



TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

Camarillo City Hall, Administrative Conference Room

601 Carmen Drive, Camarillo, CA

Thursday, October 12, 2017

1:30 p.m.

AGENDA

ITEM 1 CALL TO ORDER

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

ITEM 3 PUBLIC COMMENT

Any member of the public may address the Committee for up to two minutes on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.

ITEM 4 AGENDA ADJUSTMENTS

ITEM 5 APPROVAL OF MINUTES – For Action

Waive the reading and approve the minutes of the September 14, 2017 meeting.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT PROGRAM – For Information

ITEM 7 ADA CERTIFICATION CONTRACT EXTENSION – For Action

ITEM 8 STATUS OF 2019 TRANSPORTATION IMPROVEMENT PROGRAM – For Information

ITEM 9 UPDATE ON SENATE BILL 1 – IMPLEMENTATION – For Information

ITEM 10 FUTURE AGENDA ITEMS – For Information

- Coordinated Plan Priorities
- Coordinated Route Names
- Coordination of Data Standards for the Trip Planners
- Fareboxes Rollout and Unified Fare Media (subcommittee / standing agenda item)
- Gold Coast Transit District Facility Presentation / Project Update
- Transit Asset Management Plan (TAM Plan)

ITEM 11 ADJOURNMENT

In consideration of City of Camarillo staff, please use the exit door directly to the parking lot.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Committee meeting, please contact the Clerk of the Committee at (805) 642-1591 ext. 111. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



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**VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC)
TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)**

Camarillo City Hall, Administrative Conference Room
601 Carmen Drive, Camarillo, CA
Thursday, September 14, 2017
1:30 p.m.

Meeting Minutes

MEMBERS PRESENT:

Bill Golubics, City of Camarillo
Shawn Kroes, City of Moorpark (Chair)
Terry Kirsch, City of Oxnard
John Ilasin, City of Santa Paula
Robin Walker, City of Simi Valley
Priscilla Freduah-Agyemang, City of Thousand Oaks
Treena Gonzalez, County of Ventura (Vice Chair)
Vanessa Rauschenberger, Gold Coast Transit District
Heritage Valley Technical Advisory Committee
Aaron Bonfilio, VCTC InterCity Bus

Caltrans District 7 (ex-officio)
CSU Channel Islands (ex-officio)
Ben Cacatian, VCAPCD (ex-officio)

MEMBERS ABSENT:

City of Fillmore
City of Ojai
City of Port Hueneme
City of Ventura

VCTC STAFF PRESENT:

Martin Erickson, Transit Director
Peter De Haan, Programming Manager
Aaron Bonfilio, Contract Manager – Transit
Judy Johnduff, Program Analyst
Heather Miller, Transit Planner

ITEM 1 CALL TO ORDER

Chair Kroes called the meeting to order at 1:31 p.m.

ITEM 2 INTRODUCTIONS & ANNOUNCEMENTS

Mr. Erickson, VCTC, announced the resignations of Mr. Holmes and Mr. Khouri, and the appointment of Ms. Eddington to the position of Transit Specialist.

Ms. Rauschenberger, GCTD, announced that their Board approved testing of mobile ticketing, which is scheduled to begin in November.

Mr. Bonfilio, VCTC, announced the Commission's approval of the Automatic Vehicle Locator (AVL) contract with Syncromatics and the potential for a fare increase.

Ms. Walker, City of Simi Valley, announced the completion of Phase I of the Short Range Transit Plan.

Mr. Houser, City of Thousand Oaks, arrived at 1:37 p.m.

Mr. Cacatian, VCAQCD, announced that Committee members should contact him with questions pertaining to the employee trip reduction survey.

ITEM 3 PUBLIC COMMENT
None.

ITEM 4 AGENDA ADJUSTMENTS
Item 11 will be taken before Item 5.

ITEM 5 APPROVAL OF MINUTES

ACTION

Golubics moved, seconded by Gonzalez, and passed 7/0 that the Committee approve the July 13, 2017 meeting minutes. Mr. Houser and Ms. Walker abstained.

