



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, July 13, 2017
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Bill Golubics, City of Camarillo
Shawn Kroes, City of Moorpark (Chair)
Robert Hearn, City of Oxnard
John Ilasin, City of Santa Paula
Priscilla Freduah-Agyemang, City of Thousand Oaks
Treena Gonzalez, County of Ventura (Vice Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Aaron Bonfilio, VCTC InterCity Bus
Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Ojai
City of Port Hueneme
City of Simi Valley
City of Ventura
Heritage Valley Technical Advisory Committee
CSU Channel Islands (ex-officio)

Caltrans District 7 (ex-officio)

VCTC STAFF PRESENT:

Martin Erickson, Transit Director
Peter De Haan, Programming Manager
Aaron Bonfilio, Contract Manager – Transit
Judy Johnduff, Program Analyst
Heather Miller, Transit Planner

ITEM 1 CALL TO ORDER

Chair Kroes called the meeting to order at 1:34 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

Mr. Bonfilio, VCTC, announced that 1) the AVL procurement is underway and transit operators will have an opportunity select system components to meet their specific needs, 2) schedule changes will take effect for the VCTC Intercity and Valley Express buses, and 3) the expansion of Dial-A-Ride in the Heritage Valley.

Ms. Freduah-Agyemang, City of Thousand Oaks, announced the splitting of routes effective August 14, 2017 and the hiring of a staff person.

Mr. Ilasin, City of Santa Paula, announced that the Heritage Valley Transit Service will be seeking public input on the proposed fare increase.

Ms. Rauschenberger, GCTD, announced upcoming schedule and route changes, and that the procurement of a paratransit provider should be final in the Fall.

Mr. Erickson, VCTC, announced that Metrolink is planning a fall tour of their new Tier 4 locomotives and that there is on-going discussion concerning LOSSAN commuter rail between Ventura and Santa Barbara Counties.

Chair Kroes, City of Moorpark, announced route changes in Moorpark.

ITEM 3 PUBLIC COMMENT

None.

ITEM 4 AGENDA ADJUSTMENTS

None.

ITEM 5 APPROVAL OF MINUTES

The Committee recommended that Item 5 be amended with Ms. Rauschenberger as the person that seconded the minutes, not Mr. Golubics.

ACTION

Bonfilio moved, seconded by Golubics, that the Committee approve the June 8, 2017 meeting minutes, as amended. The motion passed with no objections. Kroes abstained.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT

Mr. Culver, Mobility Management Partners, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 AUTHORIZE CALL-FOR-PROJECTS FOR FTA SECTION 5310 LARGE URBAN AREA (SENIORS AND DISABLED) GRANT FUNDS AND SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS

Ms. Johnduff, VCTC, reviewed the schedule for the Call-For-Projects for FTA Section 5310 and grant funds.

Mr. De Haan, VCTC, stated that the set-aside for the One-Call / One-Click project is \$150,000 not \$100,000 as stated in the prioritization criteria.

Discussion

The Committee discussed 1) keeping the "One-Call One-Click" item in the general pool of applicants rather than setting aside \$150,000, 2) concerns about the quality of transit information delivered to the public from a third party, 3) the history of JARC funds, 4) the ability of Ventura County transit operators to apply for JARC, 4) the prioritization of nonprofit projects, and 5) the use of a procurement process versus a Call-For-Projects.

ACTION:

Rauschenberger, moved, seconded by Gonzalez, that the Committee approve for the Commission's consideration the attached Guidelines for a Call-for-Projects to program FTA Section 5310 Large Urbanized Area (Seniors and Disabled) funds and Section 5307 Jobs Access/Reverse Commute (JARC) funds, and the proposed Call-for-Projects schedule with the following amendments:

- 1) The one-call one-click proposals be included with the general pool of applicants with the caveat that one applicant will be awarded the funds,
- 2) Ventura County transit operators be eligible to submit proposals,
- 3) Nonprofits receive five points without the need to provide matching funds,

The motion passed unanimously.

ITEM 8 APPROVE 2017/18 FINAL PROGRAM OF PROJECTS

Mr. De Haan reviewed the Fiscal Year 2017/18 Final Program of Projects.

ACTION:

Rauschenberger moved, seconded by Golubics, that the Committee approve the final Program of Projects (POP) for federal transit operating, planning and capital assistance for Fiscal Year (FY) 2017/18.

ITEM 9 UPDATE ON SENATE BILL 1 - IMPLEMENTATION

Ms. Johnduff reviewed the funding allocations made possible by Senate Bill 1 including Transit and Intercity Rail Capital Program (TIRCP), STA – State of Good Repair, LCTOP, and Solutions for Congested Corridors. She said that Committee members can provide the CTC with input on the guidelines.

Mr. De Haan stated that there's an initiative to repeal SB1.

Discussion

The Committee discussed the definition of a Congested Corridor, the ability of VCTC to apply for the funds, and the Oxnard Corridor Community Transportation Improvement Plan.

ITEM 10 FUTURE AGENDA ITEMS

- 5310 Grant Program
- Coordinated Plan Priorities
- Coordinated Route Names
- Coordination of Data Standards for Trip Planners
- VCTC Intercity Service Update (September)

ITEM 11 ADJOURNMENT

Chair Kroes adjourned the meeting at 3:06 p.m.