



TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

Camarillo City Hall, Administrative Conference Room

601 Carmen Drive, Camarillo, CA

Thursday, September 14, 2017

1:30 p.m.

AGENDA

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

ITEM 3 PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES – For Action

Waive the reading and approve the minutes of the July 13, 2017 meeting.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information

ITEM 7 VCTC INTERCITY BUS SERVICE CHANGE UPDATE – For Information

ITEM 8 AVL PROCUREMENT UPDATE – For Information

ITEM 9 UPDATE ON SENATE BILL 1 – IMPLEMENTATION – For Information

ITEM 10 REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM – For Action

ITEM 11 APPROVE TRANSIT PROJECT PRIORITY RANKING FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) CALL FOR PROJECTS – For Action

ITEM 12 FUTURE AGENDA ITEMS – For Information

- Coordinated Plan Priorities
- Coordinated Route Names
- Coordination of Data Standards for the Trip Planners
- Fareboxes Rollout and Unified Fare Media (subcommittee / standing agenda item)

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 111. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- Gold Coast Transit District Facility Presentation / Project Update
- Transit Asset Management Plan (TAM Plan)

ITEM X ADJOURNMENT

In consideration of City of Camarillo staff, please use the exit door directly to the parking lot.



**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, July 13, 2017
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Bill Golubics, City of Camarillo
Shawn Kroes, City of Moorpark (Chair)
Robert Hearn, City of Oxnard
John Ilasin, City of Santa Paula
Priscilla Freduah-Agyemang, City of Thousand Oaks
Treena Gonzalez, County of Ventura (Vice Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Aaron Bonfilio, VCTC InterCity Bus
Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Ojai
City of Port Hueneme
City of Simi Valley
City of Ventura
Heritage Valley Technical Advisory Committee
CSU Channel Islands (ex-officio)

Caltrans District 7 (ex-officio)

VCTC STAFF PRESENT:

Martin Erickson, Transit Director
Peter De Haan, Programming Manager
Aaron Bonfilio, Contract Manager – Transit
Judy Johnduff, Program Analyst
Heather Miller, Transit Planner

ITEM 1 CALL TO ORDER

Chair Kroes called the meeting to order at 1:34 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

Mr. Bonfilio, VCTC, announced that 1) the AVL procurement is underway and transit operators will have an opportunity select system components to meet their specific needs, 2) schedule changes will take effect for the VCTC Intercity and Valley Express buses, and 3) the expansion of Dial-A-Ride in the Heritage Valley.

Ms. Freduah-Agyemang, City of Thousand Oaks, announced the splitting of routes effective August 14, 2017 and the hiring of a staff person.

Mr. Ilasin, City of Santa Paula, announced that the Heritage Valley Transit Service will be seeking public input on the proposed fare increase.

Ms. Rauschenberger, GCTD, announced upcoming schedule and route changes, and that the procurement of a paratransit provider should be final in the Fall.

Mr. Erickson, VCTC, announced that Metrolink is planning a fall tour of their new Tier 4 locomotives and that there is on-going discussion concerning LOSSAN commuter rail between Ventura and Santa Barbara Counties.

Chair Kroes, City of Moorpark, announced route changes in Moorpark.

ITEM 3 PUBLIC COMMENT

None.

ITEM 4 AGENDA ADJUSTMENTS

None.

ITEM 5 APPROVAL OF MINUTES

The Committee recommended that Item 5 be amended with Ms. Rauschenberger as the person that seconded the minutes, not Mr. Golubics.

ACTION

Bonfilio moved, seconded by Golubics, that the Committee approve the June 8, 2017 meeting minutes, as amended. The motion passed with no objections. Kroes abstained.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT

Mr. Culver, Mobility Management Partners, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 AUTHORIZE CALL-FOR-PROJECTS FOR FTA SECTION 5310 LARGE URBAN AREA (SENIORS AND DISABLED) GRANT FUNDS AND SECTION 5307 JOBS ACCESS/REVERSE COMMUTE (JARC) FUNDS

Ms. Johnduff, VCTC, reviewed the schedule for the Call-For-Projects for FTA Section 5310 and grant funds.

Mr. De Haan, VCTC, stated that the set-aside for the One-Call / One-Click project is \$150,000 not \$100,000 as stated in the prioritization criteria.

Discussion

The Committee discussed 1) keeping the "One-Call One-Click" item in the general pool of applicants rather than setting aside \$150,000, 2) concerns about the quality of transit information delivered to the public from a third party, 3) the history of JARC funds, 4) the ability of Ventura County transit operators to apply for JARC, 4) the prioritization of nonprofit projects, and 5) the use of a procurement process versus a Call-For-Projects.

