



AGENDA

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, APRIL 14, 2015 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

- 1. CALL TO ORDER**
- 2. SELF INTRODUCTIONS**
- 3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- 4. APPROVAL OF 1/13/15 MEETING SUMMARY – PG.3**
- 5. PRESENTATION AND REVIEW OF PROJECT APPLICATIONS – PG.5**
- 6. REVIEW RECOMMENDATIONS FOR FY 14/15 DRAFT UNMET TRANSIT NEEDS PUBLIC HEARING FINDINGS- PG. 7**
- 7. CHAIRMAN'S REPORT**
- 8. COMMITTEE MEMBER REPORTS**
- 9. ADJOURN TO MAY 12, 2015**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (805) 642-1591 ext 101. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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Item #4

MEETING SUMMARY

CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/ SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)

TUESDAY, JANUARY 13, 2015 -- 1:30 PM – 3:30 PM

County Government Center – Hall of Justice Pacific Meeting Room
800 South Victoria Avenue, Ventura, CA 93009

1. CALL TO ORDER

2. SELF INTRODUCTIONS

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

4. ELECTION OF CTAC/SSTAC CHAIR AND VICE CHAIR

Sue Fitzgerald nominated Miranda Patton to serve as Chair. Caleb Donner seconded the motion. John Bravo nominated Deuk Perrin to serve as Chair. David Kern seconded the motion. Both accepted the nominations. Caleb Donner made a motion for the person who receives the most votes to be Chair and the other to be Vice Chair. Mike Culver seconded the motion. Miranda Patton will serve as Chair and Deuk Perrin as Vice Chair.

5. APPROVAL OF 5/13/14 MEETING SUMMARY

Deuk Perrin made a motion to approve the summary. The motion was seconded by John Bravo and Passed, with Sue Fitzgerald abstaining.

6. APPROVAL OF 10/14/14 MEETING SUMMARY

John Bravo made a motion to approve the summary. The motion was seconded by Mike Culver and passed, with Sue Fitzgerald abstaining.

7. APPROVAL OF 12/9/14 MEETING SUMMARY

David Kern made a motion to approve the summary. The motion was seconded by Steve Bonthius and passed, with Sue Fitzgerald and Caleb Donner abstaining.

8. ARTICLE 3 WORKSHOP

It has been a while since there has been an in-depth review by the CTAC/SSTAC of the current process and application requirements for Article 3 Bicycle and Pedestrian funds. Since the October 2014 CTAC/SSTAC meeting, the group has discussed a desire to see more information provided about the requested project in the applicant's submittal materials.

The purpose of the workshop was to review the current application process among all members so that the group can gain a full understanding of the requirements and process, and, if desired, make any changes to the application for fiscal year 2015-2016 (FY 15/16).

Staff presented an illustrated timeline of the existing process and meeting dates. The current application process was reviewed for a clear understanding of the timeline and requirements and to determine if the current application format should undergo any changes.

**9. APPROVE EVALUATION CRITERIA FOR TRANSPORTATION DEVELOPMENT ACT (TDA)
ARTICLE 3 BICYCLE/PEDESTRIAN FUND APPLICATIONS FOR FY 2015/16**

Mike Culver made a motion to approve the evaluation criteria for the applications from cities/County for FY 15/16 TDA Article 3 bicycle/pedestrian funds. The motion was seconded by Sue Fitzgerald and passed unanimously.

10. TRAVEL REIMBURSEMENT PROGRAM PRESENTATION BY MMP

Presentation was given by Nicole Cavalino, Special Projects Consultant, Mobility Management Partners.

In coordination with the Mileage Reimbursement Program pilot in Oxnard and Simi Valley, the month of December started the first of thirty-four (34) 'how-to-participate' (HTP) workshops provided throughout the county. At HTP workshops, riders and drivers learn about the program benefits, including how to it works, what's reimbursable, who is eligible and how to apply as a rider. We have completed our HTP workshop schedule, but are taking HTP workshop requests from interested hosting organizations and facilities throughout the county.

Since our County-wide start of January 1st we've received 230 rider interest applications. These riders learned about the program from HTP workshops, friends and family, 'newspaper article' or from you, our referring partners. Thank you again for your support.

Each rider who submits an interest application will be contacted by the MRP's Mobility Coordinator (Lety Gutierrez) to schedule a mobility assessment (via phone). During the assessment call, Lety develops a personalized list of trips that the rider is interested in having reimbursed. Once the trip request is complete and verified (out-of-county medical only), the rider's request is presented to the Eligibility Determination Committee for approval.

Mobility Management Partners has facilitated five (5) Eligibility Determination Committee (EDC) meetings, enrolling 120 riders.

Each EDC meeting requires three (3) referring partners to be in attendance for rider approval. Currently we have confirmed member attendance through June 2015. If you are interested in becoming an EDC member, please choose dates (below) and contact Lety at 888-667-7003 ext. 516 to confirm availability. Eligibility Determination Committee meetings are held every 1st and 3rd Thursday, 1-3pm at our office located at 1320 Flynn Road, Suite 302, Camarillo.

