



TRANSIT OPERATORS ADVISORY COMMITTEE

(TRANSCOM)

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA

Thursday, January 12, 2017
1:30 p.m.

MEETING MINUTES

MEMBERS PRESENT:

Bill Golubics, City of Camarillo
Shaun Kroes, City of Moorpark
Austin Novstrup, City of Ojai
Robin Walker, City of Simi Valley
Mike Houser, City of Thousand Oaks
Treena Gonzalez, County of Ventura
Vanessa Rauschenberger, Gold Coast Transit
Aaron Bonfilio, VCTC InterCity Bus

Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Oxnard
City of Port Hueneme
City of Santa Paula
City of Ventura
Heritage Valley Technical Advisory Committee

Caltrans District 7 (ex-officio)
CSU Channel Islands (ex-officio)

VCTC STAFF PRESENT:

Martin Erickson, Transit Director
Peter De Haan, Programming Director

ITEM 1 CALL TO ORDER

Chair Houser called the meeting to order at 1:30 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENT

Mr. Bonfilio, VCTC Intercity Bus, announced that the draft RFP for real time transit passenger information system will be forwarded to the transit operators for their input.

Mr. Cacatian, VCAPCB, announced that the 15-day review of the 2016 Air Quality Management Plan will end on January 24, 2017 before it goes before the Air Pollution Control District Board on February 14, 2017.

Ms. Rauschenberger, Gold Coast Transit District (GCTD), announced the retirement of Rob Lurie, Director of Fleet and Facilities. He will be replaced by Reed Caldwell. She said that construction of the new GCTD facility will begin in March. The Automatic Vehicle Annunciation system will go to the GCTD Board in February.

Mr. De Haan announced that the FTA would like DBE goal calculations. He asked the Committee to submit their quarterly reports and copies of their Prop 1B semi-annual reports to Ms. Johnduff.

ITEM 3 PUBLIC COMMENTS

None.

ITEM 4 AGENDA ADJUSTMENTS

None.

ITEM 5 ELECTION OF COMMITTEE OFFICERS

ACTION

Rauschenberger moved that Kroes be the Transit Operators Advisory Committee Chair. The motion passed unanimously.

Mr. Kroes chaired the Committee from this point forward.

ACTION

Houser moved that Gonzales be the Transit Operators Advisory Committee Vice Chair. The motion passed unanimously.

ITEM 6 APPROVAL OF MINUTES

ACTION

Houser moved, seconded by Gonzalez that the Committee approve the November 8, 2016 meeting minutes. The motion passed with no objections. Kroes abstained.

ITEM 7 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM UPDATE

Peter De Haan, VCTC, shared the ADA Certification Services and Mileage Reimbursement Program Report provided by Mobility Management Partners.

ITEM 8 2017 MEETING SCHEDULE

The Committee will continue to meet at 1:30 p.m. on the second Thursday of each month.

Mr. Erickson, VCTC, proposed that the Committee meet with the Transportation Technical Advisory Committee (TTAC) at least once a year to discuss major projects and CMAQ and Article 3 funding.

Discussion

The Committee discussed the need for ground rules with regard to voting and a larger venue for joint meetings.

ITEM 9 FUTURE AGENDA ITEMS

The Committee discussed the following topics for future agendas.

- Automated Vehicle Locator System
- Coordinate Route Names
- Coordinated Countywide Transit Map (Paper and/or Web Map)
- Coordinated Public Transit Human Services Transportation Plans
- Coordination of Data Standards for Trip Planners
- Fareboxes Rollout and Unified Fare Media (subcommittee / standing agenda item)
- Gold Coast Transit District Facility Presentation / Project Update
- Metrolink Funding
- Request For Proposals for Paratransit Scheduling Software
- Routing / Scheduling Changes (working group)
- Short Range Transit Plan Update
- Train the Trainers
- Transit Asset Management
- Transit Key Performance Indicators
- Transit Master Plans Presentations
- Transportation Development Act (TDA) Audit
- Unmet Transit Needs

ITEM 9 ADJOURNMENT

Chair Kroes adjourned the meeting at 2:38 p.m.