ACTION:

Rauschenberger, moved, seconded by Gonzalez, that the Committee approve for the Commission's consideration the attached Guidelines for a Call-for-Projects to program FTA Section 5310 Large Urbanized Area (Seniors and Disabled) funds and Section 5307 Jobs Access/Reverse Commute (JARC) funds, and the proposed Call-for-Projects schedule with the following amendments:

- 1) The one-call one-click proposals be included with the general pool of applicants with the caveat that one applicant will be awarded the funds,
- 2) Ventura County transit operators be eligible to submit proposals,
- 3) Nonprofits receive five points without the need to provide matching funds,

The motion passed unanimously.

ITEM 8 APPROVE 2017/18 FINAL PROGRAM OF PROJECTS

Mr. De Haan reviewed the Fiscal Year 2017/18 Final Program of Projects.

ACTION:

Rauschenberger moved, seconded by Golubics, that the Committee approve the final Program of Projects (POP) for federal transit operating, planning and capital assistance for Fiscal Year (FY) 2017/18.

ITEM 9 UPDATE ON SENATE BILL 1 - IMPLEMENTATION

Ms. Johnduff reviewed the funding allocations made possible by Senate Bill 1 including Transit and Intercity Rail Capital Program (TIRCP), STA – State of Good Repair, LCTOP, and Solutions for Congested Corridors. She said that Committee members can provide the CTC with input on the guidelines.

Mr. De Haan stated that there's an initiative to repeal SB1.

Discussion

The Committee discussed the definition of a Congested Corridor, the ability of VCTC to apply for the funds, and the Oxnard Corridor Community Transportation Improvement Plan.

ITEM 10 FUTURE AGENDA ITEMS

- 5310 Grant Program
- Coordinated Plan Priorities
- Coordinated Route Names
- Coordination of Data Standards for Trip Planners
- VCTC Intercity Service Update (September)

ITEM 11 ADJOURNMENT

Chair Kroes adjourned the meeting at 3:06 p.m.



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DATE: SEPTEMBER 14, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT
PROGRAM UPDATE

RECOMMENDATION:

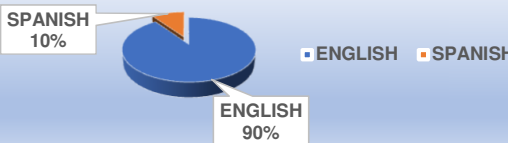
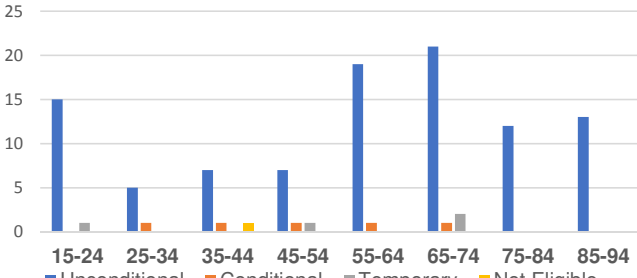
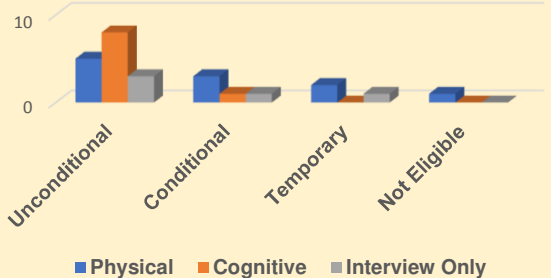
- Receive and file the monthly ADA Certification services report and Mileage Reimbursement Program update.

DISCUSSION:

Attached are the July and August 2017 ADA Certification Services Reports from Mobility Management Partners (MMP) for review at the TRANSCOM meeting.

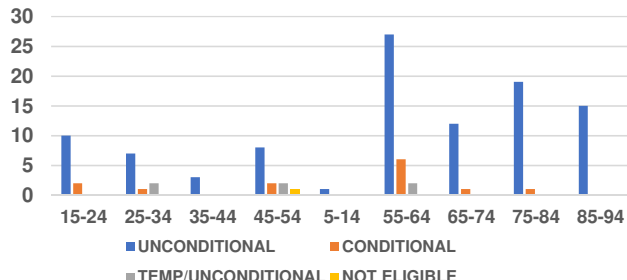
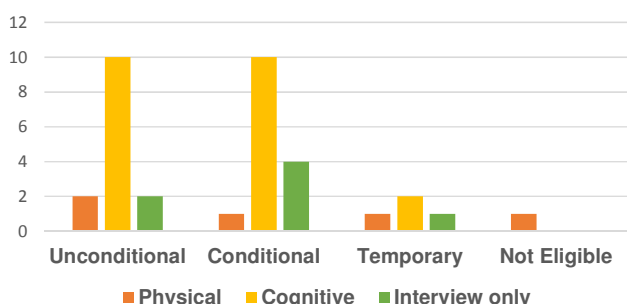
MMP received Section 5310 funding to expand its services to include the development and implementation of a pilot volunteer driver mileage reimbursement program in cooperation with the Area Agency on Aging and other agencies serving the needs of the county's senior population. Attached are the July and August 2017 updates on the Mileage Reimbursement Program (MRP).

