



**THURSDAY, December 8, 2011, 1:30 P.M.
Camarillo City Hall
Camarillo**

**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

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|----------------|---|
| Item #1 | CALL TO ORDER |
| Item #2 | INTRODUCTIONS AND ANNOUNCEMENTS |
| Item #3 | PUBLIC COMMENTS |
| Item #4 | ADA CERTIFICATION UPDATE
That TRANSCOM receive a report on the ongoing Countywide ADA Certification program. |
| Item #5 | APPROVE FISCAL YEAR (FY) 2011/12 JARC PROGRAM OF PROJECTS – LAPSING FUNDS
That TRANSCOM approve the Program of Projects (POP) to allocate for Mobility Management (Travel Training) by Mobility Management Partners Inc. \$26,792 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) in the Oxnard/Ventura UZA. |
| Item #6 | ADJOURN |



Item #4

December 8, 2011

MEMO TO: TRANSCOM

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION UPDATE

RECOMMENDATION:

- Receive report

BACKGROUND:

Mike Culver, MMP Director of Operations for the ADA Certification Program will present a report on ADA Certifications, including the most recent statistics.



Item #5

December 8, 2011

MEMO TO: TRANSIT OPERATORS SUBCOMMITTEE

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE FISCAL YEAR (FY) 2011/12 JARC PROGRAM OF PROJECTS – LAPSING FUNDS

RECOMMENDATION:

- Approve the attached Program of Projects (POP) to allocate for Mobility Management (Travel Training) by Mobility Management Partners Inc. \$26,792 in potentially lapsing Section 5316 Jobs Access / Reverse Commute (JARC) in the Oxnard/Ventura Urban Area.

BACKGROUND:

Federal law requires that at a minimum of every two years VCTC conduct a competitive call for projects to receive funds from the Section 5316 JARC and Section 5317 New Freedom programs. VCTC conducted its most recent competitive call during FY 2010/11. However, with all funds approved under that call now having been obligated, there remains a balance of \$26,792 in Oxnard/Ventura JARC funds scheduled to expire on September 30, 2012. Staff therefore recommends that at this time VCTC obligate these funds to ensure that they do not lapse.

This item was discussed at last month's meeting, and the Committee expressed interest in using the lapsing funds based on where funds have been requested, but not provided, and where funds may be most needed to ensure cash flow over the next two years. Staff reviewed the prior call for projects, and found that all projects were funded with the exception of \$107,500 requested by Thousand Oaks and \$437,000 for the Way 2 Work program proposed by Roadrunner Shuttle. However, since the lapsing funds are from the Oxnard/Ventura area they should not be used for Thousand Oaks projects, and the Roadrunner Shuttle project was not clearly defined to the extent that \$26,792 could fund a meaningful part of the \$437,000 proposed.

Last year's request also included \$48,800 for the Arc Employment Transportation Program and \$41,300 for the Mobility Management Partners (MMP) Mobility Management (Travel Training) Program that were to come from Small Urban Area funds administered by Caltrans. Caltrans later decided to not do a Small Urban Area call for projects in 2010/11, but to wait until 2011/12, so both organizations have to wait to apply for these funds. However, the cash flow for Mobility Management Partners could become particularly acute, due to a decision by Caltrans to eliminate \$88,500 for Travel Training from a prior Small Urban Area grant that was to be administered by Arc and could not be transferred to MMP. Staff therefore recommends that the \$26,792 in potentially lapsing Oxnard/Ventura JARC funds be provided to Mobility Management Partners for its Mobility Management Program.

The attached public hearing notice and POP list will be published in the Ventura County Star subsequent to the TRANSCOM meeting, and submitted to the VCTC Board for approval at its January 6, 2012 meeting.

Program of Projects			
The Ventura County Transportation Commission (VCTC) will hold a public hearing on the Program of Projects (POP) for the Oxnard and Thousand Oaks Urbanized Areas (UAs) for a project to be funded with Federal Transit Administration Jobs Access Reverse Commute (JARC) funds. The JARC funds available in Fiscal Year 2011/12 are estimated to be \$688,000 in the Oxnard UA based on anticipated FY 2012 funds and prior year carry-over funds. The public hearing will be held at 9:00 a.m. on Friday, January 6, 2012, in the Camarillo City Council Chamber, 601 Carmen Drive, in Camarillo. The POP is available for public inspection at 950 County Square Drive, Suite 207, Ventura CA 93003. Unless a subsequent notice is published, this project list will become the final Program of Projects for inclusion in the Southern California Association of Governments Regional Transportation Improvement Program.			
FY 2012 JARC Program of Projects – Oxnard Urbanized Area			
	Total Cost	Federal Share	Local Share & Other
<u>Capital Assistance</u>			
Mobility Management through Mobility Management Partners, Inc.	\$33,490	\$26,792	\$6,698