ITEM 6 ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT
Mr. De Haan, VCTC, provided a brief summary of the ADA Certification Service and Mileage Reimbursement program.

ITEM 7 VCTC INTERCITY BUS SERVICE CHANGE UPDATE
Mr. Bonfilio, VCTC, updated the Committee on 1) the schedule changes to the Conejo Connection, Coastal Commission, and Ox/Cam/CSUCI routes, 2) the implementation of the East-West Connector in conjunction with the Veteran's Day promotion on November 10th and 11th, and 3) the proposed route.

Discussion

The Committee discussed 1) the number of stops versus, 2) route duration, and 3) traffic patterns.

ITEM 8 AUTOMATIC VEHICLE LOCATOR PROCUREMENT UPDATE

The Committee discussed 1) the funding of the various options available from the vendor, 2) Gold Coast Transit District's interest in acquiring an Automatic Vehicle Annunciator system, and 3) ongoing discussion with the vendor regarding the final contract amount.

ITEM 9 UPDATE ON SENATE BILL 1 - IMPLEMENTATION
Mr. De Haan updated the Committee on the Road Repair and Accountability ACT (Senate Bill1) including 1) upcoming workshops, 2)

Discussion

The Committee discussed using Low Carbon Transit Operations Program (LCTOP) funds for farebox recovery and the potential for a future workshop.

ITEM 10 REVISION TO PROPOSITION 1B TRANSIT CAPITAL PROGRAM

ACTION

Gonzalez moved, seconded by Bonfilio, and passed 9/0 that the Committee recommend the Ventura County Transportation Commission (VCTC) approve the following:

- **Reprogram \$657,690 and accumulated interest (approximately \$12,848) from the Gold Coast Transit Automatic Vehicle Stop Annunciator Project to the Gold Coast Transit New Facility Project.**
- **Revise the project description of the Gold Coast Transit Replacement Paratransit Vehicle Project to include the purchase of two additional vehicles and the purchase of transit scheduling software.**

ITEM 11 APPROVE TRANSIT PROJECT PRIORITY RANKING FOR CONGESTION MITIGATION AND AIR QUALITY (CMAQ) CALL FOR PROJECTS

Mr. De Haan, VCTC, reviewed the transit project priority ranking for CMAQ call for projects. He reviewed 1) the re-scoring of an application and how that affected the funding of other projects, 2) the application scoring process, 3) staff's recommendation to fund the regional bus replacement/expansion project, 4) Metrolink's application for rail car rehabilitation and the future expense of repairing bridges, 5) the shelf list.

Discussion

The Committee discussed 1) the scoring of the projects that did not qualify for funding; 2) the selection criteria and scoring; 3) the Citizens Advisory Committee's discussion of the ranking ; 4) whether or not splitting the funds 50/50 between transit and non-transit is beneficial; and 5) the necessity for VCTC to purchase three vehicles.

ACTION

Houser moved, seconded by Rauschenberger, and passed 9/0 that the Committee recommend that the Ventura County Transportation Commission (VCTC) 1) approve the Programming of \$6,345,283 in CMAQ funds to the transit projects prioritized "above the line" in revised Attachment C, and 2) add the unfunded balance of the Gold Coast Transit Bus Service Life Extension project, followed by the third year of funds for the Gold Coast Ventura Road Route project, should the funds become available in FY 2018/19 or before, with the stipulation that TRANSCOM need not be consulted again for this project to be approved from the shelf list.

ITEM 12 FUTURE AGENDA ITEMS

- 5310 Grant Program
- ADA Medicare Reimbursable Trips (Update)
- Coordinated Plan Priorities

- Coordinated Route Names
- Coordination of Data Standards for Trip Planners
- Farebox Rollout and Unified Fare Media (October / November)
- Gold Coast Transit District Facility (October)
- LCTOP for Fare Voucher Program
- Metrolink Budget Requirements of VCTC (November)
- Transit Asset Management (TAM) Plan (October)

ITEM 13 ADJOURNMENT

Chair Kroes adjourned the meeting at 2:57 p.m.