EDC meetings, openings available:

- July 2nd & 16th (30th, if needed)
- August 6th & 20th
- September 3rd & 17
- October 1st, 15th, (29th, if needed)
- November 5th & 19th
- December 3rd & 17th

11. CHAIRMAN'S REPORT – No Report

12. COMMITTEE MEMBER REPORTS – No Reports

13. ADJOURN



Item # 5

April 14, 2015

MEMO TO: CTAC/SSTAC

FROM: ELLEN TALBO, VCTC STAFF

SUBJECT: PRESENTATION AND REVIEW OF PROJECT APPLICATIONS

BACKGROUND AND DISCUSSION:

Project applications for fiscal year 15-16 were received on March 13, 2015. Six applications were received as summarized below. Today the project applicants will present a brief description about the project and be available for questions from the CTAC/SSTAC. The total of funding requested for FY 15-16 is no more than \$562,000 of the \$779,000 available so all applicants are likely to receive funding unless the CTAC scoring strongly indicates that a project doesn't fit the objectives of any of the criteria. In addition, \$77,900 will be made available to all jurisdictions and the County for Class I maintenance based on each jurisdiction's total Class I mileage. This will leave approximately \$138,460 in unused Article 3 funds available for carryover to the FY 16-17 cycle. Scores from the CTAC will be accepted until May 4, 2015 so that they can be compiled and available for the CTAC meeting on May 12th, 2015.

SUMMARY OF FY 15-16 BICYCLE/PEDESTRIAN ARTICLE 3 FUND APPLICATIONS						
Applicant	Project Name	Project Description	Total Project Cost	Local Match amount provided	Article 3 Request Amount	Class I Bike Mileage
City of Ojai	Ojai Avenue Crosswalk Safety Improvements at Whispering Oaks and Canada Street	Construct curb extensions and provide Pedestrian Activated Rapid Flashing Beacons at two intersections: Ojai Ave/Canada Street and Ojai Ave/Shady Lane (Whispering Oaks)	\$120,000	\$30,000	\$90,000	0.4
City of Thousand Oaks	Westlake Blvd between US 101 and Triunfo	Design and construct missing sidewalk segments on both sides of Westlake Blvd (SR 23)	\$620,000	\$560,000	\$60,000	3

SUMMARY OF FY 15-16 BICYCLE/PEDESTRIAN ARTICLE 3 FUND APPLICATIONS						
Applicant	Project Name	Project Description	Total Project Cost	Local Match amount provided	Article 3 Request Amount	Class I Bike Mileage
	Canyon Road	and restripe the existing bike lanes				
City of Simi Valley	Arroyo Simi Bike Path Phase 3	Design and construct phase 3 of the Arroyo Simi Greenway bike/ped path: pave Class 1 path on south side of Arroyo Simi between Madera Road and Fifth Street, construct ped bridge over Arroyo Simi to connect to existing grade-separated crossing at Los Angeles Ave/Fifth Street.	\$1,380,000	\$1,330,000	\$50,000	12
City of Moorpark	Arroyo Drive Sidewalk Installation-Phase I	Construct 2,100 feet of sidewalk on the south side of Arroyo Drive between the Villa del Arroyo Mobile Home Park and the far east end of Villa del Arroyo.	\$200,000	\$100,000	\$100,000	0.8
City of Oxnard	Pedestrian Safety Beacons	Design and install pedestrian-activated warning beacons at 11 intersection crosswalks	\$292,760	\$130,120	\$162,640	2.54
Ventura County	Sespe Street Bike Lanes Project	Construction of paved shoulder for Class II bike lanes on Sespe Street from South Mountain Road to Pasadena Avenue in the Bardsdale area	\$410,000	\$310,000	\$100,000	13
		TOTAL	\$3,022,760		\$562,640	
		Funding Available			\$779,000	



Item #6

April 14, 2015

**MEMO TO: CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE/SOCIAL SERVICES
TRANSPORTATION ADVISORY COUNCIL (CTAC/SSTAC)**

FROM: VICTOR KAMHI, BUS TRANSIT DIRECTOR

**SUBJECT: FISCAL YEAR 2015/2016 TRANSPORTATION DEVELOPMENT ACT (TDA) UNMET
TRANSIT NEEDS FINDINGS**

RECOMMENDATION

- Review and comment on the draft Fiscal Year (FY) 2015/2016 Unmet Transit Needs Findings

BACKGROUND

As part of the annually required Unmet Transit Needs Findings, the Citizen's Transportation Advisory Committee/Social Service Transportation Advisory Committee (CTAC/SSTAC) is required to review and comment on the recommendations which are proposed to be presented to the Commission. The recommended finding as attached. While there are no comments which reached the minimum threshold of the adopted definition of Unmet Transit Needs. Since the last VCTC Unmet Transit Needs process, there have been significant changes in the transit services being provided throughout the county. Among these changes are the creation of a fixed route transit service in the Heritage Valley, called the Valley Express, creation of a fixed route service in Oak Park called the Kanan Shuttle, a number of modifications to service hours, and, although not part of the public transit service, the VCTC funded "Mileage Reimbursement Program" demonstration.

While not at a level to be defined as an unmet transit need, the most frequent comments were received for three issues this year; the creation of transit service for workers, especially at the Camarillo Outlet Mall; expanded Ojai Trolley service, specifically into Oak View; and improved transit service to Oxnard College (primarily a lengthening of the service time; which is an operations improvement). The VCTC is considering, on April 3, creation of a demonstration project to provide work trips from South Oxnard and the Oxnard Transportation Center to employment sites in Camarillo using "cap and trade" funds.

The VCTC is also preparing to release a Short Range Transit Plan (SRTP) to identify future transit service adjustments for the intercity transit services, and to identify gaps in the service. This SRTP will be of use in future Unmet Transit Needs cycles.

Attachment (*Provided Separately*)