



DATE: JUNE 8, 2017

MEMO TO: TRANSCOM

FROM: MARTIN R. ERICKSON, PUBLIC TRANSIT DIRECTOR

SUBJECT: APPROVAL OF STATE REQUIRED TRANSPORTATION DEVELOPMENT ACT (TDA) TRIENNIAL PERFORMANCE AUDITS FOR VENTURA COUNTY TDA CLAIMANTS

RECOMMENDATION:

- Receive and file the State required Transportation Development Act (TDA) triennial performance audits of TDA recipients in Ventura County, and authorize VCTC to submit the reports to the State Department of Transportation (Caltrans).

DISCUSSION:

Every three years, the State requires that VCTC, in its role as the County Transportation Commission and Transportation Planning Agency (RPTA) for Ventura County, undergo a performance audit to certify that agencies claiming Local Transportation Funds (LTF) are fully complying with the TDA legislative intent and regulations. Operators that receive funding under Article 4 of the TDA (VCTC Intercity, Gold Coast Transit District (GCTD), Thousand Oaks Transit, Simi Valley Transit, and Valley Express) are required to have a performance audit between fiscal years 2013 and 2016.

While claimants that receive funding under Article 4.5 and/or Article 8 are not statutorily required to have a performance audit, this cycle VCTC chose to conduct performance audits of all operators that are allocated funding under the TDA¹ to enable a comprehensive and objective review that serves the benefit of both the RPTA and the transit providers. This includes the County of Ventura, Camarillo Area Transit, Moorpark City Transit, Ojai Trolley, the "Valley Express" service (in the cities of Fillmore and Santa Paula), and the VCTC Intercity services. In so doing, a "baseline" of comparison and evaluation of operators is achieved, which also contributes to and facilitates VCTC's preparation of its required annual SB 203 Report of transit operator's performance countywide.

¹ Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities (Caltrans, 2008)

In October 2016, VCTC released a Request for Proposal (RFP) for a consultant to perform the TDA audits for VCTC claimants (including non-Article 4 claimants). In January, 2017 VCTC awarded the contract to Moore & Associates to complete the Triennial Performance Audits.

Public Utilities Code (PUC) Section 99246(d) states that the performance audit of an operator providing public transportation services shall include, but not limited to, a verification of the performance indicators defined in PUC Section 99247. These performance indicators include:

- Operating cost per passenger
- Operating cost per vehicle service hour
- Passengers per vehicle service hour
- Passengers per vehicle service mile
- Vehicle service hours per employee

The attached Summary of Findings and Recommendations from Moore & Associates provides an overview of the TDA performance audits completed, and recommendations going forward. Staff's recommendation is for the committee to receive and file the reports; the reports will then be transmitted to the State as required. The GCTD report will be represented at the July GCTD meeting, and all other reports will be presented to VCTC at the July 2017 meeting. Each individual performance audit is also posted on the VCTC website, www.goventura.org

Attachment: Summary of Findings and Recommendations from Moore & Associates