DATE: OCTOBER 12, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION SERVICES AND MILEAGE REIMBURSEMENT
PROGRAM UPDATE

RECOMMENDATION:

- Receive and file the monthly ADA Certification services report and Mileage Reimbursement Program update.

DISCUSSION:

Attached is the September 2017 ADA Certification Services Reports from Mobility Management Partners (MMP) for review at the TRANSCOM meeting.

MMP received Section 5310 funding to expand its services to include the development and implementation of a pilot volunteer driver mileage reimbursement program in cooperation with the Area Agency on Aging and other agencies serving the needs of the county's senior population. Attached is the September 2017 updates on the Mileage Reimbursement Program (MRP).

Sep-17							
	Item Measured	Sep	Aug	July	June	May	April
Call Center	Inbound ADA Calls	788	756	819	846	749	673
	Outbound ADA calls	538	784	291	184	348	309
	Average hold time (in seconds)	4.28	3.41	4.15	3.69	4.92	4.26
	Outbound Area Transmittals	2	7	3	2	10	8
Applications Received	Inbound Area Transmittals	7	7	1	2	2	1
	Recertification	30	42	52	39	47	43
	New Applications	86	72	82	85	81	74
Applications Received by Service Area	Camarillo Area	6	7	7	10	12	6
	Gold Coast Area	44	38	35	42	51	41
	Valley Express Area	1	4	2	2	5	7
	Moorpark Area	4	7	6	4	6	5
	Simi Valley Area	29	25	35	39	31	25
	Thousand Oaks	28	31	23	26	22	29
	Out of County	4	2	1	1	1	4
	Complete, with Functional Evaluation	19	27	20	16	27	33
	Complete, Interview w/o Functional Evaluation	6	7	5	0	10	4
	Complete, Special Circumstance (no Interview)	35	33	43	50	28	24
Completed Evaluations In-person, Short-Term and Recertifications	Complete, Over 85+	14	17	11	14	11	11
	Complete, Phone Interview	2	3	1	1	5	2
	Complete, Short-term Certification (60 days)	0	1	0	1	1	2
	Complete, Recertifications	24	34	29	39	33	29
	Total Evaluations	100	122	109	121	115	105
	Due to incomplete application by client	8	7	5	2	2	6
	Pending Professional Evaluation (PE)	25	20	25	32	18	21
	Applications that failed to meet 21 day rule	0	0	0	0	0	0
	Applicants awaiting in-person interviews	7	9	8	12	18	15
	Assessments	Assessment Categories	Total	CAM	VCTC	SIMI	T.O.
With Physical Assessment		11	1	5	2	3	0
With Cognitive Assessment		8	0	3	1	4	0
Interview only (at assessment sites)		6	1	3	1	1	0
No Shows		0	0	0	0	0	0
Total in-person interviews scheduled		25	2	11	4	8	0
Total Number of appointment days		8	1	3	2	2	0
Determination Types:		Total	%				
Unconditional (including S.C., Over 85+ , Phone interviews)		85	85%				
Conditional		11	11%				
Temporary	3	3%					
Denials	1	1%					
Short Term	0	0%					

