



**CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**

TUESDAY, APRIL 8, 2014 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009
Staff Contact: Mary Travis (805)642-1591 ext. 102 or mtravis@goventura.org

1. **CALL TO ORDER**
2. **SELF INTRODUCTIONS**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
4. **APPROVAL OF 3/11/14 MEETING SUMMARY**
RESPONSIBLE STAFF: Mary Travis
5. **APPROVAL OF DRAFT FY 14/15 TRANSPORTATION DEVELOPMENT ACT (TDA) FINDINGS
ON UNMET TRANSIT NEEDS (Item will be distributed under separate cover)**
RESPONSIBLE STAFF: Vic Kamhi
6. **DISCUSSION OF APPLICATIONS FOR FY 14/15 TDA ARTICLE 3
BICYCLE/PEDESTRIAN FUNDS**
RESPONSIBLE STAFF: Mary Travis
7. **CHAIRMAN'S REPORT**
8. **STAFF REPORT**
9. **COMMITTEE MEMBER REPORTS**
10. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Item # 4.
Action

**CTAC/SSTAC MEETING SUMMARY
March 11, 2014**

Item # 1 CALL TO ORDER

In the absence of the Chair and Vice-Chair, Mary Travis, VCTC Staff, called the meeting to order at 1:35 PM, and welcomed everyone.

Item # 2 SELF INTRODUCTIONS

The committee members and staff introduced themselves.

Item # 3 PUBLIC COMMENTS (for items not on agenda)

There were no public comments.

Item # 4 APPROVAL OF 1/14/14 MEETING SUMMARY

The meeting summary was approved as submitted.

Item # 5 UPDATE ON EAST COUNTY TRANSIT PLANS AND INTERCITY SERVICE

Mike Houser, Thousand Oaks Transit Manager, gave a brief overview of the initial work by the "East County Transit Area" or ECTA staffs from the County of Ventura and the cities of Camarillo, Moorpark, Simi Valley and Thousand Oaks to cooperatively develop a plan for transit service that will connect their respective service areas in a cost-efficient and effective way.

He then introduced Jay Spurgin, Thousand Oaks Public Works Director, who presented a power-point summary of the pending transit operations. He noted that the ECTA was formed in response to VCTC's 2012 Countywide Transit Plan. The next step will be to develop a Memorandum of Understanding as the framework for operations and the financial commitments.

Item # 6 REVIEW OF FY 14/15 APPLICATIONS FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS

Mary Travis, VCTC staff, gave an overview of the schedule and process to evaluate and rank the applications for FY 14/15 TDA Article 3 bicycle/pedestrian funds. About \$683,360 will be available next fiscal year. 15% or about \$102,504 will be deducted and allocated to the cities/County for Class I Bike Trail maintenance. The balance of about \$542,500 will be disbursed to the projects as ranked by CTAC/SSTAC at the May 13th meeting. The CTAC/SSTAC recommendation for funding will then be considered by the Commission at its meeting June 6, 2014.

Presentations about the applications were then made to the Committee by the cities of Camarillo, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley, Thousand Oaks and the County of Ventura. Several agencies had handouts or presentations with details of their projects highlighted. The cities of Fillmore and Moorpark did not submit for next year's funds as both agencies are still working on projects funded last fiscal year. Questions were asked about the applications and

additional information requested from the County and Santa Paula about their “Financial Reporting Form” in the application packet; both agencies will submit the information for distribution at the April meeting when a general discussion about the applications will take place.

Item # 7 CHAIRMAN’S REPORT

There was no Chair’s report.

Item # 8 STAFF REPORT

Mary Travis reminded Committttee members to call the cities/County if they have any questions about the Article 3 applications.

Item # 9 COMMITTEE MEMBER REPORTS

There were not Committee member reports.

Item # 10 ADJOURNMENT

The meeting was adjourned at 4 PM.