Monthly ADA Certification Services Report July 2017

	Item Measured	July	June	May	April	March	Feb	Total phone calls inbound/outbound: 1110
Call Center	Inbound ADA Calls	819	846	749	673	703	584	Riders requesting service outside of Ventura County Riders requesting service into Ventura County
	Outbound ADA calls	291	184	348	309	287	335	
	Average hold time (in seconds)	4.15	3.69	4.92	4.26	6.02	6.51	
	Outbound Area Transmittals	3	2	10	8	3	6	
	Inbound Area Transmittals	1	2	2	1	0	1	
Applications Received	Recertification	52	39	47	43	71	40	Total applications received: 134 Online Applications received: 7 (19%)
	New Applications	82	85	81	74	60	60	
Applications Received by Service Area	Camarillo Area	7	10	12	6	9	6	Applications Received by Language 
	Gold Coast Area	35	42	51	41	54	35	
	Valley Express Area	2	2	5	7	3	3	
	Moorpark Area	6	4	6	5	0	7	
	Simi Valley Area	35	39	31	25	34	37	
	Thousand Oaks	23	26	22	29	30	9	
	Out of County	1	1	1	4	3	2	
Completed Evaluations In-person, Short-Term and Recertifications	Complete, with Functional Evaluation	20	16	27	33	33	27	Evaluations by Age and Determination 
	Complete, Interview w/o Functional Evaluation	5	0	10	4	6	5	
	Complete, Special Circumstance (no Interview)	43	50	28	24	21	20	
	Complete, Over 85+	11	14	11	11	18	15	
	Complete, Phone Interview	1	1	5	2	0	1	
	Complete, Short-term Certification (60 days)	0	1	1	2	0	0	
	Complete, Recertifications	29	39	33	29	42	21	
	Total Evaluations	109	121	115	105	120	89	
Delays in Processing (Cumulative)	Due to incomplete application by client	8	2	2	6	6	2	In-person Interview by Eligibility and Assessment Type 
	Pending Professional Evaluation (PE)	25	32	18	21	25	21	
	Applications that failed to meet 21 day rule	0	0	0	0	0	0	
	Applicants awaiting in-person interviews	17	12	18	15	17	14	
Assessments	Assessment Catagories	Total	CAM	VCTC	SIMI	T.O.	MPK	
	With Physical Assessment	11	0	5	4	2	0	
	With Cognitive Assessment	9	1	3	1	4	0	
	Interview only (at assessment sites)	5	0	1	2	2	0	
	No Shows	1	0	0	0	1	0	
	Total in-person interviews scheduled	26	1	9	7	9	0	
	Total Number of appointment days	8	1	3	2	2	0	
Determination Types:				Total	%			
Unconditional (including S.C., Over 85+ , Phone interviews)				98	89%			
Conditional				5	5%			
Temporary				5	5%			
Denials				1	1%			
Short Term				0	0%			

Jul-17				
Applications Received - GCT Area Cities	July	June	May	April
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	0	0	4	1
Oak View	1	0	0	0
Oxnard	19	31	27	24
Port Hueneme	3	1	1	4
Ventura	12	10	19	12
Applications Received-Valley Express Area Cities				
Fillmore	2	1	4	3
Piru	0	0	0	0
Santa Paula	0	1	1	4
Travel Training				
Training Statistics	Jul	Jun	May	April
Referrrals received	11	9	11	13
Assessments	11	8	8	13
Trainings	2	5	4	4
Referral Source				
ADA-Camarillo Area	0	0	0	0
ADA-Gold Coast Area	0	3	0	1
ADA-Valley Express Area	0	0	0	0
ADA-Moorpark Area	0	0	0	0
ADA-Simi Valley Area	1	0	2	0
ADA-Thousand Oaks Area	0	0	0	0
Other	10	6	9	0
Transit 101 Workshops				
Hosting Agency	Date	Attendees	Riders	
Simi Valley Transit	3/9/2017	22	12	
Thousand Oaks Transit	4/13/2017	42	18	
Thousand Oaks Transit	6/15/2017	42	20	
Simi Valley Transit	9/13/2017			
Thousand Oaks Transit	9/21/2017			
Simi Valley Transit	12/13/2017			

