



**CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/  
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL  
(CTAC/SSTAC)**

**TUESDAY, OCTOBER 12, 2010 -- 1:30 PM – 3:30 PM**

**NOTE: THERE IS A NEW MEETING LOCATION IN CAMARILLO!!!!**

**Camarillo Police Department/Sheriff's Station  
3701 Las Posas Road, Camarillo 93010**

- |     |                                                                                                                               |             |
|-----|-------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1.  | Call to Order                                                                                                                 | Action      |
| 2.  | Self Introductions                                                                                                            | Information |
| 3.  | Public Comments for Items <u>Not</u> on the Agenda                                                                            | Information |
| 4.  | Approval of 6/1/10 Meeting Summary                                                                                            | Action      |
| 5.  | Draft FY 10/11 CTAC/SSTAC Meeting<br>Schedule – Mary Travis, VCTC Staff                                                       | Action      |
| 6.  | Update on Local Rail Operations – Amtrak,<br>Metrolink and Santa Paula Branch Line - Mary<br>Travis, VCTC Staff (Oral report) | Information |
| 7.  | Chairman's Report                                                                                                             | Information |
| 8.  | Staff Report                                                                                                                  | Information |
| 9.  | Committee Member Reports                                                                                                      | Information |
| 10. | Adjournment                                                                                                                   | Action      |

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**CTAC/SSTAC MEETING SUMMARY**  
**June 1, 2010**

**Item # 1      CALL TO ORDER**

The meeting was called to order by Chairman Jim White at 1:40 PM.

**Item # 2      SELF INTRODUCTIONS**

The committee members and audience introduced themselves. Darren Kettle, VCTC Executive Director, introduced himself and thanked the members for their valuable input and participation during the past year.

**Item # 3      PUBLIC/COMMITTEE COMMENTS (for items not on agenda)**

There were no public comments.

**Item # 4      APPROVAL OF 5/11/10 MEETING SUMMARY**

The meeting summary was reviewed and approved.

**Item # 5      DRAFT FY 10/11 MEETING SCHEDULE/TOPICS**

Mary Travis, VCTC staff, presented the draft schedule and topics for CTAC/SSTAC for next fiscal year. The topics are meant to be adjusted as needed and additional areas of discussion added throughout the year.

**Item # 6      REVIEW OF VCTC CORRGINATED AMERICANS WITH DISABILITIES ACT (ADA) ELIBILITY CRIERTIA AND CERTIFIACATION GUIDELINES**

Ed Webster, VCTC staff, presented information about VCTC's process for complying with the federal Americans with Disabilities Act (ADA) regulations concerning public transit. The certification criteria was originally adopted in 1992 and is now being updated with the cooperation of local transit providers.

**Item # 8      CHAIRMAN'S REPORT**

Chairman White thanked members for their work during the past several months. He urged members to seek out and attend local transit or other planning gatherings as this is where the decision-making starts in local government.

**Item # 9      STAFF REPORT**

Mary Travis, VCTC staff, wished everyone a good summer and said the next meeting would be October 12, 2010 at a location in Camarillo to be announced.

**Item#10      COMMITTEE MEMBER REPORTS**

Representative Morris expressed concern that moving the meetings to Camarillo might increase the carbon footprint for meeting attendees although the more

central location could mitigate the additional distance some members might have to travel. Representative Morris also mentioned a Bicycle Safety Rodeo in Ventura.

**Item # 9**

**ADJOURNMENT**

The meeting was adjourned at 3:45 PM.

**Item # 5**  
**Action**

October 12, 2010

**TO: CTAC/SSTAC**  
**FROM: MARY TRAVIS, VCTC STAFF**  
**SUBJECT: DRAFT FY 10/11 CTAC/SSTAC MEETING SCHEDULE**

Unless otherwise notified, the meetings will be on the second Tuesday each month from October through June, 2011. The meetings will begin at 1:30 PM and last generally about two hours.

The meetings will be held at the Camarillo Police Department/Sheriff's Station, 3701 Las Posas Road, Camarillo 93010. Please note that there will not be a meeting in February. Instead CTAC/SSTAC members are encouraged to attend the annual public hearing on unmet transit needs on February 7, 2010; details given below.

Here is a draft schedule and topics for meetings in FY 10/11. It is expected the topics will be adjusted as needed during the year but the meeting dates should be as follows:

- |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>OCTOBER 12</b>                                | <ul style="list-style-type: none"><li>- Review of FY 10/11 CTAC/SSTAC meeting schedule</li><li>- Update on Ongoing Rail Operations in Ventura County, including the Santa Paula Branch Line, Metrolink and Amtrak</li></ul>                                                                                                                                                                       |
| <b>NOVEMBER 9</b>                                | <ul style="list-style-type: none"><li>- Discussion of Ventura County Paratransit Services</li><li>- Review TDA Unmet Transit Needs Public Hearing procedures, definitions of "unmet transit needs" and "reasonable to meet", and schedule for FY 11/12 hearing</li><li>- Review of schedule and criteria for annual allocation of FY 11/12 TDA Article 3 bicyclist and pedestrian funds</li></ul> |
| <b>DECEMBER 7</b><br>(Note: 1st not 2nd Tuesday) | <ul style="list-style-type: none"><li>- Update report on Gold Coast Transit and VISTA Bus Operations</li><li>- Review of FY 10/11 VCTC Legislative Program</li><li>- Discussion of Port of Hueneme and Regional Goods Movement</li></ul>                                                                                                                                                          |
| <b>JANUARY 11</b>                                | <ul style="list-style-type: none"><li>- Election of CTAC/SSTAC Chair and Vice-Chair</li><li>- Update reports on local city/county bus &amp; dial-a-ride operations</li></ul>                                                                                                                                                                                                                      |
| <b>**FEBRUARY 7</b>                              | <ul style="list-style-type: none"><li>- No official meeting but attendance suggested today at 1:30 PM Camarillo City Hall for annual public hearing on Unmet Transit Needs</li></ul>                                                                                                                                                                                                              |
| <b>MARCH 8</b>                                   | <ul style="list-style-type: none"><li>- Presentations from local agencies applying for FY 11/12 Article 3 bicyclist/pedestrian funds</li></ul>                                                                                                                                                                                                                                                    |
| <b>APRIL 12</b>                                  | <ul style="list-style-type: none"><li>- Review recommendations for FY11/12 draft Unmet Transit Needs Public hearing findings</li><li>- Discussion of field visits to Article 3 fund project sites</li></ul>                                                                                                                                                                                       |
| <b>MAY 10</b>                                    | <ul style="list-style-type: none"><li>- Ranking of projects for FY 11/12 Article 3 funds</li></ul>                                                                                                                                                                                                                                                                                                |
| <b>JUNE 14</b>                                   | <ul style="list-style-type: none"><li>- Review of FY 11/12 CTAC/SSTAC Meeting Schedule</li></ul>                                                                                                                                                                                                                                                                                                  |