allocating FY 2015/2016 Class I Bike Trail maintenance funds 2) VCTC reviews/approves schedule and evaluation criteria 3) County Auditor estimates FY 2016/2017 TDA funds available 4) Article 3 application packets sent to cities/County for their consideration													



Item #9

January 13, 2015

MEMO TO: CTAC/SSTAC

FROM: ELLEN TALBO, VCTC STAFF

SUBJECT: APPROVE EVALUATION CRITERIA FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS FOR FY 15/16

RECOMMENDATION:

Approve the evaluation criteria for the applications from cities/County for FY 15/16 TDA Article 3 bicycle/pedestrian funds.

DISCUSSION:

Pursuant to California PUC Section 99233.3, each year a portion of the available Transportation Development Act (TDA) Local Transportation Funds each year must be used for planning, maintaining and constructing facilities for the exclusive use of pedestrians and bicyclists. For FY 15/16, it is estimated that approximately \$490,000 will be available for these purposes.

The annual allocation process is intended to be competitive and the Commission has assigned the responsibility to the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC) for reviewing the applications and making application ranking order recommendations to the Commission.

In discussing past allocations, CTAC/SSTAC and the Commission have felt the submittals were mostly for routine projects such as curb cuts. While this example is a worthwhile activity, it has been suggested that the Article 3 funds could be used for more innovative and exciting projects, and also, for bigger projects that might involve more than one city or just the County. Attached is the current evaluation criteria the Committee should review and offer recommendations on improvements to the evaluation process. At the October CTAC/SSTAC meeting, the criteria was distributed for review and the group discussed making changes to the criteria after the FY 15/16 cycle. At this time, staff recommends adopting the attached criteria, which has not changed from previous fiscal year cycles.

Any changes to the evaluation process would occur after the FY 15/16 cycle and go into effect for the FY 16/17 cycle. A workshop will be scheduled for January to review changes to the criteria for the FY 16/17 cycle and beyond.

TDA ARTICLE 3 GRANT EVALUATION CRITERIA

1. Matching Funds (Yes or No) This criterion evaluates local support for the proposed project in terms of financial partnership. It is highly recommended that there be a minimum 50/50 match of the request. Is the City/County willing to match its request at 50 % or greater? Yes or No?	2. Safety (30 points possible) This criterion evaluates how the proposed project will effect safety at existing facilities or improve safety by building new facilities. When describing the project conditions include any accident statistics and how the project will improve or correct the situation. Will the proposed project improve safety or correct an existing safety problem including providing secure parking for bicycles?
3. Project Readiness (15 points possible) This criterion evaluates deliverability of a proposed project. Please note that, funds not used within two years must be returned for redistribution the following year or a City and/or County may request that the project readiness be reevaluated so that the City and/or County may retain their allocation. Is this a new or continuing project and is the proposed project ready for construction in the fiscal year of allocation? Have past allocations been fully spent; please report on past allocations.	4. Special Considerations (15 points possible) This criterion is designed to add flexibility and allows cities and/or agencies to be creative and discuss any other ways in which the proposed project will benefit City/County residents, for example, improving air quality, reducing VMT, serving older areas without recent improvements, making major improvements to accessibility and/or to serve lower income residents. When discussing this criterion please be specific! Does the proposed project provide a benefit to City/County residents that has not been discussed elsewhere?
5. Maintenance of Facility (10 points possible) This criterion evaluates whether a proposed project will be maintained at an appropriate level after the project is completed. Please discuss whether the proposed project has a long range maintenance plan associated with it. How will the proposed project be maintained?	6. Connectivity (5 points possible) This criterion evaluates the proposed project's relationship to regional and/or local planned pathway systems. When discussing this criterion please include an 8 1/2 " x 11" map illustrating the existing plan and the proposed project. Will the proposed project close a missing link in an existing local or regional bike or pedestrian plan?
7. Involvement of Other Agencies (10 points possible) This criterion evaluates whether the proposed project has local and/or regional significance. When discussing this issue please list all other agencies and/or special districts involved and their roles. Are any other agencies outside the applicant's jurisdiction involved in planning or constructing any phase of this proposed project?	8. Traffic Generators (5 points possible) This criterion evaluates the proposed project's usefulness in serving major traffic generators. Will the proposed project serve major bicycle or pedestrian traffic generators such as schools, libraries, work sites, downtown areas, retail centers, transit nodes?
9. Expected Utilization Rate (5 points possible) This criterion evaluates the proposed project's usage. The project should be discussed in terms of the usage as a percentage of the applicant's population or as a percentage of the population the project affects.	10. Multi-Modal Interface (5 points possible) This criterion evaluates the proposed project's connectivity to transit modes and other forms of transportation. How will the project encourage multi-modal travel?