AGENDA

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, DECEMBER 9, 2014 -- 1:30 PM – 3:30 PM
County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. **CALL TO ORDER**
2. **SELF INTRODUCTIONS**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
4. **ELECTION OF CTAC/SSTAC CHAIR AND VICE CHAIR**
5. **APPROVAL OF 5/13/14 MEETING SUMMARY – PG.3**
6. **APPROVAL OF 10/14/14 MEETING SUMMARY – PG.5**
7. **APPROVE ARTICLE 3 CRITERIA- PG.7**
8. **ACTIVE TRANSPORTATION PROGRAM – PG.9**
9. **CHAIRMAN'S REPORT**
10. **COMMITTEE MEMBER REPORTS**
11. **ADJOURN TO JANUARY 13, 2014**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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Item #5

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, MAY 13, 2014 -- 1:30 PM – 3:30 PM
County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER
The meeting was called to order by Miranda Patton

2. SELF INTRODUCTIONS
The committee members and staff introduced themselves

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA
There were no public comments

4. APPROVAL OF 4/8/14 MEETING SUMMARY
The meeting summary was approved as submitted.

5. APPLICATIONS FOR FY 2014/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUNDS
VCTC Staff Peter De Haan and Ellen Talbo led the discussion regarding applications from cities/Counties for FY2014/2015 TDA Article 3 bicycle and pedestrian funds. Members ranked and submitted their score sheets. Ellen Talbo will send out notification of the results once they have been tabulated.

6. CHAIRMAN'S REPORT
There was no report.

7. STAFF REPORT
There was no report

8. COMMITTEE MEMBER REPORTS
There were no Committee member reports.

9. ADJOURN TO OCTOBER 14, 2014

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Item #6

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, OCTOBER 14, 2014 -- 1:30 PM – 3:30 PM
County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER
In the absence of a Chair or Vice Chair the meeting was called to order by staff member Donna Cole.

2. SELF INTRODUCTIONS
The committee members and staff introduced themselves

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA
Mike Culver, Mobility Management Partners, announced a mileage reimbursement program which will begin countywide in January, 2015. CTAC members expressed an interest in having a presentation about the program at the January, 2015 CTAC meeting.

4. APPROVAL OF 5/13/14 MEETING SUMMARY –
Continued to December CTAC Meeting

5. REVIEW SCHEDULE AND CRITERIA FOR ANNUAL ALLOCATION OF TDA ARTICLE BICYCLE/PEDESTRIAN FUNDS –
Ellen Talbo presented the evaluation criteria to be used for the applications from cities/County for FY 15/16 TDA Article 3 bicycle/pedestrian funds. A workshop will be held at the January CTAC meeting to examine the possibility of making some changes to the existing criteria for the FY 16/17 applications.

6. CALL FOR PROJECTS FOR FTA SECTION 5307 (JOBS ACCESS AND REVERSE COMMUTE) AND SECTION 5310 (SENIORS AND DISABLED) GRANT FUNDS
Stephanie Young discussed the upcoming Call for Projects.

7. FY 2015/16 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET TRANSIT NEEDS PUBLIC HEARING SCHEDULE, PROCEDURES AND DEFINITIONS OF "UNMET TRANSIT NEEDS" AND "REASONABLE TO MEET"
Vic Kamhi presented the schedule, procedures and definitions of "Unmet Transit Needs" and "Reasonable to Meet" for the FY 15/16 Unmet Transit Needs Public Hearing.

8. REVIEW FY 14/15 CTAC/SSTAC MEETING SCHEDULE
The 2015 CTAC/SSTAC Meeting Schedule was discussed and it was agreed that a January 13, 2015 meeting would be scheduled in lieu of the November, 2014 meeting, due to the Veteran's Day holiday.

9. CHAIRMAN'S REPORT
No Report

10. COMMITTEE MEMBER REPORTS

No Reports

11. ADJOURN TO DECEMBER 9, 2014

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Item # 7

December 9, 2014

MEMO TO: **CTAC/SSTAC**

FROM: **ELLEN TALBO, VCTC STAFF**

SUBJECT: **APPROVE EVALUATION CRITERIA FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS FOR FY 15/16**

RECOMMENDATION:

Approve the evaluation criteria for the applications from cities/County for FY 15/16 TDA Article 3 bicycle/pedestrian funds.