Monthly ADA Certification Services Report August 2017

	Item Measured	Aug	July	June	May	April	March	Total phone calls inbound/outbound: 1540
Call Center	Inbound ADA Calls	756	819	846	749	673	703	
	Outbound ADA calls	784	291	184	348	309	287	
	Average hold time (in seconds)	3.41	4.15	3.69	4.92	4.26	6.02	
	Outbound Area Transmittals	7	3	2	10	8	3	
	Inbound Area Transmittals	7	1	2	2	1	0	
Applications Received	Recertification	42	52	39	47	43	71	Riders requesting service outside of Ventura County
	New Applications	72	82	85	81	74	60	
Applications Received by Service Area	Camarillo Area	7	7	10	12	6	9	Applications by Language  4% ENGLISH 96% SPANISH
	Gold Coast Area	38	35	42	51	41	54	
	Valley Express Area	4	2	2	5	7	3	
	Moorpark Area	7	6	4	6	5	0	
	Simi Valley Area	25	35	39	31	25	34	
	Thousand Oaks	31	23	26	22	29	30	
	Out of County	2	1	1	1	4	3	
Completed Evaluations In-person, Short-Term and Recertifications	Complete, with Functional Evaluation	27	20	16	27	33	33	Evaluations by Age and Determination  UNCONDITIONAL CONDITIONAL TEMP/UNCONDITIONAL NOT ELIGIBLE
	Complete, Interview w/o Functional Evaluation	7	5	0	10	4	6	
	Complete, Special Circumstance (no Interview)	33	43	50	28	24	21	
	Complete, Over 85+	17	11	14	11	11	18	
	Complete, Phone Interview	3	1	1	5	2	0	
	Complete, Short-term Certification (60 days)	1	0	1	1	2	0	
	Complete, Recertifications	34	29	39	33	29	42	
	Total Evaluations	122	109	121	115	105	120	
Delays in Processing (Cumulative)	Due to incomplete application by client	7	5	2	2	6	6	In-person Interviews by Eligibility and Assessment Type  Physical Cognitive Interview only
	Pending Professional Evaluation (PE)	20	25	32	18	21	25	
	Applications that failed to meet 21 day rule	0	0	0	0	0	0	
	Applicants awaiting in-person interviews	9	8	12	18	15	17	
Assessments	Assessment Catagories	Total	CAM	VCTC	SIMI	T.O.	MPK	
	With Physical Assessment	5	0	2	1	2	0	
	With Cognitive Assessment	22	0	12	1	9	0	
	Interview only (at assessment sites)	7	0	6	1	0	0	
	No Shows	5	0	3	1	1	0	
	Total in-person interviews scheduled	39	0	23	4	12	0	
	Total Number of appointment days	8	0	5	1	2	0	
Determination Types:				Total	%			
Unconditional (including S.C., Over 85+ , Phone interviews)				102	83%			
Conditional				13	11%			
Temporary				5	4%			
Denials				1	1%			
Short Term				1	1%			

Aug-17				
Applications Received - GCT Area Cities	Aug	July	June	May
Casitas Springs	0	0	0	0
Meiners Oaks	0	0	0	0
Miramonte	0	0	0	0
Ojai	5	0	0	4
Oak View	0	1	0	0
Oxnard	15	19	31	27
Port Hueneme	3	3	1	1
Ventura	15	12	10	19
Applications Received-Valley Express Area Cities				
Fillmore	2	2	1	4
Piru	0	0	0	0
Santa Paula	2	0	1	1
Travel Training				
Training Statistics	Aug	Jul	Jun	May
Referrals received	15	11	9	11
Assessments	5	11	8	8
Trainings	0	2	5	4
Referral Source				
ADA-Camarillo Area	0	0	0	0
ADA-Gold Coast Area	1	0	3	0
ADA-Valley Express Area	0	0	0	0
ADA-Moorpark Area	0	0	0	0
ADA-Simi Valley Area	0	1	0	2
ADA-Thousand Oaks Area	0	0	0	0
Other	14	10	6	9
Transit 101 Workshops				
Hosting Agency	Date	Attendees	Riders	
Simi Valley Transit	3/9/2017	22	12	
Thousand Oaks Transit	4/13/2017	42	18	
Thousand Oaks Transit	6/15/2017	42	20	
Simi Valley Transit	9/13/2017			
Thousand Oaks Transit	9/21/2017			
Simi Valley Transit	12/13/2017			

