



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, September 14, 2017
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Bill Golubics, City of Camarillo
Shawn Kroes, City of Moorpark (Chair)
Terry Kirsch, City of Oxnard
John Ilasin, City of Santa Paula
Robin Walker, City of Simi Valley
Priscilla Freduah-Agyemang, City of Thousand Oaks
Treena Gonzalez, County of Ventura (Vice Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Heritage Valley Technical Advisory Committee
Aaron Bonfilio, VCTC InterCity Bus

Caltrans District 7 (ex-officio)
CSU Channel Islands (ex-officio)
Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Ojai
City of Port Hueneme
City of Ventura

VCTC STAFF PRESENT:

Martin Erickson, Transit Director
Peter De Haan, Programming Manager
Aaron Bonfilio, Contract Manager – Transit
Judy Johnduff, Program Analyst
Heather Miller, Transit Planner

ITEM 1 CALL TO ORDER

Chair Kroes called the meeting to order at 1:31 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

Mr. Erickson, VCTC, announced the resignations of Mr. Holmes and Mr. Khouri, and the appointment of Ms. Eddington to the position of Transit Specialist.

Ms. Rauschenberger, GCTD, announced that their Board approved testing of mobile ticketing, which is scheduled to begin in November.

Mr. Bonfilio, VCTC, announced the Commission's approval of the Automatic Vehicle Locator (AVL) contract with Syncromatics and the potential for a fare increase.

Ms. Walker, City of Simi Valley, announced the completion of Phase I of the Short Range Transit Plan.

Mr. Houser, City of Thousand Oaks, arrived at 1:37 p.m.

Mr. Cacatian, VCAQCD, announced that Committee members should contact him with questions pertaining to the employee trip reduction survey.

ITEM 3 PUBLIC COMMENT
None.

ITEM 4 AGENDA ADJUSTMENTS
Item 11 will be taken before Item 5.

ITEM 5 APPROVAL OF MINUTES

ACTION

Golubics moved, seconded by Gonzalez, and passed 7/0 that the Committee approve the July 13, 2017 meeting minutes. Mr. Houser and Ms. Walker abstained.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT
Mr. De Haan, VCTC, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 VCTC INTERCITY BUS SERVICE CHANGE UPDATE
Mr. Bonfilio, VCTC, updated the Committee on 1) the schedule changes to the Conejo Connection, Coastal Commission, and Ox/Cam/CSUCI routes, 2) the implementation of the East-West Connector in conjunction with the Veteran's Day promotion on November 10th and 11th, and 3) the proposed route.

Discussion

The Committee discussed 1) the number of stops versus, 2) route duration, and 3) traffic patterns.

ITEM 8 AUTOMATIC VEHICLE LOCATOR PROCUREMENT UPDATE

The Committee discussed 1) the funding of the various options available from the vendor, 2) Gold Coast Transit District's interest in acquiring an Automatic Vehicle Annunciator system, and 3) ongoing discussion with the vendor regarding the final contract amount.

ITEM 9 UPDATE ON SENATE BILL 1 - IMPLEMENTATION

Mr. De Haan updated the Committee on the Road Repair and Accountability ACT (Senate Bill 1) including 1) upcoming workshops, 2)

Discussion

The Committee discussed using Low Carbon Transit Operations Program (LCTOP) funds for farebox recovery and the potential for a future workshop.

ITEM 10 REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM

ACTION

Gonzalez moved, seconded by Bonfilio, and passed 9/0 that the Committee recommend the Ventura County Transportation Commission (VCTC) approve the following:

- **Reprogram \$657,690 and accumulated interest (approximately \$12,848) from the Gold Coast Transit Automatic Vehicle Stop Annunciator Project to the Gold Coast Transit New Facility Project.**
- **Revise the project description of the Gold Coast Transit Replacement Paratransit Vehicle Project to include the purchase of two additional vehicles and the purchase of transit scheduling software.**

ITEM 11 APPROVE TRANSIT PROJECT PRIORITY RANKING FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) CALL FOR PROJECTS

Mr. De Haan, VCTC, reviewed the transit project priority ranking for CMAQ call for projects. He reviewed 1) the re-scoring of an application and how that affected the funding of other projects, 2) the application scoring process, 3) staff's recommendation to fund the regional bus replacement/expansion project, 4) Metrolink's application for rail car rehabilitation and the future expense of repairing bridges, 5) the shelf list.

Discussion

The Committee discussed 1) the scoring of the projects that did not qualify for funding; 2) the selection criteria and scoring; 3) the Citizens Advisory Committee's discussion of the ranking ; 4) whether or not splitting the funds 50/50 between transit and non-transit is beneficial; and 5) the necessity for VCTC to purchase three vehicles.

ACTION

Houser moved, seconded by Rauschenberger, and passed 9/0 that the Committee recommend that the Ventura County Transportation Commission (VCTC) 1) approve the Programming of \$6,345,283 in CMAQ funds to the transit projects prioritized "above the line" in revised Attachment C, and 2) add the unfunded balance of the Gold Coast Transit Bus Service Life Extension project, followed by the third year of funds for the Gold Coast Ventura Road Route project, should the funds become available in FY 2018/19 or before, with the stipulation that TRANSCOM need not be consulted again for this project to be approved from the shelf list.

ITEM 12 FUTURE AGENDA ITEMS

- 5310 Grant Program
- ADA Medicare Reimbursable Trips (Update)
- Coordinated Plan Priorities

- Coordinated Route Names
- Coordination of Data Standards for Trip Planners
- Farebox Rollout and Unified Fare Media (October / November)
- Gold Coast Transit District Facility (October)
- LCTOP for Fare Voucher Program
- Metrolink Budget Requirements of VCTC (November)
- Transit Asset Management (TAM) Plan (October)

ITEM 13 ADJOURNMENT

Chair Kroes adjourned the meeting at 2:57 p.m.