Total phone calls inbound/outbound: 1326

Riders requesting service outside of Ventura County

Riders requesting service into Ventura County

Total applications received: 116

Online Applications received: 2%

Applications by Language

94%

6%

ENGLISH

SPANISH

Evaluations by Age and Determination Type

UNCONDITIONAL

CONDITIONAL

TEMPORARY

NOT ELIGIBLE

In-person Interviews by Eligibility and Assessment Type

Unconditional

Conditional

Temporary

Not Eligible

Physical

Cognitive

Interview only

Sep-17						
Applications Received - GCT Area Cities						
Casitas Springs	0	0	0	0	0	0
Meiners Oaks	0	0	0	0	0	0
Miramonte	0	0	0	0	0	0
Ojai	1	5	0	0	0	0
Oak View	0	0	1	1	0	0
Oxnard	21	15	19	31	31	31
Port Hueneme	2	3	3	1	1	1
Ventura	20	15	12	10	10	10
Applications Received-Valley Express Area Cities						
Fillmore	0	2	2	1	1	1
Piru	0	0	0	0	0	0
Santa Paula	1	2	0	1	1	1
Travel Training						
Training Statistics						
Referrals received	11	15	11	9	9	9
Assessments	9	5	11	8	8	8
Trainings	7	0	2	5	5	5
Referral Source						
ADA-Camarillo Area	1	0	0	0	0	0
ADA-Gold Coast Area	3	1	0	3	3	3
ADA-Valley Express Area	0	0	0	0	0	0
ADA-Moorpark Area	0	0	0	0	0	0
ADA-Simi Valley Area	0	0	1	0	0	0
ADA-Thousand Oaks Area	1	0	0	0	0	0
Workshops	3	0	0	0	0	0
Other	3	14	10	6	6	6
Transit 101 Workshops						
Hosting Agency	Date	Attendees	Riders	Referrals	Referrals	Referrals
Simi Valley Transit	3/9/2017	22	12	0	0	0
Thousand Oaks Transit	4/13/2017	42	18	0	0	0
Thousand Oaks Transit	6/15/2017	42	20	0	0	0
Simi Valley Transit	9/13/2017	20	16	1	1	1
Thousand Oaks Transit	9/21/2017	50	20	2	2	2
Simi Valley Transit	12/13/2017					

Mileage Reimbursement Program Monthly Report - Sep 2017							
Category	Item Measured	Sep	Aug	Jul	Jun	May	Apr
Application Process	Total Interest Applications	19	13	15	9	9	7
	Total Complete Applications	16	11	13	8	8	3
	Applications approved by EDC	0	4	0	8	0	6
	Total claims received	87	83	83	72	76	83
Mileage Claims	Total miles reimbursed	10620	10403	10272	8892	9381	9276
	Total one-way trips claimed	2050	2078	1876	1807	1925	1839
Statistics by Service Area							
Camarillo	Claims Received	23	22	24	24	24	24
	Miles Reimbursed	2587	2296	2688	2533	2830	2706
	One-way trips claimed	619	641	545	681	693	610
Gold Coast	Claims Received	29	29	27	24	25	26
	Miles Reimbursed	3588	3805	3312	2857	2678	2780
	One-way trips claimed	699	724	590	500	535	528
Moorpark	Claims Received	3	3	3	3	2	2
	Miles Reimbursed	382	382	382	382	280	250
	One-way trips claimed	96	94	92	96	96	46
Simi Valley	Claims Received	4	5	6	5	4	7
	Miles Reimbursed	502	806	821	663	660	878
	One-way trips claimed	52	92	79	62	77	136
Thousand Oaks	Claims Received	23	19	18	12	17	19
	Miles Reimbursed	2577	2366	2155	1597	2115	1976
	One-way trips claimed	490	443	478	379	440	435
Valley Express	Claims Received	5	5	5	4	4	5
	Miles Reimbursed	984	748	914	860	818	686
	One-way trips claimed	94	84	92	89	84	84
Other Statistics							
	Average Trip Length (Miles)	5.2	5.0	5.5	4.9	4.9	5.0
	Average Cost per Trip	\$ 1.81	\$ 1.75	\$ 1.92	\$ 1.72	\$ 1.71	\$ 1.77



DATE: OCTOBER 12, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: ADA CERTIFICATION CONTRACT EXTENSION

RECOMMENDATION:

- Recommend that the Commission exercise the contract option with Mobility Management Partners, Inc., (MMP) to extend the contract by one year through June 30, 2019 at a cost not to exceed \$292,288 for the extension period, as specified in the option.

BACKGROUND

In 2015 VCTC conducted a competitive procurement for ADA certification services, selecting MMP, the prior service provider, for the contract. As specified in the RFP, the contract is for a three year term ending June 30, 2018, with options for two one-year extensions. The first contract option for the period of July 1, 2018 to June 30, 2019, has a price structure as shown in Attachment A, with a ceiling of \$292,288 based on 1,550 evaluations.

