



**THURSDAY, JANUARY 10, 2013, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

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|----------------|---|
| Item #1 | CALL TO ORDER |
| Item #2 | INTRODUCTIONS AND ANNOUNCEMENTS |
| Item #3 | PUBLIC COMMENTS |
| Item #4 | MEETING SUMMARY THURSDAY, DECEMBER 13, 2012 – PG.2 |
| Item #5 | ELECTION OF OFFICERS – PG.6 |
| Item #6 | SECTION 5310 AND 5307 FUNDING FOR SECOND YEAR OF AREA
AGENCY ON AGING PROJECTS- PG.7 |
| Item #7 | ADJOURN |



Item #4

VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

And

PARATRANSIT AD HOC COMMITTEE (for Item #10)

Thursday, December 13, 2012, 1:30 P.M.

Camarillo City Hall

Camarillo

Meeting Summary

Item #1

CALL TO ORDER

Chair Houser called the meeting to order at 1:35 pm.

Item #2

INTRODUCTIONS AND ANNOUNCEMENTS

The Committee members introduced themselves. Chuck Perkins reported that Debbie Solomon would be officially retiring on Dec 14, and he would be acting Department of Community Services Director.

Mike Houser reported that he was expecting to take a recommendation to the Thousand Oaks City Council the second week in February to add Saturday service (8 am until 8 pm). Shaun Kroes added that Moorpark will be considering extending weekday service until 8 pm, and adding Saturday service.

Item #3

PUBLIC COMMENTS

None

Item #4

MEETING SUMMARY THURSDAY, OCTOBER 11, 2012

TRANSCOM approved the meeting summary of the October 11, 2012 TRANSCOM meeting on a motion by Chuck Perking, seconded by Kathy Connell.

Item #5

FBI'S PROGRAMS FOR TRANSIT SECURITY.

Mr. Joe Brosler, FBI Mass Transit Liaisons, discuss the FBI's programs for transit security and fleet training opportunities. He introduced Bryan Sliva, Ventura County Sheriff's office, as a local resource.

Joes then described in some detail information about the various FBI resources for local transit services. He also shared a draft mutual aid agreement, which the FBI encourages local transit agencies to use. He made a commitment to continue to keep in contact with the various operators in the county.

Item #6

FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM STATUS

Pete DeHaan provided a status report on the FTIP. He encouraged all agencies to check the FTIP, but noted that there may be a lag on what is posted; He also reported that (hopefully) the projects in the transitional period did not fall through the cracks, as had happened in some prior FTIPS.

Item #7

CMAQ PROJECT MONITORING REPORT

James Hinkamp provided a status report regarding VCTC programs CMAQ funds. It was noted that there was a "Simi Valley missing projects". Mike Houser stated that the Thousand Oaks parking project will begin construction in January.

Ben Cacatian asked about the Simi Valley project being substituted for the CNG hoist. Kathy Connell asked about braking out the marketing and ridesharing programs, and checking for consistency with the VCTC budget.

Item #8

REVISION TO METROLINK FUNDS / REVISED SECTION 5337 POP

Pete DeHaan reported on the changes in MAP-21 rail funding. As a result, staff is recommending that the Commission approve changing the fund source for \$7.5 million for Metrolink rehabilitation over the next five years from State Transportation Improvement Program (STIP) to Federal Transit Administration Section 5337. It was also recommended the Commission approve revised Fiscal Year (FY) 2012/13 Program of Projects (POP) for Section 5337 funds. The recommendations were approved on a motion by Kathy Connell, seconded by Helene Buchman.

Item #9

REVISION TO THOUSAND OAKS CONGESTION MITIGATION AND AIR QUALITY (CMAQ) FUNDS

Pete DeHaan reported on an action approved by the Commission, shifting \$260,000 in CMAQ funds from the Thousand Oaks Transit Center Parking Expansion project to the Thousand Oaks Municipal Service Center Expansion project.

Ben Cacatian asked about the if the unused funds programmed to an agency stay with the agency or go to shelf projects. No simple answer was given, and a discussion of the process followed. No formal action was made, but there was clearly a sense of the TRANSCOM that the process should be revised and clarified.

Item #10

PROGRAM OF PROJECTS FOR JOBS ACCESS AND REVERSE COMMUTE (SECTION 5307) AND SENIORS AND DISABLED (SECTION 5310) GRANTS

Stephanie Young reported on the recommendation to adopt the list of Jobs Access and Reverse Commute (JARC) and Seniors and Disabled (5310) project scores and Program of Projects (POP). She noted that there was more funding than requested in the "Call".

