



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, December 14, 2017
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Tyler Nestved, City of Camarillo
Shawn Kroes, City of Moorpark (Chair)
Justin Link, City of Oxnard
John Ilasin, City of Santa Paula
Mike Houser, City of Thousand Oaks
Treena Gonzalez, County of Ventura (Vice Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Martin Erickson, VCTC InterCity Bus

Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Ojai
City of Port Hueneme
City of Simi Valley
City of Ventura
Caltrans District 7 (ex-officio)
CSUCI

VCTC STAFF PRESENT:

Peter De Haan, Programming Manager
Claire Grasty, Program Manager – Regional Planning
Judy Johnduff, Program Analyst
Jeni Eddington, Transit Specialist

ITEM 1

CALL TO ORDER

Chair Kroes called the meeting to order at 1:33 p.m.

ITEM 2

INTRODUCTIONS & ANNOUNCEMENTS

Mr. Ilasin, City of Santa Paula, announced they hired a new Deputy City Manager.

Mr. Erickson, VCTC, announced the promotion of Vera Vega to the Administrative Assistant position and the hiring of Claire Grasty as the new Program Manager – Regional Planning.

ITEM 3

PUBLIC COMMENT

None.

ITEM 4

AGENDA ADJUSTMENTS

None.

ITEM 5 APPROVAL OF MINUTES

ACTION

Houser moved, seconded by Gonzalez, and passed 8/0 that the Committee approve the October 12, 2017 meeting minutes.

ITEM 6 ELECTION OF OFFICERS – CHAIR AND VICE CHAIR

ACTION

Rauschenberger moved, seconded by Houser and passed 8/0 that Gonzalez be the 2018 Transit Operators Advisory Committee Chair.

Ms. Gonzalez chaired the Committee from this point forward.

ACTION

Kroes moved, seconded by Houser and passed 8/0 that Ilasin be the 2018 Transit Operators Advisory Committee Vice Chair.

ITEM 7 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information

Mr. De Haan, VCTC, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 8 UPDATE ON SENATE BILL 1 – IMPLEMENTATION – For Information

Mr. De Haan stated that the competitive Grant Applications are due on January 12, 2018 and the deadline to submit a State of Good Repair list is January 31, 2018.

ACTION

Gonzalez moved, seconded by Kroes, and 8/0, that the Committee recommend that the Commission approve the Fiscal Year (FY) 2017/18 list of SB 1 State of Good Repair projects, to include Metrolink rehabilitation projects only.

ITEM 9 FTA SECTION 5307 JOBS ACCESS-REVERSE COMMUTE (JARC) CALL FOR PROJECTS AND SECTION 5310 LARGE URBANIZED AREA (SENIORS AND DISABLED) FUNDS – For Action

ACTION:

Houser moved, seconded by Kroes, and passed 8/0 that the Committee appoint Gonzalez and Ilasin to a subcommittee to review the applications and prioritize the projects for funding.

ITEM 10 FUTURE AGENDA ITEMS

- Gold Coast Transit District Facility / Project Update
- Transit Asset Management (TAM) Plan

ITEM 11 ADJOURNMENT

Chair Gonzalez adjourned the meeting at 2:52 p.m.