There was an extensive discussion leading to the consultant selection, with many comments regarding suggestions for improving the eligibility process. Furthermore, the RFP called for the selected contractor to make certain changes from VCTC's previous program. At the May, 2016 meeting, staff reported to the Commission on the status of the changes, with an evaluation of the contractor's effectiveness. At that time there was general satisfaction with the progress made, particularly because the average application processing time had dropped from 52 to 11 days (March 2016). Meanwhile, the number of determinations had risen from an average of 800 per year in 2013/14 to 1,150 per year in 2015/16. In 2016/17 the number of determinations had stabilized.

DISCUSSION

Attachment B provides again the list of changes made to the ADA certification process changed from the start of the contract in July, 2015, through April, 2016. Attachment C provides a second list of changes made since May, 2016. Some of these changes were more extensive than others, and were made in cooperating with the transit operators. A particularly complex improvement was the development of a new application form which was deployed after extensive review by a number of parties. This form allows for up-front collection of more detailed information about applicants, so that the reviewers can determine up-front the most appropriate process for completing each evaluation, with in-person interviews required less often.

Attachments D & E provide performance statistics for the certification process. Attachment D shows that the number of online application submittals has steadily increased, although it is still a relatively small share of the applications. The statistics in Attachment E show that after the initial

drop the average application processing time has remained steady or dropped slightly more, with the average being 9 days for the most recent period of July / September 2017. The proportion of certifications not requiring an in-person interview has increased to 78%. The percentage of determinations by various types, including those who submit applications but then for whatever reason do not move forward with the process, has continued to fluctuate without any obvious trend for change.

Over the past year VCTC staff has received a relatively low level of complaints from ADA applicants, and the few complaints have generally had to do with the determination that was made rather than hold-ups in the process as was common in years past. There have, however, been some comments from transit operators that there needs to be better communication with them regarding policy decisions for which the transit operators are ultimately responsible. Staff believes that given MMP's performance it is appropriate at this time to extend the contract by one year as provided in the contract options. Staff is committed to working with MMP to ensure appropriate communication with transit operators regarding the program.

MOBILITY MANAGEMENT PARTNERS CONTRACT
FY 2018/19 COST STRUCTURE

Effective date(s): July 1, 2018 to June 30, 2019 (First optional period)

Base Price for 1,150 determinations: \$216,888

Incremental cost for less than 1,000 or more than 1,150 determinations: \$197

Maximum cost per tier of 100: \$16,873

Fees for access to transit operator certification databases: Actual cost

Contract ceiling including database fees (based on maximum of 1,550 evaluations): \$292,288

ADA PROCESS CHANGES – JULY 2015 / APRIL 2016

Task	Purpose	Completion Date
Online application	Create the ability for applicants to apply online for ADA certification	July 2015
Integration of Travel Training dialogue during eligibility process	Inform applicants of the availability of the travel training program when they apply, when they are interviewed (if applicable), and when they receive notification of their determination	July 2015
Initial Application Review	Check each first-time application to determine whether an in-person interview will be necessary to make a determination, or if the determination can be made based just on the submitted information	August 2015
Change ID cards to no longer require photo	Streamline process for generating ID card by eliminating the need to include passenger photo on ID card	August 2015
Revise determination letter format	Provide clearer definition of "Conditional" determinations	August 2015
Revise list of symptoms used during evaluation process	Create a standardized list of symptoms to be recorded in client database records so all operators have a common understanding of passenger limitations.	September 2015
Provide electronic access to eligibility database for VCTC staff and transit operators	Allow VCTC staff and transit operators to access MMP eligibility database remotely in order to better communicate with applicants calling for information regarding their application.	September 2015

ADA PROCESS CHANGES – MAY 2016 / PRESENT

TASK	PURPOSE	Completion Date
Implemented new ADA Application	Provides ADA applicants the opportunity to provide more specific details about their needs and abilities	September 2016
Implemented new ADA Complaint form	Integrate new ADA Complaint form and processes into ADA Certification process	October 2016
Implemented new Follow-up procedure for Professional Evaluation (PE) Form-Contacting Health Professionals via phone if no response to request for PE received after two attempts	Expedites the Eligibility process when verification of conditions has been needed from Health Professionals	October 2016
Implemented Simplified Recertification Application	Provides currently “Unconditionally” certified ADA riders a Simplified Recertification application	December 2016
Implemented “Modified Functional Evaluations”	To provide ADA additional testing protocol for use during “In-person interviews as needed. Instead of an indoor transit walk, a modified “outdoor” transit walk was integrated into ADA testing	April 2017