Mileage Reimbursement Program Monthly Report - Jul 2017

Category	Item Measured	Jul	Jun	May	Apr	Mar	Feb
Application Process	Total Interest Applications	15	9	9	7	8	7
	Total Complete Applications	13	8	8	3	8	3
	Applications approved by EDC	0	8	0	6	1	0
	Total claims received	83	72	76	83	86	84
Mileage Claims	Total miles reimbursed	10272	8892	9381	9276	9312	10259
	Total one-way trips claimed	1876	1807	1925	1839	1837	1852
Statistics by Service Area							
Camarillo	Claims Received	24	24	24	24	26	24
	Miles Reimbursed	2688	2533	2830	2706	2711	2952
	One-way trips claimed	545	681	693	610	617	619
Gold Coast	Claims Received	27	24	25	26	28	26
	Miles Reimbursed	3312	2857	2678	2780	2763	2847
	One-way trips claimed	590	500	535	528	521	502
Moorpark	Claims Received	3	3	2	2	2	4
	Miles Reimbursed	382	382	280	250	282	432
	One-way trips claimed	92	96	96	46	59	100
Simi Valley	Claims Received	6	5	4	7	6	6
	Miles Reimbursed	821	663	660	878	840	750
	One-way trips claimed	79	62	77	136	104	98
Thousand Oaks	Claims Received	18	12	17	19	20	19
	Miles Reimbursed	2155	1597	2115	1976	2054	2412
	One-way trips claimed	478	379	440	435	471	450
Valley Express	Claims Received	5	4	4	5	4	5
	Miles Reimbursed	914	860	818	686	662	866
	One-way trips claimed	92	89	84	84	65	83
Other Statistics							
	Average Trip Length (Miles)	5.5	4.9	4.9	5.0	5.1	5.5
	Average Cost per Trip	\$ 1.92	\$ 1.72	\$ 1.71	\$ 1.77	\$ 1.77	\$ 1.94

Mileage Reimbursement Program Monthly Report - Aug 2017							
Category	Item Measured	Aug	Jul	Jun	May	Apr	Mar
Application Process	Total Interest Applications	13	15	9	9	7	8
	Total Complete Applications	11	13	8	8	3	8
	Applications approved by EDC	4	0	8	0	6	1
	Total claims received	83	83	72	76	83	86
Mileage Claims	Total miles reimbursed	10403	10272	8892	9381	9276	9312
	Total one-way trips claimed	2078	1876	1807	1925	1839	1837
Statistics by Service Area							
Camarillo	Claims Received	22	24	24	24	24	26
	Miles Reimbursed	2296	2688	2533	2830	2706	2711
	One-way trips claimed	641	545	681	693	610	617
Gold Coast	Claims Received	29	27	24	25	26	28
	Miles Reimbursed	3805	3312	2857	2678	2780	2763
	One-way trips claimed	724	590	500	535	528	521
Moorpark	Claims Received	3	3	3	2	2	2
	Miles Reimbursed	382	382	382	280	250	282
	One-way trips claimed	94	92	96	96	46	59
Simi Valley	Claims Received	5	6	5	4	7	6
	Miles Reimbursed	806	821	663	660	878	840
	One-way trips claimed	92	79	62	77	136	104
Thousand Oaks	Claims Received	19	18	12	17	19	20
	Miles Reimbursed	2366	2155	1597	2115	1976	2054
	One-way trips claimed	443	478	379	440	435	471
Valley Express	Claims Received	5	5	4	4	5	4
	Miles Reimbursed	748	914	860	818	686	662
	One-way trips claimed	84	92	89	84	84	65
Other Statistics							
	Average Trip Length (Miles)	5.0	5.5	4.9	4.9	5.0	5.1
	Average Cost per Trip	\$ 1.75	\$ 1.92	\$ 1.72	\$ 1.71	\$ 1.77	\$ 1.77



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DATE: SEPTEMBER 14, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: JUDITH JOHNDUFF, PROGRAM ANALYST

SUBJECT: UPDATE ON SENATE BILL 1 – IMPLEMENTATION

RECOMMENDATION:

- Information Only

BACKGROUND AND DISCUSSION:

The Road Repair and Accountability ACT (Senate Bill 1) will provide more than \$760 million annually in new funding for transit projects statewide. Senate Bill 1 funds will support the Transit and Intercity Rail Capital Program (TIRCP), the State Transit Assistance (STA) Program, and the Commuter Rail and Intercity Rail Program. It should also be noted that SB 862 "Cap and Trade" also provides funding for transit projects under the TIRCP program and Low Carbon Transit Operations Program (LCTOP).