DISCUSSION:

Pursuant to California PUC Section 99233.3, each year a portion of the available Transportation Development Act (TDA) Local Transportation Funds each year must be used for planning, maintaining and constructing facilities for the exclusive use of pedestrians and bicyclists. For FY 15/16, it is estimated that approximately $490,000 will be available for these purposes.

The annual allocation process is intended to be competitive and the Commission has assigned the responsibility to the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC) for reviewing the applications and making application ranking order recommendations to the Commission.

In discussing past allocations, CTAC/SSTAC and the Commission have felt the submittals were mostly for routine projects such as curb cuts. While this example is a worthwhile activity, it has been suggested that the Article 3 funds could be used for more innovative and exciting projects, and also, for bigger projects that might involve more than one city or just the County. Attached is the current evaluation criteria the Committee should review and offer recommendations on improvements to the evaluation process. At the October CTAC/SSTAC meeting, the criteria was distributed for review and the group discussed making changes to the criteria after the FY 15/16 cycle. At this time, staff recommends adopting the attached criteria, which has not changed from previous fiscal year cycles.

Any changes to the evaluation process would occur after the FY 15/16 cycle and go into effect for the FY 16/17 cycle. A workshop will be scheduled for January to review changes to the criteria for the FY 16/17 cycle and beyond.

TDA ARTICLE 3 GRANT EVALUATION CRITERIA

1. Matching Funds (Yes or No)		**2. Safety (30 points possible)**	
This criterion evaluates local support for the proposed project in terms of financial partnership. It is highly recommended that there be a minimum 50/50 match of the request. **Is the City/County willing to match its request at 50 % or greater? Yes or No?**		This criterion evaluates how the proposed project will effect safety at existing facilities or improve safety by building new facilities. When describing the project conditions include any accident statistics and how the project will improve or correct the situation. **Will the proposed project improve safety or correct an existing safety problem including providing secure parking for bicycles?**	
3. Project Readiness (15 points possible)		**4. Special Considerations (15 points possible)**	
This criterion evaluates deliverability of a proposed project. Please note that, funds not used within two years must be returned for redistribution the following year or a City and/or County may request that the project readiness be reevaluated so that the City and/or County may retain their allocation. **Is this a new or continuing project and is the proposed project ready for construction in the fiscal year of allocation? Have past allocations been fully spent; please report on past allocations.**		This criterion is designed to add flexibility and allows cities and/or agencies to be creative and discuss any other ways in which the proposed project will benefit City/County residents, for example, improving air quality, reducing VMT, serving older areas without recent improvements, making major improvements to accessibility and/or to serve lower income residents. When discussing this criterion please be specific! **Does the proposed project provide a benefit to City/County residents that has not been discussed elsewhere?**	
5. Maintenance of Facility (10 points possible)		**6. Connectivity (5 points possible)**	
This criterion evaluates whether a proposed project will be maintained at an appropriate level after the project is completed. Please discuss whether the proposed project has a long range maintenance plan associated with it. **How will the proposed project be maintained?**		This criterion evaluates the proposed project's relationship to regional and/or local planned pathway systems. When discussing this criterion please include an 8 1/2 " x 11" map illustrating the existing plan and the proposed project. **Will the proposed project close a missing link in an existing local or regional bike or pedestrian plan?**	
7. Involvement of Other Agencies (10 points possible)		**8. Traffic Generators (5 points possible)**	
This criterion evaluates whether the proposed project has local and/or regional significance. When discussing this issue please list all other agencies and/or special districts involved and their roles. **Are any other agencies outside the applicant's jurisdiction involved in planning or constructing any phase of this proposed project?**		This criterion evaluates the proposed project's usefulness in serving major traffic generators. **Will the proposed project serve major bicycle or pedestrian traffic generators such as schools, libraries, work sites, downtown areas, retail centers, transit nodes?**	
9. Expected Utilization Rate (5 points possible)		**10. Multi-Modal Interface (5 points possible)**	
This criterion evaluates the proposed project's usage. The project should be discussed in terms of the usage as a percentage of the applicant's population or as a percentage of the population the project affects.		This criterion evaluates the proposed project's connectivity to transit modes and other forms of transportation. **How will the project encourage multi-modal travel?**	