ADA APPLICATIONS RECEIVED ELECTRONICALLY

ADA Applications-Received Electronically								
15/16 Q 1	15/16 Q 2	15/16 Q 3	15/16 Q 4	16/17 Q 1	16/17 Q2	16/17 Q 3	16/17 Q 4	17/18 Q 1
10	29	30	25	32	39	35	43	47

ADA Applications received electronically per Month			
Month	FY2015-16	FY2016-17	FY 2017-18
July	0	10	7
August	1	14	20
September	9	8	20
October	9	10	
November	13	19	
December	7	10	
January	4	13	
February	20	5	
March	6	17	
April	13	15	
May	5	13	
June	7	15	
Total	94	149	

ADA CERTIFICATION RESULT BY QUARTER

	15/16 Q1	15/16 Q2	15/16 Q3	15/16 Q4	16/17 Q1	16/17 Q2	16/17 Q3	16/17 Q4	17/18 Q1
Total Applications	378	255	315	364	375	290	311	345	309
Averages (in days)									
Application to Professional Evaluation	17.0	9.8	12.2	8.1	9.0	8.9	6.8	6.4	3.8
Professional Evaluation to Appointment	17.0	9.8	12.2	8.1	9.0	8.9	6.8	6.4	3.8
Application to Appointment	28.5	21.8	22.5	19.7	18.3	23.1	13.7	12.4	8.9
Appointment to Eligibility	0.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Application to Eligibility	28.7	21.8	22.5	19.7	18.3	23.1	13.7	12.4	9.0
Eligibility Results									
Unconditional	299	193	231	274	295	212	238	272	254
Conditional	20	18	28	30	20	22	29	28	20
Temp/Unconditional	14	16	14	18	21	16	16	24	7
Temp/Conditional	0	1	1	0	1	1	3	1	1
Not Eligible	0	0	2	0	3	3	3	2	3
Applicant Did Not Complete Process	45	27	39	42	35	36	22	18	24
Total Eligibility Determinations	333	228	276	322	340	254	289	327	285
Percentage									
Unconditional	79.1%	75.7%	73.3%	75.3%	78.7%	73.1%	76.5%	78.8%	82.2%
Conditional	5.3%	7.1%	8.9%	8.2%	5.3%	7.6%	9.3%	8.1%	6.5%
Temp/Unconditional	3.7%	6.3%	4.4%	4.9%	5.6%	5.5%	5.1%	7.0%	2.3%
Temp/Conditional	0.0%	0.4%	0.3%	0.0%	0.3%	0.3%	1.0%	0.3%	0.3%
Not Eligible	0.0%	0.0%	0.6%	0.0%	0.8%	1.0%	1.0%	0.6%	1.0%
Applicant Did Not Complete Process	11.9%	10.6%	12.4%	11.5%	9.3%	12.4%	7.1%	5.2%	7.8%
Assessment Types									
Cognitive	34	23	38	46	33	39	41	33	28
Physical	43	42	35	42	41	33	35	38	15
Interview Only	80	14	19	18	22	23	14	22	20
No Appointment	176	149	184	216	244	159	199	234	222
Percentage									
Cognitive	10.2%	10.1%	13.8%	14.3%	9.7%	15.4%	14.2%	10.1%	9.8%
Physical	12.9%	18.4%	12.7%	13.0%	12.1%	13.0%	12.1%	11.6%	5.3%
Interview Only	24.0%	6.1%	6.9%	5.6%	6.5%	9.1%	4.8%	6.7%	7.0%
No Appointment	52.9%	65.4%	66.7%	67.1%	71.8%	62.6%	68.9%	71.6%	77.9%



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DATE: OCTOBER 12, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: JUDITH JOHNDUFF, PROGRAM ANALYST

SUBJECT: STATUS OF 2019 TRANSPORTATION IMPROVEMENT PROGRAM

RECOMMENDATION:

- Receive and file.