Transit and Intercity Rail Capital Program (TIRCP)

CalSTA has released the formal draft guidelines for the Transit and Intercity Rail Capital Program and the State Rail Assistance Program.

The final draft TIRCP guidelines can be found at:

<http://calsta.ca.gov/wp-content/uploads/sites/12/2017/08/TIRCP-2018-Formal-Draft-Guidelines.pdf>

The final draft SRA guidelines can be found at:

<http://calsta.ca.gov/wp-content/uploads/sites/12/2017/08/Formal-Draft-SRA-Guidelines.pdf>

CalSTA has scheduled two workshops to provide an opportunity for public input. The first will be held in Los Angeles on September 29 and the second will be held in Sacramento on October 2. Time and location information on the workshops will be announced on the CalSTA website. Written comments can be submitted to: tircpcomments@dot.ca.gov or sra@calsta.ca.gov. Comments on the formal draft guidelines are requested by October 5, and can be made in writing or in person at the workshops.



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DATE: SEPTEMBER 14, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: JUDITH JOHNDUFF, PROGRAM ANALYST

SUBJECT: REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM

RECOMMENDATION:

Recommend the Ventura County Transportation Commission (VCTC) approve the following:

- Reprogram \$657,690 and accumulated interest (approximately \$12,848) from the Gold Coast Transit Automatic Vehicle Stop Annunciator Project to the Gold Coast Transit New Facility Project.
- Revise the project description of the Gold Coast Transit Replacement Paratransit Vehicle Project to include the purchase two additional vehicles and the purchase of transit scheduling software.

DISCUSSION:

Automatic Vehicle Stop Annunciator Project: In 2011, Gold Coast Transit District (GCTD) was awarded Proposition 1B Transit Capital funds to purchase an Automatic Vehicle Stop Annunciator system. The purpose of the project was to purchase Automatic Voice Annunciators for all fixed-route buses that would announce upcoming bus stops for passengers, as well as announce the route identity and destination externally to passengers waiting at bus stops. After consultation with VCTC staff, it was determined that GCTD will instead coordinate the purchase of the equipment with VCTC's Automatic Vehicle Locator (AVL) project. Coordinating with VCTC's AVL project will be more cost effective and ensure countywide system coordination. To meet the Proposition 1B deadline for expenditure of the funds for the Annunciator Project, Gold Coast Transit is requesting to shift the Proposition 1B funds to the GCTD new facility project and to use another funding source to purchase the annunciator equipment. This will enable GCTD to meet the Proposition 1B deadline.

Paratransit Vehicle Project: Vehicle costs for Gold Coast Transit District's (GCTD) Proposition 1B project to purchase twenty-four (24) replacement paratransit vehicles were less than anticipated. GCTD has estimated that they would be able to purchase two additional paratransit vehicles with the project savings and purchase scheduling software with the remaining funds, approximately \$330,000, to better serve paratransit needs. Therefore, GCTD is requesting to add these additional items to the scope of the Paratransit Vehicle Project.



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DATE: SEPTEMBER 14, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: APPROVE TRANSIT PROJECT PRIORITY RANKING FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) CALL FOR PROJECTS

RECOMMENDATION:

- Recommend the Commission program \$6,345,283 in CMAQ funds to the transit projects prioritized “above the line” in Attachment B.
- Recommend the Commission approve for the Shelf List the unfunded balance of the Gold Coast Transit Bus Service Life Extension project, followed by the third year of funds for the Gold Coast Ventura Road Route project, should the funds become available in FY 2018/19 or before, with the stipulation that TRANSCOM need not be consulted again for this project to be approved from the shelf list.

BACKGROUND:

TRANSCOM at its April 13, 2017 meeting approved the guidelines for the combined CMAQ/TDA Article 3 Bicycle & Pedestrian Call-for-Projects and VCTC approved the guidelines on June 2nd. The guidelines provide for separate scoring of transit and non-transit (primarily bicycle and pedestrian) projects, with TRANSCOM to review the transit projects and TTAC and CTAC the non-transit projects, based on the policy that each of two categories receive half of the CMAQ funds.

When the guidelines were adopted, staff provided estimated funding amounts for each category, which took into account some projects for each category that had been committed for “off-the-top” funding. The result was that there was estimated to be \$5,847,000 available in the Call for the non-transit category, and \$3,390,000 for the transit category. Staff has recently updated the funding amounts based on prior-year carryover and updated revenue estimates, with the result that the available amounts are significantly increased, to \$8,862,000 for non-transit and \$6,150,000 for transit, for a total of \$15,012,000.