Item # 6

April 8, 2014

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/SOCIAL SERVICES
TRANSPORTATION ADVISORY COUNCIL**

FROM: MARY TRAVIS, ANALYST II

**SUBJECT: REVIEW OF FISCAL YEAR (FY) 2014/2015 APPLICATIONS FOR TRANSPORTATION
DEVELOPMENT ACT (TDA) ARTICLE 3 BICYCLE/PEDESTRIAN FUNDS**

RECOMMENDATION:

- Continue discussion of the applications from cities/County for FY 2014/2015 TDA Article 3 bicycle and pedestrian funds.

DISCUSSION:

Each year, under Article 3 of the State regulations governing the TDA, two percent of the TDA funds estimated to be available in Ventura County are taken "off the top" of the apportionment and set aside to be claimed for bicycle and pedestrian projects. This Article 3 money is discretionary funding allocated by VCTC according to policies and procedures formulated by CTAC/SSTAC and approved by VCTC.

The FY 2014/2015 TDA revenue estimate is currently \$583,400. In addition, there is carryover money from FY 2013/2014 of \$99,960 bringing the total to \$683,360. After 15% or \$102,504 is deducted for Class I bicycle trail maintenance, \$580,856 remains available for allocation.

Applications for the discretionary funding were received from the County and all the cities except Fillmore and Moorpark. The applications submitted total \$1,150,000; see Attachment # 1 for a summary of the requests. Because of the size of the applications, a summary is included here; please bring your complete packets from the March meeting to this discussion.

The cities/County presented their proposals at the March meeting. At today's meeting, field visits to the projects will be discussed, and at the May 13th meeting, Committee members will rank the proposed projects. The recommendations approved by the CTAC/SSTAC will then be presented to the Commission for consideration at their June 6, 2014 meeting.

FY 14/15 TDA ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS

AGENCY	ARTICLE 3 REQUEST	PROJECT NAME	OTHER FUNDS	TOTAL FUNDS
Camarillo	\$125,000	Bike/pedestrian trail at Village Pleasant Valley Sports Complex	\$25,000	\$ 150,000
Ojai	60,000	Grand Avenue Bike Lane and multi-use trail	60,000	120,000
Oxnard	142,000	Bicycle path and safety improvements	142,000	284,000
Pt. Hueneme	50,000	Ventura Road bikeway upgrades	50,000	100,000
San Buenaventura	50,000	Seaward Avenue green bike lanes	50,000	100,000
Santa Paula	510,000	Fagan Barranca trail	51,000	561,000
Simi Valley	78,000	Arroyo Simi Greenway	1,247,000	1,325,000
Thousand Oaks	55,000	Janss Road sidewalk and ramps	55,000	110,000
County	80,000	Casitas Road bike lanes	110,000	190,000
TOTAL		\$ 1,150,000	\$ 1,790,000	\$2,940,000
<i>Funding Available</i> \$ 580,856				

TDA FY 14/15 ARTICLE 3 BICYCLE/PEDESTRIAN CLAIM EVALUATION

Possible Points	
100	Couldn't imagine a better response
90-80	Excellent, insightful response
70-60	More than adequate response
50-40	Adequate response, no special insights
30-20	Inadequate response
10-0	Totally inadequate response
0	No response given

Criteria	Possible Points	Points Awarded
SAFETY - Describe how the project will improve safety in the area – cite accident reports or other documentation if available. - How will the project be maintained?	0-30	
TRAFFIC GENERATORS - Does the project connect to transit stops, train stations, schools, senior centers, work sites and other traffic generators? - Does the project encourage multi-modal transit use? - Will the project benefit transit-dependent areas?	0-15	
PROJECT READINESS - When will the project be implemented? - Have past funds been spent? If not, why not? Please refer to claimant's annual TDA Article 3 audit for details.	0-10	
MISSING LINK AND CONNECTIVITY - Are other agencies involved in the project? - Does the project connect with facilities within a city, or with another area and/or regional facilities? - Does the project fill in a "missing link" identified in the Countywide Bicycle Plan?	0-20	
SPECIAL CONSIDERATIONS - Has the claimant provided a local match? How much? - Does the project improve accessibility to the area? - Are there special environmental advantages to the project? - Is there public support for the project?	0-25	
TOTAL POINTS	100	