DISCUSSION:

Federal law requires that federally-funded transportation projects, as well as regionally-significant projects funded with state and local funds be included in an approved Transportation Improvement Program (TIP). VCTC prepares Ventura County's portion of the TIP for the Southern California Association of Governments (SCAG). The TIP is required to be updated every two years and covers a period of not less than four years. The SCAG 2019 TIP will cover a 6-year period from October 1, 2018 (FY 2018/19) through September 30, 2024 (FY 2023/24).

The first step in drafting the 2019 TIP is to obtain accurate up-to-date information for each project. Therefore, VCTC will be sending each jurisdiction a request to:

1. Update the project information currently listed on the 2017 TIP Project Sheets and,
2. Submit new Project Sheets for any new Federally-funded project or new locally funded regionally significant project through FY 23/24.
3. We are asking for the information to be submitted to VCTC by **November 1st**. Once VCTC receives the project information we will enter the data into the SCAG database so that SCAG can start the adoption process.

The current TIP will still be in effect until the adoption of the 2019 TIP, therefore, staff will continue to process project amendments to the current TIP to accommodate changes in funding and project schedules.



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DATE: OCTOBER 12, 2017

MEMO TO: TRANSIT OPERATORS ADVISORY COMMITTEE (TRANSCOM)

FROM: PETER DE HAAN, PROGRAMMING DIRECTOR

SUBJECT: UPDATE ON SENATE BILL 1 – IMPLEMENTATION

RECOMMENDATION:

- Information Only

BACKGROUND AND DISCUSSION:

The Road Repair and Accountability ACT (Senate Bill 1) will provide more than \$760 million annually in new funding for transit projects statewide. Senate Bill 1 funds will support the Transit and Intercity Rail Capital Program (TIRCP), the State Transit Assistance (STA) Program (including the State of Good Repair Program), and the Commuter Rail and Intercity Rail Program. It should also be noted that SB 862 "Cap and Trade" also provides funding for transit projects under the TIRCP program and Low Carbon Transit Operations Program (LCTOP).

Transit Apportionments Including State of Good Repair (SGR)

SB 1 provides for both an increase in the STA apportionments which based on the STA rules can be used for transit capital and operations, as well as a new State of Good Repair set-aside with funds also apportioned using the STA formula. Caltrans has just released draft guidelines for the SGR funds which can be used as follows:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

These funds are distributed to the transit operators based on the STA formula. Based on the provisions of AB 1113 which passed this year, the STA transit operator apportionment will include all operators that are eligible to receive TDA Article 8 funds, which in Ventura County is expected to include Gold Coast, Metrolink, Simi Valley, Thousand Oaks, and Camarillo. The estimated SGR

apportionments are anticipated to be available at the end of October. One important provision of the draft guidelines is that transit operators must provide a list of FY 17/18 projects by January 19, 2018, with a board resolution approving the list. The list does not need to be constrained to the apportionment, but must show costs at least as much as the apportionment. Should an agency miss this deadline, it will permanently lose part of its apportionment. Caltrans must approve the eligibility of the projects on the list, and the list can be amended in the future, subject to Caltrans approval.

The draft SGR guidelines are posted at <http://www.dot.ca.gov/drmt/spstasgr.html>.

Transit and Intercity Rail Capital Program (TIRCP)

As stated last month, the TIRCP draft guidelines have been posted at:

<http://calsta.ca.gov/wp-content/uploads/sites/12/2017/08/TIRCP-2018-Formal-Draft-Guidelines.pdf>

Applications for this program are proposed to be due January 12, 2018. As mentioned on this month's VCTC agenda as well as the VCTC/Port of Hueneme Joint Meeting agenda, VCTC has been in discussions with LOSSAN regarding a possible application for the Leesdale Siding Extension between Oxnard and Camarillo. As was discussed at the last TRANSCOM meeting, there could be other applications submitted by Ventura County transit operators.