MMP discussed their request for funding for the travel training, the AAA driver program, and a countywide transit call-in center.

TRANSCOM discussed the proposals, and requested more information before approving all the projects except the \$492,000 requested by MMP (deferred action), on a motion by Chuck Perkins, seconded by Kathy Connell.

Item #11 **UPDATE TO PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) GUIDELINES**

Stephanie Young reported on the state update to the PTMISEA guidelines.

Item #12 **ADA CERTIFICATION UPDATE**

MMP will provide the monthly report regarding ADA certifications in Ventura County. Mike reported an increase in applications in the prior month.

Item #13 **COUNTYWIDE TRANSIT PLAN UPDATE**

Mike Houser reported on the status of the East County working group. He noted some discussion about the future of CSUCI service and some or all of VISTA 101 service.

Helene discussed the status of Gold Coast Transit activities and the status of the draft District enabling legislation.

Item #14 **ADJOURN**

The meeting was adjourned at 2:50 p.m.



TRANSCOM

DATE __Dec 13, 2012__

NAME

Andrew Mikkelson

Ben Cacatian

City of Fillmore (Bert Rapp)

Chuck Perkins

Darren Kettle

Dave Fleish

Debra Solomon

Drew Lurie

Elizabeth Amador

Fernando Castro

Andy Santamaria

Gina Summey

Gloria Sotelo

Grahame Watts

Helene Buchman

Jeff Hereford

Joanna Capelle

John Quinn

Kathy Connell

Kerry Forsythe

Kimberly Gayle

Linda Wright

Martin Erickson

Mary Travis

Matt Gleason

Ron Calkins

Mike Houser

Myra Montejano

Peter DeHaan

Roc Pulido

Shaun Kroes

Steve Brown

Steve Rosenberg

Tom Mericle

Vic Kamhi

Charles Sandlin

Jacqui Cervantez Roberts

Syed Shdab

Ray Porras

BRASILVA

JOSEPH BRUSON

JAMES HINKAMP

Stephanie Young

Wm. L. MORRIS III

Jim Moore

Leticia Leon

Mike Culver

Paula Johnson (the ARC)

Susan White (AAA)

Sue Tatangelo (CHCD)

Maria Tello (VCBH)

Jesus Galvan (CHCD)

Jan Richards (Help)

Susan White Wood

Sue Tatangelo

Maria Tello

Jesus Galvan



Item # 5

January 10, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: VICTOR KAMHI, DIRECTOR, BUS SERVICES

SUBJECT: ELECTION OF OFFICERS

RECOMMENDATION

- TRANSCOM Elect a Chair and Vice-Chair for 2013

BACKGROUND:

The TRANSCOM operating rules state that:

The officers of this committee shall be Chairperson and *Vice Chairperson who shall* be selected from among the membership of this committee at the January meeting each year by its membership, and who shall serve in their respective capacities at the pleasure of the Committee.

There are no other requirements or stipulations on the positions.



Item # 6

January 10, 2013

MEMO TO: TRANSIT OPERATORS COMMITTEE

FROM: STEPHANIE YOUNG, PROGRAM ANALYST

**SUBJECT: SECTION 5310 AND 5307 FUNDING FOR SECOND YEAR OF AREA
AGENCY ON AGING PROJECTS**

RECOMMENDATION

- Approve \$110,738 in future Section 5310 and Section 5307 funds for the second year of Ventura County Area Agency on Aging Medi-Ride and Transportation Assistance projects.

BACKGROUND

At the December 13, 2012 meeting, TRANSCOM approved the FY 2013 Program of Projects (POP) for Section 5307 (Jobs Access and Reverse Commute), Section 5310, and Sections 5316 and 5317 carryover funds. Included in the POP was funding for two Ventura County Area Agency on Aging projects, the Medi-Ride and Transportation Assistance for Working Seniors. Both projects scored 100 points out of 100 based on the evaluation criteria approved by the Commission.

The original applications from the Area Agency on Aging included only one year of funding even though this was a 2-year call for projects. Due to the short turn-around prior to TRANSCOM, staff did not discover this error prior to the TRANSCOM meeting. Since there will not be another call for projects to fund the second year, and since there is sufficient funding available, staff now recommends that Area Agency on Aging receive the second year of funding from future Sections 5310 and 5307 in the amount of \$110,738.