



DATE: OCTOBER 27, 2016

MEMO TO: HERITAGE VALLEY TECHNICAL ADVISORY COMMITTEE

FROM: AARON BONFILIO, PROGRAM MANAGER

SUBJECT: DETERMINE THE NEXT MEETING DATE

RECOMMENDATION

- Provide availability for the next HVTAC meeting which will be held in early 2017.

BACKGROUND

According to the Memorandum of Understanding (MOU) dated 2014, the Heritage Valley Policy Advisory Committee must meet each year before April 1st to review and recommend to VCTC the Annual Budget and route plan for the following year.

The Heritage Valley Technical Advisory Committee advises VCTC on operational elements of the services, including routes, schedules and adjustments to the performance standards in the March 2013 Heritage Valley Transit Study Final Report, the annual budget, the annual report, and other service details, and makes recommendations to the Policy Advisory Committee. Minor modifications to service plans, routes, and schedules are delegated to the Technical Committee.

Below are recommended dates and times for the Technical Advisory Committee to meet prior to the 2017 Policy Advisory Committee meeting.

Wednesday, January 4th – Open
Thursday, January 5th – After 1:00 p.m.

Monday, January 9th – After 1:00 p.m.
Wednesday, January 11th – Before Noon
Friday, January 13th – Open

Thursday, January 19th – After 1:00 p.m.
Friday, January 20th – Open

Wednesday, January 25th – Before Noon
Thursday, January 26th – After 1:00 p.m.
Friday, January 27th – Open