Item # 8

December 9, 2014

MEMO TO: **CITIZENS TRANSPORTATION ADVISORY COMMITTEE**

FROM: **STEPHANIE YOUNG, PROGRAM ANALYST**

SUBJECT: **ACTIVE TRANSPORTATION PROGRAM**

RECOMMENDATION:

- Receive and file.

BACKGROUND:

The Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statues of 2013) and by Assembly Bill 101 (Chapter 354, Statues of 2013) to fund projects that meet one of the following goals:

- Increases the proportion of trips accomplished by biking and walking
- Increases the safety and mobility of non-motorized users
- Advances the active transportation efforts of regional agencies to achieve greenhouse gas reduction goals as established pursuant to SB 375 and SB 391
- Enhances public health, including reduction of childhood obesity through the use of programs including, but not limited to, projects eligible for Safe Routes to School Program funding
- Ensures that disadvantaged communities fully share in the benefits of the program
- Provides a broad spectrum of projects to benefit many types of active transportation users

The ATP is funded from various federal and state funds including the federal Transportation Alternatives Program, the Highway Safety Improvement Program, State Highway Account, and Safe Routes to Schools. The California Transportation Commission (CTC) approved guidelines for the ATP in March 2014. The initial round of programming included three years of apportionments (FY 2012/13 through FY 15/16) to be allocated over two years (FY 14/15 and 15/16). The guidelines can be found online at:

http://www.catc.ca.gov/programs/ATP.htm

The next ATP Call for Projects is tentatively scheduled to begin in March 2015. CTC is currently drafting new guidelines for this round.

DISTRIBUTION:

- Forty percent of ATP funds were apportioned by Metropolitan Planning Organization (MPO) population to MPOs in urban areas with populations greater than 200,000. The Southern California region's share is $50,865,000 for FY 14/15 and $25,432,000 for FY 15/16. These amounts were apportioned to counties in the region according to county population, with Ventura County receiving about $3,400,000.
- Ten percent of ATP funds statewide were reserved for small urban and rural areas with populations of 200,000 or less that are not in MPOs that include urban areas with populations greater than 200,000. These projects were awarded by the CTC. Small urban and rural areas within Ventura County are not eligible for these funds.
- Fifty percent of ATP funds were competitively awarded by the Commission on a statewide basis. Though Ventura County agencies applied, they did not receive funding in this cycle.
- Twenty-five percent of each of the above amounts must benefit disadvantaged communities, which are defined in the ATP Draft Guidelines as communities that meet any of the following criteria:

ELIGIBLE PROJECTS:

Projects must meet one or more of the program goals. Eligible projects are:

- Infrastructure Projects: This typically includes planning, design, and construction of facilities. The minimum request for these types of projects is $250,000 in order to maximize the effectiveness of funds and to encourage the aggregation of small projects.
- Non-infrastructure Projects: Education, encouragement, enforcement, and planning activities not limited to benefiting school students. The CTC intends to focus funding for non-infrastructure projects on pilot or start-up projects that can demonstrate funding for ongoing efforts.
- Infrastructure Projects with Non-infrastructure Components. The minimum request for these types of projects is $250,000.

A list of example projects is provided in the CTC guidelines.

APPROVED PROJECTS

Though Ventura County projects did not receive funding from the statewide call for projects, a few received ATP in the subsequent call for projects for the Southern California region. The projects are:

- Santa Paula 10th Street Bike and Pedestrian Improvements $577,000
- Simi Valley Arroyo Simi Greenway $1,197,000
- Ventura Westside Bike and Pedestrian Facility Improvements $1,500,000
- Oxnard Boulevard Bike Lanes (Design only) $57,000
- TOTAL: $3,331,000