



**Item # 11
Supplement**

Novemeber 2, 2012

MEMO TO: VENTURA COUNTY TRANSPORTATION COMMISSION

FROM: STEVE DEGEORGE, PLANNING & TECHNOLOGY DIRECTOR

**SUBJECT: NAVAL BASE VENTURA COUNTY JOINT LAND USE STUDY CONSULTANT
INTERVIEW RESULTS**

REVISED RECOMMENDATION:

- Authorize the Executive Director in consultation with VCTC's General Counsel to negotiate and execute a standard contract for consultant services with Matrix Design Group not to exceed \$225,000 funded through the Department of Defense Office of Economic Adjustment (DoD, OEA).

DISCUSSION:

This item is a supplement to Item 11 in the Commission's November Agenda. As described in Item 11, staff received six proposals to conduct the Naval Base Ventura County Joint Land Use Study.

All proposals received were reviewed for required content and the five responsive proposers were then scheduled for interviews on October 25th, 2012. Consultant's written and oral presentations were scored against the criteria published in the RFP. The consultant selection committee consisted of representatives from the City of Camarillo, the City of Oxnard, the City of Port Hueneme, the County of Ventura, California State University, Channel Islands, the Oxnard Harbor District, the Navy, and VCTC staff.

The consultant teams were ranked according to the scores achieved and the ranking is shown in the table below.

Consultant	Ranking
Matrix Design Group	1
AECOM	2
The Planning Center/DCE	3
MIG	4
Benchmark CMR Inc.	5

Staff performed a reference check on the top ranked firm and received positive feedback from previous Matrix Design Group clientele. Staff then shared those results with the Consultant Selection Committee. With the Committee's concurrence, staff is now recommending Matrix Design Group as the preferred consultant for the Naval Base Ventura County JLUS.

Staff is requesting that the Commission Authorize the Executive Director in consultation with VCTC's General Counsel to negotiate and execute a standard contract for consultant services with Matrix Design Group not to exceed \$225,000 funded through the Department of Defense Office of Economic Adjustment (DoD, OEA).