As specified in the guidelines, project applications were due to VCTC on August 21st. VCTC received a total of 12 transit projects with a total funding request of \$10,501,617. These projects included five (5) alternate-fueled transit vehicle projects, two (2) bus stop improvement projects, two (2) new transit service (operations) projects, one (1) outreach project, one (1) study, and one (1) rail car refurbishment project.

As provided in the approved guidelines, the first step in reviewing the applications was to review the eligibility of the projects based on CMAQ eligibility, financial feasibility, and planning consistency. This review resulted in one project, the Simi Valley Transit Center Feasibility Study, being deemed ineligible because it was a general planning study which is ineligible for CMAQ. There are, however, planning grant programs available for which Simi Valley might be able to compete for the proposed study.

Attachment A summarizes the projects that were nominated along with the results of the feasibility review.

The initial scoring of projects was done by VCTC staff, with the exception of the Air Quality criterion which was scored by APCD staff. TRANSCOM selected a subcommittee to review scores consisting of Ben Cacatian, APCD; Treena Gonzalez, County Public Works; and Vanessa Rauschenberger, Gold Coast Transit District (GCTD). The subcommittee review took place on August 31st. Although the recommendations of the subcommittee were for the most part incorporated into the VCTC staff recommendation, a subsequent staff review took place that resulted in some changes being made, and these changes are detailed in Attachment B. Attachment C provides the staff-recommended scores and funding cutoff, incorporating the changes made per Attachment B subsequent to the subcommittee meeting. It is important to note that the post-subcommittee staff review resulted in one project, the Wells Road Bus Stop Improvement in Ventura, moving from above the line to below.

The funding cutoff for the non-transit projects left a residual balance of \$195,283 which is not enough for the next project on that list. Staff has therefore increased by \$195,283 the amount available for the transit project list.

As in prior CMAQ programming actions, it is recommended that a shelf of projects be established consisting of the \$1,255,812 unfunded portion of the GCTD project to rehabilitate buses followed by the third year of funding for the Ventura Road Service.

As anticipated, there is a significant concern regarding insufficient funding to address sorely-needed transit vehicle rehabilitation projects, including those submitted by the GCTD, SCRRA, and Thousand Oaks. TRANSCOM and VCTC will need to make a priority of seeking additional funds from any available to source to address these needs.

**2017 CMAQ/Article 3
Call For Projects
Summary of Applications Received**

TRANSIT PROJECTS															
	AGENCY	PROJECT NAME	CMAQ	Match	Other Funds		Total Project Cost	Match %	Total Local Committed Funds	Leveraged Funds		Eligible Project	Planning Consistency	Financial Feasibility	Screening Criteria Comments
1	City of Simi Valley	Bus Shelter Improvements	\$ 53,118	\$ 6,882	\$ -		\$ 60,000	11.47%				Y	Y	Y	
2	City of Simi Valley	Feasibility Study for Design of a New Transit Center in Simi Valley	\$ 159,354	\$ 20,646	\$ -		\$ 180,000	11.47%				N	Y	N	Plan development, won't lead to const
3	City of Simi Valley	Marketing and Branding Effort for Simi Valley Transit including online and print marketing	\$ 39,838	\$ 5,162			\$ 45,000	11.47%				Y	Y	Y	Needs to be defined as "Outreach" per fed regs
4	City of Simi Valley	Community Shuttle Zero Emission Vehicles (2-4)	\$ 212,472	\$ 27,528			\$ 240,000	11.47%				Y	Y	Y	
5	City of Ventura	Wells Center Bus Stop Improvements	\$ 309,855	\$ 40,145	\$ -		\$ 350,000	11.47%				Y	Y	Y	
6	Gold Coast Transit District	Midlife Engine Replacement and Service Life Extension Project - A - 10 buses	\$ 1,258,516	\$ 163,054	\$ -		\$ 1,421,570	11.47%				Y	Y	Y	
7	Gold Coast Transit District	Midlife Engine Replacement and Service Life Extension Project - B - 16 buses	\$ 2,013,625	\$ 260,887	\$ -		\$ 2,274,512	11.47%				Y	Y	Y	
8	Gold Coast Transit District	Ojai Bike Bus	\$ 39,838	\$ 5,162	\$ -		\$ 45,000	11.47%				Y	Y	Y	
9	Gold Coast Transit District	Ventura Road Route Implementation and Public Outreach	\$ 3,654,142	\$ 473,433	\$ -		\$ 4,127,575	11.47%				Y	Y	Y	
10	SCRRA	Metrolink Bombardier Generation I Passenger Railcar Midlife Overhaul	\$ 3,390,000	\$ 388,833	\$ 123,506,875		\$ 127,285,708					Y	Y	Y	
11	City of Thousand Oaks	6 Replacement Dial-A-Ride Vehicles	\$ 500,000	\$ 64,780	\$ 135,220		\$ 700,000	11.47%				Y	Y	Y	
12	VCTC Intercity	2 Replacement and 1 Expansion Buses	\$ 1,892,859	\$ 245,241	\$ -		\$ 2,138,100	11.47%				Y	Y	Y	

