



**VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

Camarillo City Hall
Administrative Conference Room
601 Carmen Drive
Camarillo, CA

Thursday, August 15, 2013 at 9:00 AM

- Item # 1** Call to Order
- Item # 2** Public Comments
- Item # 3** Approval of July 18, 2013 Minutes
- Item # 4** Caltrans Local Assistance Update
- Receive report from Local Assistance staff.
- Item # 5** Ventura County Evacuation and Shelter Exercise
- Receive report.
- Item # 6** Freeway Maintenance Agreements with Caltrans
- Discuss freeway maintenance agreements.
- Item # 7** ADA Compliance for Local Agencies
- Discuss issues to include in ADA Compliance Training.
- Item # 8** Future Agenda Items
- Periodic Highway Construction Updates
- Regional Transportation Funding & Planning
- VCTC Programming Procedures—Potential Revision
- Route 1 – Rerouting to Rice Avenue
- Highway Monitoring Cameras Demonstration Project

Congestion Mitigation Program Update

Item # 9 Next Meeting is September 19, 2013

**MINUTES OF THE
VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

July 18, 2013 Meeting

Item # 1 Call to Order

Chair David Fleisch of Ventura County called the meeting to order at 9:04 am. The following people were present:

Fred Bral	Caltrans
Morris Zarbi	Caltrans
Robert Wong	Caltrans
Robert Nguyen	Caltrans
Ken Matsuoka	Camarillo
Thang Tran	Camarillo
Al Gali	Moorpark
Jason Samonte	Oxnard
Cynthia Daniels	Oxnard
Brian Yanez	Santa Paula
Kamran Panah	Simi Valley
Dean Morales	Thousand Oaks
Ben Emami	Ventura County
David Fleisch	Ventura County
Glenn Dorossett	Ventura County
Will Berg	Port of Hueneme
Ben Cacatian	VCAPCD
Peter De Haan	VCTC

Item #2 Public Comments

There were no public comments

Item #3 Approval of June 20, 2013 Minutes

Brian Yanez (Santa Paula) moved to approve the minutes; Jason Samonte (Oxnard) seconded the motion and it passed unanimously with David Fleisch (Ventura County) abstaining.

Item #4 Caltrans Local Assistance Update

Robert Wong of Caltrans Local Assistance said that with the end of the Federal Fiscal Year nearing, any projects must have a complete package submitted by August 9th. He also reminded the Committee that the deadline for the HSIP program submittal is the end of the month. He recommended applicants look at the HSIP website to see old projects that were rejected, to find out why. Robert also mentioned that Local Assistance still has a \$100 million balance for the year, but Los Angeles County has some big projects waiting to use the money if no one else does.

Kamran Panah of Simi Valley said that their projects are held up in environmental and right-of-way. They are requiring all kinds of unrelated requirements, such as biology and archeology for a road widening. Robert Wong recalled that these projects were also mentioned at last month's meeting, and he encouraged the City to follow up with him regarding specific projects. Robert encouraged all of the agencies to let him know of any issues with projects, so that they can catch the problems ahead of time.

Cynthia Daniels of Oxnard said that she is glad Caltrans has provided more time for Oxnard to submit a completed Request for Authorization package. Morris stated that the submittal is still being reviewed, and that the City would receive a response shortly.

Item #5 Caltrans Project Programming and Implementation Discussion

Robert Nguyen of Caltrans introduced himself. Requests for Authorization come to him after they go through Morris and Fred. He said that Fred and Morris are great to work with, and he has no problems working with Ventura County.

Item #6 Federal Streamlining Presentation

Peter De Haan of VCTC began the presentation that was prepared at the request of Local Assistance by a committee consisting of staff from Local Assistance, CTC, and regional agencies. Both Peter and Robert Nguyen were on this committee. The presentation resulted from the committee brainstorming ideas for streamlining federal project delivery, while still fulfilling federal requirements. The presentation is sorted into concepts that can be implemented now, and concepts that will require further development. Robert described the process of additive bidding, so that if bids come in low the options can be exercised to avoid losing funds. Peter described strategies employed in some regions to swap local and federal funds to reduce the number of federal projects, and it was noted that some projects in smaller cities could likely be funded without federal funds, using local funds that larger agencies were going to apply to local match, with the larger agencies receiving federal funds instead through the toll credit policy.

Item #7 CMAQ, STP Project Status Updates

Peter De Haan referred to the tables included in the agenda, and Committee members confirmed that the updated information had been provided. The Committee briefly reviewed the status of projects shown for delivery in Federal Fiscal Year 2013, concluding that some of the projects will need to be delayed to next year.

Item #8 Future Agenda Items

Peter said that the Congestion Mitigation Program (CMP) update would probably be ready for the August agenda. The Committee requested that the draft CMP be provided early enough to allow sufficient review time. Dean Morales requested that the next meeting include a discussion of Maintenance Agreements with appropriate Caltrans staff.

Item #9 Next Meeting is August 15, 2013.



Item # 5

August 15, 2013

**MEMO TO: TRANSIT OPERATORS COMMITTEE
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**

FROM: VICTOR KAMHI, BUS SERVICES DIRECTOR

**SUBJECT: DISCUSSION OF UPCOMING VENTURA COUNTY EVACUATION AND
SHELTER EXERCISE**

RECOMMENDATION:

- Receive report.

BACKGROUND:

The County Office of Emergency Services is holding a countywide Evacuation and Shelter Exercise. The County's consultant, Witt O'Brien's, will discuss the exercise, and request participation from the TTAC. They will be requesting participation in the Transportation Working Group from all transit providers and local agencies.



Item # 7

August 15, 2013

MEMO TO: TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

FROM: STEPHANIE YOUNG

SUBJECT: ADA COMPLIANCE TRAINING FOR LOCAL AGENCIES

RECOMMENDATION:

- Discuss issues to be addressed by ADA Compliance Training.

BACKGROUND:

At the June meeting, Yumus Ghausi, Caltrans ADA Coordinator presented to TTAC on ADA Compliance for on and off-system project design and construction. The members of TTAC expressed a need for a formal presentation and training on ADA programs. At this time, Caltrans Local Assistance would like input from the TTAC on any items they would like to be specifically addressed in the training. The training would take place in October or November.