

**VCTC 2017 CALL-FOR-PROJECTS (2 YEARS)
FOR SECTION 5310 LARGE URBANIZED AREA FUNDS AND
SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS**

Program Purpose: The Federal Transit Administration's (FTA) Section 5310 Grant program is intended to enhance mobility for seniors and persons with disabilities by providing funds that support the special needs of seniors beyond traditional public transportation services and for those with disabilities beyond that required by the Americans with Disabilities Act (ADA).

The goal of the JARC program is to improve access to employment and employment related activities for eligible low-income individuals and to transport residents of urbanized areas and non-urbanized areas to suburban employment opportunities.

Purpose of this Call-for-Projects: This is the primary funding source to support projects and strategies identified in VCTC'S COORDINATED PUBLIC TRANSIT-HUMAN SERVICES PLAN which can be found at: <https://www.goventura.org/updated-ventura-county-coordinated-public-transit-human-services-transportation-plan> .

The FTA 5310 program provides grant funds for capital, mobility management, and operating expenses for:

- Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA);
- Public transportation projects that improve access to fixed-route service and decrease reliance on complementary paratransit; and
- Alternatives to public transportation projects that assist seniors and individuals with disabilities and with transportation.

JARC funds provide financial assistance for transportation service planned, designed, and carried out to meet the transportation needs of eligible low-income individuals.

SCREENING CRITERIA

The screening criteria are divided into three categories. Proposed projects must meet **all** of these screening criteria in order to move to the next phase of the process.

1. **Project Eligibility:** The proposed project and applicant must be eligible to receive either Section 5310 funds or JARC funds.
2. **Planning Consistency:** The project must fall within the recommendations of VCTC'S Coordinated Public Transit-Human Services Plan.
3. **Financial Feasibility:**
 - A. Recipient of funds must have the financial capacity to complete, operate and maintain the project.
 - B. Funds required from other sources (for local match) must be reasonably expected to be available.
 - C. Projects must be implemented within Federal delivery requirements.

Eligible Recipients: States and designated recipients are direct recipients; eligible sub-recipients include private nonprofit organizations, states or local government authorities, or operators of public transportation. Since the JARC program has been consolidated with the Section 5307 formula program for transit operators, VCTC's policy is that applicants for JARC be limited to entities other than Ventura County transit operators that normally receive 5307 funds.

Eligible Activities:

Traditional Section 5310 project examples include:

- buses and vans
- wheelchair lifts, ramps, and securement devices
- transit-related information technology systems, including scheduling/routing/one-call systems
- mobility management programs which can include travel training and volunteer driver programs
- acquisition of transportation services under a contract, lease, or other arrangement

Nontraditional Section 5310 project examples include:

- travel training
- volunteer driver programs
- building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- improving signage, or way-finding technology
- incremental cost of providing same day service or door-to-door service
- purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs
- mobility management programs

IARC project examples include:

- projects designed to transport low-income persons or welfare recipients to jobs and employment-related activities.
- projects designed to transport workers to suburban employment opportunities.

At least 55% of the area's 5310 funds must be used on capital projects as described in the first category of Section 5310 projects above.

Match Requirements: A local match is not required, however five (5) points will be awarded to projects which provide a minimum of twenty percent (20%) matching funds.

Inclusion in Plan: Project must fall within the recommendations of the VCTC Human Service Transportation Coordination Plan: <https://www.goventura.org/updated-ventura-county-coordinated-public-transit-human-services-transportation-plan>.

Federal Grant Requirements: The recipient agency must be able to meet the Federal Transit Administration's conditions for use of its funds. These conditions include, but are not limited to: annual outside audit; triennial FTA audit; five-year grant records retention; development of a written maintenance plan for FTA-funded vehicles, facilities, and equipment; competitive procurement; buy America; ADA; and civil rights. (Drug and alcohol testing is not a requirement for these programs.) Agencies receiving funds will need to have in place a signed agreement committing to meeting FTA requirements.

Prioritization Criteria:

One-Call / One-Click Set-Aside: The Human Service Transportation Coordination Plan identified as a very high priority the need for improved and simplified human service transportation information, specifically through development of the One-Call / One-Click capability. Therefore, VCTC has approved a policy for this call for projects whereby \$100,000 of Section 5310 funds will be set aside specifically for projects that help to develop One-Call / One-Click informational capability for Ventura County, defined as projects that will provide integrated call center and online information regarding demand responsive transportation alternatives. Projects that fall under this category will be scored by the same criteria as all other projects, but they will not be ranked against these projects but rather will be prioritized in a separate category and eligible to compete for the \$100,000 being set aside for this category. In recommending the projects for funding from this category, VCTC will take into consideration the avoidance of duplicatory efforts. The intent is that the funds will be used for the project or projects that can without duplicating efforts provide the best One-Stop / One-Click informational capability for Ventura County.

VCTC will use the following criteria to prioritize projects.

1. **Goals and Objectives (20 points):** Degree to which project supports new, enhancement, or expansion of service or system capacity for the targeted populations. The application should clearly state the program goals and objectives and describe how the project addresses the needs and service gaps identified in the Coordinated Plan.
2. **Project Implementation Plan (30 points):** Degree to which the project implementation has been well designed. Proposals must state who will be responsible for the implementation, and implementation steps and timeline. Sponsors should describe how the project will improve service delivery, coordination, or cost-effectiveness.
3. **Program Performance Indicators (20 points):** Project sponsors should explain how the project will be monitored and evaluated. The application should identify clear, quantitative performance measures to track the effectiveness of the service in meeting the identified goals.
4. **Communication and Outreach (20 points):** Degree to which applicants coordinate with other community transportation and/or social service resources. Application should describe efforts to keep stakeholders involved in and informed of project activities. There should be demonstrated public support for the project (including letters of support), as well as a plan to promote awareness of the project to the target population.
5. **Emergency Planning and Preparedness (5 points):** Applicant should describe emergency planning and any participation in emergency drills.
6. **Matching Funds (5 points):** A maximum of 5 points will be awarded to projects providing 20% or more funding match.

Schedule: The following is the schedule for nomination and selection of projects.

9/13/2017	Announcement of Project Selection Process/Availability of Applications
11/15/2017	Applications Due to VCTC
12/14/2017	Review by Transit Operators Committee
1/5/2018	Approval by VCTC
3/2/2018	FTA Grant Approval