**VCTC STAFF REVIEW CHANGES
MADE SUBSEQUENT TO TRANSCOM SUBCOMMITTEE**

1. Wells Road Stop Improvement: “Increased Capacity/Ridership” score reduced from 17 to 14 as the scope includes a bus shelter plus pedestrian improvements and the application did not address the prognosis for the shelter being implemented given the track record of the City’s Design Review and Council approval processes with regard to transit shelters.
2. Simi Valley Bus Shelters: “Increased Capacity/Ridership” score increased from 5 to 14 to reflect the very low cost associated with the project, relative to the ridership improvement.
3. Simi Valley Marketing: “Increased Capacity/Ridership” score increased from 10 to 17 to reflect the very low cost associated with the project, and to be consistent with the “Air Quality Improvement” score for the project.
4. Gold Coast Service Life Extension: On Attachment C, two-phased project combined into one for ease of presentation.
5. VCTC Intercity Buses: The subcommittee wanted to consider sharing the shortfall between the Gold Coast Service Life project and the VCTC Intercity Buses project. VCTC staff recommends against a reduction in the VCTC project, since it is the only recommended project to benefit the area outside of the Gold Coast Transit District.
6. Total Available Funding: At the subcommittee meeting it was believed that the pending approval of SB 1 Active Transportation Program (ATP) funds would reduce the amount of CMAQ requested for certain bicycle projects, and that these funds could be used for transit projects instead. Further analysis has indicated that the available SB 1 funds will only be sufficient to fund portions of the ATP projects that were assumed in the CMAQ applications to be funded from ATP, meaning the ATP funds will not reduce the amount of CMAQ funds required by the recommended CMAQ projects. As a result, the amount of available funds for transit projects is \$678,000 lower than the number used at the subcommittee meeting.

AGENCY	PROJECT NAME	FUNDS REQUESTED	TOTAL PROJECT COST	SELECTION CRITERIA & SCORING				TOTAL SCORE	RECOMMENDED FUNDING
				Increase Capacity / Ridership (Up to 20)	Project's Necessity (Up to 25 Points)	Air Quality Improvements and Special Considerations (Up to 45 Points)	Safety and Security (Up to 10 Points)		
Gold Coast Transit District	Ventura Road Route Implementation and Public Outreach - 3 years*	\$ 3,654,142	\$ 4,127,575	20	0	45	10	75	\$ 2,436,095
VCTC Intercity	2 Replacement and 1 Expansion Buses	\$ 1,892,859	\$ 2,138,100	5	20	40	0	65	\$ 1,892,859
Gold Coast Transit District	Midlife Engine Replacement and Service Life Extension Project - 26 buses**	\$ 3,272,141	\$ 3,696,082	0	25	35	5	65	\$ 2,016,329
City of Ventura	Wells Center Bus Stop Improvements	\$ 309,855	\$ 350,000	14	0	40	10	64	\$ -
City of Simi Valley	Bus Shelter Improvements	\$ 53,000	\$ 60,000	14	0	35	10	59	\$ -
SCRRA	Metrolink Bombardier Generaion I Passenger Railcar Midlife Overhaul	\$ 3,390,000	\$ 127,285,708	2	10	35	10	57	\$ -
City of Simi Valley	Marketing and Branding Effort for Simi Valley Transit including online and print marketing	\$ 40,000	\$ 45,000	17	0	40	0	57	\$ -
City of Simi Valley	Community Shuttle Zero Emission Vehicles (2-4)	\$ 215,000	\$ 240,000	15	0	40	0	55	\$ -
City of Thousand Oaks	6 Replacement Dial-A-Ride Vehicles	\$ 500,000	\$ 700,000	0	20	35	0	55	\$ -
Gold Coast Transit District	Ojai Bike Bus	\$ 39,838	\$ 45,000	10	0	35	0	45	\$ -
City of Simi Valley	Feasibility Study for Design of a New Transit Center in Simi Valley	\$ 160,000	\$ 180,000					0	\$ -
Total available		\$ 6,345,283							

*Third year not recommended for funding at this time as this is a 2-year call for projects.