



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
(CTAC/SSTAC)**

TUESDAY, JUNE 11, 2013 -- 1:30 PM – 3:30 PM

County Government Center - Hall of Justice
Cafeteria Pacific Meeting Room
800 South Victoria Avenue, Ventura 93003

- Item # 1. Call to Order**
- Item # 2. Self Introductions** – New member Jim Hensley was welcomed.
- Item # 3. Public Comments for Items Not on the Agenda**
- Item # 4. Approval of 5/14/13 Meeting Summary**
Responsible staff: Mary Travis
- Item # 5. Update on County Transit Plans (Oral Report)**
Responsible staff: Vic Kamhi
- Item # 6. Discussion of County Grand Jury Report on Senior Transit**
Responsible Staff: Vic Kamhi
- Item # 7. Review of FY 13/14 CTAC/SSTAC Meeting Schedule**
Responsible Staff: Mary Travis
- Item # 8. Chairman's Report**
- Item # 9. Staff Report**
- Item # 10. Committee Member Reports**
- Item # 11. Adjournment**

The next meeting will be TUESDAY, OCTOBER 8TH, SAME TIME, SAME PLACE!

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**CTAC/SSTAC MEETING SUMMARY
May 14, 2013**

Item # 1 CALL TO ORDER

The meeting was called to order by Chair Susan White Wood at 1:35 PM.

Item # 2 SELF INTRODUCTIONS

The committee members and audience introduced themselves.

Item # 3 PUBLIC COMMENTS (for items not on agenda)

There were no public comments.

Item # 4.a. MARCH 12, 2013 MEETING SUMMARY

Item # 4.b. APRIL 9, 2013 MEETING SUMMARY

The meeting summaries were reviewed and approved.

**Item # 5 RANKING OF FY 13/14 TRANSPORTATION DEVELOPMENT ACT (TDA)
BICYCLE/PEDESTRIAN FUND REQUESTS**

Mary Travis, VCTC staff, reviewed the process so far and mentioned this annual allocation process will be reviewed by CTAC/SSTAC next year with consultant assistance to ensure the Commission is making the best use of the funds. Committee members then ranked each application according to the adopted criteria.

After the scores were calculated, the projects were ranked as follows: Thousand Oaks (1,240 pts.); Oxnard (1,200 pts.); Simi Valley (1,192 pts.); Ojai (1,162 pts.); County (1,142 pts.); Port Hueneme (1,128 pts.); Camarillo (1,081 pts.); Fillmore (1,051 pts.); Moorpark (949 pts.); and, San Buenaventura (942 pts>). San Buenaventura will receive partial funding. The CTAC/SSTAC recommendations will now be sent to the Commission for approval and the funds allocated in the Fall of 2013.

**Item # 6 FY 13/14 DRAFT FINDINGS FROM THE UNMET TRANSIT NEEDS PUBLIC
HEARING**

VCTC Transit Director Vic Kamhi reviewed the draft findings and discussed the legal as contrasted to practical purpose for the annual public hearing. While the hearing process is a State requirement, it has also become a very useful annual review of local transit plans and proposals. He also discussed how a finding of “no unmet transit needs” could in reality be coupled with several recommendations for operational improvements and study efforts.

There was extensive discussion about how to get more community involvement in the future. Mr. Kamhi also noted that consultant assistance will be secured by the Commission next year to review the annual Unmet Transit Needs process. This will be particularly important as transit operations change in the future. After discussion and questions from the Committee, the draft findings were approved and forwarded to the Commission for its consideration.

Item # 7 CHAIRMAN'S REPORT

Chair White Wood thanked everyone for attending and taking the time to review today's important items.

Item # 8 STAFF REPORT

Mary Travis, VCTC staff, mentioned that the TDA funding picture continues to improve.

Item # 9 COMMITTEE MEMBER REPORTS

No comments were made.

Item # 10 ADJOURNMENT

The meeting was adjourned at 3:30 PM.



Item # 6

June 11, 2013

**MEMO TO: CITIZENS TRANSPORTATION ADVISORY COMMITTEE/SOCIAL SERVICES
TRANSPORTATION ADVISORY COUNCIL**

FROM: VICTOR KAMHI, DIRECTOR OF BUS SERVICES

SUBJECT: GRAND JURY REPORT ON SENIOR TRANSIT SERVICES

RECOMMENDATION:

- Discuss the recent County Grand Jury Report on Senior Transit Services.

BACKGROUND:

The Grand Jury just released a report on Senior Transit Services. Copies of the Report will be available at the meeting or can be downloaded from the Ventura County Grand Jury website.



Item # 7

June 11, 2013

MEMO TO: CTAC/SSTAC

FROM: MARY TRAVIS, VCTC STAFF

SUBJECT: DRAFT FY 13/14 CTAC/SSTAC MEETING SCHEDULE

Unless otherwise notified, the meetings will be on the second Tuesday each month from October through June, 2014 at the County Government Center Hall of Justice Pacific Meeting Room. The meetings will begin at 1:30 PM. Here is a draft schedule for FY 13/14. It is expected the topics will be adjusted as needed during the year but the meeting dates should be as follows:

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|---------------------|---|
| OCTOBER 8 | <ul style="list-style-type: none">- Review of FY 13/14 CTAC/SSTAC meeting schedule- Initial Review of Unmet Transit Needs Public Hearing and Article 3 Bicycle/Pedestrian Allocation Processes- Update on Ongoing Rail Operations in Ventura County, including the Santa Paula Branch Line, Metrolink and Amtrak |
| NOVEMBER 12 | <ul style="list-style-type: none">- Discussion of Ventura County Paratransit Services- Review TDA Unmet Transit Needs Public Hearing procedures, definitions of "unmet transit needs" and "reasonable to meet", and schedule for FY 14/15 hearing- Review of schedule and criteria for annual allocation of FY 14/15 TDA Article 3 bicyclist and pedestrian funds |
| DECEMBER 10 | <ul style="list-style-type: none">- Update report on Gold Coast Transit and VISTA Bus Operations- Review of FY 13/14 VCTC Legislative Program- Discussion of Port of Hueneme and Regional Goods Movement |
| JANUARY 14 | <ul style="list-style-type: none">- Election of CTAC/SSTAC Chair and Vice-Chair- Update reports on local city/county bus & dial-a-ride operations |
| **FEBRUARY 3 | <ul style="list-style-type: none">- No official meeting but attendance suggested today at 1:30 PM Camarillo City Hall for annual public hearing on Unmet Transit Needs |
| MARCH 11 | <ul style="list-style-type: none">- Presentations from local agencies applying for FY 14/15 Article 3 bicyclist/pedestrian funds |
| APRIL 10 | <ul style="list-style-type: none">- Review recommendations for FY14/15 draft Unmet Transit Needs- Discussion of field visits to Article 3 fund project sites |
| MAY 8 | <ul style="list-style-type: none">- Ranking of projects for FY14/15 Article 3 funds |
| JUNE 12 | <ul style="list-style-type: none">- Review of FY 15/16 CTAC/SSTAC Meeting Schedule |