



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on September 14, 2017, in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCAG – Merced County Association of Governments
- MCTC – Madera County Transportation Commission
- RCTC – Riverside County Transportation Commission
- SBCAG – Santa Barbara County Association of Governments
- SJCOG – San Joaquin Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane – Primary	X		
Fresno COG	Ray Leon – Primary		X	
ICTC	Jim Predmore – Alternate	X		
Kern Cog	Cheryl Wegman – Primary	X		
KCAG	Joe Neves – Primary	X		
MCAG	Rodrigo Espinoza – Primary	X		
MCTC	Robert Poythress- Primary	X		
RCTC	Steven Hernandez – Primary		X	
SBCAG	Jim Richardson – Primary	X		
SJCOG	Charles Winn – Primary		X	
TCAG	Cameron Hamilton – Primary		X	
VCTC	James White – Primary	X		

Counsel present: Matt Bixler

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, and Katie Anaya from CalVans. Bill Powell (NTD reporting)

2. Unscheduled Appearances:

No unscheduled appearances.

3. Consent Calendar

- A. Minutes of July 13, 2017
- B. List of Surplus Vehicles

Motion Made By:	James White		
2nd Motion By:	Steve McShane		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		

Ray Leon – Primary			Absent
Jim Predmore	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress	X		
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Cameron Hamilton			Absent
James White	X		

4. System Update

A. August Newsletter

The newsletter is written for the audience of the growers and contractors who use our program. This issue included “A Simple Process”, a story highlighting one employer’s simple journey through the Department of Labor’s driver approval process. The newsletter also included a request for employers to submit vehicle needs for the upcoming winter months.

B. FY 16-17 Ridership Numbers

The ridership data has been completed and analyzed for the annual fiscal year of 16-17. Reporting results show Passenger Lane Miles increased overall by 4%, with the largest growth in Imperial and Ventura counties.

C. Submittal of support letters to Senate and Assembly offices

Staff continues to educate State officials about the CalVans program. This is in effort to secure Cap and Trade funding to support the growth of the farm labor vanpool program. Staff secured two support letters signed by 30 growers who use our program and 10 Assembly members who are in support of the vanpool programs. Staff awaits news about the determination of funding.

D. Marketing and outreach efforts

Staff continues to attend community and marketing events that are beneficial to the growth and support of CalVans and potential riders. Upon request, staff is available to attend any community events requested.

5. Approve selection of auditing firm

The request for proposal process for selecting an auditing firm has been completed. The highest scoring agency was the firm Dedekian, George, Small & Markarian. Staff is recommending the authorization of this firm for perform our upcoming annual audits.

Motion Made By:	Robert Poythress		
2nd Motion By:	Steve McShane		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon – Primary			Absent
Jim Predmore	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress	X		
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Cameron Hamilton			Absent
James White	X		

6. Approve contract with WSP USA

Staff is recommending the approval of a contract with WSP USA to administer a grant to provide vouchers for riders in the Coachella area. The approval for this project was previously authorized to SunLine Transit Agency, but they have since decided not to enter into contract.

Motion Made By:	Steve McShane		
2nd Motion By:	Jim Predmore		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon – Primary			Absent
Jim Predmore	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza	X		
Robert Poythress	X		
Steven Hernandez			Absent
Jim Richardson	X		
Charles Winn			Absent
Cameron Hamilton			Absent
James White	X		


7. MISCELLANEOUS COMMENTS

8. NEXT MEETING DATE.

The next Board meeting is scheduled for Thursday, November 9th at 10:00 a.m. The October 12th meeting has been cancelled.

The meeting was adjourned at 10:17 am

Respectfully submitted,


 Ronald H. Hughes
 Executive Director

9/14/17

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