



**VENTURA COUNTY TRANSPORTATION COMMISSION
AIRPORT LAND USE COMMISSION
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
CONSOLIDATED TRANSPORTATION SERVICE AGENCY
CONGESTION MANAGEMENT AGENCY**

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AGENDA*

**Actions may be taken on any item listed on the agenda*

**CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA
FRIDAY, DECEMBER 3, 2010
9:00 AM**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- 4. PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

Under the Brown Act, the Board should not take action on or discuss matters raised during Public Comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

5. APPROVE SUMMARY FROM NOVEMBER 5, 2010 REGULAR VCTC MEETING –PG.1

6. CALTRANS REPORT

This item provides the opportunity for the Caltrans representative to give update and status reports on current projects.

7. COMMISSIONERS / EXECUTIVE DIRECTOR REPORT

This item provides the opportunity for the commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.

- 8. ADDITIONS/REVISIONS** – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

9. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Commission request specific items to be removed from the Consent Calendar for separate action.

9A. MONTHLY BUDGET REPORTS – PG. 7

Recommended Action:

Receive and file the monthly budget report for July and August, 2010.

Responsible Staff: Sally DeGeorge

9B. VCTC FY2009/2010 COMPREHENSIVE ANNUAL FINANCIAL REPORT – PG. 18

Approve the audited Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2009/2010.

Responsible Staff: Sally DeGeorge

9C. RAIL OPERATIONS UPDATE – PG. 20

Recommended Action:

Receive and file the Rail Operations Update.

Responsible Staff: Mary Travis

9D. LEGISLATIVE UPDATE – PG. 24

Recommended Action:

Receive and file legislative report.

Responsible Staff: Peter DeHaan

9E. SECTION 13(C) LABOR AGREEMENT – PG. 27

Recommended Action:

Approve the attached agreement with the Service Employees International Union (SEIU), Local 721, as required for VCTC's Fiscal Year (FY) 2010/11 federal transit grant applications with the Federal Transit Administration

Responsible Staff: Peter DeHaan

9F. SANTA PAULA BRANCH LINE WARRING WATER SERVICE, INC. LEASE AMENDMENT – PG. 38

Recommended Action:

Approve an amendment to Santa Paula Branch Line Lease #987N Warring Water Service Inc. to add additional property with commensurate increase in annual lease rate.

Responsible Staff: Mary Travis

9G. FY 2011/12 UNMET TRANSIT NEEDS PUBLIC HEARING SCHEDULE AND DEFINITIONS – PG. 48

Recommended Action:

- Review and approve the schedule, procedures and definitions of "Unmet Transit Needs" and "Reasonable to Meet" for the FY 11/12 Unmet Transit Needs Public Hearing.
- Request Commissioner volunteers to sit as the Hearing Board.

Responsible Staff: Mary Travis

9H. FY 2011/12 TRANSPORTATION DEVELOPMENT ARTICLE 3 BIKE/PEDESTRIAN SCHEDULE AND CRITERIA – PG. 52

Recommended Action:

Review, and approve the schedule and evaluation criteria for the applications from cities/County for FY 11/12 TDA Article 3 bicycle/pedestrian funds.

Responsible Staff: Mary Travis

9I. VISTA FY 2011/12 FIRST QUARTER RIDERSHIP – PG. 55

Recommended Action:

Receive and file.

Responsible Staff: Myra Montejano

10. PROPOSED NATIONAL TRANSIT DATABASE REPORTING CHANGES – PG. 59

Recommended Action:

Approve the attached comment to the Federal Transit Administration, strongly opposing the proposed reporting change that would eliminate funding credit for regional transit serving small urban and rural areas.

Responsible Staff: Peter DeHaan

11. POLICY FOR TIMELY USE OF FEDERAL FUNDS – PG. 63

Recommended Action:

Approve policies to encourage timely use of STP, CMAQ, and TE funds, as detailed in the attachment.

Responsible Staff: Peter DeHaan

12. 2011 LEGISLATIVE PROGRAM – PG. 65

Recommended Action

Adopt 2011 Legislative Program

Responsible Staff: Peter DeHaan

13. MINI CALL FOR PROJECTS – PG. 69

Recommended Action:

- Approve of the mini call for projects for CMAQ, STP and TE funds in the amounts of \$7,995,824 for CMAQ, \$12,874,240 for STP and \$2,230,000 for TE funds as shown in Attachments "A", "B" & "C".
- Approve \$1,425,875 in STP funds and \$691,641 in CMAQ funds, for previously-programmed projects shown in Attachment "A", to be used in lieu of local match as allowed during Fiscal Year 2010/11 under the new Toll Credit Policy, conditioned upon that the funds will remain available only if obligated during the current federal fiscal year.

Responsible Staff: Samia Maximous

14. VISTA HERITAGE VALLEY FUNDING ADJUSTMENTS – PG. 77

Recommended Action:

Approve the amended Fiscal Year 2010/2011 VISTA Highway 126 and Heritage Valley Dial-A-Ride Cooperative Agreement.

Responsible Staff: Vic Kamhi

15. COMMUNITY SURVEY RESULTS – PG. 84

Recommended Action:

Receive and file.

Responsible Staff: Darren Kettle

16. GENERAL COUNSEL'S REPORT

Overview

This item provides the opportunity for General Counsel to give update and status reports on any legal matters related to Commission activities.

17. CLOSED SESSION

18. ADJOURN

The next Commission meeting is scheduled to be held at 9:00 a.m. Friday, **January 7**, 2011, Camarillo City Hall, City Council Chambers, 601 Carmen Drive, Camarillo.