



**CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**

TUESDAY, DECEMBER 6, 2011 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009
Staff Contact: Mary Travis (805)642-1591 ext. 102 or mtravis@goventura.org

1. **CALL TO ORDER**
2. **SELF INTRODUCTIONS**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
4. **APPROVAL OF 11/8/11 MEETING SUMMARY**
RESPONSIBLE STAFF: Mary Travis Pg. 2
5. **UPDATE ON VENTURA COUNTY COMPREHENSIVE
TRANSPORTATION PLAN**
RESPONSIBLE STAFF: Steve DeGeorge
6. **UPDATE ON GOLD COAST TRANSIT OPERATIONS**
RESPONSIBLE STAFF: Margaret Heath , Gold Coast Transit
7. **UPDATE ON VISTA TRANSIT OPERATIONS AND THE COUNTY
REGIONAL TRANSIT PLAN**
RESPONSIBLE STAFF: Vic Kamhi
8. **CHAIRMAN'S REPORT**
9. **STAFF REPORT**
10. **COMMITTEE MEMBER REPORTS**
11. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Item # 4.
Action

**CTAC/SSTAC MEETING SUMMARY
November 8, 2011**

Item # 1 CALL TO ORDER

Jim White, VCTC Chair, called the meeting to order at 1:35 PM, and welcomed everyone.

Item # 2 SELF INTRODUCTIONS

The committee members and staff introduced themselves..

Item # 3 PUBLIC COMMENTS (for items not on agenda)

There were no public comments.

Item # 4 REVIEW OF 10/11/11 MEETING SUMMARY

The meeting summary was approved; there were no changes.

**Item # 5 APPROVAL OF FY 12/13 UNMET TRANSIT NEEDS PUBLIC HEARING DEFINITIONS
AND SCHEDULE**

Mary Travis, VCTC staff, presented the FY 12/13 Unmet Transit Needs Public Hearing schedule and evaluation criteria. The annual public hearing is required by the State Transportation Development Act (TDA) regulations to take testimony concerning possible unmet transit needs that might be reasonable to meet by the cities/County with TDA funds.

The hearing will be on Monday February 6th, 1:30 – 3:30 PM at Camarillo City Hall. Instead of the usual monthly CTAC/SSTAC meeting in February, members are encouraged to attend the public hearing. There will also be two public meetings to take comments – tentatively set on Wednesday January 17th, 6:30 -7:30 PM at Moorpark City Hall and on Thursday January 18th, 6:30 – 7:30 PM at the Oxnard Public Library. The public or interested agencies can also submit comments by mail to the Commission, by email or by telephoning VCTC's Transit Info Center. After all the comments are received, they will be analyzed by VCTC staff working with local transit providers, and recommendations developed for CTAAC/SSTAC and finally Commission approval.

The Committee discussed the draft schedule and evaluation criteria at length. It was noted that the unmet transit needs process has resulted in numerous improvements over the years. Although many times the findings declare there are no unmet transit needs, improvements are suggested as the result of the annual hearing process.

After discussion, the Committee approved the meeting schedule and evaluation criteria.

**Item # 6 REVIEW OF FY 12/13 SCHEDULE AND EVALUATION CRITERIA FOR
TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE/PEDESTRIAN
FUND APPLICATIONS**

Mary Travis, VCTC staff, reviewed the FY 12/13 Transportation Development Act (TDA) Article 3 Bicycle/Pedestrian fund application schedule and evaluation criteria. After lengthy discussion, it was moved that the Safety component of the evaluation criteria be increased from 30 to 40 points; the motion failed. It was also discussed whether or not to make the 50% local match mandatory; it was ultimately agreed to leave the local contribution as "highly recommended". After discussion, the schedule and evaluation was approved for the Commission consideration in December with the application packets being mailed to the cities/County in mid-January.

Item # 7 CHAIRMAN'S REPORT

Chair White thanked the committee for attending and urged members to attend local and/or County meetings where transportation issues might be discussed. He also urged members attend the February unmet transit needs hearing in February.

Item # 8 STAFF REPORT

Mary Travis, VCTC staff, mentioned the December meeting will be the first not second Tuesday of the month or on December 6. She also noted that the updated County Bicycle Map will be available in December.

Item # 9 COMMITTEE MEMBER REPORTS

Representative Bravo mentioned that the Santa Paula Bike Trail is nearing completion and will be opened officially soon although it is already being used.

Item # 10 ADJOURNMENT

The meeting was adjourned at 3:45 PM.